

The Open Public Meeting of the Millville Board of Education was held in the Culver Center, located at 110 North Third Street, Millville, NJ, on Monday, May 20, 2013, at 7:00 pm.

The following were present:

Mr. Beatty	Present
Mrs. Edwards	Absent
Mr. Ennis	Present
Mr. Flickinger	Present
Mr. Herman	Present
Mrs. Johnson	Present
Mrs. Justis	Present
Mr. Pepitone	Absent
Mrs. Perrelli	Present
Mr. Santiago	Present
Mr. Whilden	Present

The following were also present:

Dr. David Gentile, Superintendent
Mrs. Pamela Zook, Asst. Board Secretary
Mr. Steve Burke, Asst. Superintendent of Personnel & Assessment
Dr. Pamela Moore, Asst. Superintendent Curriculum
Mr. Matt Robinson, Solicitor

President's Statement

The Open Public Meeting was called to order at 7:00 pm by President Herman, and he read a statement as to the time and place of the meeting, as set forth in the "Open Public Meeting Act", (copy attached).

Mr. Herman commented on the news report of the Senior High School's Renaissance Fair.

Committee Meetings

Finance Committee

Mike Beatty reported on the 6.5% increase for prescription services, which is an agenda item.

Facilities Committee

Mike Beatty reported that there are some repairs to Wheaton Field, including clay removal. He reported on several meetings with the School Development Corporation in which they suggested

some options that the committee will review. He commented on the spring and summer work that will be done on facilities. He also commented that the district will be purchasing 200 new laptops to keep the technology up-to-date and on a three or four year cycle.

Professional Review Committee

Connie Johnson reported on the meeting held recently and asked for support on several positions including several summer positions, and two new psychology intern positions.

Mike Beatty discussed teacher and principal/supervisor evaluations and provided a handout. He commended Dr. Moore's efforts to be in compliance with the regulation.

Policy Committee

Mike Whilden reported his committee changed some language of a new policy that should be available for first reading in late June.

Curriculum Committee

Mike Beatty reported on the curriculum meeting held recently. An item that was discussed was curriculum writing days at each grade level. He reported that the system Wood School is following is creating results. He also reported that Summer Trek will be cut down to two days this year.

Superintendent's Report

Dr. Moore introduced Joseph Worthington as the student board member of the month.

Mr. Beatty asked Joseph what he thought about block scheduling. Joseph said the advantage was that the students could focus on the four classes for longer periods of time. Joseph said the disadvantage was that the length of time to teach curriculum in AP classes is shortened in the spring which can make the testing harder for students since material isn't learned.

Mr. Beatty also asked Joseph what he likes about the high school. Joseph said that he likes all of the teachers because they are passionate and want to help the students.

Dr. Moore introduced all of the "Teacher of the year" winners. Mr. Herman presented each with a plaque. Dr. Moore also recognized two teachers who obtained national teacher certifications.

General – As recommended by the Superintendent

Mr. Whilden made a motion that the Board approve the following:

- * 1. Approve the list of out-of-district workshops as indicated in the back up.
- * 2. Approve the list of field trips as indicated in the back up.
- * 3. Approve the joint transportation agreement with Quinton to transport one of our homeless students to Salem.
- * 4. It is recommended that the Board of Education approve the grant application to the ING North America Insurance Corporation Unsung Heros Program in the amount of \$2,000 to continue the Veteran Interview Project. The grant term will be determined by the funder.
- * 5. Approve the extension of the position of math tutor at Millville Senior High School. The position will be extended for two weeks, two days per week, one hour per day at the MEA hourly rate of \$30. – Title IIA funding
- * 6. Approve the submission of Amendment 2 to the IDEA 2013 grant application and accept this grant as amended upon approval from NJDOE. Amendment 2 corrects the total amount of pre-school funding, which has been adjusted due to an overpayment. This grant covers the period from September 1, 2012 to August 31, 2013 and includes the following funds:

IDEA Basic - \$1,668,663 including \$33,416 in non-public monies

IDEA Preschool - \$34,097, including \$383 in non-public Monies
- * 7. Approve the implementation plan for training teachers in the McRel evaluation model. The evaluation model will begin September, 2013.
- * 8. Approve creating a position for a summer student clerical worker for the curriculum center. The position will be for 11 weeks, three days per week, four hours per day at the rate of \$7.25 per hour.
- * 9. Approve the listed election related items according to N.J.S.A. Title 19:
 - a) Officially establish Tuesday, November 5, 2013, as the date for annual school election for three (3) seats of three (3) years on the Board of Education.

