

The Open Public Meeting of the Millville Board of Education was held in the Culver Center, located at 110 North Third Street, Millville, NJ, on Monday, November 2, 2015, at 7:00 pm.

The following were present:

Mr. Beatty	Absent
Mr. Donato	Present
Mr. Flickinger	Present
Mrs. Johnson	Present
Mr. McQuade	Present
Dr. Miller	Present
Mr. Pepitone	Present
Mrs. Perrelli	Present
Mrs. Santiago	Present
Mr. Whilden	Present

The following were also present:

Dr. David Gentile, Superintendent  
Mr. Bryce Kell, Board Secretary  
Dr. Pamela Moore, Assistant Superintendent of Curriculum  
Mrs. Donna Meyers, Assistant Superintendent Human Resources  
Mr. Arnold Robinson, Solicitor

#### **President's Statement**

The Open Public Meeting was called to order at 7:00 pm by President Flickinger, and he read a statement as to the time and place of the meeting, as set forth in the "Open Public Meeting Act", (copy attached).

Mr. Flickinger reminded everyone to vote tomorrow.

#### **Minutes**

The minutes of the Open Public Meeting of October 5, 2015, and the minutes of the Open Public Meeting of October 19, 2015, were reviewed. Mr. Whilden made a motion that the Board approve the minutes as reviewed. The motion was seconded by Mr. Pepitone, and carried by a unanimous voice vote by all board members.

### Committee Reports

#### Community Relations Committee

Mike Whilden reported on the four Community Outreach meetings held last year and the mentor project. Dr. Gentile added comments about the meetings.

#### Professional Review Committee

Bob Donato reported on the recent meeting. He asked for support on several items, including the increase in substitute custodian rate. He also asked for support on several Title 1 positions.

### Superintendent's Report

Dr. Moore introduced Bob Trivellini, who gave a presentation on the multi-cultural week, and the proposed events for April 2016.

Dr. Gentile stated that he has more information on the EVVRS (Violence and Vandalism Report), and that he will present it at the next meeting when Mr. Beatty is back.

Mr. Whilden made a motion that the Board approve the following:

#### General – As Recommended by the Superintendent

- \*1 Approve the list of out-of-district workshops as indicated in the backup.
- \*2 Approve the list of field trips as indicated in the backup.
- \*3 Approve Resolution No. 1153 to submit the QSAC DPR's and Statement of Assurances for the 2014-15 school year to the Department of Education.
- \*4 Approve the Comprehensive Maintenance Plan for the 2016-2017 school year.
- \*5 Approve the anticipated maintenance budget (M-1) for the 2016-2017 school year.
- \*6 Approve the Initial Application for Temporary Instructional Space to designate Room 13A at Bacon Elementary School for use as space for Positive Behavioral Intervention and Support for the 2015-2016 school year.
- \*7 Approve the reports for bus evacuation drills which were held in September and October, 2015 in accordance with N.J.A.C. 6A:27-11.2(d).

- \*8 Approve increasing the substitute rate for custodians from \$9.00 per hour to \$12.00 per hour (\$96 per day).
- \*9 Approve the out of state travel to the National School Boards Conference in Boston, MA from April 9 – 11, 2016, for no more than three board members. – District funding
- \*10 Approve participation in a grant proposal to the New Jersey Council for the Humanities by the Millville Army Airfield Museum. The grant is for an expansion of the Veteran Interview Project, a joint project of the District and Museum. The grant term will be from January 1 through December 31, 2016.
- \*11 Approve acceptance of the State House Express award to Memorial High School to help pay for bus rental expenses to Trenton for a special tour of the State House between September 2015 and June 2016. The total award amount is \$350.
- \*12 Approve a new 10 hour club, Trash to Treasure Club, at Memorial under the supervision of faculty sponsor, Laura Materio to be paid at the MEA hourly rate of \$30. – District funding
- \*13 Approve creating the following 10 hour clubs at Memorial:

Art Club	Anime Club	Game Design
Chess/Game Club	Memorial Mentors	Student Council
Literary Magazine	Go Green Club	Madrigals
Memorial Voice	Book Club	

Staff will be paid at the MEA hourly rate of \$30. – District funding

- \*14 Approve out of state travel for Megan Finney to the American Library Association (ALA) Mid-Winter conference in Boston, MA January 7 – 10, 2016 (total of two School Business Days) and the Annual Conference in Orlando, FL June 23 – 28, 2016 (no School Business Days) as a requirement of being selected as a 2016 Emerging Leader for the ALA. The total cost to the district will not exceed \$784. – District funding

The motion was seconded by Mrs. Johnson and carried by a unanimous roll call vote by all board members.

