

The Open Public Meeting of the Millville Board of Education was held in the Culver Center, located at 110 North Third Street, Millville, NJ, on Monday, October 5, 2015, at 7:00 pm.

The following were present:

Mr. Beatty	Present
Mr. Donato	Present
Mr. Flickinger	Present
Mrs. Johnson	Present
Mr. McQuade	Present
Dr. Miller	Present
Mr. Pepitone	Present
Mrs. Perrelli	Present
Mrs. Santiago	Present
Mr. Whilden	Present

The following were also present:

Dr. David Gentile, Superintendent  
Mr. Bryce Kell, Board Secretary  
Dr. Pamela Moore, Assistant Superintendent of Curriculum  
Mrs. Donna Meyers, Assistant Superintendent Human Resources  
Mr. Arnold Robinson, Solicitor

### **President's Statement**

The Open Public Meeting was called to order at 7:00 pm by President Flickinger, and he read a statement as to the time and place of the meeting, as set forth in the "Open Public Meeting Act", (copy attached).

Mr. Flickinger announced that he is forming an ad-hoc committee to investigate the possibility of a Superintendent contract renewal. He named Dr. Miller, Bob Donato and Joe Peptone to the committee.

Mrs. Johnson stated that a committee is already in place and negotiations have already started.

### **Minutes**

The minutes of the Open Public Meeting of September 21, 2015, were reviewed. Mr. Whilden made a motion that the Board approve the minutes as reviewed. The motion was seconded by Mrs. Johnson, and carried by a unanimous voice vote by all board members.

## **Committee Reports**

### **Facilities Committee**

Mike Beatty presented the schematic drawings for the high school renovations being coordinated through the SDA. He described the phasing process for construction.

### **Professional Review Committee**

Bob Donato asked for support on several positions, including an increase in the nurse substitute rate. An athletic trainer substitute rate equal to the nurse was also recommended.

## **Superintendent's Report**

Dr. Gentile and Mr. Flickinger gave out years of service and perfect attendance awards.

Mr. Whilden made a motion that the Board approve the following:

### **General – As Recommended by the Superintendent**

- \*1 Approve the list of out-of-district workshops as indicated in the backup.
- \*2 Approve the list of field trips as indicated in the backup.
- \*3 Approve Resolution No. 1151 authorizing the District to submit the Schematic Design for the renovations to Millville Senior High School to the NJ Department of Education.
- \*4 Approve the Memorandum of Understanding between Health Hero NJ and Millville Public Schools for the 2015-16 school year.
- \*5 Approve the Memorandum of Agreement between Education and Law Enforcement Officials for the 2015-16 school year.
- \*6 Approve the submission of the IDEA 2016 grant application, Amendment 1 for the following funds:
  - IDEA Basic \$1,638,117 including Carryover, 2015 in the amount of \$126,293
  - IDEA Preschool \$30,590 including Carryover, 2015 in the amount of \$1,046
- \*7 Approve increasing the substitute rate for nurses from \$125/day to \$150/day.

- \*8 Approve an additional category on the substitute list to include Athletic Trainers. The substitute trainer would be compensated at the nurse's rate.
- \*9 Approve the revised procedures for Payments for Nurses on Field Trips as indicated in the backup.
- \*10 Approve the following Fall/Winter Continuing Education programs as indicated in the backup:  
  
Fall Takedown Wrestling Tournament – November 14, 2015  
Junior Wrestling Clinic – November 2015 through March 2016
- \*11 Approve an additional \$230 for out of state travel (originally approved 9/21/15, item #29) due to increased airline fees since approval. This is for out of state travel to the National School Administration Manager (SAM) Innovation Project Annual Conference in Tucson, Arizona, January 21-24, 2016 for Pamm Moore, Brian Robinson, Harry Drew, Christi Finney, Joyce Bingham, and Sonya Ivanovs. – District funds
- \*12 Approve the application for \$33,300 in IDEA 21<sup>st</sup> CCLC supplemental funds to be used for inclusions of students with disabilities within the existing 21<sup>st</sup> CCLC afterschool programs in the district

The motion was seconded by Mr. Pepitone and carried by a unanimous roll call vote by all board members.

Mr. Whilden made a motion that the Board approve the following:

- 13 Approve creating a position for Special Education Shared Paraprofessional for three students at Rieck Avenue. – District funding
- 14 Approve travel for Kim Hallenbeck and Beth Benfer to present at the AVID National Conference in San Diego, CA from Wednesday, December 9 to Saturday, December 12, 2015. The total cost should not exceed \$770. – District funds
- 15 Approve travel for 5 AVID students, Beth Benfer, Steve Price, and Pamela Moore for participation in the AVID South Jersey Consortium sponsored by the University of Pennsylvania being held in Glassboro, NJ on Monday, October 19, 2015. The \$300 van rental will be paid from Lakeside, Memorial, and Millville Senior High School funds.

