

An Open Public Meeting of the Millville Board of Education was held in the Culver Center, located at 110 North Third Street, Millville, NJ, on Monday, September 12, 2016, at 6:00 pm.

The following were present:

Mr. Beatty	Present
Mrs. Carty	Present
Mr. Donato	Present
Mr. Flickinger	Present
Mrs. Johnson	Present
Mr. McQuade	Present
Mr. Pepitone	Absent
Mrs. Perrelli	Absent
Mrs. Santiago	Present
Mrs. Wilson	Present

The following were also present:

Dr. David Gentile, Superintendent  
Mr. Bryce Kell, Board Secretary

#### **President's Statement**

The Open Public Meeting was called to order at 6:00 pm by President Flickinger, and he read a statement as to the time and place of the meeting, as set forth in the "Open Public Meeting Act", (copy attached).

Mr. Flickinger introduced MaryAnn Friedman from NJ School Boards Association.

Ms. Friedman described the process for the superintendent's evaluation. She also discussed the board self-evaluation, and discussion ensued on the nine areas of the evaluation. Ms. Friedman then led the board in establishing new goals for the board.

The Board took a short recess at 7:20 p.m.

The Open Public Meeting of the Millville Board of Education was recalled to order at 7:25 pm by President Flickinger.

The following were present:

Mr. Beatty	Present
Mrs. Carty	Present
Mr. Donato	Present
Mr. Flickinger	Present
Mrs. Johnson	Present

Mr. McQuade	Present
Mr. Pepitone	Absent
Mrs. Perrelli	Present
Mrs. Santiago	Present
Mrs. Wilson	Present

The following were also present:

Dr. David Gentile, Superintendent  
Mr. Bryce Kell, Board Secretary  
Dr. Pamm Moore, Assistant Superintendent Curriculum  
Mrs. Donna Meyers, Assistant Superintendent Personnel  
Mr. Arnold Robinson, Solicitor

### **President's Statement**

President Flickinger, read a statement as to the time and place of the meeting, as set forth in the "Open Public Meeting Act", (copy attached). He then conducted the Pledge of Allegiance.

### **Minutes**

The minutes of the Open Public Meeting of August, 2016; the closed session minutes of August 8, 2016 to discuss a personnel matter; and the Open Public Meeting of August 22, 2016, were reviewed. Mrs. Wilson made a motion that the Board approve the minutes as reviewed. The motion was seconded by Mrs. Santiago and carried by a unanimous voice vote by all board members.

### **Committee Reports**

#### **Finance Committee**

Mr. Donato reported that there will be a committee meeting next Tuesday.

#### **Community Relations Committee**

Mr. McQuade reported that we are still moving forward with the articles in the Cumberland Reminder.

#### **Facilities Committee**

Mr. Beatty and Dr. Gentile stated that we received many complements on the new bleachers.

Mr. Beatty also asked Dr. Gentile if we need a meeting with the City regarding the midget football field behind Lakeside. Dr. Gentile stated that we are planning to have a meeting soon with the City.

**Superintendent’s Report**

**General – As Recommended by the Superintendent**

Mrs. Santiago made a motion that the Board approve the following:

- \*1 Approve the list of out-of-district workshops as indicated in the backup.
- \*2 Approve the Memorandum of Agreement with Complete Care Health Network Effective September 1, 2016 through August 31, 2017 to provide dental services to Millville Public School students at no cost to the district.
- \*3 Approve the **revised** insurance premiums for the 2016-2017 school year:

Workers’ Compensation	\$876,675
Multi-Peril, Umbrella, and Boiler	190,955
Auto	33,853
Bonds	4,882
Student Accident	<u>41,515</u>
	\$1,147,880
- \*4 Approve the following increase for cafeteria substitutes to be effective September 16, 2016:

Increase from \$8.38 to \$9.00 per hour
- \*5 Approve creating two extra-curricular positions for Skills USA Advisors – Culinary Arts at MSHS for the 2016-2017 school year. The positions will be paid at the MEA hourly rate of \$31, not to exceed 40 hours per position. – Perkins 2017 funding
- \*6 Approve the following 10 hour clubs at MSHS for the 2016-2017 school year.

