

The Open Public Meeting of the Millville Board of Education was held in the Culver Center, located at 110 North Third Street, Millville, NJ, on Monday, February 9, 2015, at 7:00 pm.

The following were present:

Mr. Beatty	Present
Mr. Donato	Absent
Mr. Flickinger	Present
Mr. Herman	Present
Mrs. Johnson	Present
Mr. McQuade	Present
Mr. Pepitone	Present
Mrs. Perrelli	Absent
Mrs. Santiago	Present
Mr. Whilden	Present

The following were also present:

Dr. David Gentile, Superintendent  
Mr. Bryce Kell, Board Secretary  
Dr. Pamm Moore, Asst. Superintendent of Curriculum  
Mr. Arnold Robinson, Solicitor

### **President's Statement**

The Open Public Meeting was called to order at 7:00 pm by President Herman, and he read a statement as to the time and place of the meeting, as set forth in the "Open Public Meeting Act", (copy attached).

### **Minutes**

The minutes of the Open Public Meeting of January 12, 2015, and the Board Ethics Training Meeting and Open Public Meeting of January 26, 2015, were reviewed. Mr. Whilden made a motion that the Board approve the minutes as reviewed. The motion was seconded by Mr. Flickinger, and carried by a unanimous voice vote by all board members.

### **Committee Reports**

#### **Finance & Facilities Committee**

Mike Beatty reported that the Governor's budget address is February 23, and the budget is due March 20. We are hoping for an increase in aid. Mr. Beatty reviewed the history of the high school renovations from 12 years ago. He is hopeful that this time we will actually have the project begin.

Professional Review

Mike Beatty asked for support on two appointments.

Community Relations

Mike Whilden reminded everyone that the high school will be hosting a parent/PARCC meeting Wednesday, February 12 at 6:30, and at Lakeside on February 17 at 6:00 in the auditorium.

**Superintendent's Report**

Dr. Moore introduced the Teacher of the Year and Support Staff Persons Awards as attached. Mr. Herman and Dr. Gentile gave out certificates.

Ray Jacobs announced the math and science mini-grant award winners as attached.

Mr. Whilden made a motion that the Board approve the following:

**General – As Recommended by the Superintendent**

- \*1 Approve the list of out-of-district workshops as indicated in the backup.
- \*2 Approve the list of field trips as indicated in the backup.
- \*3 Approve Pernille Haderup Guldberg from Denmark as an exchange student for Millville Senior High School for the 2015-16 school year.
- \*4 Approve creating a temporary position for ESL Services at Alternative School. The position will be for five days per week, one hour per day at the MEA hourly rate of \$30.  
– District funding
- \*5 Approve a clinical practicum for Dustin Dapp, a graduate student in School Psychology at Rutgers University. The practicum will run from February 5 through June 30, 2015 for a total of 120 hours. He will be working under the supervision of our district school psychologist, Peter Arsenault.
- \*6 Approve an art/special education practicum of up to 90 hours for Jenna Brancy, a student in the teacher preparation program at University of the Arts in Philadelphia. The placement will be in an inclusionary setting, self-contained class and/or an art room receiving art instruction by a certified art teacher or special education teacher.

- \*7 Approve a 90 hour field experience in Social Service for Chelsea Charlesworth, a student at Cumberland County College, with Robert Cirocco, district Crisis Management Coordinator.
- 8 Approve the agreement with Gateway Community Action Partnership to provide dental services to our students at no cost to the district (toothmobile).
- 9 Approve creating a temporary position for School Age Child Care Nurse at Bacon School to administer medication to a School Age Child Care student to be effective until the end of the 2014-15 school year. The position will be paid for one hour per day at the MEA hourly rate of \$30. – Latch key funding
- 10 Approve the establishment of a new club, Gardening Club, at Silver Run. The club will meet two times per month for one hour. The faculty volunteers are:  

Elizabeth Thompson	Kristi Cranmer	Barbara Fidiaj
Melissa Sorantino	Tina Stiles	Connie Thon
Becky Wadsworth	Paul Williams	
- 11 Approve a Social Service Field Work experience of 90 hours for Orlando Munoz enrolled at Cumberland County College from February through May, 2015. He will be working with Kristin Tallant, a social worker at Rieck Avenue School.

**Leave of Absence – As Recommended by the Superintendent**

- 12 Approve the paid medical leave of absence for employee #4389 from January 28 to March 13, 2015.

**Resignations – As Recommended by the Superintendent**

- 13 Approve the resignation of Melissa Bartleson from her position as 12 Month Secretary at Wood School effective March 6, 2015.

