

The Open Public Meeting of the Millville Board of Education was held in the Culver Center, located at 110 North Third Street, Millville, NJ, on Monday, October 21, 2013, at 7:00 pm.

The following were present:

Mr. Beatty	Present
Mrs. Edwards	Absent
Mr. Ennis	Absent
Mr. Flickinger	Present
Mr. Herman	Present
Mrs. Johnson	Present
Mr. Pepitone	Absent
Mrs. Perrelli	Absent
Mr. Santiago	Absent
Mr. Whilden	Present

The following were also present:

Dr. David Gentile, Superintendent
Mr. Bryce Kell, Board Secretary
Mr. Steve Burke, Asst. Superintendent of Personnel & Assessment
Dr. Pamela Moore, Asst. Superintendent Curriculum
Mr. Arnold Robinson, Solicitor

President's Statement

The Open Public Meeting was called to order at 7:00 pm by President Herman, and he read a statement as to the time and place of the meeting, as set forth in the "Open Public Meeting Act", (copy attached).

Committee Meetings

Facilities & Finance Committee

Mike Beatty reported that agenda item #11 is the budget calendar for the 2014-2015 school year. He also commented that the new high school big process for the design firm will start shortly.

Professional Review Committee

Connie Johnson reported on the conference call held recently. She asked for support on several positions.

Policy Committee

Mike Whilden noted that agenda item #9 has several policies for a second reading.

Curriculum Committee

Mike Beatty stated that Dr. Moore reported on the unit standard assessment. She also reported on the AVID students and those taking the PSATs. Some of the tutors for AVID have come back after graduating to tutor. We have received a grant to promote administrators and provide professional development.

Superintendent's Report

Dr. Moore introduced Nina Scott as student board member of the month.

Mr. Beatty asked Nina what she thought the students would say about block scheduling. Nina replied that most of her friends like it because there are fewer courses. The only downside is if you take a course in the fall, but are not tested on the subject until later, you forget some of the material.

Mr. Beatty asked what she liked most about the high school. Nina responded that she likes all of the activities and clubs that are available to everyone.

Keiko Warner gave a short presentation on the student assistance program. She also talked about the Challenge Day program at Lakeside, Memorial and Senior High. Mrs. Warner introduced the button design winners, Laura Omahne and Philip Jones. They were given jackets from the Millville Municipal Alliance.

Mr. Whilden made a motion that the Board approve the following:

General – As Recommended by the Superintendent

- * 1. Approve the list of out-of-district workshops as indicated in the backup.
- * 2. Approve the list of field trips as indicated in the backup.
- * 3. Approve the out-of-state travel for Kathy Galarza and Megan Finney to attend the American Association of School Librarians National Conference in Hartford, CT on November 14-17, 2013, with a total cost not to exceed \$1,850.
- * 4. Approve the out-of-state travel for Janette Herbert and William Emberger to attend the Laserfiche Empower Conference in Anaheim, CA January 13-18, 2014, with a total not to exceed \$3,000.
- * 5. Approve the out-of-state travel for Ashley Anderson to attend the American Speech Language Hearing Association Convention in Chicago, IL November 14 & 15, 2013. The district's cost is only \$345 for the registration fee.

- * 6. Approve the establishment of six new clubs at Memorial High School as follows:

Drawing Club- Katherine Pokorny, volunteer advisor
History Club – Steven Anderson & David Biaselli, volunteer advisors
Millville Ultimate – David Biaselli, volunteer advisor
Chemistry Club – Jason Smith, volunteer advisor
Anime Club – Megan Finney, volunteer advisor
Comic Book Club – Megan Finney, volunteer advisor

- * 7. Approve the establishment of a new club at Millville Senior High School as follows:

Renaissance Club – Patricia Kennedy, volunteer advisor

- * 8. Approve creating seven 10-hour clubs at Millville Senior High School for the 2013-14 school year. Advisors will be paid at the MEA hourly rate of \$30. – District funding

- * 9. Approve the following policies for second reading:

Policy No. 1410	Local Units
Policy No. 2256	Action Planning for State Monitoring – NJQSAC
Policy No. 3327	Relations with Vendors
Policy No. 3515	Smoking
Policy No. 4112.2	Certification
Policy No. 4131/ 4131.1	Staff Development; In-Service Education/Visitations, Conferences
Policy No. 6142.10	Acceptable Use of Internet
Policy No. 6172	Alternative Education Programs
Policy No. 9100	Organization of the Board of Education

- * 10. Accept the 2012-2013 Violence and Vandalism Report as submitted to the Department of Education. This fulfills our obligation to conduct a public presentation of the data in accordance with 6A:16-5.2 and 18A:17-46 (reports attached).

- * 11. Approve the budget preparation calendar for the 2014-2015 school year.