Technology Club	Gaming Club	Bible Club
Health Professionals Club	GSA Club	Chess Club
American Sign Language Club		

Advisors will be paid at the MEA hourly rate of \$31, not to exceed 10 hours each. – District funding
- \*7 Approve creating and freezing the following Position Control Numbers:

Create PC#:		
10232 Teacher of Math	(Shawn Jenkins)	MSHS/TBolt Academy
10233 Teacher of Music	(Ryan Macken)	Wood/TBolt Academy
10234 Teacher of English	(Holly Capertina)	MSHS/TBolt Academy

10235	Teacher of Phys Ed.	(Frank Breakall)	Wood/TBolt Academy
10236	School Nurse	(Lee Seybold)	TBolt Academy
10237	Teacher of Auto Shop	(Richard Vanarsdale)	MSHS
10238	School Nurse		shared MSHS/Memorial

Freeze PC#:

210	Wood
10081	MSHS
288	Alternative
999	MSHS
755	Wood
749	Alternative
673	MSHS Teacher of Auto Shop
453	MSHS School Nurse

- \*8 Approve the submission of Applications for Dual Use of Educational Space and temporary instructional space to the county for the 2016-2017 school year:

MSHS – TCU's

Bacon – rooms 7, 13A, 17, 18, 22

Wood – rooms 4, 12

Mount Pleasant – rooms 15, 21, 24

Rieck Avenue – rooms A202, A103, B105

Silver Run – rooms 106, 116, 125, 132

St. Mary's – initial application for temporary instructional space

- \*9 Approve travel for Mary Steinhauer-Kula to the ASCD Conference in Educational Leadership in National Harbor, MD from November 3 through November 6, 2016. The total cost should not exceed \$1,305. – District funding
- \*10 Approve creating a position for Registration and Transportation Coordinator at Culver Center.
- \*11 Approve payment of the following staff salaries from the 2016-17 IDEA grant:

Amanda Schreiner	Special Services Secretary
Debra Sukinik	Supervisor, Special Education
Kathy King	LDTC, District
Aaron Lane	RR/In Class Support, MSHS
Chadash Erwin	RR/In Class Support, MSHS
Laura Craig	RR/In Class Support, MSHS
Dennis Thomas	BD Teacher, MSHS
Suzanne Brummitt	RR, Lakeside

Christine Burns	SC-SLD, Rieck
Lamar Davis	SC-SLD, Lakeside
Emily Barlas	SC-Autism, Silver
Tammy Elliott	BD-Aide, MSHS
Yvonne Stokes	R180 Aide, MSHS
Ashley Schwegel	One-to-One Aide, Lakeside
Ilya DeJesus	One-to-One Aide, Lakeside
Jonny Phillips	Autism Inclusion Aide, Silver
Angela Losaw	One-to-One Aide, Silver
Alyssa Robbins	One-to-One Aide, Lakeside
Claudia Erwin	SC-Autism Aide, Silver
Judy Finch	SC-Autism Aide, Silver
Belford Cox	SC-Autism Aide, Silver
Danielle Cosgrove	Autism Inclusion Aide, Silver
Jessica Pacana	Autism Inclusion Aide, Silver
Tammy Tozer	SLD Aide, Lakeside
Sharon McBride Wright	PSD Teacher, Child Family Center

- \*12 Approve creating two positions for Paraprofessionals for Child Care at Parent Meetings during the 2016-17 school year. Staff will be paid at the MEA hourly rate, not to exceed \$960 total expenditure. – IDEA Basic funding
- \*13 Approve Chelsea Charlesworth, a Social Work student from Stockton University, to intern at the Link program at MSHS under the guidance and supervision of Inspira Health Network from September 2016 to May 2017 at no cost to the district.