Mr. Whilden made a motion that the Board approve the following:

- 15 Approve creating six positions for Before School Instructors at Bacon School. Each position will be for 27 weeks, one to four days per week, one hour per day at the MEA hourly rate of \$30. – Title I funding

- 16 Approve creating a position for Family Friendly Lakeside Club Advisor for a 30 hour Shades of Blue Choir Club at Lakeside. The position will be paid at the MEA hourly rate of \$30. – Family Friendly Grant funding
- 17 Approve three classroom observations, grade level PreK-3, for Colleen Cornell from Montclair State University – Cumberland County College branch during the fall semester as part of the Alternative Route to Teaching. The observations will be coordinated through Nora Zielinski's office at no cost to the district.
- 18 Approve seven additional hours for Robert Bonham, Security Aide, during Parent Conferences at Rieck Avenue on November 20, 23, and 24. He will be paid at his hourly rate. – District funding
- 19 Approve creating the following clubs at Silver Run:  
  
Monarch Club – Rebecca Wadsworth and Nicole Interlante – volunteer advisors  
  
Silver Run Garden Club – Elizabeth Thompson, Kristi Cranmer, Doris Hall, Dawn Nessen, Tina Stiles, Connie Thon, Diana Day, Paul Williams – volunteer advisors
- 20 Approve a Stockton University Graduate Practicum student placement for a Master of Science in Communication Disorders for Alexandra DeStefano at the Child Family Center with Karen Bagnell, Supervising SLP for the Spring 2016 semester at no cost to the district.

**Leave of Absence**

- 21 Approve the paid medical leave of absence for employee #145 from November 4 to December 21, 2015.
- 22 Approve the extension of a partially paid medical leave of absence for employee #6096 to December 14, 2015 utilizing the Family Medical Leave Act.
- 23 Approve the unpaid, intermittent medical leave of absence for employee #2765 from November 3, 2015 to June 30, 2016 or 60 days utilizing the Family Medical Leave Act.

The motion was seconded by Mrs. Johnson and carried by a unanimous roll call vote by all board members.

Mr. Whilden made a motion that the Board approve the following:

- \*24 Approve the unpaid, intermittent medical leave of absence for employee #5902 from October 20, 2015 to June 30, 2016 or 60 days utilizing the Family Medical Leave Act.

**Resignations**

- \*25 Approve the resignation of Valerie Archetto from her Co-Curricular position as Assistant Spring Play Music Director at Millville Senior High School.
- \*26 Approve rescinding the appointment of Mara Hermelee from the position of Social Worker (pc#5959) for the District based on her declining the position.

The motion was seconded by Mr. Pepitone and carried by a unanimous roll call vote by all board members.

Mr. Whilden made a motion that the Board approve the following:

- 27 Approve the resignation of Linda Repp from her position as Part-time Aide (pc#545) at Silver Run effective September 1, 2015.
- 28 Approve the resignation of Tracey Shea from her position as Site Coordinator/Teacher for Elementary 21<sup>st</sup> Century Program effective November 11, 2015.

**Appointments**

The following appointments will become official upon approval from the Board of Education and receipt of all necessary certifications together with successful clearances from the employee physical exam, drug screening and criminal history check.

- 29 Approve the **revised** appointment of Jamie McCarthy to the temporary position of Preschool Teacher (pc#169) at Child Family Center with a proposed starting date of
- 30 Approve the appointment of Greta Anderson to the temporary position as Pre-K Paraprofessional (pc#10118) at Child Family Center effective November 3, 2015 – June 30, 2016. She will be paid at the 1<sup>st</sup> step of the MEA salary guide, \$18,937 +\$200 (credits) = \$19,137 (pro-rated). Salary to be adjusted when MEA contract is settled. – ECP funding
- 31 Approve the appointment of Christine Caraballo to the position of Temporary Paraprofessional (pc#646) at Child Family Center effective November 3, 2015 – June 30, 2016. She will be paid at the 1<sup>st</sup> step of the MEA salary guide, \$18,937 +\$200 (credits) = \$19,137 (pro-rated). Salary to be adjusted when MEA contract is settled.

