

The Open Public Meeting of the Millville Board of Education was held in the Culver Center, located at 110 North Third Street, Millville, NJ, on Monday, October 17, 2016, at 7:00 pm.

The following were present:

Mr. Beatty	Present
Miss Bucci	Present
Mrs. Carty	Present
Mr. Donato	Present
Mr. Flickinger	Present
Mrs. Johnson	Present
Mr. McQuade	Present
Mr. Pepitone	Present
Mrs. Perrelli	Present
Mrs. Santiago	Present

The following were also present:

Dr. David Gentile, Superintendent
Mr. Bryce Kell, Board Secretary
Dr. Pamela Moore, Assistant Superintendent Curriculum
Mrs. Donna Meyers, Assistant Superintendent Personnel
Mr. Arnold Robinson, Solicitor

President's Statement

The Open Public Meeting was called to order at 7:00 pm by President Flickinger, and he read a statement as to the time and place of the meeting, as set forth in the "Open Public Meeting Act", (copy attached). He then conducted the Pledge of Allegiance.

Minutes

The minutes of the Open Public Meeting of September 12, 2016, the minutes of the Open Public Meeting of September 26, 2016, and the minutes of the closed session meeting of September 26, 2016 to discuss a personnel matter were reviewed. Mr. Pepitone made a motion that the Board approve the minutes as reviewed. The motion was seconded by Mrs. Johnson, and carried by the following roll call vote:

Miss Bucci	Yes
Mrs. Carty	Yes
Mr. Donato	Abstain
Mr. Flickinger	Yes
Mrs. Johnson	Yes
Mr. McQuade	Yes
Mr. Pepitone	Yes
Mrs. Perrelli	Yes
Mrs. Santiago	Yes

Committee Reports

Facilities Committee

Mr. Beatty reported on the committee held in September. The Memorial roof project is experiencing some difficulties with the contractor. The project should be finished soon.

Mr. Beatty also reported that there will be a pre-bid meeting this Wednesday at the high school for the SDA renovation project. It has taken 12 years to finally get the project off the ground.

Policy Committee

Mrs. Wilson reported that there are several policies in agenda item #13. All are revisions or new policies to comply with recent legislation.

Mr. Beatty commented that the policy on student gender will come into play with the high school renovation project.

Superintendent's Report

Dr. Gentile presented the perfect attendance and years of service awards.

Dr. Gentile gave a PowerPoint presentation on the annual violence and vandalism report. Discussion ensued about the board regarding the numbers.

General – As Recommended by the Superintendent

Mr. Pepitone made a motion that the Board approve the following:

- *1 Approve the list of out-of-district workshops as indicated in the backup.
- *2 Approve the list of field trips as indicated in the backup.
- *3 Accept the 2015-16 Electronic Violence and Vandalism Report as submitted to the Department of Education. This fulfills our obligation to conduct a public presentation of the data in accordance with 6A:16-5.2 and 18A:17-46 (reports attached).
- *4 Approve the **revised** Corrective Action Plan to address the findings in the Consolidated Monitoring Report and the submission of the Corrective Action Plan to the Office of Fiscal Accountability and Compliance.

- *5 Approve the amended shared services agreement with the City of Millville. The \$3,000 reduction is to remove the IT Governance from the agreement. The new total will be \$33,500.
- *6 Approve the revised job description for the position of K-12 Supervisor of Guidance as indicated in the backup.
- *7 Approve the job description for the position of Registration and Transportation Coordinator as indicated in the backup.
- *8 Appoint Laura Shepherd as the District Homeless Liaison for the 2016-2017 school year effective October 1, 2016.
- *9 Approve a program through the Cumberland County Department of Workforce Development for an after-school and summer program for eligible youth to prepare them for employment with the Wawa Summer Youth Employment Program of other work experience opportunities at no cost to the district.
- *10 Approve out-of-state travel to the National School Administration Manager (SAM) Innovation Project Annual Conference in Fort Lauderdale, FL, January 26 – 28, 2017 for Pamm Moore, Christi Finney, Harry Drew, Sonya Ivanovs, Brian Robinson, Kathy Rivera, Steve Saul, Terry Davis, Eric Reissek, Tammy Haley, Spike Cook, Angie Diaz, Nora Zielinski, Sue Whilden, and Mike Coyle. Total cost should not exceed \$5,670. – District funds
- *11 Approve creating two positions for Credit Completion/Saturday Detention at Millville Senior High School/Memorial High School. Each position will be paid at the MEA hourly rate of \$31 for two hours weekly and four hours on scheduled Saturdays. – District funding
- *12 Approve creating a position for Building Maintenance Worker – Night Shift at Millville Senior High School. – District funding
- *13 Approve the following policies for second reading:
 - 3335 Travel Expenses – *Revise*
 - 3541 Transportation – *Revise*
 - 4143.6 Disability Income Protection – *Revise*
 - 5114 Suspension & Expulsion/Pupil Due Process – *Revise*
 - 5131.6 Substance Abuse – *Revise*
 - 5131.6 Substance Abuse Regulation/Procedure – *Revise*
 - 5131.75 Physical Restraint of Students by Staff Members – *Revise*
 - 5141.26 Administration of Medical Marijuana – *Revise*