The motion was seconded by Mrs. Johnson and carried by a unanimous roll call vote by all board members.

Mrs. Santiago made a motion that the Board approve the following:

- 14 Approve acceptance of the Cumberland Empowerment Zone 21<sup>st</sup> Century Community Learning Centers (CCLC) grant Year 3 funding for Lakeside Middle School in the amount of \$58,808 for the period September 1, 2016 through August 31, 2017.
- 15 Approve acceptance of the Cumberland Empowerment Zone Grant: 21CCLC Year 3 Supplemental United Way funding in the amount of \$4,000 for Lakeside Middle School for the period July 1, 2016 through June 30, 2017.
- 16 Approve the application for \$35,000 in IDEA 21CCLC supplemental funds to be used for inclusions of students with disabilities within the existing 21CCLC afterschool programs in the district. The funds must be expended by August 31, 2017 and will be used for targeted instruction and tutoring, professional development, and inclusion of students with their nondisabled peers in program activities.

- 17 Approve creating a position for Preschool Teacher at Child Family Center.
- 18 Approve creating a position for Preschool Paraprofessional at Child Family Center.
- 19 Approve creating a position for Child Care for Evening Parent Activities at Child Family Center. The position will be paid at the hourly rate of \$9.50 for two hours during nine parent events during the 2016-2017 school year. – ECP funding
- 20 Approve creating a position for One to One Paraprofessional for Student #39176 at Holly Heights. – District funding
- 21 Approve creating a position for One to One Paraprofessional for Student #39048 at Rieck Avenue. – District funding
- 22 Approve creating a position for Evening Parent Activity Presenter at Child Family Center to conduct parent workshops on various dates during the 2016-2017 school year. The position will be paid at the MEA hourly rate of \$31 for five hours for each workshop. – ECP funding
- 23 Approve creating a position for Part-time First Grade Aide at Rieck Avenue. – District funding

#### **Leave of Absence**

- 24 Approve the partially paid medical leave of absence for employee #5349 from August 31 to October 10, 2016 utilizing the Family Medical Leave Act.
- 25 Approve the paid medical leave of absence for employee #4676 from September 6 to October 4, 2016.
- 26 Approve the paid, intermittent medical leave of absence for employee #566 effective September 6, 2016.
- 27 Approve the paid medical leave of absence for employee #1517 from August 8 to October 31, 2016.

The motion was seconded by Mrs. Wilson and carried by a unanimous roll call vote by all board members.

Mrs. Santiago made a motion that the Board approve the following:

- \*28 Approve the paid medical leave of absence for employee #4000 from August 15 to September 12, 2016.

**Retirement**

- \*29 Approve the retirement of Jennifer Kirk from the position of Teacher of French (pc#1039) at Memorial effective October 1, 2016.

**Resignations**

- \*30 Approve the resignation of Lamont Robinson from the position of Security (pc#893) at MSHS effective August 31, 2016.
- \*31 Approve the resignation of Denise Pettit from the position of Cafeteria Worker (pc#977) at Memorial effective August 31, 2016.
- \*32 Approve the resignation of Toni Smith from the position of Paraprofessional (pc#134) at Memorial effective August 31, 2016.

The motion was seconded by Mrs. Johnson and carried by a unanimous roll call vote by all board members.

Mrs. Johnson made a motion that the Board approve the following:

- 33 Approve the resignation of Vicki Hand from the position of Cafeteria Worker (pc#289) at Lakeside effective August 24, 2016.
- 34 Approve the resignation of John Rilley from the position of PBIS Aide (pc#10139) at Holly Heights effective September 6, 2016.
- 35 Approve the resignation of Kathryn Tayvinsky from the position of Cafeteria Worker (pc#94) at Rieck Avenue effective August 27, 2016.
- 36 Approve the resignation of Briana Hill from the position of Cafeteria (pc#158) at Lakeside effective September 1, 2016.

