

The Open Public Meeting of the Millville Board of Education was held in the Culver Center, located at 110 North Third Street, Millville, NJ, on Monday, June 30, 2014, at 1:00 pm.

The following were present:

Mr. Beatty	Present
Mr. Donato	Absent
Mr. Flickinger	Present
Mr. Golden	Absent
Mr. Herman	Present
Mrs. Johnson	Present
Mr. McQuade	Present
Mr. Pepitone	Present
Mrs. Perrelli	Absent
Mr. Whilden	Present

The following were also present:

Dr. David Gentile, Superintendent  
Mr. Bryce Kell, Board Secretary  
Mr. Steve Burke, Asst. Superintendent of Personnel & Assessment  
Dr. Pamela Moore, Asst. Superintendent Curriculum  
Mr. Arnold Robinson, Solicitor

#### **President's Statement**

The Open Public Meeting was called to order at 1:00 pm by President Herman, and he read a statement as to the time and place of the meeting, as set forth in the "Open Public Meeting Act", (copy attached).

#### **Superintendent's Report**

Mr. Whilden made a motion that the Board approve the following:

#### **General – As Recommended by the Superintendent**

- \* 1. Approve the list of out-of-district workshops as indicated in the back up.
- \* 2. Approve three courses, Robotics 2, Robotics 3 and Social Media Marketing to begin during the 2014-2015 school year at Millville Senior High School.
- \* 3. Approve creating five positions for completion of the Memorial positive support plan. The position is for 10 hours each at the MEA hourly rate of \$30. – District funding

- \* 4. Approve Resolution No. 1124 in support of the City of Millville installing additional sidewalks near Rieck Avenue School.
- \* 5. Approve the out-of-state travel for eight AVID students, four alternates and two AVID tutors for participation in the AVID Summer Institute being held in Philadelphia, PA July 16-18, 2014. Van rental will be paid from AVID building funds.
- \* 6. Approve the following policies for first reading:
  - 5132.45 Communicable Diseases
  - 5142.25 Students Requiring Crutches
  - 5141.9 Automated External Defibrillator
  - 6142.8 Live Animals/Pets in School
- \* 7. Approve the New Jersey School Boards' Association 2014-2015 dues in the amount of \$26,662.70.
- \* 8. Approve deleting the 10 month guidance counselor position and creating a 12 month guidance counselor position at Millville Senior High School effective July 1, 2014.
- \* 9. Approve the resolution for the proposed waiver to amend the number of observations for tenured staff members.
- \* 10. Approve the Memorandum of Agreement with Complete Care Health Network to provide dental services for our students.

Mr. Flickinger commented on Item #7, asking if this was an increase. Mr. Herman stated that the amount has been the same for the last four years.

Mr. Beatty commented on Item #9, asking if it was a one year waiver. Dr. Gentile responded that he wasn't sure because the language wasn't clear from the state. Discussion ensued regarding the topic.

The motion was seconded by Mr. Flickinger and carried by a unanimous roll call vote by all board members.

Mr. Whilden made a motion that the Board approve the following:

11. Approve creating a temporary part-time position for a one-to-one paraprofessional for student no. 27903 for the extended school year program. The position is for 4 hours per day, July 1 through August 7, Monday through Thursday at \$14 per hour. – IDEA Basic funding
12. Approve creating nine positions for PBSIS plan modification at Silver Run School. Staff will be paid at the MEA hourly rate of \$30 for up to five hours each. – IDEA funding
13. Approve the grant application to the General Mills Foundation in the amount of \$5,500 for their *Community Action Council Grants*. This funding will support AVID program activities at Lakeside Middle School including mentoring, instruction, materials and a field trip to prepare more students to attend college. The grant term will be from December 1, 2014 to June 30, 2015.
14. Approve a Memorandum of Agreement with the Cumberland County Health Department to establish a school based vaccination clinic at Lakeside Middle School for administration of the HPV vaccine.
15. Approve the **revision** to create **18** positions for special education paraprofessionals for the extended school year program.
16. Approve the **revision** to create **9** positions for special education Teachers for the extended school year program.

**Transfers – As Recommended by the Superintendent**

- \* 17. Approve the transfer of Erika Zeiters from her position as instrumental music teacher at Memorial High School (pc#307) to the same position at Lakeside Middle School (pc#678) effective September 1, 2014.
- \* 18. Approve the transfer of Yajaira Montero from her position as 12 month secretary at Rieck Avenue School (pc#50) to the position to 12 month secretary in the special services department at the Culver Center (pc#10171) effective July 1, 2014.

