

The Open Public Meeting of the Millville Board of Education was held in the Culver Center, located at 110 North Third Street, Millville, NJ, on Monday, February 8, 2016, at 7:00 pm.

The following were present:

Mr. Beatty	Present
Miss Bucci	Present
Mrs. Carty	Present
Mr. Donato	Absent
Mr. Flickinger	Present
Mrs. Johnson	Present
Mr. McQuade	Present
Mr. Pepitone	Present
Mrs. Perrelli	Present
Mrs. Santiago	Present

The following were also present:

Dr. David Gentile, Superintendent
Mr. Bryce Kell, Board Secretary
Mrs. Donna Meyers, Assistant Superintendent Human Resources
Dr. Pamela Moore, Assistant Superintendent Curriculum
Mr. Arnold Robinson, Solicitor

President's Statement

The Open Public Meeting was called to order at 7:00 pm by President Flickinger, and he read a statement as to the time and place of the meeting, as set forth in the "Open Public Meeting Act", (copy attached). He then conducted the Pledge of Allegiance.

Minutes

The minutes of the Open Public Meeting of January 11, 2016; and the minutes of the Open Public Meeting of January 25, 2016, were reviewed. Mr. Pepitone made a motion that the Board approve the minutes as reviewed. The motion was seconded by Mrs. Johnson, and carried by a unanimous voice vote by all board members.

Committee Reports

Curriculum Committee

Lisa Santiago reported on the meeting held tonight. She announced that there will be a meeting on February 23rd at 6:00 for parents to review the AP summer work.

Finance Committee

Mike Beatty reported that the governor's budget address is slated for next Tuesday. We are anticipating flat funding, which will leave the District short on revenues.

Facilities Committee

Mike Beatty reported on facilities and reported that the high school project is continuing, and we are making really good progress. Construction is scheduled to begin June 2017.

Superintendent's Report

Mike Garcia of Ford Scott and Associates gave a report on the 2014-2015 financial reports.

Dr. Gentile thanked the accounting department for their excellence.

Dr. Moore introduced Jackie Jiang as student board member of the month.

Mike Beatty asked Jackie what he thought about flipped classrooms. Jackie responded that they are great if the students take the time to view the videos at home, if not, it doesn't work. Mr. Beatty asked Jackie what he liked about the high school, and Jackie responded that he liked all the different clubs that are available to the students.

Dr. Gentile and Mr. Flickinger congratulated and presented the teacher of the year awards.

Miss Bucci made a motion that the Board approve the following:

General - As Recommended by the Superintendent

- *1 Approve the list of out-of-district workshops as indicated in the backup.
- *2 Approve the list of field trips as indicated in the backup.
- *3 Approve the attached list of Board Committees for 2016.
- *4 Approve the Resolution to invoke the Doctrine of Necessity for the Board to vote on the District Office Administrators contract.
- *5 Approve the overnight field trip for DECA students to attend the State Career Development Conference in Cherry Hill, NJ on February 21-23, 2016. – District funding

- *6 Approve Laura Venello, Drexel University doctoral student, to conduct a research project on Response to Intervention (RtI) in the Millville Public Schools. Benefit to the district will be an assessment of our RtI program's effectiveness. Our district will not be named or otherwise identified in any publication of research results. Student identifying information will remain confidential. Please see backup for further description of this project. – No cost to the district.
- *7 Approve the contract with Constellation Energy Resources to provide all natural gas for 18 months beginning May 1, 2016 through November 30, 2017 at a fixed rate of \$0.4098/therm with an estimated savings of \$32,700 or more per year.
- *8 Abolish the position of Secretary 12A (pc#501) at Lakeside and create a new position for Secretary 12B (pc#838) at Lakeside effective March 1, 2016.
- *9 Approve creating a position for Part-time ESL Teacher at Alternative School. The position will be paid for five days per week, one hour per day at the MEA hourly rate of \$31. – District funding
- *10 Approve creating a position for Curriculum Development Coordinator for NJ Partnership Grant. The position will be paid a stipend of \$2,500. – NJ Partnership Grant funding

The motion was seconded by Mr. Pepitone and carried by a unanimous roll call vote by all board members.