- 16 Approve a research study to be conducted by Dr. Gabriella Marcu, associate of Dr. James Connell, Drexel University Center for Autism Research, in one classroom at Lakeside Middle School and two classrooms at Holly Heights School. The study will investigate the effectiveness of a web-based program to assist teachers in collection and analysis of behavioral data. Any publication of results will not identify students or school by name.

**Leave of Absence - As Recommended by the Superintendent**

- 17 Approve the extension of an unpaid medical leave of absence for employee #2165 to November 2, 2015 utilizing the Family Medical Leave Act.
- 18 Approve the unpaid, intermittent medical leave of absence for employee #205 effective September 22, 2015 utilizing the Family Medical Leave Act.
- 19 Approve the partially paid medical leave of absence for employee #2739 from October 5, 2015 to January 7, 2016 utilizing the Family Medical Leave Act.

The motion was seconded by Mr. Pepitone and carried by a unanimous roll call vote by all board members.

Mr. Whilden made a motion that the Board approve the following:

- \*20 Approve the paid medical leave of absence for employee #5766 from September 11 to October 11, 2015.

**Retirements - As Recommended by the Superintendent**

- \*21 Approve the retirement of Martin Kavanagh, Sr. from his position as School Social Worker (pc#105) for the District effective January 1, 2016.

The motion was seconded by Mrs. Johnson and carried by a unanimous roll call vote by all board members.

Mr. Whilden made a motion that the Board approve the following:

- 22 Approve the retirement of Jo-Ann Day from her position as Paraprofessional (pc#1004) at Lakeside effective January 1, 2016.

**Resignations - As Recommended by the Superintendent**

- 23 Approve the resignation of Patricia Battersby from her position as Paraprofessional (pc#10118) at Child Family Center effective October 9, 2015.

- 24 Approve the resignation of Odalis Segarra from her position as Paraprofessional (pc#10110) at Lakeside effective October 8, 2015.
- 25 Approve the resignation of Tracie Reed from her Co-Curricular position as Athletic Director at Lakeside effective September 29, 2015.

**Transfers - As Recommended by the Superintendent**

- 26 Approve the transfer of April Bird from her position as Temporary Paraprofessional until November 30, 2015 (pc#411) at Child Family Center to the position of Temporary Paraprofessional for the 2015-16 school year (pc#153) at Child Family Center effective October 6, 2015.

**Appointments - As Recommended by the Superintendent**

The following candidate(s) are recommended for emergent hiring pending completion of a criminal history check.

- 27 Approve the appointment of Brittany Procopio to the temporary position of Preschool Paraprofessional (pc#173) at Child Family Center with a proposed starting date of October 6, 2015. She will be paid at the 1<sup>st</sup> step of the MEA salary guide, \$18,937 + \$200 (credits) = \$19,137 (pro-rated). Salary may be adjusted when MEA contract is settled. – District funding
- 28 Approve the appointment of Ashley Schwegel to the position of Special Education Paraprofessional (pc#10141) at Lakeside with a proposed starting date of October 6, 2015. She will be paid at the 1<sup>st</sup> step of the MEA salary guide, \$18,937 (pro-rated). Salary may be adjusted when MEA contract is settled. – District funding
- 29 Approve the appointment of the following staff to the position of 21<sup>st</sup> Century Elementary Site Coordinator/Teacher:

Lori Minklei

Kelly Gandy

Teale Millard

Staff will be paid for up to five days per week, one to seven hours per day at the MEA hourly rate of \$30. – 21<sup>st</sup> Century grant funding

- 30 Approve the appointment of the following staff to the position of Club 21:  
Matthew McEnroe, Susie Wang (Teacher & Aide)  
Robert Bonham – (aide)  
Danette Boone – (Teacher)

Teachers will be paid at the MEA hourly rate of \$30. Aides will be paid at the hourly rate of \$9.50. – 21<sup>st</sup> Century grant funding

31 Approve the appointment of Joseph Baruffi to the position of Club Advisor/Guidance Counselor at Lakeside. He will be paid for up to five days per week, not exceed 150 hours total, at the hourly rate of \$30. – Family Friendly Grant funding

32 Approve the appointment of Douglas Saul to the position of School Age Child Care Staff and Activity Trainer. He will be paid for five days per week, two hours per day at the MEA hourly rate of \$30. – Family Friendly Grant funding

33 Approve the appointment of the following staff to the position of Math Tutors at Lakeside:

Jessica Moratelli                      Stacy DiMattia

They will be paid for two days per week, one hour per day at the MEA hourly rate of \$30. – Title I funding

34 Approve the appointment of the following staff to the position of Language Arts Tutors at Lakeside:

Rita Pettit                      Crystal Bermudez                      Kelly Gandy

They will be paid for two days per week, one hour per day at the MEA hourly rate of \$30. – Title I funding

35 Approve the appointment of Olivia Weldon to the position of Child Care for Evening Parent Activities at Child Family Center. She will be paid at the hourly rate of \$8.38 for three evening parent events, two hours per event. – ECP funding

