

The Open Public Meeting of the Millville Board of Education was held in the Culver Center, located at 110 North Third Street, Millville, NJ, on Monday, September 26, 2016, at 7:00 pm.

The following were present:

Mr. Beatty	Absent
Mrs. Carty	Present
Mr. Donato	Absent
Mr. Flickinger	Present
Mrs. Johnson	Present
Mr. McQuade	Present
Mr. Pepitone	Present
Mrs. Perrelli	Present
Mrs. Santiago	Present
Mrs. Wilson	Present

The following were also present:

Dr. David Gentile, Superintendent
Mr. Bryce Kell, Board Secretary
Dr. Pamm Moore, Assistant Superintendent Curriculum
Mr. Arnold Robinson, Solicitor

President's Statement

The Open Public Meeting was called to order at 7:00 pm by President Flickinger, and he read a statement as to the time and place of the meeting, as set forth in the "Open Public Meeting Act", (copy attached). He then conducted the Pledge of Allegiance.

Committee Reports

Policy Committee

Mrs. Wilson commented that there are several policies in Item #3. She stated that there are a few new policies and several revisions to existing policies.

Curriculum Committee

Mrs. Santiago reported on the new chrome books for grades 3, 4, 5 and part of 6th grade. This gives each student a laptop to use in their daily studies.

Superintendent's Report

Dr. Moore gave a presentation on the PARCC testing results. Some discussion ensued regarding the results and our graduation rates.

Mr. Pepitone made a motion that the Board approve the following:

General – As Recommended by the Superintendent

- *1 Approve the list of out-of-district workshops as indicated in the backup.
- *2 Approve the budget calendar for the 2017-2018 school year as attached.
- *3 Approve the following policies for first reading:
 - 3335 Travel Expenses - *Revise*
 - 3541 Transportation - *Revise*
 - 4143.6 Disability Income Protection - *Revise*
 - 5114 Suspension & Expulsion/Pupil Due Process – *Revise*
 - 5131.6 Substance Abuse - *Revise*
 - 5131.6 Substance Abuse Regulation/Procedure - *Revise*
 - 5131.75 Physical Restraint of Students by Staff Members - *Revise*
 - 5141.26 Administration of Medical Marijuana – *Revise*
 - 9322.5 Audio-Video Participation by Board Members at Public Meetings – *Draft New Policy*
 - 5145.46 Student Gender – *Draft New Policy*
 - 5141.27 Opioid Overdose Prevention – *Draft New Policy*
- *4 Approve the Dual Credit Agreement with Cumberland County College for the 2016-2017 school year.
- *5 Approve the Memorandum of Understanding with the Holly City Development Corporation for a partnership in the Connecting Families to Communities Initiative (CF2C) effective July 1, 2016 through June 30, 2017.
- *6 Approve the summer hours for Etta (Tina) Benishek, Student Assistance Counselor, to continue work on substance abuse and awareness procedures and program compliance. She will be paid for up to 30 hours at the MEA hourly rate of \$31. – District funding
- *7 Approve district participation in the Shoes That Fit Program – Free Shoes for Students at no cost to the district.
- *8 Accept IDEA 2017 grant funds as approved by NJDOE, Office of Special Education Programs on September 15, 2016:

IDEA Basic \$1,444,677 and IDEA Preschool \$30,072
- *9 Approve creating a position for Special Education Teacher for Behavior Disorders Class at the secondary level. – District funding

- *10 Approve creating a position for Academic Team Advisor at MSHS/Memorial for the 2016-17 school year. Position will be paid a stipend of \$2,000. – District funding
- *11 Approve an Occupational Therapy shadowing experience of 40 hours for Anita Fagotti enrolled at Stockton University with Yansi Alvarado-Cardona beginning December 15, 2016.
- *12 Approve the following Position Control Number changes for the District effective September 25, 2016:

Abolish	Transportation Coordinator – PC#594
Abolish	Assistant Transportation Coordinator – PC#10114
Freeze	K-12 Supervisor Administrative Services – PC#42

The motion was seconded by Mrs. Santiago and carried by the following roll call vote:

Mr. Beatty	Absent
Mrs. Carty	Yes
Mr. Donato	Absent
Mr. Flickinger	Yes
Mrs. Johnson	Yes
Mr. McQuade	Yes – No to Item #3, Policy #5145.46
Mr. Pepitone	Yes
Mrs. Perrelli	Yes
Mrs. Santiago	Yes
Mrs. Wilson	Yes