**Appointments**

The following appointments will become official upon approval from the Board of Education and receipt of all necessary certifications together with successful clearances from the employee physical exam, drug screening and criminal history check.

- 37 Approve the appointment of staff to the positions of School Age Child Care Aides and Supervisors as indicated in the backup. Staff will be paid for up to five days per week, five hours per day at the hourly rates of \$10.73 for Supervisors, \$9.50 Adult Aides, and \$8.38 Student Aides. – Latch Key funding

- 38 Approve the appointment of the following staff to the position of 21<sup>st</sup> Century Elementary Site Coordinator/Teacher effective September 13, 2016:

Denise Cooper	Christina Kelley	Lori Minklei
Andrea Dixon	Cynthia Commander	

Staff will be paid at the MEA hourly rate of \$31 for up to five days per week, one to seven hours per day. – 21<sup>st</sup> Century Grant funding

- 39 Approve the appointment of Kim Caulkin to the position of 21<sup>st</sup> Century Elementary Aide effective September 13, 2016 to June 2017. She will be paid at the hourly rate of \$9.50 for the school year and \$14 for the summer for up to five days per week, three to seven hours per day. – 21<sup>st</sup> Century grant funding

- 40 Approve the appointment of staff to the position of Wrap Around Instructional Aides and Substitutes at Child Family Center as indicated in the backup. Staff will be paid at the hourly rate of \$9.50 for adults and \$8.50 for students. – Wrap funding

- 41 Approve the appointment of the following staff to the position of Wrap Supervisor and Substitutes at Child Family Center:

Nelly Martinez PM	Kim Royal AM
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Substitutes

Lori Buckley	Eileen Roche	Melissa Sbrana
Marlene Burkhart		

Staff will be paid at the hourly rate of \$10.73 during the school year and \$18.50 during the summer. – Wrap funding

- 42 Approve the appointment of Tracy Parr to the position of Head Custodian (pc#170) at Silver Run with a proposed start date of September 13, 2016. She will be paid at the 8<sup>th</sup> step of the BMW council 18 salary guide, \$32,895 +\$4,600(Head BMW) +\$1,600(Black Seal) +\$822.36(longevity) = \$39,917.36 (pro-rated). – District funding
- 43 Approve the appointment of Nesrin Birinci to the position of Night Shift Building Maintenance Worker (pc#524) at Holly Heights effective September 13, 2016. She will be paid per the BMW Council 18 contract, \$27,110 (pro-rated). – District funding
- 44 Approve the appointment of one additional staff member, Joshua Zellers, to attend the Autism Inclusion Staff Training held on August 29, 2016. He will be paid at the MEA hourly rate of \$31, for up to three hours. – IDEA Basic funding

The motion was seconded by Mrs. Wilson and carried by a unanimous roll call vote by all board members.

Mrs. Santiago made a motion that the Board approve the following:

\*45 Approve the following additional home instructors for 2016-17:

Darlene Bassetti	Andy Bingham	Steven Bowen
Danielle Tombleson	Kathy Crescenzi	Troy Galarza
Edward Gant	Melissa Green	Tiera Harden
Robert Hutchings	Rosemary Lambert	Magali Lopez
Molly McCullough	Lisa Oquendo	Eric Paulson
Lorraine Santandrea	Teonah Thompson	Carol Coffee

Staff will be paid at the MEA hourly rate of \$31. – District funding

\*46 Approve the appointment of one additional staff member, Lamar Davis, to attend the Grade 6-12 New Co-Teachers Training held on August 30, 2016. He will be paid at the MEA hourly rate of \$31, not to exceed five hours. – IDEA Basic funding

