

The Open Public Meeting of the Millville Board of Education was held in the Culver Center, located at 110 North Third Street, Millville, NJ, on Monday, July 27, 2015, at 7:00 pm.

The following were present:

Mr. Beatty	Present
Mr. Donato	Present
Mr. Flickinger	Present
Mr. Herman	Absent
Mrs. Johnson	Present
Mr. McQuade	Present
Mr. Pepitone	Present
Mrs. Perrelli	Present
Mrs. Santiago	Present
Mr. Whilden	Present

The following were also present:

Dr. David Gentile, Superintendent
Mr. Bryce Kell, Board Secretary
Dr. Pamela Moore, Assistant Superintendent of Curriculum
Mrs. Donna Meyers, Assistant Superintendent of Human Resources
Mr. Arnold Robinson, Solicitor

President's Statement

The Open Public Meeting was called to order at 7:00 pm by Vice President Flickinger, and he read a statement as to the time and place of the meeting, as set forth in the "Open Public Meeting Act", (copy attached).

Minutes

The minutes of the Open Public Meeting of June 8, 2015, and the Open Public Meeting of June 29, 2015 were reviewed. Mr. Whilden made a motion that the Board approve the minutes as reviewed. The motion was seconded by Mrs. Johnson, and carried by a unanimous voice vote by all board members.

Committee Reports

Facilities Committee

Mike Beatty reported that the high school meetings have resumed. The detailed drawings are being revised and should be done by the end of the year. The phasing of the construction is currently being reviewed.

Professional Review Committee

Bob Donato reported on the professional review meeting held last week. He asked for support on several positions including AVID tutors, CFC parent meetings, 21st Century Grant positions. He also commended Donna Meyers for having meetings prepared and run efficiently.

Policy Committee

Mike Whilden asked for support on the policies for a second reading in Item #11.

Superintendent's Report

Mr. Whilden made a motion that the Board approve the following:

General – As Recommended by the Superintendent

- *1 Approve the list of out-of-district workshops as indicated in the backup.
- *2 Approve the 2015-16 Athletic Event payment schedule for sports officials and security as indicated in the backup.
- *3 It is recommended the Board of Education increase the 2014-2015 thresholds for Robinson and Robinson from \$45,000 to \$46,744 and for Capehart & Scatchard from \$35,000 to \$36,829.
- *4 Approve Resolution #1146 allowing the Board to join the Southern Coastal Regional Employee Benefits Fund. This is the HIF (health insurance fund) for all employee health benefits.
- *5 Approve Resolution #1145 to increase the bid threshold amount from \$36,000 to \$40,000 and to further authorize Bryce Kell, Qualified Purchasing Agent, to award contracts for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.
- *6 Approve Resolution #1144 to authorize Effective School Solutions to provide therapeutic mental health services for up to 18 students for the 2015-2016 school year.
- *7 Approve the district's continued participation in the New Jersey Partnership for School-Based HIV, STD and Pregnancy Prevention and accept the following funds to be used for activities to support positive student sexual health practices: \$5,000.00.
- *8 Approve the Clinical Education Agreement with Cumberland County College for the 2015-2016 school year at no cost to the district.

- *9 Approve Wendi Carlon-Wolfe to work up to (15) days during the summer, at her per diem rate of \$424.11, as required by the Administration.
- *10 Approve summer hours for Jeffrey McAfee for the purpose of building students' schedules, reviewing records, and setting up intake meetings at Alternative School. He will be paid for up to four days at his per diem rate. – District funding
- *11 Approve the following policies for second reading:
 - 4112 Contract – Nontenured Personnel
 - 4143.6 Disability Income Protection
- *12 Approve the New Jersey School Boards' Association 2015-2016 dues in the amount of \$26,662.70.
- *13 Approve the out-of-state travel for Dan Wright to attend the ITIL Service Lifecycle Training in New York City from August 17 – 19, 2015 with a cost to the district of \$3,061.48.
- *14 Approve Herb Williams, residency/truancy officer, to return to work on August 19, 2015 to help with residency and registration issues as he has done in previous years. Mr. Williams will be paid on a per diem basis.
- *15 Approve the 2015-16 charter school payment schedules for the Vineland Public Charter School, Millville Public Charter School, Compass Academy Charter School, and Charter Tech High School. The total payments are estimated to be \$2,383,352.00. (see attached)
- *16 Approve the submission of applications for Temporary Instructional Space to the county DOE as detailed in the backup for the following locations:
 - MSHS – 11 newer TCU Classrooms T100-T110
 - MSHS – 5 older TCU Classrooms T111-T116

The motion was seconded by Mrs. Johnson and carried by a unanimous roll call vote by all board members.