- b) Authorize the secretary of the Board of Education to have re-election and nominating petitions for the annual school election available from 9:00 a.m. to 4:00 p.m. daily in the board secretary's office at 110 N. Third Street until Tuesday, June 4, 2013.
 - c) Establish Tuesday, June 4, 2013 at 4:00 pm as the deadline for the return of petitions to the County Clerk's Office at 60 W. Broad Street, Bridgeton, NJ.
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- * 10. Apply for a short-term loan due to the delay in the June State Aid payments. The loan will not exceed \$7,000,000 and will be paid directly by the state to our bank including interest.
 - * 11. Approve the membership with the NJSIAA for the 2013-2014 school year. The fee is \$2,150 and is paid for with district funds.
 - * 12. Approve the prescription plan renewal with Benecard for the 2013-2014 school year. The Increase is 6.5% with estimated premiums of \$3,510,188.
 - * 13. Approve our participation in the Pittsgrove Township Board of Education Joint Purchasing program for the 2013-2014 school year.
 - * 14. Approve the submission of the Statement of Assurance to Operate Summer School 2013 at Millville Senior High School from June 25, 2013 to August 6, 2013.
 - * 15. Approve Resolution No. 1099 indicating the monthly allocation of monies for the 2013-2014 school budget from the City of Millville.
 - * 16. Approve expanding one 10-month guidance counselor position at Millville Senior High School into a 12-month position.
 - * 17. Approve the **revised** out-of-state travel to the National AVID Summer Institute from July 15-17, 2013 in Philadelphia, PA. The total cost should not exceed **\$12,677** which will be paid from building and district professional development funds.
 - * 18. Approve sending four people, two high school students and two advisors, to the Technology Student Association 2013 National Conference in Orlando, Florida from June 28 to July 2, 2013 at a cost not to exceed \$4,620.- District and Perkins grant funding

The motion was seconded by Mr. Flickinger and carried by a unanimous roll call vote by all Board members.

Mr. Whilden made a motion that the Board approve the following:

19. Approve the additional \$2,500 Fruit and Vegetable grant from the Department of Education awarded to Wood School for the remainder of the school year.
20. Approve creating six positions for school nurses to conduct sports physicals at Lakeside Middle School. The positions will be for two days, 3 ½ hours per day at the MEA hourly rate of \$30. – District funding
21. Approve creating two positions for computer technicians for the Technology Showcase at Lakeside Middle School. The positions will be for five hours at the MEA hourly rate of \$30. – District funding
22. Approve a request Crissy Lynn Rose, a teacher at Silver Run School and a doctoral candidate at Wilmington University, for a confidential dissertation research study. The purpose of the Executive Position Paper is to create a Culturally Responsive School Improvement Framework for the elementary school.
23. Approve creating two positions for elementary literacy coaches for the 2013-2014 school year. – District funding
24. Approve creating positions for student aides for the Club 21 summer camp. The camp will be for four weeks, five days per week, six hours per day at \$7.25 per hour. – 21st Century Grant funding
25. Approve creating positions for cafeteria aides for the Club 21 summer camp. The position will be for four weeks plus one day, five days per week, five to six hours per day at \$14 per hour. – 21st Century Grant and Agriculture Dept. funding
26. Approve creating positions for teachers and site coordinators for the 21st Century elementary program from July 1, 2013 until June, 2014. Site coordinators will work up to five days per week, up to three hours per day at the MEA hourly rate of \$30. Teachers will work up to five days per week, up to two hours per day at the MEA hourly rate of \$30. In the event of a field trip, training or meeting, work may be extended, not to exceed seven hours per day. Summer professional development hours not to exceed 20 hours per person. – 21st Century Grant funding