\*47 Approve the appointment of Michael Taylor to the position of Building Maintenance Worker – Night Shift (pc#865) at MSHA effective September 13, 2016. He will be paid at the 2<sup>nd</sup> step of the BMW Council 18 salary guide, \$27,860 (pro-rated). – District funding

\*48 Approve the appointment of the following staff to the position of TSA Advisors at MSHS and Memorial for the 2016-17 school year:

Melanie Errickson	Jamie Burrows	Gerald Bruman
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Staff will be paid at the MEA hourly rate of \$31, not to exceed \$1,500 per position. – FY17 Perkins Grant funding

\*49 Approve the appointment of Troy Polhamus to the position of Maintenance Supervisor (pc#10170) for the district with a proposed start date of September 19, 2016. He will be paid per the MSSA contract, \$65,000 (pro-rated). District funding

\*50 ITEM PULLED

**Reappointments**

- \*51 Approve the reappointment of the following AVID tutors for the 2016-17 school year:

Rebecca Thompson	Morgan Pierce	Amanda Halloran
Jessica Rathgeb	Dana Kilroy	Brittany Huff
Marissa Sockwell	Taylor Camp	Jada Goodwin
Angelica Torres	Courtney McCarthy	Kirsten Hoffman
Christina Pompper		

Staff will be paid at the hourly rate of \$10, not to exceed 18 hours per week. – District funding

- \*52 Approve the reappointment of the following staff effective September 1, 2016:

Kiersten Adams - transferring from the position of Paraprofessional (pc#173) at Child Family Center to the position of Preschool Teacher (pc#113) at Child Family Center.

Jamie White - transferring from the position of Paraprofessional (pc#633) at Child Family Center to the position of Preschool Teacher (pc#794) at Child Family Center.

Lamar Davis - transferring from the position of Teacher of Grade 6-8 (pc#1032) at Lakeside to the position of Teacher of Special Education (pc#10106) at Lakeside.

Keri Herdman to the position of Paraprofessional (pc#173) at Child Family Center.

Kari Silvers to the position of Paraprofessional (pc#1106) at Child Family Center.

Greta Anderson to the position of Paraprofessional (pc#10118) at Child Family Center.

- \*53 Approve the transfer of the following staff:

Julia Araujo from the position of BD Teacher (pc#1177) at Holly Heights to the position of SLD Teacher (pc#10175) at Rieck Avenue effective September 1, 2016.

Wendi Carlon-Wolfe from the position of Nurse (pc#453) at MSHS/Memorial to the position of Nurse (pc#1024) at Silver Run effective September 1, 2016.

Amanda Wichnick from the position of SLD Teacher (pc#1206) at Lakeside to the position of ID Mild Teacher (pc#976) at Lakeside effective September 1, 2016.

Jennifer Todd from the position of RR Teacher (pc#976) at Lakeside to the position of BD Teacher (pc#1230) at Lakeside effective September 1, 2016.

Lida Stroup from the position of BD Teacher (pc#1230) at Lakeside to the position of SLD Teacher (pc#1206) at Lakeside effective September 1, 2016.

Brenda Hoffman from the position of RR Teacher (pc#33) at Memorial to the position of ID Mild Teacher (pc#10224) at Memorial effective September 1, 2016.

Nkomo Bacon from the position of Building Maintenance-Nights (pc#524) at Holly Heights to the position of Building Maintenance-Days (pc#514) at Holly Heights effective September 1, 2016.

Richard Vanarsdale from the position of Teacher of Auto Shop (pc#673) at Alternative Program to the position of Teacher of Auto Shop (pc#10237) at MSHS effective September 1, 2016.

Kelly Hughey from the position of Nurse (pc#10125) for the District to the position of Nurse (pc#10238) at MSHS and Memorial effective September 1, 2016.

Eileen Sorantino from the position of Facilities Secretary 12B (pc#853) at Culver Center to the position of Curriculum Secretary 12B (pc#811) at Culver Center effective September 13, 2016.

