

The Open Public Meeting of the Millville Board of Education was held in the Culver Center, located at 110 North Third Street, Millville, NJ, on Monday, July 21, 2014, at 7:00 pm.

The following were present:

Mr. Beatty	Present
Mr. Donato	Present
Mr. Flickinger	Absent
Mr. Golden	Present
Mr. Herman	Present
Mrs. Johnson	Present
Mr. McQuade	Present
Mr. Pepitone	Absent
Mrs. Perrelli	Present
Mr. Whilden	Present

The following were also present:

Dr. David Gentile, Superintendent
Mr. Bryce Kell, Board Secretary
Mr. Steve Burke, Asst. Superintendent of Personnel & Assessment
Dr. Pamela Moore, Asst. Superintendent Curriculum
Mr. Arnold Robinson, Solicitor

President's Statement

The Open Public Meeting was called to order at 7:00 pm by President Herman, and he read a statement as to the time and place of the meeting, as set forth in the "Open Public Meeting Act", (copy attached).

Minutes

The minutes of the Open Public Meeting of June 2, 2014; the Open Public Meeting of June 16, 2014; and the Open Public Meeting of June 30, 2014 were reviewed. Mr. Whilden made a motion that the Board approve the minutes as reviewed. The motion was seconded by Mrs. Johnson, and carried by a unanimous voice vote by all board members.

Committee Reports

Community Relations

Mike Whilden reported on the public community relations meeting held last Wednesday. Several good ideas were introduced, and the next meeting will be in late August.

Facilities Committee

Mike Beatty gave an update on the school swap. The SDA, District and Architect are meeting on a bi-weekly basis and progress is being made. We hope to have a concept plan in August.

Professional Review Committee

Bob Donato reported on the meeting held last week. He asked for support and described several positions, including a new computer technician, a new psychologist for the child study team and a new VP for the Child Family Center.

Policy Committee

Mike Whilden asked for support on Item #10 which is the second reading for several policies.

Curriculum Committee

Mike Beatty reported on the meeting held tonight. Dr. Moore talked about the future of the district curriculum. Some discussion ensued on our level of achievement and where we stand. Professional development is also a part of the core curriculum and our need for more was discussed.

Superintendent's Report

Mr. Whilden made a motion that the Board approve the following:

General – As Recommended by the Superintendent

- * 1. Approve the 2014-15 Athletic Event payment schedule for sports officials and security as indicated in the back up.
- * 2. Approve the submission of the district HIB Self-Assessment Report for the 2013-14 school year.
- * 3. Approve accepting the funds for year five of the 21st Century Elementary Grant beginning September 1, 2014 until August 31, 2015 for \$535,000.00. The program will target 4th & 5th graders at Rieck Avenue, Mt. Pleasant, R.D. Wood, Silver Run, Holly Heights, R.M. Bacon and Haleyville.

- * 4. Approve accepting the approval letter of the application for the Summer Food Service Program from the Department of Agriculture. The application is to feed breakfast and lunch to approximately 310 students at Lakeside for the Club 21, 21st Century, ESY, and Latch Key summer programs. The application is a reimbursement program based on actual service given from June 30, 2014 to August 15, 2014.
- * 5. Approve creating two positions for Credit Completion/Saturday Detention at Millville Senior High School effective October 1, 2014. Each position will be for two hours weekly and four hours on scheduled Saturdays at the MEA hourly rate of \$30. – District funding
- * 6. Approve deleting a full-time secretary position in the technology department and creating a 12 month senior computer technician position.
- * 7. Approve deleting a full-time cafeteria position at Lakeside and creating two part-time positions at Lakeside.
- * 8. Approve a stipend of \$3500.00 to Kato Brown for supervisory duties at the Warehouse. The stipend will be in addition to his annual contracted salary as per Council 18 contract – District funding
- * 9. Approve creating a position for School Psychologist for Child Study Team – (funding to be determined)
- * 10. Approve the following policies for second reading:
 - 5132.45 Communicable Diseases
 - 5142.25 Students Requiring Crutches
 - 5141.9 Automated External Defibrillator
 - 6142.8 Live Animals/Pets in School

The motion was seconded by Mrs. Johnson and carried by a unanimous roll call vote by all board members.