27. Approve creating positions for a social worker/counselor for the 21st Century elementary program from July 1, 2013 until June, 2014. The position is for five days per week, two to three hours per day at the MEA hourly rate of \$30. Summer professional development hours not to exceed 20 hours per person. – 21st Century Grant funding
28. Approve creating positions for classroom aides for the 21st Century Elementary program from July 1, 2013 until June, 2014. The position is for five days per week, up to three hours per day at the hourly rate of \$9.50 (\$14 during the summer). In the event of a field trip, training or meeting, work may be extended, not to exceed six hours per day. Summer professional development hours not to exceed 20 hours per person. – 21st Century Grant funding
29. Approve creating A position for a physical education club advisor for Lakeside Middle School. The club will be for 20 weeks, one to two days per week, one hour per day at the MEA hourly rate of \$30. – Donation funding
30. Approve the proposed hourly rates for the Child Family Center Summer wrap around program:

Summer wrap around instructional aides	\$ 9.50
Summer wrap around teaching aides	\$14.00
Summer wrap around program supervisor	\$18.50

Personnel

Leave of Absence – As Recommended by the Superintendent

31. Approve an unpaid medical leave of absence from May 6 until May 20, 2013 for employee no. 5952 utilizing the Family Medical Leave Act.
32. Approve a paid medical leave of absence from May 6 until June 30, 2013 for employee no. 4668 utilizing the Family Medical Leave Act.
33. Approve an unpaid extension to a medical leave of absence until May 20, 2013 for employee no. 4041 utilizing the Family Medical Leave Act.
34. Approve a partially paid medical leave of absence from April 8 to June 5, 2013 for employee no. 2739 utilizing the Family Medical Leave Act.
35. Approve a partially paid medical leave of absence from May 20 to July 22, 2013 for employee no. 5349 utilizing the Family Medical Leave Act.

36. Approve a paid maternity leave of absence for 30 days prior to and 30 days after delivery for employee no. 823 utilizing the Family Medical Leave Act.

The motion was seconded by Mr. Flickinger and carried by a unanimous roll call vote by all board members.

Mr. Whilden made a motion that the Board approve the following:

- * 37. Approve a partially paid medical leave of absence from May 28 Through June 18, 2013 for employee no. 5916 utilizing the Family Medical Leave Act.
- * 38. Approve a paid medical leave of absence from March 15 to May 14, 2013 for employee no. 2442 utilizing the Family Medical Leave Act.
- * 39. Approve a paid medical leave of absence from May 14 to June 26, 2013 for employee no. 2024 utilizing the Family Medical Leave Act.

The motion was seconded by Mr. Flickinger and carried by a unanimous roll call vote by all board members.

Mr. Whilden made a motion that the Board approve the following:

Retirements – As Recommended by the Superintendent

40. Approve the retirement of Carolyn Robinson from her teaching Position at the Child Family Center (pc#794) to be effective July 1, 2013.
41. Approve the retirement of Paul Hoffman from his teaching position at Silver Run School (pc#68) to be effective July 1, 2013.

Resignation – As Recommended by the Superintendent

42. Approve the resignation of Linette Carrasquillo from her position as part-time paraprofessional at Silver Run School (pc#545) effective May 17, 2013.
43. Approve the resignation of Bailey Viola from her position as art teacher at Lakeside Middle School (pc#457) to be effective July 1, 2013.
44. Approve the resignation of Tiffani Butcher from her position as a part-time classroom aide at Wood School (pc#245) effective May 17, 2013.

The motion was seconded by Mr. Flickinger and carried by a unanimous roll call vote by all board members.

Mr. Whilden made a motion that the Board approve the following:

- * 45. Approve the resignation of Henry George Andrews from his position as night lead custodian at Memorial High School (pc#11) to be effective June 1, 2013.
- * 46. Approve the resignation of Mike Dobrosky, Jr. from his position as woodworking technology teacher at the Millville Alternative School effective June 18, 2013.

Transfers – As Recommended by the Superintendent

- * 47. Approve the transfer of Albert Still from his position as a building maintenance worker at Millville Senior High School (pc#865) to the same position at Lakeside Middle School (pc#18).
- * 48. Approve the transfer of Bret Gandy from his position as a building maintenance worker at Holly Heights School (pc#329) to the same position at the Senior High School (pc#865).