**Retirements – As Recommended by the Superintendent**

- \*14 Approve the retirement of William Sutton from his position as Head Custodian (pc#986) at Millville Senior High School effective May 1, 2015.
- \*15 Approve the retirement of Gladys Navas (pc #1115) from her position as Spanish Teacher at Memorial effective July 1, 2015.
- \*16 Approve the retirement of Thomas Bryan from his position as Teacher at Millville Senior High School effective July 1, 2015.

**Termination – As Recommended by the Superintendent**

- \*17 Approve the termination of employee #6341 effective January 22, 2015.

**Appointments – As Recommended by the Superintendent**

The following candidate(s) are recommended for emergent hiring pending completion of a criminal history check.

- \*18 Approve the appointment of Eric Paulson to the temporary position of ESL Services at Alternative School effective February 2, 2015. He will be paid for five days per week, one hour per day (after regular work day hours) at the MEA hourly rate of \$31. – District funding
- \*19 Approve the appointment of Ashlee Pulley to the position of District AVID Tutor. She will be paid at the hourly rate of \$10 for up to 34 weeks, one to five days per week, not to exceed 18 hours per week. – District funding
- \*20 Approve the appointment of Katherine Rossbach to the position of Memorial Literary Magazine 10 hour Club. She will be paid at the MEA hourly rate of \$30. – District funding
- \*21 Approve the list of substitutes as indicated in the backup.
- \*22 Approve the **revised** appointment of Aleta Cooper to the part-time, temporary position of Coach/Trainer of Teachers and Paraprofessional Substitute for the district. She will be paid at the MEA hourly rate of \$30, not to exceed **333 total hours from January 5 to June 30, 2015** – IDEA Basic funding
- \*23 Approve the appointment of Kelly Kirkland to the position of Full Time Assistant Cook (pc #313) at Millville Senior High School. She will be paid at the MEA hourly rate of \$13.95. – District funding
- \*24 Approve the appointment of Kenneth Thomas to the position of Home Instructor for 2014-15. He will be paid at the MEA hourly rate of \$30. – District funding
- 25 Approve the appointment of Leonarda Tamagni to the position of School Nurse (pc #746) at Child Family Center effective December 8, 2014. She will be paid at the 1<sup>st</sup> step (BA+30) of the MEA salary guide, \$48,983 (pro-rated). – ECP funding
- 26 Approve the appointment of Marcella Greene to the position of Part-time Classroom Aide (pc #10015) at Holly Heights effective January 21, 2015. She will be paid \$9.00 per hour for 3 ½ hours per day = \$31.50 per day total. – District funding

- 27 Approve the appointment of the following staff to the position of Before School Language Arts and Math Club at Rieck Avenue:

John Phillips                      Heidi Fisler

Each position will be for up to 12 weeks, two days per week, one hour per day at the MEA hourly rate of \$30. – District funding

- 28 Approve the appointment of Phoebe Opanowicz to the position of 21<sup>st</sup> Century Elementary Aide. She will be paid at the hourly rate of \$9.50 for 5 days per week, 3 to 7 hours per day. – 21<sup>st</sup> Century grant funding

**Co-Curricular – As Recommended by the Superintendent**

- 29 Approve the appointments to Co-Curricular/Schedule B positions at Lakeside as indicated in the backup.
- \*30 Approve the appointments to Co-Curricular/Schedule B Spring Sports positions as indicated in the backup.

**Budgetary Transfers – As Recommended by the Superintendent**

- \*31 Approve the budgetary transfers for the month ending December 31, 2014.

**Board of Education’s Monthly Certification - As Recommended by the Superintendent**

- \*32 Officially certify pursuant to NJAC 6:20-2:13€ that as of December 31, 2014 and after a review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-extended in violation of NJAC 6:20-2:13(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

**Secretary’s Monthly Certification – As Recommended by the Superintendent**

- \*33 Approve the Board Secretary’s monthly certification of budgetary line item status for December 31, 2014.

**Balance Sheet Reports – As Recommended by the Superintendent**

- \*34 Officially accept the four balance sheets from the board secretary for the General Fund, Special Reserve Fund, Capital Projects Fund and the Debt Service Fund as required under the GAAP procedure for the month ending December 31, 2014.

The motion was seconded by Mr. Flickinger and carried by a unanimous roll call vote by all board members.

**Secretary's Report**

Mr. Whilden made a motion that the Board approve the following:

The reports of the Secretary for December 2014, were ordered, received, and filed as submitted (see attached).

<u>Secretary's Report</u>	
Receipts	\$ 82,493,901.90
Disbursements	<u>78,065,333.13</u>
Cash Balance	\$ 4,428,568.77

The motion was seconded by Mr. Flickinger and carried by a unanimous voice vote by all board members.

**Adjournment**

Mr. Whilden made a motion that the Board adjourn the meeting at 7:43 p.m. The motion was seconded by Mr. Flickinger and carried by a unanimous voice vote by all board members.

  
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Bryce Kell, Board Secretary

February 9, 2015