36 Approve the appointment of the following staff to the position of Wrap Around Instructional Aides and substitutes at Child Family Center:

**Adult Aides**

Amy Marino                      Jackie Miller

**Student Aides**

Brooke Nichols

**Substitute Student Aides**

Brittany German                      Morgan Blystone                      Ashley Lilly

Staff will be paid at the hourly rate of \$9.50 for adults and \$8.38 for students. – ECP funding

37 Approve the appointment of Rebecca Henry to the position of CEZ Teacher/Special Services/CST Staff for 21<sup>st</sup> Century at Lakeside. She will be paid for five days per week, one to seven hours per day at the MEA hourly rate of \$30. – CEZ grant funding

38 Approve the appointment of the following staff to the position of CEZ Aide and substitutes for 21<sup>st</sup> Century Middle School Program at Lakeside:

Marissa Neiswender  
Kara Polhamus

Scott Ehlin  
Rebecca Thompson

Kanei Green-Scott  
Alexandra Gould

Staff will be paid for up to five days per week, one to seven hours per day at the hourly rate of \$9.50. – CEZ grant funding

39 Approve the appointment of Carrie Blystone to the position of Part-time Aide at Bacon effective October 6, 2015. She will be paid for five days per week, 3.5 hours per day at the rate of \$31.50 per day. – District funding

The motion was seconded by Mrs. Johnson and carried by a unanimous roll call vote by all board members.

Mr. Whilden made a motion that the Board approve the following:

\*40 Approve the list of substitutes as indicated in the backup.

\*41 Approve the appointment of James McCarthy to the position of Skills USA Advisor. He will be paid for one day per week, one hour per day at the MEA hourly rate of \$30, not to exceed \$1,500 for the school year. – Perkins 2016 funding

\*42 Approve the appointment of the following staff to the position of TSA Advisor:

Shawn Jenkins

Gerald Bruman

Jamie Burrows

They will be paid for one day per week, one hour per day at the MEA hourly rate of \$30, not to exceed \$1,500 per position. – Perkins 2016 funding

\*43 Approve the appointment of the following staff to the position of District AVID tutors:

Marissa Sockwell

Courtney McCarthy

They will be paid for up to 34 weeks, one to five days per week, not to exceed 18 hours per week at the hourly rate of \$10. – District funding

- \*44 Approve the appointment of the following staff to the position of Home Instructors for 2015-16:

Michael Morton

Elizabeth Peterson

John Phillips

They will be paid at the MEA hourly rate of \$30. – District funding

**Co-Curricular Appointments**

- \*45 Approve the appointment of Taron Gray to the Co-Curricular position of Assistant Coach – Football effective October 6, 2015. He will be paid \$3,274.20. – District funding

**Salary Adjustments - As Recommended by the Superintendent**

- \*46 Approve the salary adjustments due to credit increases as indicated in the backup.

**Budgetary Transfers – As Recommended by the Superintendent**

- \*47 Approve the budgetary transfers for the month ending August 31, 2015.

**Board of Education’s Monthly Certification - As Recommended by the Superintendent**

- \*48 Officially certify pursuant to NJAC 6:20-2:13(e) that as of August 31, 2015 and after a review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-extended in violation of NJAC 6:20-2:13(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

**Secretary’s Monthly Certification – As Recommended by the Superintendent**

- \*49 Approve the Board Secretary’s monthly certification of budgetary line item status for August 31, 2015.

**Balance Sheet Reports – As Recommended by the Superintendent**

- \*50 Officially accept the four balance sheets from the board secretary for the General Fund, Special Reserve Fund, Capital Projects Fund and the Debt Service Fund as required under the GAAP procedure for the month ending August 31, 2015.

The motion was seconded by Mrs. Johnson and carried by an unanimous roll call vote by all board members.

**Secretary's Report**

Mr. Whilden made a motion that the Board approve the following:

\*The reports of the Secretary for August 2015, were ordered, received, and filed as submitted (see attached).

<u>Secretary's Report – August 2015</u>	
Receipts	\$ 18,203,947.22
Disbursements	<u>15,555,746.40</u>
Cash Balance	\$ 2,648,200.82

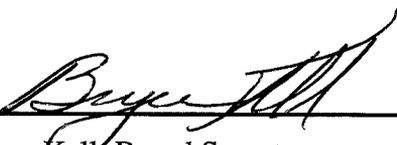
The motion was seconded by Mrs. Johnson and carried by a unanimous voice vote by all board members.

**Unfinished Business**

Dr. Gentile reported that the summer AP program is being reviewed and revised.

**Adjournment**

Mr. Pepitone made a motion that the Board adjourn the meeting at 8:00 p.m. The motion was seconded by Mr. Whilden and carried by a unanimous voice vote by all board members.

  
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Bryce Kell, Board Secretary

October 5, 2015