Mr. Donato and Mr. Beatty commended that we need to reverse the trend of losing students to Charter schools. We could employ more and purchase many things with the lost \$2.4 million leaving our district.

Mr. Whilden made a motion that the Board approve the following:

- 17 Approve creating a position for 21st Century Summer Camp AVA Staff. The position will be paid at the MEA hourly rate of \$30, not to exceed 10 hours. – 21st Century Grant funding
- 18 Approve creating 13 positions for Language Arts Curriculum and Benchmark Revisions for Grades K – 5. Each position will be paid at the MEA hourly rate of \$30, not to exceed 18 hours per position. – Title 1 funding
- 19 Approve creating six positions for Elementary Instructional Coaches Prep for Pearson's Reading Street Implementation. Each position will be paid at the MEA hourly rate of \$30, not to exceed 18 hours per position. – Title 1 funding
- 20 Approve creating a position for Evening Parent Activity Presenter at Child Family Center. The position is for five workshops on various dates during the 2015-2016 school year. The presenter will be paid at the MEA hourly rate of \$30 for three hours preparation time and two hours presenting for each workshop. – ECP funding
- 21 Approve creating four positions for Child Care for Evening Parent Activities at Child Family Center to supervise children during nine parent events on various dates during the 2015-2016 school year. Each position will be paid at the hourly rate of \$12 for two hours for each event. – ECP funding
- 22 Approve creating a position for Wrap Around Supervisor and Substitute at Child Family Center for 2015-16. The position will be paid at the hourly rate of \$10.73. – ECP funding
- 23 Approve creating up to 18 positions for Wrap Around Instructional Aides and Substitutes at Child Family Center for 2015-16. Staff will be paid \$9.50 per hour for adults and \$8.38 per hour for students. – ECP funding
- 24 Approve creating up to 15 positions for District AVID Tutors for 2015-16. Each position will be paid for up to 34 weeks, one to five days per week, not to exceed 18 hours per week at the hourly rate of \$10. – District funding
- 25 Approve creating a part-time temporary position for a One-to-one Paraprofessional for Student #27903 to accompany student on the bus to and from Lakeside for 2015-16. The position will be paid at the MEA hourly rate of \$9. – IDEA Basic funding

- 26 Approve the submission of applications for Dual Use of Educational Space to the County DOE as detailed in the backup for the following locations:
- | | |
|-------------------------------|------------------------------|
| R.D. Wood Elementary School: | rooms 8, 11, 12 and 20 |
| R.M. Bacon Elementary School: | rooms 7, 13A, 17, 18 & 22 |
| Silver Run Elementary School: | rooms 115, 116, 125, and 132 |
- 27 Approve creating a position for 21st Century Elementary Grant Data Input for 2015-16. Position will be paid at a per diem rate. – 21st Century Grant funding
- 28 Approve creating positions for 21st Century Elementary Site Coordinators/Teachers for 2015-16. Positions will be paid at the MEA hourly rate of \$30. – 21st Century Grant funding
- 29 Approve creating positions for 21st Century Elementary Aides for 2015-16. Positions will be paid at the MEA hourly rate of \$9.50. – 21st Century Grant funding
- 30 Approve creating a position for part-time, temporary One-to-one Paraprofessional for Student #30395 from August 3 – 14, 2015. The position will be paid at the MEA hourly rate of \$14, not to exceed 50 total hours. – IDEA Basic funding

Resignations

- 31 Approve the resignation of Diane Garrison from her position as Vice Principal (pc# 332) at Lakeside effective August 28, 2015.
- 32 Approve the resignation of Anna Munoz from her position as Social Studies Teacher (pc#814) at Lakeside effective July 1, 2015.
- 33 Approve the resignation of Jackie Olivio and Diane Nugent from Summer Trek.

