

The Open Public Meeting of the Millville Board of Education was held in the Culver Center, located at 110 North Third Street, Millville, NJ, on Monday, November 4, 2013, at 7:00 pm.

The following were present:

Mr. Beatty	Present
Mrs. Edwards	Absent
Mr. Ennis	Absent
Mr. Flickinger	Present
Mr. Herman	Absent
Mrs. Johnson	Present
Mr. Pepitone	Present
Mrs. Perrelli	Present
Mr. Santiago	Present
Mr. Whilden	Present

The following were also present:

Dr. David Gentile, Superintendent
Mr. Bryce Kell, Board Secretary
Mr. Steve Burke, Asst. Superintendent of Personnel & Assessment
Dr. Pamela Moore, Asst. Superintendent Curriculum
Mr. Arnold Robinson, Solicitor

President's Statement

The Open Public Meeting was called to order at 7:00 pm by President Herman, and he read a statement as to the time and place of the meeting, as set forth in the "Open Public Meeting Act", (copy attached).

Minutes

The minutes of the Open Public Meeting of October 7, 2013, and the Open Public Meeting of October 21, 2013 were reviewed. Mr. Whilden made a motion that the Board approve the minutes as reviewed. The motion was seconded by Mr. Flickinger, and carried by a unanimous voice vote by all board members.

Committee Meetings

Finance / Facilities Committee

Mike Beatty reported that last Thursday, November 7th, the SDA held a walkthrough of both the Senior High and Lakeside to determine which firms may bid on the swap project. A core group of staff and board members met on Friday to start monitoring the SDA, and to deal with any

issues that may develop. Mr. Beatty commented that we are the first district to have the SDA do a design/build type of project.

Professional Review Committee

Connie Johnson reported on a meeting held on October 30. She asked for support on several positions including one-on-one aides and Dare to be Fit positions.

Legal Committee

Mr. Robinson mentioned that his son, Matthew and his wife are the proud parents of a baby girl born recently.

Mr. Whilden made a motion that the Board approve the following:

General – As Recommended by the Superintendent

- * 1. Approve the out-of-district workshops as indicated in the back up.
- * 2. Approve the list of field trips as indicated in the back up.
- * 3. Approve the reports for bus evacuation drills conducted in October, 2013.
(attached)
- * 4. Approve the establishment of the following new club at Memorial High School:
Glee Club
Volunteer Advisor – Louis Spinelli
- * 5. Approve the attached list of items for an on-line auction through GovDeals Inc. for property not needed for school purposes.
- * 6. Approve the comprehensive maintenance plan for the 2014-2015 school year.
- * 7. Approve the anticipated maintenance budget (M-1) for the 2014-2015 school year.
- * 8. Approve accepting a 2005 Saturn Ion2 from Elsann Machotka for use in the automotive program at Millville Senior High School.

- * 9. Approve the Corrective Action Plan for the fiscal audit of the No Child Left Behind Title I grant of the Millville Board of Education for the period September 1, 2011 through August 31, 2012.
- * 10. Approve creating a temporary position for a part-time paraprofessional for student no. 27838 until June, 2014 at Memorial High School. – District funding

Mr. Beatty commended on Item numbers 6, 7 and 9, stating that the M-1 and Comprehensive Plan are required documents. He noted that the amounts were relatively flat for next year. The Title 1 audit went well with a small amount being given back.

The motion was seconded by Mr. Flickinger and carried by a unanimous roll call vote by all board members.

Mr. Whilden made a motion that the Board approve the following:

- 11. Approve adding Old Union Road to our Hazardous Route list. Students attending Lakeside Middle School cannot safely walk through the traffic patterns and volume in the Delsea Drive-Blue Bird Lane corridor.
- 12. Approve the creation of two positions for the Dare to Be Fit program at Bacon School for the Winter session. – District funding
- 13. Approve creating a temporary position for a one-to-one paraprofessional for student no. 35578 until June, 2014 at Silver Run School. – District funding

Personnel

Leave of Absence – As Recommended by the Superintendent

- 14. Approve the paid medical leave of absence from November 1 to December 2, 2013 for employee no. 2474 utilizing the Family Medical Leave Act.
- 15. Approve an Unpaid leave of absence from December 1, 2013 until January 2, 2014 for employee no. 5272 utilizing the Family Medical Leave Act.

The motion was seconded by Mr. Flickinger and carried by a unanimous roll call vote by all board members.

Mr. Whilden made a motion that the Board approve the following:

- * 16. Approve the unpaid extension to a medical leave of absence until December 9, 2013 for employee no. 3116 utilizing the Family Medical Leave Act.

- * 17. Approve the paid extension to a medical leave of absence until December 4, 2013 for employee no. 4557 utilizing the Family Medical Leave Act.
- * 18. Approve an unpaid extension to a medical leave of absence until January 2, 2014 for employee no. 792 utilizing the Family Medical Leave Act.

Rescinding Appointment – As Recommended by the Superintendent

- * 19. Approve rescinding the appointment of employee no. 6125 effective October 23, 2013.

The motion was seconded by Mr. Flickinger and carried by a unanimous roll call vote by all board members.

Mr. Whilden made a motion that the Board approve the following:

Retirement – As Recommended by the Superintendent

- 20. Approve the retirement of Denise Cobb from her teaching position at Silver Run School (pc#971) to be effective February 1, 2014.
- 21. Approve the retirement of Dona Sooy from her position as a paraprofessional (pc#153) at the Child Family Center to be effective January 1, 2014.

Appointments – As Recommended by the Superintendent

The following candidate(s) are recommended for emergent hiring pending completion of a criminal history check.