Mrs. Carty make a motion that the Board approve the following

- 13 Approve the following Position Control Number changes at Lakeside effective October 1, 2016:

Abolish	Part-time Cafeteria Worker – PC#1204
Increase	1.75 hours to PC#573 totaling 5.5 hours
Increase	1.75 hours to PC#71 totaling 5.5 hours

- 14 Approve payment of the following salaries from 2017 NCLB funds:

Title IA

Heather Dian	Wood School Literacy Coach	\$75,022 (100%)
Cristy Lopergolo	Wood School Math Coach	\$80,922 (100%)
Mindy Fralick	Silver Run BSI	\$50,862 (100%)

Title IIA

Kimberly Taylor	Bacon Teacher	\$53,373 (100%)
Erin Barse	Silver Run Teacher	\$52,073 (100%)
Jennifer Scaringello	Wood Teacher	\$52,373 (100%)

- 15 Approve a 600 hour Internship in School Counseling for Angelita Diaz enrolled at Rowan University during the 2016-2017 school year under the guidance of Dr. Spike Cook at Lakeside Middle School.
- 16 Approve a 90 hour Social Service internship for Kari Silvers enrolled at Cumberland County College under the direction of Amandalynn Salzman and JoAnn Burns at the Child Family Center.
- 17 Approve a 10 week Taekwondo training program at Silver Run School to be provided by the U.S. Taekwondo Education Foundation at no cost to the district.

The motion was seconded by Mrs. Wilson and carried by a unanimous roll call vote by all board members.

Mrs. Carty made a motion that the Board approve the following:

Leave of Absence

- *18 Approve a paid medical leave of absence for employee #917 from September 1 - 23, 2016 and a paid intermittent medical leave of absence effective September 26, 2016.
- *19 Approve a paid medical leave of absence for employee #76 from November 8 – 21, 2016.

Resignation

- *20 Approve the resignation of Yajaira Montero from the position of 12 Month B Secretary - Special Services (pc#10171) effective September 30, 2016.

Appointments

The following appointments will become official upon approval from the Board of Education and receipt of all necessary certifications together with successful clearances from the employee physical exam, drug screening and criminal history check.

- *21 Approve the Lisa Glynn as a home instructor for 2016-17. She will be paid at the MEA hourly rate of \$31. – District funding

- *22 Approve the appointment of Laura Shepherd to the position of Registration and Transportation Coordinator (pc#10240) at Culver Center with a proposed start date of September 27, 2016. She will be paid per the MSSA salary guide, \$69,741 (pro-rated). – District funding

- *23 Approve the appointment of the following staff to the position of Skills USA Advisor Culinary Arts for the 2016-17 school year:

James McCarthy John Russo

Staff will be paid at the MEA hourly rate of \$31, not to exceed 40 hours per position. – Perkins 2017 funding

- *24 Approve the appointment of Matthew Pierce to the position of District AVID Tutor for the 2016-17 school year. He will be paid at the hourly rate of \$10, not to exceed 18 hours per week. – District funding

- *25 Approve the appointment of Mark Trio to the position of Building Maintenance Worker/Night Shift (pc#919) at Memorial/Mount Pleasant with a proposed start date of September 27, 2016. He will be paid at the 2nd step of the BMW/Council 18 salary guide, \$27,860 (pro-rated). – District funding

- *26 Approve the appointment of Daniel Lalli to the position of Model Congress Advisor at MSHS for the 2016-17 school year. He will be paid a stipend of \$1,800. – District funding

- *27 Approve the appointment of Daniel Lalli to the position of Mock Trial Advisor at MSHS for the 2016-17 school year. He will be paid a stipend of \$1,800. – District funding

- *28 Approve the appointment of the following staff to the position of Advisors for Ten Hour Clubs at MSHS for the 2016-17 school year:

American Sign Language Club – Bonnie Chester
Chess Club – Olivia Orlandini
GSA Club – Etta Benishek
Go Green Club – Robert DeSantis
Guitar Club – John Clementi
Gaming Club – John Clementi
Health Professions Club – Michele Horin
Books & Pens Club – Tara Cotton
International Club – Katharine Thompson
String Club – Ryan Macken

Staff will be paid at the MEA hourly rate of \$31, not to exceed 10 hours each. – District funding

- *29 Approve the appointment of the following staff to the position of Advisors for Ten Hour Clubs at Memorial for the 2016-17 school year:

Anime Club – Megan Finney
Game Club – David Biaselli
History Club – David Biaselli
Memorial Mentors Club – Kristie Chisholm
Trash to Treasure Club – Laura Materio
GSA Club – Katherine Rossbach

Staff will be paid at the MEA hourly rate of \$31, not to exceed 10 hours each. – District funding

- *30 Approve the appointment of Leo Coralluzzo to the position of Building Maintenance Worker/Night Shift (pc#10241) at Thunderbolt Academy/Lakeside with a proposed start date of September 27, 2016. He will be paid at the 2nd step of the BMW/Council 18 salary guide, \$27,860 (pro-rated). – District funding

The motion was seconded by Mrs. Santiago and carried by a unanimous roll call vote by all board members.