The motion was seconded by Mrs. Johnson and carried by a unanimous roll call vote by all board members.

Mr. Whilden made a motion that the Board approve the following:

- *34 Approve the resignation of Jackie Reid from the position as Custodian (pc#11) at Memorial effective July 16, 2015.
- *35 Approve the resignation of Debra Miletta from her position as School Nurse (pc#749) at Alternative School effective August 20, 2015.

Retirements

- *36 Approve the retirement of Anita Schwartz from her position as Teacher of Business (pc#269) at MSHS effective July 1, 2015.
- *37 Approve the retirement of Anthony Sauro from his position as Custodian (pc#382) for the district effective December 1, 2015.

The motion was seconded by Mrs. Johnson and carried by the following roll call vote.

Mr. Beatty	Yes
Mr. Donato	Yes
Mr. Flickinger	Yes
Mr. Herman	Absent
Mrs. Johnson	Yes
Mr. McQuade	Yes
Mr. Pepitone	Yes
Mrs. Perrelli	Yes
Mrs. Santiago	Yes – Abstain #37
Mr. Whilden	Yes

Mr. Whilden made a motion that the Board approve the following:

Leave of Absence

- 38 Approve the partially paid medical leave of absence for employee #6019 from September 24 to December 23, 2015 utilizing the Family Medical Leave Act.
- 39 Approve the partially paid medical leave of absence for employee #1731 from July 1 to August 16, 2015 utilizing the Family Medical Leave Act.
- 40 Approve the partially paid medical leave of absence for employee #5751 from September 1 to December 16, 2015 utilizing the Family Medical Leave Act.
- 41 Approve the partially paid medical leave of absence for employee #825 from October 5, 2015 to September 1, 2016 utilizing the Family Medical Leave Act.

Reappointments

- 42 Approve the reappointment of the following maintenance staff for 2015-16:

Stephanie Parent – Lakeside
Wendy Smith-Child Family Center

Appointments

The following candidate(s) are recommended for emergent hiring pending completion of a criminal history check.

- 43 Approve the appointment of Karen Chamenko to the shared position of Summer Wrap Around Nurse at Child Family Center. She will be paid at the MEA hourly rate of \$30 for up to five days per week, six hours per day for the month on August. – ECP funding
- 44 Approve the appointment of Tom Costa to the position of 21st Century Summer Camp AVA staff. He will be paid at the MEA hourly rate of \$30, not to exceed 10 hours. – 21st Century Grant funding
- 45 Approve the appointment of the following staff to the position of Elementary Instructional Coaches Prep for Pearson’s Reading Street Implementation:

Jessica Grabowy (Rieck)	Theresa Raudenbush (Holly Heights)
Heather Dian (Wood)	Celese Nolan (Bacon)
Justin Dodge (filling 2 positions: Silver Run and Mount Pleasant)	

Each position will be paid at the MEA hourly rate of \$30, not to exceed 18 hours per position. – Title I funding

- 46 Approve the appointment of staff to the position of Language Arts Curriculum and Benchmark Revisions for Grades K-5:

Kindergarten:	Robin Elliott	Jen Finch	
1 st grade:	Justin Dodge	Theresa Raudenbush	
2 nd grade:	Jackie Olivio	Kristina Messina	
3 rd grade:	Lisa Baskow	Heather Dian	
4 th grade:	Kristie Renzi	Jackie Cruz	
5 th grade:	Linda Wittmann	Tara Tapp	Beth Benfer

They will be paid at the MEA hourly rate of \$30, not to exceed 18 hours per position. – Title I funding

- 47 Approve the appointment of Derek Clarke to the position of Social Studies/History Teacher (pc#863) at Lakeside effective September 1, 2015. He will be paid at the 2nd step (MA) of the MEA salary guide, \$49,817 (to be adjusted when MEA contract is settled). – District funding

- 48 Approve the appointment of the following staff to the shared position of part-time, temporary One-to-one Paraprofessional for Student #30395 effective August 3 – 14, 2015:

Claudia Erwin Nicole Interlante

The position will be paid at the MEA hourly rate of \$14, not to exceed 50 total hours. – IDEA Basic funding

The motion was seconded by Mrs. Johnson and carried by a unanimous roll call vote by all board members.