- 22. Approve the temporary appointment of Erin Freeman to the position of one-to-one paraprofessional at Mount Pleasant School effective October 15, 2013. She will be paid at the 3rd step, plus credits of the MEA salary guide, \$19,480 prorated. – District funding
- 23. Approve the appointment of Heather Basse to the position of algebra tutor at Lakeside Middle School. The program is for 25 weeks, two days per week, one hour per day at the MEA hourly rate of \$30. – Title IIA funding
- 24. Approve the appointment of Vidalina Rodriguez to the position of morning aide for the School Age Child Care program at Rieck Avenue School. She will work for approximately 29 weeks, 2 ½ Hours per week, 5 days per week at \$9.50 per hour. – Latch Key funding

25. Approve the appointment of the following teachers for the NJ ASK prep tutoring at Bacon School:
- Jaime Sutton Stephanie Muhlbaier Robert Drewnowski
- The program is for 23 weeks, four days per week, one hour per day at the MEA hourly rate of \$30.–Title I funding
26. Approve the appointment of the staff indicated in the back up for the Elementary 21st Century after-school program. – 21st Century Grant funding
27. Approve the appointment of Sandra Gappa to the position of part-time Second grade aide at Wood School effective November 5, 2013. She will be paid \$31.50 per day.

The motion was seconded by Mr. Flickinger and carried by a unanimous roll call vote by all board members.

Mr. Whilden made a motion that the Board approve the following:

- * 28. Approve the appointment of the following list of substitutes as indicated in the back up:
- | | | |
|-------------|------------|-------------------|
| Teachers | Aides | Cafeteria Workers |
| Secretaries | Custodians | |
- * 29. Approve the appointment of the following teachers for the 10 hour clubs at Millville Senior High School:
- | | |
|-------------------------------|---------------------------|
| Tara Cotton–Books & Pens | Amanda Gaunt–SADD |
| Patricia Kennedy–Renaissance | John Clementi-Guitar Club |
| Robert DeSantis-Go Green Club | Ryan Macken-String Club |
- The clubs will meet for 10 hours at the MEA hourly rate of \$30. – District funding
- * 30. Approve the appointment of the following teachers for after school tutoring/credit completion at Memorial High School:
- | | |
|-------------|------------|
| Amy Whilden | Janet Todd |
|-------------|------------|
- The program is for 20 weeks, two days per week, one hour per day at the MEA hourly rate of \$30. – District funding

- * 31. Approve the appointment of Betsy Pettit to the position of part-time cafeteria worker at Millville Senior High School (pc#100438) effective October 8, 2013. She will be paid \$12.45 per hour for 3 ¾ hours per day. – District funding
- * 32. Approve the appointment of the following teachers to the position of math tutor at Millville Senior High School:

Gerald Bruman Robert Barber

The position is for 25 weeks, two days per week, one hour per day at the MEA hourly rate of \$30. – Title IIA funding

- * 33. Approve the appointment of Amy Whilden to the position of math tutor at Memorial High School. The position is for 25 weeks, two days per week, one hour per day at the MEA hourly rate of \$30. – Title IIA funding
- * 34. Approve the appointment of Marie Celestin for an additional 18 hours for CTE curriculum writing (Microsoft Office I) at the MEA hourly rate of \$30. – Perkins Grant funding
- * 35. Approve the appointment of the following teachers to the position of home instructors:

Daphne Bruno Jamie Burrow
Barbara Calabrese Betsy Dutton
Lorraine Santandrea Jason Smith
Teonnah Thompson

They will be paid at the MEA hourly rate of \$30. – District funding

Co-Curricular Appointments – As Recommended by the Superintendent

- * 36. Approve the co-curricular appointments as indicated in the back up.

Budgetary Transfers – As Recommended by the Superintendent

- * 37. Approve the budgetary transfers for the month ending September 30, 2013.

Board of Education’s Monthly Certification – As Recommended by the Superintendent

- * 38. Officially certify pursuant to NJAC 6:20-2:13(e) that as of September 30, 2013 and after a review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of

our knowledge, no major account or fund has been over-extended in violation of NJAC 6:20-2:13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Secretary's Monthly Certification – As Recommended by the Superintendent

- * 39. Approve the Board Secretary's monthly certification of budgetary line item status for September 30, 2013.

Balance Sheet Reports – As Recommended by the Superintendent

- * 40. Officially accept the four balance sheets from the board secretary for the General Fund, Special Reserve Fund, Capital Projects Fund and the Debt Service Fund as required under the GAAP procedure for the month ending September 30, 2013.

The motion was seconded by Mr. Flickinger and carried by a unanimous roll call vote by all board members.

Secretary's Report

Mr. Whilden made a motion that the Board approve the following:

*The reports of the Secretary for September 2013, were ordered, received, and filed as submitted (see attached).

<u>Secretary's Report</u>	
Receipts	\$ 33,070,540.60
Disbursements	<u>30,599,993.38</u>
Cash Balance	\$ 2,270,547.33

The motion was seconded by Mr. Flickinger and carried by a unanimous voice vote by all board members.

New Business

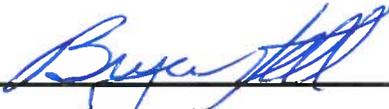
Mr. Whilden reminded everyone that the County School Board will meet at the VoTech on November 20th at 6:30 p.m.

Hearing of the Delegation

Derek Clark, a substitute at Lakeside, stated that he has lived in Millville all his life. He wanted to commend the District and everyone for the education he received, and the experience he has gotten as a teacher.

Adjournment

Mr. Pepitone made a motion that the Board adjourn the meeting at 7:15 p.m. The motion was seconded by Mr. Whilden carried by a unanimous voice vote by all board members.



Bryce Kell, Board Secretary

November 4, 2013