- * 12. Approve the appointment of Susan Kohl to provide contracted services for completion of annual IEP's due to the FMLA leave of a Child study team member with a cost not to exceed \$3,500. – District funding

13. Approve creating six positions for after-school language arts and math enrichment/NJ PREP clubs at Wood School. The clubs will be for 15 weeks, three days per week, one hour per day at the MEA hourly rate of \$30. – Additional state aid funding
14. Approve the following winter/spring session continuing education program:

Rieck Avenue School staff wellness clubs, yoga and fitness

The instructors are:
Marta Kelly-Morris – Yoga
Tracey Giordano – Fitness

Cost will be \$5 per session and paid directly to the instructor. The sessions will run from January to the end of May.
15. Approve creating a temporary part-time position for a one-to-one paraprofessional for student no. 35801 at the Child Family Center. – IDEA Basic funding
16. Approve creating four 40-hour clubs at Lakeside Middle School. Staff will be paid at the MEA hourly rate of \$30. – Family Friendly Grant funding
17. Approve creating six positions, one per grade level, for Parents' Night at Wood School. Each position will be for four hours at the MEA hourly rate of \$30. – Title I funding
18. Approve creating positions for the school age child care staff to receive CPR training. The positions will be for four hours at \$10.73 for supervisors and \$9.50 for aides. – Latch Key funding

Special Education – As Recommended by the Superintendent

- * 19. Approve the addendum list of special education students for out-of-district placements for the 2013-2014 school year.

Personnel

Leave of Absence – As Recommended by the Superintendent

20. Approve the partially paid maternity leave absence for 30 days prior to and 30 days after delivery for employee no. 5952 to be followed by an unpaid child-rearing leave until February 3, 2014 utilizing the Family Medical Leave Act.

21. Approve the partially paid maternity leave of absence for 30 days prior to and 30 days after delivery for employee no.1119 to be followed by an unpaid child-rearing leave until March 21, 2014 utilizing the Family Medical Leave Act.
22. Approve the paid medical leave of absence for employee no. 1009 from September 25 until December 2, 2013 utilizing the Family Medical Leave Act.
23. Approve the partially paid medical leave of absence for employee no. 4773 from October 17 to November 15, 2013 utilizing the Family Medical Leave Act.
24. Approve the unpaid extension to a medical leave of absence for employee No. 3014 until October 28, 2013 utilizing the Family Medical Leave Act.
- * 25. Approve the unpaid medical leave of absence for employee no. 4591 from December 2, 2013 until January 6, 2014 utilizing the Family Medical Leave Act.

Retirement – As Recommended by the Superintendent

- * 26. Approve the retirement of James Hines from his position as a building maintenance worker for the district (pc#554) effective February 1, 2014.

Resignation – As Recommended by the Superintendent

27. Approve the resignation of Janet Pike from her position as an after-school tutor at Lakeside Middle School effective October 9, 2013.
28. Approve the resignation of Destine Jones from her position in the 21st Century program at Lakeside Middle School effective October 22, 2013.
29. Approve the resignation of Angela Aponte from her part-time position as a classroom aide at Holly Heights School in order to accept a full-time position in the district effective October 15, 2013.

Appointments – As Recommended by the Superintendent

The following candidate(s) are recommended for emergent hiring pending completion of a criminal history check.

30. Approve the appointment of Elizabeth Ronchetti to the position of 7th grade math teacher at Lakeside Middle School (pc#830) effective October 23, 2013. She will be paid at the 8th step of the MEA salary guide, \$50,731 prorated. – District Funding

31. Approve the appointment of the following teachers to the position of presenter for evening parent activities at the Child Family Center:

Debbie Permito	Cindy Tarpine
Cindy Ciocco	Kathy Parent

The teachers will share the five workshops during the year and will be paid at the MEA hourly rate of \$30 for five hours for each date. – ECPA funding

32. Approve the appointment of the staff for the elementary 21st Century Program as indicated in the back up. – 21st Century Grant funding
33. Approve the appointment of the staff for the middle school 21st Century Program as indicated in the back up. – 21st Century Grant funding
34. Approve the appointment of the following teachers for a before-school enrichment club at Silver Run School:

Teachers will share/rotate positions

Auilda Ambert	Erin Barse	Justin Dodge
Lauren DuBois	Susan Groover	Lisa Holliday
Cheryl Ismail	Kristie Renzi	Julie Stewart
Michael Thomas	Stephanie Upham	Debra Zavorski
Joshua Zellers	Brittany Martinez	

The program is for 25 weeks, three days per week, one hour per day at the MEA hourly rate of \$30. – SIP Plan funding

35. Approve the appointment of Samantha Capoferri to the position of School age child care aide. She will be paid \$9.50 per hour. – SACC funding
36. Approve the appointment of the following school age child care staff for CPR training:

Janet Vorndran	Abigail Lamanteer	Alyssa Robbins
Linda Paes	Kaitlyn Powell	Bonnie Guay
Amanda Guay	Marcella Greene	Brenda Ford
Stephanie Paladino	Darrell Ford	JT Banks
Kathryn Rink	Cheryl Camerieri	

The training will be for four hours at \$10.73 for supervisors and \$9.50 for aides. – Latch Key funding

37. Approve the appointment of the following staff to the position of wrap around aides at the Child Family Center:

Jacquelyn Miller Ameshia White

They will be paid \$9.50 per hour. – ECPA funding backup

38. Approve the appointment of the staff indicated in the back up for the 20 hour and 40 hour clubs at Lakeside Middle School. They will be paid at the MEA hourly rate of \$30. – Family Friendly Grant funding

- * 39. Approve the appointment of the following staff to the position of AVID tutors:

Kallae Robinson Danielle Whitemarsh

They will be paid \$10 per hour. – District funding

- * 40. Approve the appointment of the following list of substitutes as indicated in the back up:

Teachers	Aides
Secretaries	Custodians
Cafeteria Workers	

- * 41. Approve the Affiliation Agreement with Mansfield University for field experience hours for Megan Finney for School Library and and Information Technology.

- * 42. Approve the following teachers as home instructors for the 2013-2014 school year:

Melissa Green	Timothy Birnstiel	Joseph Graff
Charlotte Hunter	Marty Kavanagh, Jr.	April Keedy
Magali Lopez	Donald Nardone	Laura Pompper
Teri Tranferini		

They will be paid at the MEA hourly rate of \$30. – District Funding

Re-Appointments – As Recommended by the Superintendent

- * 43. Approve the reappointment of the following AVID tutors:

Hannah Varner	Christina Pompper	Kaydee Anderson
Dana Kilroy	Destine Jones	Caitlin Rivera
Danielle Thombelson	Courtney McLaughlin	

Co-Curricular Appointments – As Recommended by the Superintendent

- * 44. Approve the co-curricular appointments as indicated in the back up.

Budgetary Transfers – As Recommended by the Superintendent

- * 45. Approve the budgetary transfers for the month ending August 31, 2013.

Board of Education’s Monthly Certification – As Recommended by the Superintendent

- * 46. Officially certify pursuant to NJAC 6:20-2:13(e) that as of August 31, 2013 and after a review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-extended in violation of NJAC 6:20-2:13(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Secretary’s Monthly Certification – As Recommended by the Superintendent

- * 47. Approve the Board Secretary’s monthly certification of budgetary line item status for August 31, 2013.

Balance Sheet Reports – As Recommended by the Superintendent

- * 48. Officially accept the four balance sheets from the board secretary for the General Fund, Special Reserve Fund, Capital Projects Fund and the Debt Service Fund as required under the GAAP procedure for the month ending August 31, 2013.

Regarding Item #9, Mr. Beatty asked to review Policy #3515 regarding the strictness of the policy.

The motion was seconded by Mr. Flickinger and carried by a unanimous roll call vote by all board members.

Secretary's Report

Mr. Whilden made a motion that the Board approve the following:

*The reports of the Secretary for August 2013, were ordered, received, and filed as submitted (see attached).

<u>Secretary's Report</u>	
Receipts	\$ 18,151,640.24
Disbursements	<u>14,786,900.93</u>
Cash Balance	\$ 3,364,739.31

The motion was seconded by Mr. Flickinger and carried by a unanimous voice vote by all board members.

Unfinished Business

Mrs. Johnson asked where we are with regard to the uniform program. Mr. Ennis' committee has not met recently. Dr. Gentile will contact Mr. Ennis to set a meeting date.

Payment of Bills

Mr. Whilden made a motion that the Board approve the following:

- Bill list for October 21, 2013 amounting to \$3,756,080.63 was received and filed with payment to be made when funds are made available and invoices properly attested (see attached).
- Cafeteria Bill List for October 21, 2013 amounting to \$111,011.66 were received and filed with payment to be made when funds are made available and invoices properly attested (see attached).

The motion was seconded by Mr. Flickinger and carried by a unanimous roll call vote by all board members.

Hearing of the Delegation

Mr. Cuff reminded the Board that he was here on September 9th. He handed the Board our policy and a new article about bus stops. He also stated that there is now a NJ Transit stop on the corner, and his son has to go past that stop to get to his.

Adjournment

Mr. Whilden made a motion that the Board adjourn the meeting at 8:40 p.m. The motion was seconded by Mr. Flickinger and carried by a unanimous voice vote by all board members.



Bryce Kell, Board Secretary

October 21, 2013