Mr. Whilden made a motion that the Board approve the following:

- *49 Approve the appointment of Katie Baralus to the position of School Psychologist (pc#10198) for the District effective September 1, 2015. She will be paid \$64,339 per the MAA contract. – District funding

- *50 Approve the appointment of staff to the position of Home Instructor for 2015-16 as indicated in the backup.

- *51 Approve the **revised** appointment of the following staff to the position of Nurse for the K-8 ESY and 21st Century Summer programs:

Paula Frie

Substitutes: Theresa Riegel Stacey Lera

They will be paid at the MEA hourly rate of \$30, **not to exceed five hours per day from June 29-July 24 and four hours per day from July 27 – July 31.** – IDEA Basic and District funding

- *52 Approve Kristen Masters to teach an additional block at MSHS during the second semester of the 2015-16 school year. The cost to the district will be approximately \$4,000 (85 minutes per day x 90 days x hourly wage). – District funding

- *53 Approve the appointment of the following staff to the position of De-escalation / Safety Hold Training:

Lawrence Hickman
Amanda Gaunt

Joanne Aviles
Amanda Wichnick

Ivelisse Trinidad

Teachers will be paid at the MEA hourly rate of \$30 and paraprofessionals will be paid at the MEA hourly rate of \$14, not to exceed five hours per staff member. – IDEA Basic funding

- *54 Approve the appointment of the following staff to the position of Staff Equity and Diversity Trainers for New Staff Training:

Margaret Keefer John Newsome

They will be paid at the MEA hourly rate of \$30, not to exceed six hours per person. – IDEA Basic funding

- *55 Approve the appointment of Rose Mosley to the position of Temporary Summer Employee – Custodial Pool. She will be paid for up to 10 weeks, four days per week, ten hours per day at the hourly rate of \$9. – District funding

- *56 Approve the appointment of the following staff to the position of Summer Nurse for Processing Sports Physicals:

Aisling Renshaw (Lakeside – 4 hours, Memorial 12 hours)
Jeanne Bobroski and Pat Birnstiel (MSHS – no more than 36 hours combined)

They will be paid at the MEA hourly rate of \$30. – District funding

- *57 Approve the appointment of the following staff to the position of Behind the Wheel Instructors:

Claudia McCarthy Brooke Dixon Brittany Ewan
Rachael Fiahlo Stacey Trimble

They will be paid at the hourly rate of \$29. – District funding

- *58 Approve the **revised** appointment of staff to the position of Training – Behavior Management due to staff changes as follows:

Remove: Elviro Ocasio Add: Lawrence Hickman

Paraprofessionals will be paid at the MEA hourly rate of \$14, not to exceed 10 hours per position. – IDEA Basic funding

- *59 Approve the **revised** appointment of staff to the position of Self-contained Autism Staff Training due to staff changes as follows:

Remove: Beverly Eldridge Add: Elviro Ocasio

Paraprofessionals will be paid at the MEA hourly rate of \$14, not to exceed 10 hours per position. – IDEA Basic funding

- *60 Approve the appointment of Gerald Bruman to the position of Part-time Teacher of Mathematics (pc#10222) at Alternative School effective September 1, 2015. He will be paid at the MEA hourly rate of \$31 not to exceed 3.5 hours per day. – District funding
- *61 Approve the **revised** appointment of Dennis Thomas to the position of Special Education Teacher – Behavior Disorders at MSHS effective September 1, 2015. He will be paid at the 10th step (MA+15) **\$57,969** of the MEA salary guide (to be adjusted when MEA contract is settled). – District funding
- *62 Approve the appointment of Michael Shehan to the position of Night Lead Custodian-Building Maintenance Worker (pc#1168) at Millville Senior High School effective July 28, 2015. He will be paid at the 2nd step \$27,850 +\$2,500 (NL stipend) +\$1,500 (Black Seal) = \$31,850 per the Council 18 salary guide. – District funding
- *63 Approve the appointment of Anthony Vorndran to the position of Teacher of Social Studies (pc#191) at Memorial effective September 1, 2015. He will be paid at the 1st step (BA) of the MEA salary guide, \$48,383 (to be adjusted when MEA contract is settled). – District funding