The motion was seconded by Mr. Flickinger and carried by a unanimous roll call vote by all board members.

Mr. Whilden made a motion that the Board approve the following:

- 49. Approve the transfer of Luis Cruz from his position as a building maintenance worker at Lakeside Middle School (pc#18) to the same position at Holly Heights School (pc#329).
- 50. Approve the voluntary transfer of Irene Dandrea from her position as a 12-month guidance counselor at Lakeside Middle School to the position of a 10-month guidance counselor at Lakeside Middle School (pc#1002) effective September 1, 2013. She will be paid at the 11th step of the MAA salary guide, \$87,700 (salary will be adjusted when contract is settled).

The motion was seconded by Mr. Flickinger and carried by a unanimous roll call vote by all board members.

Mr. Whilden made a motion that the Board approve the following:

Appointments – As Recommended by the Superintendent

The following candidate(s) are recommended for emergent hiring pending completion of a criminal history check.

- * 51. Approve the appointment of Timothy Brunetta to the position of Building Maintenance Supervisor for the district (pc#10170) effective May 20, 2013. He will be paid a salary of \$65,000 prorated. – District Funding
- * 52. Approve the appointment of Maureen Ferrucci to the position of Speech language therapist for the district (#442) effective September 1, 2013. She will be paid at the 2nd step, MA level of the MEA salary guide, \$48,467 (salary will be adjusted when the contract is settled). – District funding
- * 53. Approve the appointment of the following teachers to the position of math tutor at Millville Senior High School:

Shared position

Robert Barber, Jr.

Gerald Bruman

The extension to the this program is for four hours at the MEA hourly rate of \$30.
– Title IIA funding

- * 54. Approve the appointment of the following list of substitutes as Indicated in the back up:

Teachers

Aides

Secretaries

Custodians

Cafeteria Workers

- * 55. Approve the appointment of Darlene Meneghetti to the position of secretary to the school principal at Memorial High School (pc#331) effective July 1, 2013. She will be paid at the 5th step, 12/A level of the MEA salary guide, \$29,385 (salary will be adjusted when contract is settled). – District funding
- * 56. Approve the appointment of the following teachers for research paper guideline development:

Bridget Borlak

Margaret Keefer

Patti Atkinson

Beth Benfer

Kathy Galarza

Emily Rowbotham

The position is for two days, six hours per day at the MEA hourly rate of \$30. – Title I funding

The motion was seconded by Mr. Flickinger and carried by a unanimous roll call vote by all board members.

- * 51. Approve the appointment of Timothy Brunetta to the position of Building Maintenance Supervisor for the district (pc#10170) effective May 20, 2013. He will be paid a salary of \$65,000 prorated. – District Funding
- * 52. Approve the appointment of Maureen Ferrucci to the position of Speech language therapist for the district (#442) effective September 1, 2013. She will be paid at the 2nd step, MA level of the MEA salary guide, \$48,467 (salary will be adjusted when the contract is settled). – District funding
- * 53. Approve the appointment of the following teachers to the position of math tutor at Millville Senior High School:

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The extension to this program is for four hours at the MEA hourly rate of \$30. – Title IIA funding

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- * 56. Approve the appointment of the following teachers for research paper guideline development:

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Margaret Keefer

Patti Atkinson

Beth Benfer

Kathy Galarza

Emily Rowbotham

The position is for two days, six hours per day at the MEA hourly rate of \$30. – Title I funding

The motion was seconded by Mr. Flickinger and carried by a unanimous roll call vote by all board members.

Mr. Whilden made a motion that the Board approve the following:

Co-Curricular Appointments – As Recommended by the Superintendent

57. Approve the following co-curricular appointments:

<u>Wood School, Spring Intramurals</u>	
Kelly Musarra	Volunteer
Mike Saul	Volunteer

Salary Adjustments – As Recommended by the Superintendent

58. Approve the following salary adjustments:

<u>Name</u>	<u>From</u>	<u>To</u>
Beth Benfer	BA+30 12 th step \$63,619	MA 12 th step \$64,219
	Effective 9/1/12	
Nancy Gandy	\$1,200 for National Board Certification effective 12/1/12	

The motion was seconded by Mr. Flickinger and carried by a unanimous roll call vote by all board members.