Mr. Pepitone made a motion that the Board approve the following:

- 31 Approve the appointment of Lori Kinsey to the position of Special Education Teacher – Resource (pc#10239) at Silver Run with a proposed start date of September 27, 2016. She will be paid at the 1st step of the MEA salary guide, \$49,873 (pro-rated). – District funding
- 32 Approve the appointment of Heather Adkins-Garofalo to the position of Part-time Classroom Aide (pc#10028) at Silver Run with a proposed start date of September 27, 2016. She will be paid at the hourly rate of \$10 for 3.5 hours per day = \$35 per day. – District funding
- 33 Approve the appointment of Samantha Russick to the position of Part-time Classroom Aide (pc#748) at Silver Run with a proposed start date of September 27, 2016. She will be paid at the hourly rate of \$10 for 3.5 hours per day = \$35 per day. – District funding
- 34 Approve the appointment of Patricia Nedohon to the position of Part-time Classroom Aide (pc#10026) at Silver Run with a proposed start date of September 27, 2016. She will be paid at the hourly rate of \$10 for 3.5 hours per day = \$35 per day. – District funding

- 35 Approve the appointment of Kathy Pierce to the position of Part-time Cafeteria Worker (pc#289) at Lakeside with a proposed start date of September 27, 2016. She will be paid at the MEA hourly rate of \$13.32 for 3 ¾ hours per day. – District funding
- 36 Approve the appointment of Sharonda Mackall to the position of Part-time Cafeteria Worker (pc#10190) at Lakeside with a proposed start date of September 27, 2016. She will be paid at the MEA hourly rate of \$13.32 for 3 ¾ hours per day. – District funding
- 37 Approve the appointment of Jackie Dougherty to the position of Part-time Cafeteria Worker (pc#94) at Rieck Avenue with a proposed start date of September 27, 2016. She will be paid at the MEA hourly rate of \$13.32 for 3 ¾ hours per day. – District funding
- 38 Approve the appointment of the following staff to the position of Child Care for Evening Parent Activities at Child Family Center:

Morgan Meiswinkle
Trevor Weldon

Olivia Weldon
McKenna McFarland

Staff will be paid at the hourly rate of \$9.50 for up to two hours during 9 evening parent events during the 2016-17 school year. – ECP funding

- 39 Approve the appointment of the following staff to the position of Wrap Around Instructional Aides and Substitutes at Child Family Center effective September 27, 2016:
- McKenna McFarland (student)
Krista Winchell
Mar’Kia Durham (adult) Substitute
Robert McCafferty (student) Substitute

Staff will be paid at the hourly rate of \$9.50 for adults and \$8.50 for students. – Wrap funding

- 40 Approve the appointment of Sharon (Sherri) Groff to the position of Special Education Paraprofessional (pc#1074) at Lakeside with a proposed start date of September 27, 2016. She will be paid at the 1st step of the MEA salary guide, \$19,377 (pro-rated). – District funding

- 41 Approve the appointment of the following staff to the position of 21st Century Elementary Site Coordinators/Teachers effective September 27, 2016:

Betsy Dutton
Elviro Ocasio
Dianna Dennis

Aaron Righter
Gloria McCoy
Kelly Sturdivant

Staff will be paid for up to five days per week, one to seven hours per day at the MEA hourly rate of \$31. – 21st Century grant funding

- 42 Approve the appointment of the following staff to the position of 21st Century Elementary Aides effective September 27, 2016:

Carmen Rivera Elviro Ocasio Pam Cassidy

Staff will be paid for up to five days per week, three to seven hours per day at the MEA hourly rate of \$9.50 during the school year and \$14 during the summer. – 21st Century grant funding

- 43 Approve the appointment of the following staff to the position of School Age Child Care Aides effective September 27, 2016:

Elviro Ocasio - AM Adult Aide Silver Run
Kara Polhamus – PM Adult Aide Substitute
Jacob Parlman – PM Student Aide Silver Run

Staff will be paid for up to five days per week, up to five hours per day at the hourly rate of \$9.50 for adults and \$8.50 for students. – Latch Key funding

Transfers

- 44 Approve the transfer of Belkis Cerda from the position of Full-time Paraprofessional (pc#87) at Rieck Avenue to the position of One-to-One Paraprofessional for Student #39176 (pc#10110) at Holly Heights effective September 16, 2016.