Transfers

- *64 Approve the transfer of Barbara Kern from her position as Math Teacher (pc#930) at Lakeside to the position as Social Studies Teacher (pc#814) at Lakeside effective September 1, 2015.

Co-Curricular Appointments

- *65 Approve the appointment of staff to Fall Sports Coach Co-Curricular/Schedule B positions for 2015-16 as indicated in the backup.
- *66 Approve the appointment of Dennis Thomas to the Co-Curricular/Schedule B position of Summer Weight Training. He will be paid \$3,532. – District funding

Bids

- *67 Approve the renewal of the To & From Contracts with Sheppard Bus Company for the 2015-16 school year with a 1.34% increase. The total contract renewal is \$2,806,399.60 (\$15,591.11/per diem).

Bid #97-40	To & From Transportation	\$610,252.20	\$ 3,390.29
Bid #99-23	To & From Transportation	\$433,960.20	\$ 2,410.89
Bid #01-24	To & From Transportation	\$217,405.80	\$ 1,207.81

Bid #03-37	To & From Transportation	\$107,834.40	\$ 599.08
Bid #03-29	To & From Transportation	\$ 55,897.20	\$ 310.54
Bid #04-40	Special Ed. Transportation	\$ 30,024.00	\$ 166.80
Bid #05-37	To & From Transportation	\$288,079.80	\$ 1,600.44
Bid #05-50	Special Ed. Transportation	\$ 36,766.80	\$ 204.26
Bid #06-53	Special Ed. Transportation	\$ 6,467.40	\$ 35.93
Bid #07-41	To & From Transportation	\$112,687.20	\$ 626.04
Bid #08-25	To & From Transportation	\$462,090.60	\$ 2,567.17
Bid #08-25	To & From Transportation	\$ 20,622.40	\$ 114.57
Bid #11-42	To & From Transportation	\$ 30,337.20	\$ 168.54
Bid #12-38	To & From Transportation	\$105,436.80	\$ 585.76
Bid #12-40	Special Ed. Transportation	\$ 50,639.40	\$ 281.33
Bid #13-36	Special Ed. Transportation	\$ 45,259.20	\$ 251.44
Bid #14-30	To & From Transportation	\$ 55,648.80	\$ 309.16
Bid #14-31	To & From Transportation	\$109,081.80	\$ 606.01
Bid #15-15	To & From Transportation	\$ 27,909.00	\$ 155.05

- *68 Approve the renewal contract of student transportation for field trips with Sheppard Bus Company for the 2015-16 school year with 0% increase. The total amount of the renewal contract is \$75,000.

Bid #10-54 School Related Activities – Field Trips \$75,000.00

- *69 Approve the renewal of the To & From Summer Contracts with Sheppard Bus Company for the 2015-16 school year with a 1.34% increase. The total contract renewal is \$53,066.22.

Bid #14-30 To and From Summer Contracts \$53,066.22

*70 Approve the following Bid Awards:

Bid #15-23 Boy's Basketball Equipment **\$ 3,796.40**

Kelly's Sports, LTD	\$ 421.15
Pyramid School Products	\$ 120.75
Riddell/All American	\$ 3,254.50

Bid #15—24 Girl's Basketball Equipment **\$ 3,537.89**

Ares Sportswear	\$ 347.50
BSN/Passon Sports	\$ 15.84
Pyramid School Products	\$ 120.75
Riddell/All American	\$ 3,053.80

Bid 15-25 Winter Track Equipment **\$ 3,718.10**

Ampro Sportswear	\$ 380.00
Kelly's Sports, LTD	\$ 2,970.10
Triple Crown Sports	\$ 368.00

Bid #15-26 Wrestling Equipment **\$ 1,689.75**

Ampro Sportstwear	\$ 533.00
Kelly's Sports, LTD	\$ 646.80
Pyramid School Products	\$ 112.35
Triple Crown Sports	\$ 397.60

Bid #15-27 Swimming Equipment **\$ 3,995.73**

Kelly's Sports, LTD	\$ 2,032.29
Kiefer	\$ 251.64
Triple Crown Sports	\$ 1,711.80

The motion was seconded by Mr. Pepitone and carried by a unanimous roll call vote by all board members.