- 9322.5 Audio-Video Participation by Board Members at Public Meetings – *Draft New Policy*
- 5145.46 Student Gender – *Draft New Policy*
- 5141.27 Opioid Overdose Prevention – *Draft New Policy*
- *14 Approve a clinical externship practicum for a Master of Science in Communication Disorders program student, Rebecca Nesterwitz, enrolled at Stockton University. She will be under the supervision of Melissa Flynn for the period January 17 through April 27, 2017.
- *15 Approve a pre-practicum Shadowing Experience for a Masters in School Counseling student, Anthony Procopio, Jr., enrolled at Gwynned Mercy University for 25 hours with Dave Vorndran. Upon completion of the Shadowing Experience, he will complete his Practicum and Internship hours under the direction of Dave Vorndran at the Senior High School.
- *16 Approve creating 10 positions for Memorial/Senior Positive Behavior Support Team Planning. Each position will be paid at the MEA hourly rate for five hours each. – IDEA Basic funding
- *17 Approve Dr. Lorenzo Puertas and Psych-Educational Services to provide bilingual speech-language evaluations for the district for the 2016-17 school year. Cost per evaluation: \$500.00

The motion was seconded by Mrs. Johnson and carried by a unanimous roll call vote by all board members.

Mrs. Santiago made a motion that the Board approve the following:

- 18 Approve a research project to be conducted at Child Family Center across the 2016-2017 school year by Miss Kelleen Corrigan, practicum student in Applied Behavior Analysis at the A.J. Drexel Autism Institute at Drexel University at no cost to the district. Please refer to the backup.
- 19 Approve a clinical practicum in guidance for Staci Kinzel, enrolled at Wilmington University in the School Counseling graduate program for the spring 2017 semester beginning January 9, 2017. She will complete her required hours under the direction of Patricia Curcuru at Rieck Avenue School.
- 20 Approve participation in the Fresh Fruit and Vegetable Grant program for the 2016-2017 school year for Wood School and accept the funds in the amount of \$12,320. There will be no cost to the district.

- 21 Approve creating a position for Part-time Preschool Paraprofessional at Child Family Center. – ECPA funding
- 22 Approve the establishment of the Silver Run Garden Club for the 2016-2017 school year under the guidance of the following faculty volunteers:

Elizabeth Thompson	Doris Hall	Dawn Nessen
Connie Thon	Paul Williams	
- 23 Approve the acceptance of a Skeeter Rabbit 3D Mobile Unit donated by GIVE3D Inc., a Vineland, NJ nonprofit founded by Skeete Nally, to be used in Math and Science classes at Lakeside Middle School valued at \$9,500.
- 24 Approve the grant application to the NJDOE for Title I Arts Integration Pilot Program in the amount of \$100,000. This program uses arts-integration as a strategy to improve achievement in the core academic subjects. Our project will work with Rieck Avenue School students and staff. It will provide materials, professional development, and utilize professionals in the fields of art, theater, and music. The grant term will be from January 1 through July 31, 2017.