Zoe Maines from the position of Registration Secretary 12B (pc#789) at Culver Center to the position of District/HR Secretary 12B (pc#730) at Culver Center effective September 13, 2016.

Darlene Abbott from the position of Cafeteria Aide (pc#840) at Bacon to the position of Cafeteria Aide (pc#668) at Rieck Avenue effective September 7, 2016.

The motion was seconded by Mrs. Johnson and carried by a unanimous roll call vote by all board members.

Mrs. Santiago made a motion that the Board approve the following:

- 54 Approve the transfer of Terri Straubmuller from the position of 12B Secretary (pc#1151) at Child Family Center to the position of Full-time Paraprofessional (pc# 454) at Child Family Center with a proposed effective date of September 1, 2016. She will be paid at the 8<sup>th</sup> step of the MEA salary guide, \$23,127. – ECP funding

The motion was seconded by Mrs. Wilson and carried by a unanimous roll call vote by all board members.

Mrs. Johnson made a motion that the Board approve the following:

**Salary Adjustments**

\*55 Approve the salary adjustments due to credits as indicated in the backup.

**Co-Curricular Appointments**

\*56 Approve the following Fine and Performing Arts Co-Curricular/Schedule B positions:

Jazz Band – Lakeside	Erika Zeiters	<b>\$2,276 (revised)</b>
Vocal Director –Memorial	Jennifer Moore	\$3,004

\*57 Approve the resignation of Lauren Taney from the Co-Curricular/Schedule B position of Asst. Girls Soccer Coach effective August 30, 2016.

\*58 Approve Fred Jackson as a volunteer coach for football.

\*59 Approve the appointment of the following staff to Fall Co-Curricular/Schedule B positions:

Eric Fizur	Asst. Coach Football	\$5,098
Jennifer Kirk	Asst. Coach Soccer (pro-rated through 9/30/16)	\$4,145

The motion was seconded by Mrs. Santiago and carried by a unanimous roll call vote by all board members.

Mr. McQuade made a motion that the Board approve the following:

60 Approve the appointment of staff to Co-Curricular/Schedule B positions at Silver Run for the 2016-2017 school year as indicated in the backup.

61 Approve the appointment of staff to Co-Curricular/Schedule B positions at Wood School for the 2016-2017 school year as indicated in the backup.

62 Approve the appointment of staff to Co-Curricular/Schedule B positions at Bacon School for the 2016-2017 school year as indicated in the backup.

63 Approve the appointment of staff to Co-Curricular/Schedule B positions at Lakeside for the 2016-2017 school year as indicated in the backup.

The motion was seconded by Mrs. Wilson and carried by a unanimous roll call vote by all board members.

Mrs. Johnson made a motion that the Board approve the following:

**Bids**

\*64 Approve the following Bid Award:

**RFP #16-41 Professional Development School Administrator Manager (SAM)**

Foundation for Educational Administration	
12 Centre Dr.	\$15,500 each
Monroe Twp., NJ 08831	\$46,500 total

**Budgetary Transfers – As Recommended by the Superintendent**

\*65 ITEM PULLED

**Board of Education’s Monthly Certification – As Recommended by the Superintendent**

\*66 ITEM PULLED

**Secretary’s Monthly Certification – As Recommended by the Superintendent**

\*67 ITEM PULLED

**Balance Sheet Reports – As Recommended by the Superintendent**

\*68 ITEM PULLED

The motion was seconded by Mrs. Johnson and carried by a unanimous roll call vote by all board members.

Mrs. Santiago made a motion that the Board approve the following:

**Additional Items**

\*69 Approve the appointment of Wendy Smith to the position of Night Lead/ Building Maintenance Worker (pc#986) at MSHS with a proposed start date of September 13, 2016. She will be paid per the BMW Council 18 salary guide, \$28,705 +\$3,250(Night Lead) + \$1,600 (Black Seal) = \$33,555 (pro-rated). – District funding