Mr. Whilden made a motion that the Board approve the following:

- 71 Approve the addition of an aide to Route #208 Silver Run Elementary School (floater):

Sheppard Bus Company
35 Rockville Road
Bridgeton, NJ 08302

Quote #208 Bid #97-40
\$65.00 per diem x 180 days = \$11,700.00
Increase/Decrease per mile = \$1.10

The motion was seconded by Mr. Pepitone and carried by a unanimous roll call vote by all board members.

Mr. Whilden made a motion that the Board approve the following:

Budgetary Transfers – As Recommended by the Superintendent

- *72 Approve the budgetary transfers for the month ending May 31, 2015 and June 30, 2015.

Board of Education’s Monthly Certification - As Recommended by the Superintendent

- *73 Officially certify pursuant to NJAC 6:20-2:13(e) that as of May 31, 2015 and June 30, 2015 and after a review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-extended in violation of NJAC 6:20-2:13(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Secretary’s Monthly Certification – As Recommended by the Superintendent

- *74 Approve the Board Secretary’s monthly certification of budgetary line item status for May 31, 2015 and June 30, 2015.

Balance Sheet Reports – As Recommended by the Superintendent

- *75 Officially accept the four balance sheets from the board secretary for the General Fund, Special Reserve Fund, Capital Projects Fund and the Debt Service Fund as required under the GAAP procedure for the month ending May 31, 2015 and June 30, 2015.

Additional Agenda Item

- *76 Approve the resignation of Tim Kelley from his position as Health & Physical Education Teacher at Memorial effective July 23, 2015.

The motion was seconded by Mr. Pepitone and carried by a unanimous roll call vote by all board members.

Secretary's Report

Mr. Whilden made a motion that the Board approve the following:

*The reports of the Secretary for May and June 2015, were ordered, received, and filed as submitted (see attached).

Secretary's Report – May 2015

Receipts	\$ 158,020,721.24
Disbursements	<u>151,134,612.41</u>
Cash Balance	\$ 6,886,108.83

Secretary's Report – June 2015

Receipts	\$ 168,548,273.42
Disbursements	<u>165,603,219.26</u>
Cash Balance	\$ 2,945,054.16

The motion was seconded by Mr. Pepitone and carried by a unanimous voice vote by all board members.

New Business

Mr. Donato commented that he was thrilled to see Dr. Schneider being appointed as President of Cumberland County College.

Payment of Bills

Mr. Whilden made a motion that the Board approve the following:

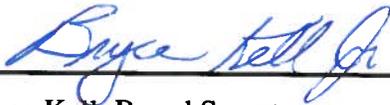
- A/P Bill list for July 27, 2015 amounting to \$1,015,361.39 was received and filed with payment to be made when funds are made available and invoices properly attested (see attached).

- Bill list for July 27, 2015 amounting to \$6,832,754.80 was received and filed with payment to be made when funds are made available and invoices properly attested (see attached).
- A/P Cafeteria Bill list for July 27, 2015 amounting to \$70,037.85 was received and filed with payment to be made when funds are made available and invoices properly attested (see attached).
- Cafeteria Bill List for July 27, 2015 amounting to \$6,337.65 were received and filed with payment to be made when funds are made available and invoices properly attested (see attached).

The motion was seconded by Mrs. Johnson and carried by a unanimous roll call vote by all board members.

Adjournment

Mr. Whilden made a motion that the Board adjourn the meeting at 7:22 p.m. The motion was seconded by Mrs. Johnson and carried by a unanimous voice vote by all board members.



Bryce Kell, Board Secretary

July 27, 2015