Mr. Whilden made a motion that the Board approve the following:

- 11. Approve the applications for the dual use of educational space as indicated in the back up.

Retirement – As Recommended by the Superintendent

- 12. Approve the retirement of Leona Salvatore from her position as Vice Principal at Child Family Center (pc#644) effective August 1, 2014.

Resignation – As Recommended by the Superintendent

13. Approve the resignation of Dwayne Hendricks from his position as a paraprofessional at Lakeside effective July 1, 2014.
14. Approve the resignation of Marybeth Franckle from her position as Paraprofessional at Child Family Center (pc#633) effective July 1, 2014.

The motion was seconded by Mrs. Johnson and carried by a unanimous roll call vote by all board members.

Mr. Whilden made a motion that the Board approve the following:

- * 15. Approve the resignation of Carmelita Graham from her position as District Technology Trainer for the district (pc#474) effective July 1, 2014
- * 16. Approve the resignation of Amy Stay from her position as Special Education teacher at Millville Senior High School (pc#1004) effective July 1, 2014.
- * 17. Approve the resignation of Richard Zucal from his position as teacher at Memorial (pc#831) effective July 1, 2014.

Appointments - As Recommended by the Superintendent

The following candidate(s) are recommended for emergent hiring pending completion of a criminal history check.

- * 18. Approve the temporary appointment of Katherine Fouhy to the position of Special Education Teacher at Millville Senior High School effective September 1, 2014. She will be paid at the 2nd step of the MEA salary guide, \$48,617 (pro-rated)
- * 19. Approve the appointment of Sandra Padro to the shared position of summer Child Study Team and SLP casework. The payment is \$190/case not to exceed a total of \$60,000. – District and IDEA Basic funding
- * 20. Approve the appointment of Melinda Hallquist to the position of Secretary 12/B – Business Office for the district (pc#151) effective August 18, 2014. She will be paid at the 6th step of the MEA salary guide, \$30,518 (pro-rated). – District funding

- * 21. Approve the appointment of Beth Davis-Sharp to the position of 12-Month Guidance Counselor at Millville Senior High School (pc#420) effective July 1, 2014. She will be paid at the 10th step of the MAA salary guide, \$98,200 (salary to be adjusted when MAA contract is settled). – District funding

- * 22. Approve the appointment of the following staff as substitutes for the summer credit completion program:

Cindy Simone Anthony Gancy

They will be paid at the MEA hourly rate. – District funding

- * 23. Approve the following teachers to the positions of Behind the Wheel instructors:

Claudia McCarthy Rachael Fiahlo
Brooke Dixon Stacey Trimble
Brittany Ewan

They will be paid \$29/hr – District funding

- * 24. Approve the placement of the following fellows from the Woodrow Wilson Foundation for the 2014-15 school year:

<u>Name</u>	<u>Major</u>	<u>School</u>	<u>Collaborating Teacher</u>
Jeffrey Chiusano	Physics	MSHS	Frank Ferzetti/ Gerald Bruman
Bethany Fowler	Math MA	MSHS	Robert Barber/ Gerald Bruman
Lesley Tolentino	Math	Lakeside	Robin Roche
Matthew Zachariades	Math	Lakeside	Heather Basse

- * 25. Approve the appointment of the following staff as home instructors for 2013-14:

Melinda Fralick Amy Green
John Phillips Kim Meyrick

They will be paid at the MEA hourly rate of \$30. – District funding

- * 26. Approve the appointment of the home instructors for 2014-15 as indicated in the back up. They will be paid at the MEA hourly rate of \$30. – District funding

- * 27. Approve the list of reappointments for the 2014-15 school year as indicated in the back up.

- * 28. Approve the appointment of the following nurses for sports physicals:

MSHS - Pat Birstiel & Jean Bobroski shared position not to exceed 32 hours total
Memorial - Wini Ferus & Deb Miletta shared position not to exceed 12 hours total
Lakeside - Chris Armstrong & Kelli Adams shared position not to exceed 36 hours total

They will be paid at the MEA hourly rate of \$30. – District funding

- * 29. Approve the **revised** appointment of the following teachers for Career Technology Education curriculum revisions:

Jamie Burrows Gerald Bruman Shawn Jenkins
John Parkin

Auto 2 – 1 position, 9 hours total
Computer Science 1, 2, 3 – 2 positions per course, 9 hours total per level
Robotics – 1 position