**Retirement – As Recommended by the Superintendent**

- \* 19. Approve the retirement of Diane Coulombe from her teaching position at Millville Senior High School (pc#52) to be effective July 1, 2014.

- \* 20. Approve the retirement of Richard Walsh from his position as a building maintenance worker (pc#29) to be effective September 1, 2014.

**Resignation – As Recommended by the Superintendent**

- \* 21. Approve the resignation of Louis Spinelli from his position as instructor of summer music lessons.
- \* 22. Approve the resignation of Elizabeth Robinson from her secretarial position for the district (pc#10171) effective June 23, 2014.
- 23. Approve the resignation of Leigh Simpson from her teaching position at Bacon School (pc#1097) effective June 30, 2014 and her resignation from her position as instructor of summer music lessons.
- 24. Approve the resignation of Kimberly Wheeler from her position as a paraprofessional at the Child Family Center (pc#1228) effective June 24, 2014.
- 25. Approve the resignation of Angelita Diaz from her position as paraprofessional for the extended school year program effective June 26, 2014.

**Appointments – As Recommended by the Superintendent**

The following candidate(s) are recommended for emergent hiring pending completion of a criminal history check.

- 26. Approve the appointment of Victoria Matos to the part-time position of one-to-one paraprofessional for student no. 27903 during the extended school year program. The program is four hours per day, from July 1 to August 7, Monday through Thursday at the MEA hourly rate of \$14 – IDEA Basic funding
- 27. Approve the appointment of Melissa Kuhlen to the position of part-time cafeteria worker at Wood School effective September 1, 2014. She will be paid at the MEA hourly rate of \$12.88 for three hours per day. – District funding
- 28. Approve the appointment of Lisa Harris to the position of part-time cafeteria aide at Wood School effective September 1, 2014. She will be paid at the MEA hourly rate of \$10.95 for 2 ½ hours per day. – District funding
- 29. Approve the revised appointment of Tracey Shea to the position of computer technician for the Technology Showcase at Lakeside Middle School. She will be paid at the MEA hourly rate of \$20.23 for five hours. – District funding

30. Approve the appointment of the following teachers to the position for grade six social studies curriculum revisions:

Donna Hoffman

Anna Munoz

The teachers will be paid at the MEA hourly rate of \$30 for 14 hours each. – District funding

31. Approve the appointment of the following staff for summer trek at Lakeside Middle School:

Lisa Gaudio

Rebecca Henry

Dana Mauro

Kelly Gandy

Robin Roche

Jennifer Todd

Margaret Borchert

Beth Benfer

Teachers will be paid at the MEA hourly rate of \$30 for two days, six hours per day. – District funding

32. Approve the appointment of the staff indicated in the back up to the shared position of summer wrap around teaching aides and substitutes at the Child Family Center. The program is for eight weeks, five days per week, eight hours per day at the MEA hourly rate of \$14. – District funding

33. Approve the appointment of the staff indicated in the back up to the shared position of summer wrap around instructional aides and substitutes at the Child Family Center. The program is for eight weeks, five days per week, eight hours per day at the MEA hourly rate of \$9.50 – District funding

34. Approve the appointment of school nurse, Debra Miletta, to check AEDs during summer, 2014. She will be paid at the MEA hourly rate of \$30, not to exceed three hours. – District funding

35. Approve the appointment of Terri Straubmuller to the position of 12-month secretary at the Child Family Center (pc#1151) effective May 20, 2014. She will be paid at the 6<sup>th</sup> step of the MEA salary guide, \$30,518. – District funding

36. Approve the appointment of the following staff for PBSIS Plan modification at Silver Run School:

Teachers

Jennifer DeFeo

Dee Miskelly

Jennifer Morrow

Kathy Drastal

Tara Tapp

Danette Gaughan

John Newsome

Sharon Conlon

Paraprofessional

Carl File

Teachers will be paid at the MEA hourly rate of \$30 for five hours each. The paraprofessional will be paid at the MEA hourly rate of \$14 for five hours. – IDEA funding

37. Approve the appointment of the following teachers for Summer Trek:

Bacon School

Ryan Hudson	Amanda DeVita	Nancy Gandy
Stephanie Muhlbaier	Barbara Lore	Kelly Bingham
Robert Drewnowski	Ceese Nolan	
Alternate: Jennifer Anton		

