

The Open Public Meeting of the Millville Board of Education was held in the Culver Center, located at 110 North Third Street, Millville, NJ, on Monday, June 2, 2014, at 7:00 pm.

The following were present:

Mr. Beatty	Present
Mr. Donato	Absent
Mr. Flickinger	Present
Mr. Golden	Present
Mr. Herman	Present
Mrs. Johnson	Present
Mr. McQuade	Present
Mr. Pepitone	Present
Mrs. Perrelli	Present
Mr. Whilden	Present

The following were also present:

Dr. David Gentile, Superintendent  
Ms. Lisa Beatty, Asst. Board Secretary  
Mr. Steve Burke, Asst. Superintendent of Personnel & Assessment  
Dr. Pamela Moore, Asst. Superintendent Curriculum  
Mr. Matthew Robinson, Solicitor

#### **President's Statement**

The Open Public Meeting was called to order at 7:00 pm by President Herman and he read a statement as to the time and place of the meeting, as set forth in the "Open Public Meeting Act", (copy attached).

#### **Minutes**

The minutes of the Open Public Meeting of May 5, 2014; the minutes of the Special Meeting of May 5, 2014 to conduct a student hearing; the minutes of the Public Hearing of May 5, 2014; and the minutes of the Open Public Meeting of May 19, 2014, were reviewed. Mr. Whilden made a motion that the Board approve the minutes as reviewed. The motion was seconded by Mr. Flickinger, and carried by the following vote:

Mr. Beatty	Yes
Mr. Donato	Absent
Mr. Flickinger	Yes
Mr. Golden	Abstain
Mr. Herman	Yes
Mrs. Johnson	Yes
Mr. McQuade	Yes
Mr. Pepitone	Yes
Mrs. Perrelli	Yes
Mr. Whilden	Yes

## **Committee Reports**

### **Community Relations Committee**

Mr. Whilden said he attended the Bacon School Alumni Night last Friday with Mr. Flickinger and Mr. Herman. It was a very nice event and Mr. Herman was one of the honorees.

Mr. Herman mentioned that Wood School will be having their Wall of Fame on Wednesday, June 5.

### **Facilities Committee**

Mr. Beatty reported that the next meeting will be on June 10. The committee is meeting with the State every two weeks about the High School/Lakeside swap, as preliminary data is being collected and discussed. The anticipated opening is September 2018.

### **Finance Committee**

Mr. Beatty asked for support on Item numbers 4 and 5 and discussed the State Aid Loan and the reason for establishing the Capital Reserve Account.

### **Professional Review Committee**

Mrs. Johnson reported on the phone conference meeting held on May 28. She asked for support on several items including summer help and substitutes.

## **Superintendent's Report**

Mr. Whilden made a motion that the Board approve the following:

### **General – As Recommended by the Superintendent**

- \* 1. Approve the list of out-of-district workshops as indicated in the back up.
- \* 2. Approve the list of field trips as indicated in the back up.
- \* 3. Approve the membership with the NJSIAA for the 2014-2015 school year. The fee is \$2,150 and is paid for with district funds.
- \* 4. Establish a capital reserve account in accordance with NJAC 6A:23A-14.1.
- \* 5. Apply for a short-term loan due to the delay in the June State Aid payments. The loan will not exceed \$3,670,000 and will be paid directly by the state to our bank including interest.

- \* 6. Accept and approve the certification of Implementation of Corrective Action Plan for the fiscal year ending June 30, 2013 (see attached).
- \* 7. Approve the submission of the application for the NCLB grant for FY15 and acceptance upon approval. The timeframe for the grant is July 1, 2014 to June 30, 2015 as follows:

Title I	\$1,709,524
Title IIA	232,090
Title III	<u>21,470</u>
 Total	 \$1,963,084

- \* 8. Approve the submission of Amendment 2 to the IDEA 2014 grant application and accept this grant as amended upon approval from NJDOE. Amendment 2 reduces paraprofessional salary and classroom supply allocations and adds these funds to an out of district tuition account. The grant covers the period from July 1, 2013 to June 30, 2014 and includes the following funds:

IDEA Basic – Total funds \$1,524,423 including \$23,736 in non-public monies.

IDEA Preschool – Total funds \$30,699 including \$383 in non-public monies.

- \* 9. Authorize the transfer of funds to a maintenance reserve or capital reserve for the year ending June 30, 2014 in accordance with 6A:23A-14.1-14.5. Approval is requested for up to \$1,000,000 if funds are available.
- \* 10. Approve sending a maximum of 13 participants representing Lakeside, Memorial and Millville Senior High School to the National AVID Summer Institute, July 16 to July 18, 2014 in Philadelphia, PA to meet the needs of our expanding AVID program. The cost is not to exceed \$8,504.11, which will be paid from building and district professional development funds.
- \* 11. Approve the out-of-state travel for Jeremias Bernudez to attend Exchange 2013 training in New York on June 2-5, 2014, with a cost to the district of \$1,960.