Teachers will be paid at the MEA hourly rate of \$30. – Perkins Grant funding

- * 30. Approve the **revised** appointment of Richard Dawkins to work 12 days during the summer to set up schedules for Alternative School students. He will be paid at his **per diem rate**.- District funding

- * 31. Approve the appointment of Lori Carapelli to the position of Secretary 12/B-Central Registration for the district (pc#452) effective July 22, 2014. She will be paid at the 4th step of the MEA security salary guide, \$29,518 (pro-rated). – District funding

- * 32. Approve the following reappointments of part-time teachers for the Alternative School Program for 2014-15:

Steve Bowen – Special Education Math Teacher
Brenda Hoffman – Special Education Science Teacher
Melissa Hand – Health and Physical Education Teacher

- * 33. Approve the appointment of Bonnie Martinez-Goertz to the position of Senior Computer Technician (Projects) for the district (pc#10188) Effective 8/18/2014. She will be paid at the 5th step of the MEA Senior Computer Tech salary guide,\$49,269 (pro-rated) –District funding

The motion was seconded by Mrs. Johnson and carried by a unanimous roll call vote by all board members.

Mr. Whilden made a motion that the Board approve the following:

- 34. Approve the appointment of Martin Kavanagh Jr. to the position of Special Education Teacher at Lakeside (pc#1054) effective September 1, 2014. He will be paid at the 4th step of the MEA salary guide, \$49,117. – District funding
- 35. Approve the appointment of Ashley Gaughan to the position of aide for the 21st Century elementary summer program. She will work five weeks plus one day, five days per week, six hours per day at the MEA hourly rate of \$14. – 21st Century Grant funding
- 36. Approve the appointments of student volunteers for the 21st Century Summer Day Camp as indicated in the back up.
- 37. Approve the appointment of Jennifer Martin-Cuesta to the position of Language Arts Teacher at Lakeside (pc#772) effective September 1, 2014. She will be paid at the 3rd step (BA+30 level) of the MEA salary guide, \$49,467. – District funding
- 38. Approve the appointment of Robert Williams to the position of Social Studies/History teacher at Lakeside (pc#39) effective September 1, 2014. He will be paid at the 2nd step of the MEA salary guide, \$48,617. – District funding
- 39. Approve the appointment of Nelly Gardiner to the position of 2014 Summer Wrap Around Supervisor at Child Family Center effective June 30, 2014. She will be paid \$18.50/hr. not to exceed (6) hours/day, (5) days/week for (8) weeks, plus (2) days for set up. – District funding
- 40. Approve the appointment of the following staff to the position of Summer Wrap Around Instructional Aides at Child Family Center. The positions are for (8) weeks, (9) days/week, (8) hrs/day.

Tiana Lopez

Sarah Clements

They will be paid \$9.50/hr. – District funding

41. Approve the appointment of the following teachers for the special education extended school year program:

Rhonda Bennett to replace Charlotte Richardson effective July 7, 2014

Substitutes

Paula Ford Diana Sansone Brittany Martinez

The program is for eight weeks, four days per week, four hours per day at the MEA hourly rate of \$30. – IDEA Basic funding

42. Approve the appointment of the following paraprofessionals for the special education extended school year program:

Paulette Cheeseman to replace Rhonda Bennett effective July 7, 2014.

Substitutes

Jeanne Sutton Claudia Erwin Douglas Criner

The staff will be paid at the MEA hourly rate of \$14 for six weeks, four days per week, four hours per day. – IDEA Basic funding

43. Approve the appointment of Elizabeth Davis to the position of Library Media Specialist at Bacon and Wood Schools (pc#861) effective September 1, 2014. She will be paid at the 1st step (MA) of the MEA salary guide, \$49,583. – District funding

44. Approve the appointment of Christine Barlas to the position of Vice Principal/ Early Childhood Supervisor at the Child Family Center (pc#644) effective August 1, 2014. She will be paid at The 5th step of the MAA salary guide, \$100,600 (salary to be adjusted when MAA contract is settled). – District funding

The motion was seconded by Mrs. Johnson and carried by a unanimous roll call vote by all board members.