Teachers will be paid at the MEA hourly rate of \$30 for 12 hours. – District funding

38. Approve the appointment of the following teachers for Summer Trek:

Rieck Avenue School

Linda Wittman	Jackie Cruz	Cheryl Calvert
Christine Burns	Karen Culp	Vicki Sloan
Beth Oliver	Jessica Grabowy	

Teachers will be paid at the MEA hourly rate of \$30 for 12 hours. – District funding

39. Approve the revised appointment of the following teachers for Summer Trek:

Holly Heights School

Julia Araujo	Andrew Bingham	<b>Lauren Kessler</b>
Lisa Stahlberger	Melissa Green	Jackie Olivio
Stephanie Slimmer	Theresa Raudenbush	

Teachers will be paid at the MEA hourly rate of \$30 for 12 hours. – District funding

40. Approve the appointment of the following school nurses to the shared position of summer wrap around nurse:

Kristin Zintner	Stacey Lera	Paula Frye
Michelle Pruett	Joanne Sparacio	Cathy McGregor

Substitutes

Theresa Riegel	Danielle Fisher
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The program is for eight weeks, five days per week, six hours per day at the MEA hourly rate of \$30. – District funding

- 41. Approve the appointment of Jessica Mallon to the position of school nurse at the Child Family Center (pc#746) effective September 1, 2014. She will be paid at the 1<sup>st</sup> step, BA+30 level of the MEA salary guide, \$48,983. – District funding
- 42. Approve the appointment of Angelita Diaz to the position of secretary to the principal at Lakeside Middle School effective July 1, 2014. She will be paid at the 10<sup>th</sup> step, plus AA degree of the MEA salary guide, \$34,918 – District funding
- 43. Approve the appointment of Candy Devich to the position of cafeteria manager at Bacon School effective September 1, 2014. She will be paid a salary of \$21,750. – District funding
- 44. Approve the appointment of the following staff members for the extended year program:

Teacher

Valerie Archetto

Paraprofessionals

Desiree Feltes

Kathleen Stretch

Shannon Anderson

The program is from June 30 to August 7, Monday through Thursday. Teachers will work four hours per day at the MEA hourly rate of \$30. Paraprofessionals will work four hours per day at the MEA hourly rate of \$14. – IDEA Basic funding

- \* 45. Approve the **revised** appointment of the following staff to the position of staff equity and diversity trainer:

**Kelly Bingham**

**Jacqueline Cruz**

They will attend up to two days of train-the-trainer sessions and up to two days of presentation planning during the summer, not to exceed 25 hours per person. Staff must also attend two days of training in Spring, 2014, and provide six to eight hours of training to building staff and participate in up to four ½ day trainer articulation meetings during the 2014-2015 school year. Staff will be paid at the MEA hourly rate of \$30. – IDEA Basic funding

- \* 46. Approve the appointment of Jamie Abdill to the position of special Education and general education teachers for IEP meetings during the summer as needed. She will be paid at the MEA hourly rate of \$30. – District funding

- \* 47. Approve the **revised** appointment of the following teachers for Summer Trek:

Memorial High School

Valerie Archetto	Patti Atkinson	Ann Bien
Bill Branin	Megan Finney	Dara Nathan
Jennifer Rauch	<b>Janet Todd</b>	

They will be paid for 12 hours each at the MEA hourly rate of \$30. – District funding

- \* 48. Approve payment to Etta Benishek, 10 month substance awareness counselor for Memorial High School and Millville Senior High School for participation in teacher and bus orientation and student follow up as needed at the MEA hourly rate of \$30, not to exceed 30 hours during July and August. – District funding
- \* 49. Approve 12 days during the summer for Richard Dawkins to set up schedules for the alternative school students. He will be paid at the MEA hourly rate of \$30. – District funding
- \* 50. Approve the appointment of the following teachers for home instruction during the 2013-2014 school year:

Dana Kolibaba	Kathy James
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They will be paid at the MEA hourly rate of \$30. – District Funding

- \* 51. Approve the temporary appointment of Anthony Calandrillo to the position of Special Education Supervisor PreK-12 effective July 1, 2014. He will be paid at the 5<sup>th</sup> step of the MAA salary guide, \$95,600 (salary to be adjusted when contract is settled). – District funding
- \* 52. Approve six days Robert Trivellini for grant coordination and follow up during July and August. He will be paid at the per diem rate. – District funding
- \* 53. Approve the appointment of the following staff for the summer credit completion program:

Nurse

Debra Miletta

Teachers

Timothy Kelly	Jason Kessler	Jamie Delp
Tiera Harden	Heather Basse	Gerald Bruman
Daniel Lalli	Steven Bowen	Shawn Jenkins

Substitutes

Dana Kolibaba	Tracey Seitz	Brenda Hoffman
Terry Nugent		

Paraprofessionals

Cindy Ford	Yvonne Stokes
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Security Aides

Robert Gant	Bonnie Mackall
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The program is for six weeks, four days per week, five hours per day. The teachers and nurse will be paid at the MEA hourly rate of \$31. The paraprofessional will be paid at the hourly rate of \$14 and the security aides will be paid at their hourly rate. – District funding (initial and continued summer employment is based on student enrollment and attendance).

- \* 54. Approve the **revised** appointment of the following teachers to the position of summer instrumental instructor:

Michael Saul	David Laird
<b>Donna Terry</b>	

The program is for four weeks, two days per week, three hours per day at the MEA hourly rate of \$30. – District Funding

- \* 55. Approve the **revised** appointment of Howard Raudenbush to the position of summer choral instructor (no longer a shared position) the program is for four weeks, two days per week, three hours per day at the MEA hourly rate of \$30. – District funding

- \* 56. Approve the **revised** appointment of the following math teachers for Using Formative Assessments grant training:

Stephanie Sharpless	Margaret Borchert	Robin Roche
Heather Basse	Kat Anderson	Jennifer Todd
Lisa Oquendo	Sandy Harrington	Lisa Sanderlin
Janet DeClementi	Barbara Kern	Amy Whilden
Val Archetto	Dana Kolibaba	Chris Carney
Olivia Orlandini	<b>Joan Siniavsky</b>	Aaron Lane

The program is for two days, June 26 and 27, 2014. The teachers will be paid \$200 per day directly from Rowan University.

- \* 57. Approve the appointment of the following staff for the Positive Behavior Support Plan completion at Memorial High School:

Dave Heck	Emily Rowbotham	Dana Kolibaba
Graham Cowell	Deron Sharp	Brenda Hoffman
Jason Kessler	Amy Whilden	Jennifer Panas
Nellie Eldridge		

The staff will be paid at the MEA hourly rate of \$30, not to exceed 10 hours each.  
– District/IDEA funding

- \* 58. Approve the appointment of the following list of substitutes as indicated in the back up:

Teachers	Aides
Secretaries	Custodians
Cafeteria Workers	

- \* 59. Approve the appointment of Vicky Charlesworth to the position of Executive Assistant to the Superintendent (pc#728) to be effective July 1, 2014. She will be paid \$38,388. - District funding
- \* 60. Approve the appointment of Kelly Hughey to the position of school nurse floater for the district effective January 14, 2014. She will be paid at the 1<sup>st</sup> step, BA+10 level, of the MEA salary guide, \$47,947 prorated. – District funding
- \* 61. Approve the appointment of Jorge Montalvo to the position of warehouse assistant/building maintenance worker for the district effective July 1, 2014. He will be paid at the 1<sup>st</sup> step of the Building Maintenance Worker Guide, \$27,080 (to be adjusted when contract is settled). – District funding

**Co-Curricular Appointments – As Recommended by the Superintendent**

- 62. Approve the following temporary prorated co-curricular appointments:

<u>Safety Patrol, Bacon School</u>	
Rebecca Benson	\$726.00
<u>Student Council Advisor, Bacon School</u>	
Rebecca Benson	\$423.50

**Bid Awards – As Recommended by the Superintendent**

- \* 63. Approve the following bid award:

**Bid No. 14-29 Underground Storage Tank Removal**

SSG Barco, Inc.	\$8,450
122 Walters Avenue	(see attached spread sheet)
Ewing, NJ 08638	

**Budgetary Transfers – As Recommended by the Superintendent**

- \* 64. Approve the budgetary transfers for the month ending May 31, 2014.

The motion was seconded by Mr. Flickinger and carried by a unanimous roll call vote by all board members.

Dr. Gentile introduced Vicky Charlesworth to the Board.

**New Business**

Mr. Herman read a letter from the Elks thanking the Board for allowing the marching band to play at the State Elks convention.

**Adjournment**

Mr. Whilden made a motion that the Board adjourn the meeting at 1:17 p.m. The motion was seconded by Mr. Flickinger and carried by a unanimous voice vote by all board members.



Bryce Kell, Board Secretary

June 30, 2014