Mrs. Johnson made a motion that the Board approve the following:

- 11 Approve creating a position for Temporary One-to-One Paraprofessional for Student #36030 at Holly Heights.
- 12 Approve the application for a grant from the NJEA Frederick L. Hipp Foundation for Excellence in Education for a project entitled Loving Literacy and Learning Life Lessons in the amount of \$5,920 for Elizabeth Morgan at Lakeside Middle School.
- 13 Approve paying Alyssa Robbins, One-to-One Paraprofessional at Lakeside, no more than two hours to attend an after school function. – District funding

Resignations - As Recommended by the Superintendent

- 14 Approve the resignation of JoDenise Muller from her position as Paraprofessional (pc#1106) at Child Family Center effective February 1, 2016.
- 15 Approve the resignation of Brittany Procopio from her position as Paraprofessional (pc#173) at Child Family Center effective February 4, 2016.

- 16 Approve the resignation of Andrea Riegel from her position as Part-time Paraprofessional (pc#1166) at Holly Heights effective February 6, 2016.

Retirements - As Recommended by the Superintendent

- 17 Approve the retirement of Karen Culp from her position as Teacher of Basic Skills (pc#127) at Rieck Avenue effective April 1, 2016.
- 18 Approve the retirement of Joseph Baruffi from his position as K-8 Supervisor of Guidance (pc#700) at Lakeside effective January 1, 2017.

Leave of Absence - As Recommended by the Superintendent

- 19 Approve the partially paid medical leave of absence for employee #5457 from March 21 to June 1, 2016 utilizing the Family Medical Leave Act.
- 20 Approve the extension of the unpaid medical leave of absence for employee #6121 to March 24, 2016.
- 21 Approve the unpaid, intermittent medical leave of absence for employee #1872 effective January 11 to April 5, 2016 utilizing the New Jersey Family Leave Act.
- 22 Approve the unpaid, medical leave of absence for employee #2976 from February 8 to March 15, 2016 utilizing the Family Medical Leave Act.

The motion was seconded by Mrs. Santiago and carried by a unanimous roll call vote by all board members.

Mrs. Carty made a motion that the Board approve the following:

- *23 Approve the paid, intermittent medical leave of absence for employee #1212 effective January 28, 2016.

Appointments – As Recommended by the Superintendent

The following appointments will become official upon approval from the Board of Education and receipt of all necessary certifications together with successful clearances from the employee physical exam, drug screening and criminal history check.

- *24 Approve the list of substitutes as indicated in the backup.
- *25 Approve the appointment of Kathy Miraglia to the position as home instructor for the 2015-16 school year. She will be paid at the MEA hourly rate of \$30. – District funding

- *26 Approve the temporary appointment of Victoria Davenport to the position of School Social Worker (pc #1021) for the District with a proposed start date of February 9, 2016 and effective until March 23, 2016. She will be paid at the 2nd step of the MEA salary guide, \$49,817 (pro-rated). Salary to be adjusted when MEA contract is settled. – District funding
- *27 Approve the appointment of Jamie Gribble to the position of Secretary 12B – Human Resources (pc#1167) at Culver Center with a proposed start date of February 9, 2016. She will be paid at the 2nd step of the MEA 12B salary guide, \$28,918 + \$150 (credits) = \$29,068 (pro-rated). Salary to be adjusted when MEA contract is settled. – District funding

The motion was seconded by Mrs. Johnson and carried by a unanimous roll call vote by all board members.

Mrs. Johnson made a motion that the Board approve the following:

- 28 Approve the temporary appointment of Tara Donley to the position of Science Teacher (pc#868) at Lakeside with a proposed start date of February 9, 2016 and effective until June 30, 2016. She will be paid at the 1st step of the MEA salary guide (BA), \$48,383 (pro-rated). Salary to be adjusted when MEA contract is settled. – District funding
- 29 Approve the appointment of Andrew Sooy to the position of PM School Age Child Care Student Aide at Holly Heights with a proposed start date of February 9, 2016. He will be paid for up to five days per week, up to five hours per day at the hourly rate of \$8.38.
- 30 Approve the **revised** appointment of staff to the position of Project Team Member-Referral System/Referral Guide for the NJ Partnership Grant effective January 26, 2016:

Mary Bacon

Kim Hallenbeck

Staff will be paid for 20 weeks, one day per week, **1.5** hour per day at the hourly rate of \$30, not to exceed **\$900** per position. – NJ Partnership Grant funding

- 31 Approve the appointment of staff to the following 21st Century Elementary Program positions effective February 9 through June 30, 2016:

Shawn Jenkins	Site Coordinator/Teacher (\$30/hr)
Gerald Bruman	Site Coordinator/Teacher (\$30/hr)
Alicia Mackall	Site Coordinator/Teacher (\$30/hr)
Lauren Daigle	Site Coordinator/Teacher (\$30/hr)
Kirsten Hoffman	Teacher (\$30/hr)
Kirsten Hoffman	Aide (\$9.50/hr)

Staff will be paid for up to five days per week, up to seven hours per day. – 21st Century grant funding

- 32 Approve the **revised** appointment of staff to the position of Clerical Support for NJ Partnership Grant effective January 26, 2016:

Karen McCafferty (**\$20/hour**)

Yajaira Montero (**\$18.28/hour**)

Staff will be paid for 20 weeks, one day per week, one hour per day **at their hourly rate but not to exceed \$20 per hour** and not to exceed \$400 total per position. – NJ Partnership Grant funding

- 33 Approve the appointment of Jason Kessler to the position of Curriculum Development Coordinator for NJ Partnership Grant effective February 9, 2016. He will be paid a stipend of \$2,500. – NJ Partnership Grant funding
- 34 Approve the appointment of Kara Polhamus to the position of AM School Age Child Care Supervisor at Wood School with a proposed start date of February 9, 2016. She will be paid for up to five days per week, up to five hours per day at the hourly rate of \$10.73. – Latch key funding

Transfer - As Recommended by the Superintendent

- 35 Approve the transfer of Karin Mosley from her position as One-to-One Paraprofessional (pc#10110) at Lakeside to the position as One-to-One Paraprofessional for Student #36030 (pc#10110) at Holly Heights effective January 25, 2016. – District funding

The motion was seconded by Mrs. Carty and carried by a unanimous roll call vote by all board members.

Mrs. Carty made a motion that the Board approve the following:

Bids - As Recommended by the Superintendent

- *36 Approve the following bid award:

BID #16-04 WiFi Tablets

Apple Inc.
12545 Riata Vista Circle
Mail Stop 183-BID
Austin, TX 78727

See backup for pricing information.

Budgetary Transfers - As Recommended by the Superintendent

- *37 Approve the budgetary transfers for the month ending December 31, 2015.

Board of Education’s Monthly Certification - As Recommended by the Superintendent

- *38 Officially certify pursuant to NJAC 6:20-2:13(e) that as of December 31, 2015 and after a review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-extended in violation of NJAC 6:20-2:13(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Secretary’s Monthly Certification - As Recommended by the Superintendent

- *39 Approve the Board Secretary’s monthly certification of budgetary line item status for December 31, 2015.

Balance Sheet Reports - As Recommended by the Superintendent

- *40 Officially accept the four balance sheets from the board secretary for the General Fund, Special Reserve Fund, Capital Projects Fund and the Debt Service Fund as required under the GAAP procedure for the month ending December 31, 2015.

The motion was seconded by Mr. Pepitone and carried by a unanimous roll call vote by all board members.

Mr. Pepitone made a motion that the Board go into closed session to discuss negotiations. The motion was seconded by Miss Bucci and carried by a unanimous voice vote by all the board members.

Mrs. Johnson made a motion that the Board return to open session after a discussion about negotiations. The motion was seconded by Mr. Pepitone and carried by a unanimous voice vote by all board members.

Mr. Pepitone made a motion that the board approve the following:

- 41 Approve the three year labor contract with the Millville Education Association beginning July 1, 2015:

2015-2016	2.9%
2016-2017	2.9%
2017-2018	2.9%

The motion was seconded by Mrs. Johnson and carried by a unanimous roll call vote by all board members.

Secretary's Report

Mr. Beatty made a motion that the Board approve the following:

*The reports of the Secretary for December 2015, were ordered, received, and filed as submitted (see attached).

<u>Secretary's Report – December 2015</u>	
Receipts	\$ 80,691,218.86
Disbursements	<u>73,690,406.78</u>
Cash Balance	\$ 7,000,812.09

The motion was seconded by Mr. Pepitone and carried by a unanimous voice vote by all board members.

Hearing of the Delegation

Mrs. Mack spoke to the Board and asked that her daughter be placed in regular high school and not alternative high school.

Dr. Gentile asked to see her after the meeting to get details of her concerns.

Adjournment

Mr. Pepitone made a motion that the Board adjourn the meeting at 8:03 p.m. The motion was seconded by Mrs. Johnson and carried by a unanimous voice vote by all board members.



Bryce Kell, Board Secretary

February 8, 2016