The motion was seconded by Mrs. Johnson and carried by a unanimous roll call vote by all board members.

Mrs. Santiago made a motion that the Board approve the following:

- *45 Approve the transfer of Sandi Bonham from the position of 12B Secretary – Curriculum (pc#811) to the position of 12B Secretary – Facilities (pc#853) with a proposed start date of September 27, 2016.

Salary Adjustments

- *46 Approve the salary adjustments due to credits as indicated in the backup.

Co-Curricular Appointments

- *47 Approve the **revised** appointment of Elisa Petrini to the Co-Curricular/Schedule B position of Assistant Coach Tennis. She will be paid at the **2nd step, \$3,426**. – District funding

The motion was seconded by Mr. Pepitone and carried by a unanimous roll call vote by all board members.

Mrs. Johnson made a motion that the Board approve the following:

- 48 Approve the **revised** appointment of Erika Zeiters to the Co-Curricular/Schedule B position of Jazz Band – Lakeside. She will be paid at the **4th step, \$2,691.** – District funding
- 49 Approve the **revised** appointment of staff to the Co-Curricular/Schedule B position of Dare to Be Fit as follows:

Fall	Mike Thomas	\$891
	Danielle Carter	\$580
Winter	Mike Thomas	\$891
	Danielle Carter	\$580
Spring	Mike Thomas	\$891
	Danielle Carter	\$580

- 50 Approve the appointment of staff to Co-Curricular/Schedule B positions at Holly Heights as indicated in the backup.

The motion was seconded by Mrs. Carty and carried by a unanimous roll call vote by all board members.

Mrs. Johnson made a motion that the Board approve the following:

Special Education

- *51 Approve the list of special education students for out-of-district placements for the 2016-17 school year.

Transportation

- *52 Approve the 2016-2017 Joint Transportation Agreement between Delsea Regional High School District and Millville Board of Education in the amount of \$14,281.00 for the transportation of Student #38663, Grade 12 to Archway School. The term of this agreement is effective September 1, 2016 thru June 30, 2017 @ \$79.34 per diem.

- *53 Approve the following transportation quote:

Quote Rt. 810, 811 & 812 – CCTECH SHUTTLES:

Student Transportation of America (STA)
431 Corkery Lane
Williamstown, NJ 08094

Rt. 810 - 1 (1) 54 passenger bus to shuttle from CCTECH, 3400 College Dr., Vineland, NJ to Millville Senior High School, 200 N. Wade Blvd., Millville, NJ @ 10:13 AM.

\$52.00/180 days = \$9,360.00
Increase/Decrease per mile is \$1.00

Rt. 811 - 1 (1) 54 passenger bus to shuttle from Millville Senior High School, 200 N. Wade Blvd., Millville, NJ to CCTECH, 3400 College Dr., Vineland, NJ to Millville Senior High School, @ 11:20 AM.

\$52.00/180 days = \$9,360.00
Increase/Decrease per mile is \$1.00

Rt. 812 - 1 (1) 54 passenger bus to shuttle from CCTECH, 3400 College Dr., Vineland, NJ to Millville Senior High School, 200 N. Wade Blvd., Millville, NJ @ 2:00 PM.

\$85.00/180 days = \$15,300.00
Increase/Decrease per mile is \$1.00

- *54 Approve the following transportation quote:

Quote Rt. 415 – THUNDERBOLT ACADEMY:

Sheppard Bus Company
35 Rockville Road
Bridgeton, NJ 08332

1 (1) 54 passenger bus to transport from various stops in Millville to and from Thunderbolt Academy, 7 W. Powell Street, Millville, NJ 08332.

\$130.00/72 days = \$9,360.00
Increase/Decrease per mile is \$1.20

- *55 Approve the following transportation quote:

Quote 802C (Quote) awarded to: -

Sheppard Bus Company
35 Rockville Road
Bridgeton, NJ 08302

1 bus to depart @2:20 pm from Memorial to shuttle students to MSHS for after school sports.