Mr. Whilden made a motion that the Board approve the following:

Co- Curricular Appointments – As Recommended by the Superintendent

- * 45. Approve the following co-curricular appointments:

Millville Senior High School Summer Weight Training

Christian Varga	\$3,532
Jason Durham	\$3,532

Bid awards – As Recommended by the Superintendent

- * 46. Approve the following bid awards:

Bid 14-42 Fall Athletic Transportation

Sheppard Bus Service	\$50,630.00
35 Rockville Rd	\$60.00/hr. overtime charge
Bridgeton, NJ 08302	

Bid 13-35 Milk Products

Renew current contract for milk products with Cream-O-Land Dairy at a 2% increase for the 2014-15 school year.

Bid 14-19 Baked Products

BREAD

Bimbo Bakeries, USA	\$41,570.00
3996 Paxton St.	
Harrisburg, PA 19711	

SPECIALITIES

Deluxe Italian Bakery, Inc.	\$51,262.10
680 East Clements Bridge Rd.	
Runnemede, NJ 08078	

Budgetary Transfers – As Recommended by the Superintendent

- * 47. Approve the Budgetary transfers for the month ending June 30, 2014.

Board of Education’s Monthly Certification – As Recommended by the Superintendent

- * 48. Officially certify pursuant to NJAC 6:20-2:13(e) that as of May 31, 2014 and June 30, 2014 after a review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-extended in violation of NJAC 6:20-2:13(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Secretary’s Monthly Certification – As Recommended by the Superintendent

- * 49. Approve the Board Secretary’s monthly certification of budgetary line item status for May 31, 2014 and June 30, 2014.

Balance Sheet Reports – As Recommended by the Superintendent

- * 50. Officially accept the four balance sheets from the board secretary for the General Fund, Special Reserve Fund, Capital Projects Fund and the Debt Service Fund as required under the GAAP procedure for the month ending May 31, 2014 and June 30, 2014.

The motion was seconded by Mrs. Johnson and carried by a unanimous roll call vote by all board members.

Secretary’s Report

Mr. Whilden made a motion that the Board approve the following:

*The reports of the Secretary for May and June 2014, were ordered, received, and filed as submitted (see attached).

Secretary’s Report – May 2014

Receipts	\$ 155,064,616.91
Disbursements	<u>147,552,487.58</u>
Cash Balance	\$ 7,512,129.33

Secretary’s Report – June 2014

Receipts	\$ 166,424,573.79
Disbursements	<u>162,802,126.35</u>
Cash Balance	\$ 3,622,447.44

The motion was seconded by Mrs. Johnson and carried by a unanimous voice vote by all board members.

New Business

Mr. Beatty stated that Commissioner Ennis called him tonight about a book bag giveaway. Mr. Ennis asked for our input, and stated that they would like to give book bags to deserving children. Dr. Gentile asked Mr. Beatty to have Mr. Ennis call his office to help coordinate. Some discussion ensued regarding possible ways to give them out.

Dr. Gentile reported that the results of the AP Calculus tests came in. Out of the 40 tests 24 had perfect scores.

Payment of Bills

Mr. Whilden made a motion that the Board approve the following:

- A/P Bill list for July 21, 2014 amounting to \$1,506,228.73 was received and filed with payment to be made when funds are made available and invoices properly attested (see attached).
- Bill list for July 21, 2014 amounting to \$6,098,150.52 was received and filed with payment to be made when funds are made available and invoices properly attested (see attached).
- Cafeteria Bill List for July 21, 2014 amounting to \$107,318.90 were received and filed with payment to be made when funds are made available and invoices properly attested (see attached).

The motion was seconded by Mrs. Johnson and carried by a unanimous roll call vote by all board members.

Hearing of the Delegation

Mary Messick addressed the Board regarding several issues.

Mr. Whilden made a motion that the Board go into closed session to discuss the Superintendent's evaluation. The motion was seconded by Mrs. Johnson and carried by a unanimous roll call vote by all board members.

Mr. Herman led the discussion.

Ms. Golden made a motion that the Board return to open session. The motion was seconded by Mr. Donato and carried by a unanimous roll call vote by all board members.

Adjournment

Mr. Donato made a motion that the Board adjourn the meeting at 8:00 p.m. The motion was seconded by Mrs. Johnson and carried by a unanimous voice vote by all board members.



Bryce Kell, Board Secretary

July 21, 2014