Leave of Absence

- 25 Approve the partially paid medical leave of absence for employee #4882 from November 14, 2016 to March 14, 2017 utilizing the NJ Family Leave Act.
- 26 Approve the partially paid medical leave of absence for employee #5966 from October 11, 2016 to January 2, 2017.
- 27 Approve the paid medical leave of absence for employee #2896 from October 10 to November 21, 2016.
- 28 Approve the partially paid medical leave of absence for employee #3051 from September 22 to December 1, 2016.
- 29 Approve the paid medical leave of absence for employee #2104 from November 7 to November 21, 2016.
- 30 Approve the unpaid, intermittent medical leave of absence for employee #5869 effective October 11, 2016 utilizing the NJ Family Leave Act.
- 31 Approve the paid, intermittent medical leave of absence for employee #6009 effective October 11, 2016 utilizing the Family Medical Leave Act.

The motion was seconded by Mrs. Johnson and carried by a unanimous roll call vote by all board members.

Mrs. Carty made a motion that the Board approve the following:

- *32 Approve the paid, intermittent medical leave of absence for employee #3235 effective September 19, 2016.
- *33 Approve the paid medical leave of absence for employee #874 from October 11, 2016 to February 1, 2017.
- *34 Approve the paid, intermittent medical leave of absence for employee #4333 effective October 1, 2016 utilizing the Family Medical Leave Act.

Appointments

The following appointments will become official upon approval from the Board of Education and receipt of all necessary certifications together with successful clearances from the employee physical exam, drug screening and criminal history check.

- *35 Approve the appointment of Samantha Landi to the position of One-to-One Paraprofessional (pc#10110) at Memorial with a proposed start date of October 18, 2016. She will be paid at the 1st step of the MEA salary guide, \$19,377 (pro-rated). – District funding
- *36 Approve the appointment of Lamont Robinson to the position of Special Education Teacher – Behavior Disorders Class (pc#10242) at Millville Senior High School with a proposed start date of \$October 18, 2016. He will be paid at the 1st step of the MEA salary guide (MA), \$51,073 (pro-rated). – District funding
- *37 Approve the appointment of Eric Fizur to the position of Security Aide (pc#893) at Millville Senior High School with a proposed start date of October 18, 2016. He will be paid at the 1st step of the MEA salary guide, \$20,577 + \$200 (JD/BA degrees) = \$20,777 (pro-rated). – District funding
- *38 Approve the appointment of William Branin to the position of Academic Team Advisor for the 2016-2017 school year. He will be paid a stipend of \$2,000. – District funding
- *39 Approve the appointment of Cindy Lugo to the position of Secretary 12B – Central Registration (pc#789) at Culver Center with a proposed start date of October 18, 2016. She will be paid at the 2nd step of the MEA salary guide, \$29,218 (pro-rated). – District funding

- *40 Approve the appointment of Michele Lobaito to the position of Teacher of Psychology and Child Development (pc#166) at Millville Senior High School with a proposed start date of October 18, 2016. She will be paid at the 2nd step of the MEA salary guide (BA+30), \$50,473 (pro-rated). – District funding
- *41 Approve the appointment of Courtney Carola to the position of Library Paraprofessional (pc#620) at Memorial with a proposed start date of October 18, 2016. She will be paid at the 1st step of the MEA salary guide, \$19,377 + \$200 (Associate Degree) = \$19,577 (pro-rated). – District funding
- *42 Approve the appointment of the following staff to the position of Memorial/Senior Positive Behavior Support Team Planning:

Amy Whilden	Melanie Errickson	Jennifer Panas
Dave Biaselli	Molly McCullough	KT Fouhy
Jamie Burrows	Tara Cotton	Matt Daniels
Alissa Clayton		

Staff will be paid at the MEA hourly rate of \$31, not to exceed five hours each. – IDEA Basic funding
- *43 Approve the appointment of Kerry Smith to the position of District AVID Tutor for the 2016-2017 school year. She will be paid for up to 34 weeks, one to five days per week, not to exceed 18 hours per week at the hourly rate of \$10. – District funding

The motion was seconded by Mrs. Santiago and carried by a unanimous roll call vote by all board members.