Mr. Whilden made a motion that the Board approve the following:

Bids – As Recommended by the Superintendent

* 59. Approve the following bid awards:

<u>Bid #13-24, Medical Supplies</u>	\$21,498.68
Collins Sports Medicine	\$ 1,947.96
William V. MacGill & Co.	686.36
Medco Supply Co.	1,745.58
School Nurse Supply	894.69
Henry Schein, Inc.	3,010.64
School Health	2,435.80
United Health Supplies	10,777.65

**Total costs include medical supplies for sending districts.

Bid #13-02, Physical Education Supplies **\$11,359.04**

BSN/Passon Sports	\$ 2,220.38
Gopher Sport	1,278.34
Nasco	2,074.36
S & S Worldwide	1,210.64
Sportime/School Specialty	3,158.54
Toledo PE Sports	1,416.78

Bid #13-20, Custodial Supplies **\$162,746.91**

All American Poly	\$14,995.80
AmSan/Interline Brands	67,011.16
Central Poly Corp.	17,321.37
Joseph Gartland, Inc.	11,127.90
General Chemical & Supply	956.48
Hillyard Delaware Valley	5,600.00
Indco, Inc.	1,802.30
Interboro Packaging	4,329.32
Interline Brands	3,963.30
Royce Rolls Ringer	319.50
South Jersey Paper	15,051.84
Standard Maintenance	303.30
W.B. Mason	19,387.14
Ypers, Inc.	577.50

Quote #LK1, Summer Transportation

Sheppard Bus Company
35 Rockville Road
Bridgeton, NJ 08302

2 buses to transport students to summer camp
at Belleplain State Forest
\$200 per bus x 2 buses = \$400 per diem x 8
days = \$3,200
Increase/decrease per mile is \$1.10

Budgetary Transfers – As Recommended by the Superintendent

- * 60. Approve the budgetary transfers for the month ending April 30, 2013.

The Motion was seconded by Mr. Flickinger and carried by a unanimous roll call vote by all board members.

Mr. Whilden made a motion that the Board approve the following:

- * 61. Approve the newly negotiated contract with the Millville Education Association for the period July 1, 2012 through June 30, 2015.

2012-2013	2.3%
2013-2014	2.3%
2014-2015	2.4%

Payments are to be made in two installments over the life of the contract.

Mr. Robinson suggested that the board consider passing a resolution invoking a doctrine of necessity since the board does not have enough board members who are not conflicted out of voting on the MEA contract. This doctrine will allow all board members to vote on the MEA contract.

Mrs. Johnson made a motion to invoke the doctrine of necessity. The motion was seconded by Mr. Flickinger and carried by a unanimous voice vote by all board members.

Mr. Beatty questioned the terms of the contract. Dr. Gentile and Mr. Herman clarified.

The motion was seconded by Mr. Flickinger and carried by a unanimous roll call vote by all board members.

New Business

Mike Beatty discussed a bill in Congress that will affect food stamps and the free and reduced criteria.

Payment of Bills

Mr. Whilden made a motion that the Board approve the following:

- A/P Bills for May 20, 2013 amounting to \$4,036,170.52 were received and filed with payment to be made when funds are made available and invoices properly attested (see attached).
- Cafeteria Bills for May 20, 2013 amounting to \$109,862.68 were received and filed with payment to be made when funds are made available and invoices properly attested (see attached).

The motion was seconded by Mr. Flickinger and carried by the following roll call vote:

Mr. Beatty	Yes
Mrs. Edwards	Absent
Mr. Ennis	Yes
Mr. Flickinger	Yes
Mr. Herman	Yes – Abstain check #80886
Mrs. Johnson	Yes
Mrs. Perrelli	Yes
Mr. Pepitone	Absent
Mr. Santiago	Yes
Mr. Whilden	Yes – Abstain check #81049

Adjournment

Mr. Whilden made a motion that the Board adjourn the meeting at 7:43 p.m. The motion was seconded by Mr. Flickinger and carried by a unanimous voice vote by all board members.



Pamela Zook, Board Secretary

May 20, 2013