The motion was seconded by Mr. Flickinger and carried by a unanimous roll call vote by all board members.

Dr. Gentile tabled Item #12 for further discussion.

12. **ITEM TABLED**  
*Approve the out-of-state travel for Dr. Pamela Moore, Dr. Spike Cook, Ms. Celese Nolan and Mr. Ryan Hudson to attend the National Association of Elementary School Principals (NAESP) Convention in Nashville, TN. The convention will take place July 9-12, 2014 with a cost not to exceed \$5,000.*

Mr. Whilden made a motion that the board approve the following:

**Retirement – As Recommended by the Superintendent**

- \* 13. Approve the retirement of Luella Dapp from her position as a classroom paraprofessional at Memorial High School (pc#103) to be effective July 1, 2014.

**Personnel**

**Leave of Absence – As Recommended by the Superintendent**

- \* 14. Approve the paid medical leave of absence for employee no. 4834 from June 4 to June 30, 2014 utilizing the Family Medical Leave Act.

The motion was seconded by Mr. Flickinger and carried by a unanimous roll call vote by all board members.

Mr. Whilden made a motion that the Board approve the following:

15. Approve the unpaid medical leave of absence for employee no. 1966 from April 24 to May 27, 2014 utilizing the Family Medical Leave Act.

**Resignation – As Recommended by the Superintendent**

16. Approve the resignation of Alice Ulbrich (pc#1151) effective May 20, 2014 per signed agreement.
17. Approve the **revised** resignation of Kristin Zintner from her position as school nurse at the Child Family Center to be effective **July 1, 2014**.

**Appointments – As Recommended by the Superintendent**

The following candidate(s) are recommended for emergent hiring pending completion of a criminal history check.

18. Approve a one day shadowing experience with Kelly McAvoy at Rieck Avenue School for Suzie Dalglish, a speech-language pathology student at Stockton University.

19. Approve the temporary appointment of Kimberly Reis to the part-time position of physical therapist for the extended school year (ESY) program. She will be paid at her hourly rate, not to exceed 35 hours. – District funding

20. Approve the appointment of the following speech/language specialists to provide extended school year speech services:

Ashley Anderson      Kelly McAvoy      Jane Danis

The program is from June 30 to August 7. They will be paid at the MEA hourly rate of \$30 not to exceed a total of 370 hours. – District funding

21. Approve the appointment of Constance Daniels to the part-time temporary position of certified occupational therapy assistant or registered occupational therapist for extended school year occupational therapy services. She will be paid at the MEA hourly rate of \$30, not to exceed 35 hours. – District funding

22. Approve the appointment of Doug Saul to the position of director of the school age child care camp. The program is for seven weeks, five days per week, eight hours per day at the MEA hourly rate of \$30. – Latch Key/Family Friendly Grant funding

23. Approve the appointment of the following staff to the position of school nurse for the K-8 extended school year and 21<sup>st</sup> Century programs:

Paula Frie  
Theresa Riegel – substitute and trips

The program is from June 30 to August 7 (M-F) from 8:30 a.m. – 1:00 p.m. (except July 4). They will be paid at the MEA hourly rate of \$30.

24. Approve the appointment of the following schools nurses for the preschool extended school year:

Shared position  
Stacey Lera                      Michelle Pruett                      Joanne Sparacio  
Kristin Zintner                      Paula Frie

The program is from July 7 to August 1 (M-F) from 9:15 a.m. to 3:15 p.m. The nurses will be paid at the MEA hourly rate of \$30. – District funding

The motion was seconded by Mr. Flickinger and carried by a unanimous roll call vote by all board members.

Mr. Whilden made a motion that the Board approve the following:

- \* 25. Approve the appointment of the following list of substitutes as indicated  
In the back up:  

Teachers	Aides
Secretaries	Custodians
Cafeteria Workers	
  
- \* 26. Approve the appointment of Barbara Blahut to the position of summer director for the Perkins Project. The position is for five days. She will be paid at her per diem rate (not to exceed 5% of FY 15 Perkins Grant). – Perkins Grant funding
  
- \* 27. Approve the appointment of Thomas Wickward to the position of credit completion/Saturday detention teacher at Millville Senior High School. The program is for two hours weekly and four hours on scheduled Saturdays at the MEA hourly rate of \$30. (He will share these hours with previously appointed teachers.) – District funding
  
- \* 28. Approve the appointment of the following staff for summer Child Study Team and SLP casework:

Ashley Anderson	Kelley McAvoy	Karen Bagnell
Jane Danis	Peter Arsenault	Janine Chong
Daniel Bertonazzi	Diane Carpenter	Karen Cossaboon
Denni Foster	Marilyn Hardwick	Jovonna Jackson
Martin Kavanagh	Christa Kruger	Gina Locotos
Vincent Stranges	Terry Tracey	Debra Hayes