Mrs. Santiago made a motion that the Board approve the following:

- 44 Approve the appointment of Lisa Piccioni to the position of Preschool Teacher (pc#169) at Child Family Center with a proposed start date of October 18, 2016. She will be paid at the 6th step of the MEA salary guide, \$52,073 (pro-rated). – ECP funding
- 45 Approve the appointment of Miranda DelVicario to the position of Preschool Paraprofessional (pc#47) at Child Family Center with a proposed start date of October 18, 2016. She will be paid at the 1st step of the MEA salary guide, \$19,377 + \$200 (credits) = \$19,577 (pro-rated). – ECP funding
- 46 Approve the appointment of Marcella Greene-Smith to the position of PBIS Paraprofessional (pc#10139) at Holly Heights with a proposed start date of October 18, 2016. She will be paid at the 2nd step of the MEA salary guide, \$19,377 + \$200 (credits) = \$19,577 (pro-rated). – District funding

- 47 Approve the appointment of Benjamin Malaga to the position of One-to-One Paraprofessional (pc#) at Rieck Avenue with a proposed start date of October 18, 2016. He will be paid at the 1st step of the MEA salary guide, \$19,377 + \$200 (AA degree) = \$19,577 (pro-rated). – District funding
- 48 Approve the appointment of Scott Brydon, Sr. to the position of Night Lead Building Maintenance Worker (pc#994) at Silver Run with a proposed start date of October 18, 2016. He will be paid at the 4th step of the BMW/Council 18 salary guide, \$29,550 + \$2,500 (NL stipend) + \$1,600 (Black Seal) = \$33,650 (pro-rated). – District funding
- 49 Approve the appointment of Luis O. Santana-Rivera to the position of Building Maintenance Worker – Night Shift (pc#1096) at Silver Run with a proposed start date of October 18, 2016. He will be paid at the 1st step of the BMW/Council 18 salary guide, \$27,110 (pro-rated). – District funding
- 50 Approve the appointment of the following staff to the position of 21st Century Elementary Site Coordinator/Teacher for the 2016-2017 school year effective October 18, 2016:
- | | | |
|--------------|-----------------------|----------------|
| Eric Paulson | John Riley | Sandra Sivieri |
| Donna Terry | Maria Molinelli-Loper | James Rettig |
- Staff will be paid at the MEA hourly rate of \$31 for up to five days per week, one to seven hours per day. – 21st Century grant funding
- 51 Approve the appointment of staff to the position of 21st Century Elementary Aides for the 2016-2017 school year effective October 18, 2016:
- | | | |
|--------------|-------------|-------------------|
| Megan Devich | Luis Garcia | Stephanie Roagers |
|--------------|-------------|-------------------|
- Staff will be paid at the MEA hourly rate of \$9.50 during the school year and \$14 during the summer for up to five days per week, three to seven hours per day. – 21st Century grant funding
- 52 Approve the appointment of Heather Lennox-Rowland to the position of School Library Media Specialist (pc#861) at Bacon/Wood Schools with a proposed start date of October 18, 2016. She will be paid at the 5th step of the MEA salary guide (BA +10), \$50,673 (pro-rated). – District funding

Transfers

- 53 Approve the transfer of Luz Ortiz from the position of Paraprofessional (pc#1222) at Lakeside to the split position of Special Education Paraprofessional (pc#567) at Rieck Avenue/Lakeside effective October 18, 2016.

The motion was seconded by Mrs. Johnson and carried by a unanimous roll call vote by all board members.

Mrs. Carty made a motion that the Board approve the following:

*54 Approve the following transfers effective October 1, 2016:

Ferda Akilli from Custodian (pc#919) at Memorial/Mount Pleasant to Custodian (pc#1113) at Memorial.

Jason Harrington from Paraprofessional (pc#10110) at Memorial to Paraprofessional (pc#134) at Memorial.

Lawrence Hickman from Paraprofessional (pc#1074) at Lakeside to Paraprofessional (pc#561) at Lakeside.

Ashanti Rankin from Paraprofessional (pc#10166) at Lakeside to Paraprofessional (pc#10046) at Lakeside.

Salary Adjustments

*55 Approve the salary adjustments due to credits as indicated in the backup effective September 1, 2016.

Co-Curricular Appointments

*56 Approve the following **revised** Co-Curricular/Schedule B appointment:

Valerie Archetto

Dessert Theater Step 3 Shared position 40% = \$907.60

*57 Approve the appointment of staff to the Fine and Performing Arts Co-Curricular/Schedule B positions as indicated in the backup.

*58 Approve the appointment of staff to the Co-Curricular/Schedule B Annual positions at Millville Senior High School as indicated in the backup.

*59 Approve Scott Bozearth as a Volunteer Football Coach.

The motion was seconded by Mr. Pepitone and carried by a unanimous roll call vote by all board members.

