

403b (Tax Sheltered Annuity) Vendors and Procedures

In order to initiate a 403b deduction, you must first choose from the available participating vendors. Once you have chosen the vendor, you will need to contact them and open an account. Once the account has been created, you must complete and submit an SRA (Salary Reduction Agreement) form to the OMNI Group. Once they have reviewed your information, the Payroll Department will be notified to begin taking the requested deduction.

If you would like to change or discontinue an existing 403b, you must first submit an SRA (Salary Reduction Agreement) to the OMNI Group. The Payroll Department is not permitted to make any changes until notified by the OMNI Group.

Please find the SRA forms on the Payroll Department website in the Payroll Forms folder. The forms are also available on the OMNI Group website, under the Participants link.

TAX SHELTER ADMINISTRATORS			
The OMNI Group		(877) 544-6664	www.omni403b.com
TAX SHELTER COMPANIES			
Ameriprise Financial (Am. Express)		(856) 696-7300	www.ameriprise.com
AXA Equitable	Jason Ritter	(908) 910-1186	www.axa-equitable.com
GWN	Patrick Geubtner	(609) 432-7809	www.gwnsecurities.com
Life Insurance Co of the Southwest		(800) 579-2878	www.lifeofsouthwest.com
Lincoln Investment Planning	Rian Kaiser-Steinbiss	(800) 375-1133 ext 2406	www.lincolninvestment.com
Met Life	Elise Ornstein	(732) 623-7835	www.metlife.com
Met Life of CT (Travelers)		(856) 692-2250	www.allenassoc.com
Oppenheimer Shareholder Services	Donald Daigle	(856) 825-6562	www.hollycityfinancial.com
ING - Realistar Life Insurance Co	Existing Accts ONLY after 6/30/13	(800) 584-6001	www.ingretirementplans.com
Vanguard Group	Existing Accts ONLY after 6/30/13	(800)662-2739	www.vanguard.com