The payment is \$190 per case not to exceed a total of \$60,000. – District and IDEA Basic funding

- \* 29. Approve the appointment of the following school psychologists for gifted and talented eligibility testing:

Peter Arsenault	Daniel Bertonazzi	Karen Cossaboon
Vincent Stranges	Terry Tracey	

They will be paid \$105 per case, not to exceed a total of \$8,190. – District funding

- \* 30. Approve the appointment of the following Child Study Team members to process summer transfer cases, assign placements and hold meetings as needed:

Denni Foster                      Martin Kavanagh                      Terry Tracey

They will be paid for 60 hours each at the MEA hourly rate of \$30. – District funding

- \* 31. Approve the appointment of the following staff to the position of opening day prep instructional coaches:

Patti Atkinson                      Beth Benfer                      Denise Cooper  
Heather Harris-Dian                      Justin Dodge                      Jessica Grabow  
Margaret Keefer                      Celese Nolan                      Theresa Raudenbush

The coaches will be paid at the MEA hourly rate of \$30 for a maximum of 12 hours each. – Title I 2015 funding

- \* 32. Approve the appointment of John Parker to the position of supervisor for the student landscaping project. The position will be for ten weeks, four to five days per week, eight to ten hours per day at \$27 per hour. – District funding

- \* 33. Approve the appointment of Dave Hitchner to the position of supervisor for student summer masonry projects. The position will be for ten weeks, four to five days per week, eight to ten hours per day at \$27 per hour. – District funding

- \* 34. Approve the appointment of Bob Barber, Sr. to the position of supervisor for the student painting projects. The position will be for ten weeks, four to five days per week, eight to ten hours per day at \$27 per hour. – District funding

- \* 35. Approve the appointment of the following teachers to the position of home instructor:

Felisberto Maceia                      Lawrence Perry  
Patrecia Schwailik-Guinta

They will be paid at the MEA hourly rate of \$30. – District Funding

- \* 36. Approve the appointment of the following student workers for maintenance, grounds and custodial:

Steven Bruman	Julius Colina	Kaitlyn Cox
Leanne Cox	Emily Donato	Alskee Downing
Sean Emburger	Austin Gould	Kristen Hoffman
Alquann Jones	Nicholaj Kirey	Tyler Klawitter
Megan Kula	Stephanie Labas	Nicholas Marino
Harry Montero, Jr.	Brandi Nessen	Brooke Nessen
Jessica Parliman	Erin Price	Steven Sanderlin
Shae Saunders	Dylan Smith	Matthew Wolfe
Justin Woolbert	Christopher Rosado	

The students will work for ten weeks, four or five days per week, eight to ten hours per day at the hourly rate of \$8.50 or \$9.00 depending on duties. – District funding

**Bids – As Recommended by the Superintendent**

- \* 37. Approve the following bid award:

<b><u>Bid No. 14-02 Physical Education Supplies</u></b>	<b>\$13,174.42</b>
BSN/Passon's Sports	\$4,633.58
Gopher Sport	4,272.40
Nasco	1,296.31
S & S Worldwide	682.69
School Specialty	809.44
Toledo PE Supplies	1,478.00

**Budgetary Transfers**

- \* 38. Approve the budgetary transfers for the month ending April 30, 2014.

**Board of Education's Monthly Certification – As Recommended by The Superintendent**

- \* 39. Officially certify pursuant to NJAC 6:20-2:13(e) that as of April 30, 2014 and after a review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-extended in violation of NJAC 6:20-2:13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**Secretary's Monthly Certification – As Recommended by the Superintendent**

- \* 40. Approve the Board Secretary's monthly certification of budgetary line item status for April 30, 2014.

**Balance Sheet Reports – As Recommended by the Superintendent**

- \* 41. Officially accept the four balance sheets from the board secretary for the General Fund, Special Reserve Fund, Capital Projects Fund and the Debt Service Fund as required under the GAAP procedure for the month ending April 30, 2014.

The motion was seconded by Mr. Flickinger and carried by a unanimous roll call vote by all board members.

**Secretary's Report**

Mr. Whilden made a motion that the Board approve the following:

\*The reports of the Secretary for April 2014, were ordered, received, and filed as submitted (see attached).

<u>Secretary's Report</u>	
Receipts	\$ 139,314,858.47
Disbursements	<u>132,915,497.50</u>
Cash Balance	\$ 6,399,360.97

The motion was seconded by Mr. Flickinger and carried by a unanimous voice vote by all board members.

**Hearing of the Delegation**

Mary, a parent of a recent transfer student, discussed the positives of students wearing uniforms to school.

Mary Messick stated that she is in favor of the uniform policy.

**Adjournment**

Mr. Whilden made a motion that the Board adjourn the meeting at 7:25 p.m. The motion was seconded by Mr. Flickinger and carried by a unanimous voice vote by all board members.



Lisa Beatty, Asst. Board Secretary

June 2, 2014