Mrs. Pepitone made a motion that the Board approve the following:

- 60 Approve the following **revised** Co-Curricular/Schedule B appointments at Rieck Avenue:

Intramurals – Fall (2 positions)

Kyle Drake	\$1782
Monica Panichelli	\$1782

Intramurals – Winter (2 positions)

Kyle Drake	\$1782
Monica Panichelli	\$1782

- 61 Approve the appointment of staff to Co-Curricular/Schedule B positions at Lakeside as indicated in the backup.

The motion was seconded by Mrs. Wilson and carried by a unanimous roll call vote by all board members.

Mrs. Johnson made a motion that the Board approve the following:

Special Education

- *62 Approve the addendum list of special education students for out-of-district placements for the 2016-2017 school year as indicated in the backup.

Transportation

- *63 Approve the following wheelchair bus and aide for Rieck Avenue 21st Century Program:

Sheppard Bus Company
35 Rockville Rd.
Bridgeton, NJ 08302

Quote #: RA21W
\$80.00 per diem x 150 days = \$12,000 Wheelchair Bus
\$45.00 per diem x 150 days = \$ 6,750 Aide

Total = \$18,750

- *64 Approve the upgrade of a vehicle to a wheelchair bus for Route 708:

Sheppard Bus Company
35 Rockville Rd.
Bridgeton, NJ 08302

Quote #:708 Bid #07-41
\$50.00 per diem x 180 days = \$9,000 Wheelchair Bus

Budgetary Transfers – As Recommended by the Superintendent

*65 Approve the budgetary transfers for the month ending August 31, 2016.

Board of Education’s Monthly Certification – As Recommended by the Superintendent

*66 Officially certify pursuant to NJAC 6:20-2:13(e) that as of August 31, 2016 and after a review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-extended in violation of NJAC 6:20-2:13(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Secretary’s Monthly Certification – As Recommended by the Superintendent

*67 Approve the Board Secretary’s monthly certification of budgetary line item status for August 31, 2016.

Balance Sheet Reports – As Recommended by the Superintendent

*68 Officially accept the four balance sheets from the board secretary for the General Fund, Special Reserve Fund, Capital Projects Fund and the Debt Service Fund as required under the GAAP procedure for the month ending August 31, 2016.

The motion was seconded by Mrs. Santiago and carried by a unanimous roll call vote by all board members.

Secretary’s Report

Mrs. Johnson made a motion that the Board approve the following:

*The reports of the Secretary for August 2016 were ordered, received, and filed as submitted (see attached).

<u>Secretary’s Report – August 2016</u>	
Receipts	\$ 3,810,679.88
Disbursements	\$ 7,418,305.93
Cash Balance	\$ 3,485,363.83

The motion was seconded by Mr. Pepitone and carried by a unanimous voice vote by all board members.

New Business

Mr. Beatty reminded everyone that there is a County School Boards meeting tomorrow. One of the topics is Student Teaching.

Dr. Gentile added that the Department of Education has outsourced teacher certification and student teachers. A 360 degree video is now required. Some discussion ensued regarding the data and video being used.

Payment of Bills

Mr. Pepitone made a motion that the Board approve the following:

- Bill list for October 17, 2016 amounting to \$4,188,883.21 were received and filed with payment to be made when funds are made available and invoices properly attested (see attached).
- Cafeteria Bill List for October 17, 2016 amounting to \$123,280.30 were received and filed with payment to be made when funds are made available and invoices properly attested (see attached).

The motion was seconded by Miss Bucci and carried by a unanimous roll call vote by all board members.

Hearing of the Delegation

Mike Morton addressed the Board regarding home instruction. He runs a company called Education Resource Center, and described his services to the Board.

Mr. Pepitone made a motion that the Board go into closed session at 8:25 p.m. to discuss a personnel matter. The motion was seconded by Mrs. Santiago and carried by a unanimous roll call vote by all board members.

Mr. Pepitone made a motion that the Board return to open session. The motion was seconded by Mrs. Santiago and carried by a unanimous roll call vote by all board members.

Adjournment

Mrs. Santiago made a motion that the Board adjourn the meeting at 8:50 p.m. The motion was seconded by Mrs. Wilson and carried by a unanimous voice vote by all board members.


Bryce Kell, Board Secretary

October 17, 2016