- 32 Approve the appointment of the following staff to the position of Instructors for Before School Enrichment Club (Morning Mindcrafters) at Silver Run:

Kristie Renzi	Amy Kimmel	Danielle Cosgrove
Jennifer DeFeo	Susan Groover	Belford Lee Cox
Elviro Ocasio	Hollie Smith	Stephanie Upham
Rebecca Wadsforth	Michael Thomas	Josh Zellers
Danielle Procopio	Kelsi McCafferty	

Staff will be paid for 25 weeks, three days per week, one hour per day at the MEA hourly rate of \$30 for teachers and \$ - District funding

- 33 Approve the appointment of the following staff to the position of District AVD tutor:

Rebecca Thompson                      Christy Mason

Staff will be paid for up to 34 weeks, one to five days per week, not to exceed 18 hours per week at the hourly rate of \$10.00. – District funding

- 34 Approve the following staff to the position of Family Friendly Lakeside Club Advisors:

**40 hour club:**

Lakeside TV News (2): Larry Perry, Jennifer Uniglicht

**30 hour club:**

Art Club (1): Jessica Heim

**20 hour clubs:**

Homework Club (3): Robin Roche, Val Grennon, Teale Millard

Library Club (1): Diane Worthington

Language Arts Tutoring Club (1): Sue Corson

Culture Club (1): Lisa Oquendo

German Club (1): Tamara Woitas

Grade 8 Leaders Club (1): Suzanne LaRosa

Fitness Club (1): Kristine Able

Media/Animation Productions Club (1): Larry Perry

Lakeside Newspaper Team Club (2): Jennifer Uniglicht, Jennifer Cuesta

Staff will be paid at the MEA hourly rate of \$30. – Family Friendly Grant funding



- \*42 Approve the list of substitutes as indicated in the backup.
- \*43 Approve the appointment of staff to the position of 10 Hour Clubs and Volunteer Clubs Advisors:

**10 hour clubs**

Go Green Club – Rob DeSantis  
Anime Club – Kathleen Galarza  
Books & Pens Club – Tara Cotton  
Guitar Club – John Clementi

**Volunteer clubs**

Health Professions Club – Michele Horin  
Gaming Club – John Clementi

Advisors for 10 hour clubs will be paid at the MEA hourly rate of \$30. – District funding

**Co-Curricular Appointments**

- \*44 Approve the following revised Co-Curricular appointments:

**All City Jazz Michael Saul Step 2 \$2,229**  
**All City Band Andrea Dixon Step 1 \$2,026**

- 45 Approve the following Co-Curricular appointment:

Lakeside Intramurals Fall Amanda Wichnick Step 2 \$1,339

**Budgetary Transfers – As Recommended by the Superintendent**

- \*46 Approve the budgetary transfers for the month ending September 30, 2015.

**Board of Education’s Monthly Certification - As Recommended by the Superintendent**

- \*47 Officially certify pursuant to NJAC 6:20-2:13(e) that as of September 30, 2015 and after a review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-extended in violation of NJAC 6:20-2:13(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

**Secretary’s Monthly Certification – As Recommended by the Superintendent**

\*48 Approve the Board Secretary’s monthly certification of budgetary line item status for September 30, 2015.

**Balance Sheet Reports – As Recommended by the Superintendent**

\*49 Officially accept the four balance sheets from the board secretary for the General Fund, Special Reserve Fund, Capital Projects Fund and the Debt Service Fund as required under the GAAP procedure for the month ending September 30, 2015.

The motion was seconded by Mr. Pepitone and carried by a unanimous roll call vote by all board members.

**Secretary’s Report**

Mr. Whilden made a motion that the Board approve the following:

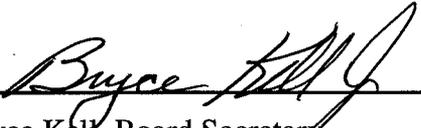
\*The reports of the Secretary for September 2015, were ordered, received, and filed as submitted (see attached).

<u>Secretary’s Report – September 2015</u>	
Receipts	\$ 32,811,246.04
Disbursements	<u>29,905,568.15</u>
Cash Balance	\$ 2,905,677.89

The motion was seconded by Mr. Pepitone and carried by a unanimous voice vote by all board members.

**Adjournment**

Mr. Whilden made a motion that the Board adjourn the meeting at 7:33 p.m. The motion was seconded by Mrs. Johnson and carried by a unanimous voice vote by all board members.

  
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Bryce Kell, Board Secretary  
November 2, 2015