\$29.63 per diem x 180 days = \$5,333.40
Increase/decrease per mile = \$1.50

- *56 Approve the following addition of a One-to-One aide to Route #930 – Lakeside

Sheppard Bus Company
35 Rockville Road
Bridgeton, NJ 08302

Quote #:930 Bid #05-37

\$80.00 per diem x 180 days = \$14,400
Increase/decrease per mile = \$1.50

Budgetary Transfers – As Recommended by the Superintendent

- *57 Approve the budgetary transfers for the month ending June 30, 2016 (final) and July 31, 2016.

Board of Education’s Monthly Certification – As Recommended by the Superintendent

- *58 Officially certify pursuant to NJAC 6:20-2:13(e) that as of June 30, 2016 (final) and July 31, 2016 and after a review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-extended in violation of NJAC 6:20-2:13(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Secretary’s Monthly Certification – As Recommended by the Superintendent

- *59 Approve the Board Secretary’s monthly certification of budgetary line item status for June 30, 2016 (final) and July 31, 2016.

Balance Sheet Reports – As Recommended by the Superintendent

- *60 Officially accept the four balance sheets from the board secretary for the General Fund, Special Reserve Fund, Capital Projects Fund and the Debt Service Fund as required under the GAAP procedure for the month ending June 30, 2016 (final) and July 31, 2016.

The motion was seconded by Mrs. Santiago and carried by a unanimous roll call vote by all board members.

Mrs. Santiago made a motion that the Board approve the following:

Additional Items

- *61 Approve the appointment of Beatriz Jimenez to the position of Part-time Cafeteria Worker (pc#981) at Memorial High School with a proposed start date of September 27, 2016. She will be paid at the MEA hourly rate for 3 ¾ hours per day. – District funding

The motion was seconded by Mrs. Wilson and carried by a unanimous roll call vote by all board members.

Mrs. Johnson made a motion that the Board approve the following:

- 62 Approve the appointment of the following staff to the position of Substitute School Age Child Care Aides for the 2016-2017 school year:

Victoria Djakow	Substitute AM/PM Adult Aide
Kyle Devich	Substitute PM Adult Aide
Kirsten Hoffman	Substitute AM/PM Adult Aide

Staff will be paid at the hourly rate of \$9.50. – Latch key funding

The motion was seconded by Mrs. Johnson and carried by a unanimous roll call vote by all board members.

Secretary's Report

Mr. Pepitone made a motion that the Board approve the following:

*The reports of the Secretary for Final June 2016 and July 2016 were ordered, received, and filed as submitted (see attached).

<u>Secretary's Report – Final June 2016</u>	
Receipts	\$ 11,693,601.72
Disbursements	\$ 13,421,957.59
Cash Balance	\$ 7,421,795.49

Secretary's Report – July 2016

Receipts	\$ 18,534,011.12
Disbursements	\$ 11,306,761.91
Cash Balance	\$ 7,227,249.21

The motion was seconded by Mrs. Johnson and carried by a unanimous voice vote by all board members.

Unfinished Business

Dr. Gentile reported that the first issue of the Millville school section of the reminder should be out in the next couple of weeks.

Dr. Gentile also reported that the charter schools have a chronic absenteeism rate of over 65%, as compared to our districts rate of 16%.

Payment of Bills

Mrs. Johnson made a motion that the Board approve the following:

- Bill list for September 26, 2016 amounting to \$4,425,597.24 were received and filed with payment to be made when funds are made available and invoices properly attested (see attached).
- Cafeteria Bill List for September 26, 2016 amounting to \$61,600.60 were received and filed with payment to be made when funds are made available and invoices properly attested (see attached).

The motion was seconded by Mrs. Santiago and carried by a unanimous roll call vote by all board members.

Hearing of the Delegation

Roger Nolter asked about the discrepancy of the algebra test results between Lakeside and Memorial.

Dr. Moore responded that last year we didn't get the results soon enough, and this year we do have the results and we are implementing some new strategies to narrow the gap.

Mrs. Johnson made a motion that the Board go into closed session at 7:30 p.m. to discuss a personnel matter. The motion was seconded by Mrs. Santiago and carried by a unanimous voice vote by all board members.

Mrs. Santiago made a motion that the Board return to open session at 8:15 p.m. The motion was seconded by Mrs. Johnson and carried by a unanimous voice vote by all board members.

Adjournment

Mr. Pepitone made a motion that the Board adjourn the meeting at 7:30 p.m. The motion was seconded by Mrs. Santiago and carried by a unanimous voice vote by all board members.



Bryce Kell, Board Secretary

September 26, 2016