

The Open Public Meeting of the Millville Board of Education was held in the Culver Center, located at 110 North Third Street, Millville, NJ, on Monday, August 19, 2013, at 7:00 pm.

The following were present:

Mr. Beatty	Present
Mrs. Edwards	Absent
Mr. Ennis	Present
Mr. Flickinger	Absent
Mr. Herman	Present
Mrs. Johnson	Present
Mr. Pepitone	Present
Mrs. Perrelli	Absent
Mr. Santiago	Present
Mr. Whilden	Present

The following were also present:

Dr. David Gentile, Superintendent
Mr. Bryce Kell, Board Secretary
Mr. Steve Burke, Asst. Superintendent of Personnel & Assessment
Dr. Pamela Moore, Asst. Superintendent Curriculum
Mr. Arnold Robinson, Solicitor

President's Statement

The Open Public Meeting was called to order at 7:00 pm by President Herman, and he read a statement as to the time and place of the meeting, as set forth in the "Open Public Meeting Act", (copy attached).

Minutes

The minutes of the Open Public Meeting of July 22, 2013, and the Special Meeting of July 15, 2013 to conduct a board retreat were reviewed. Mr. Whilden made a motion that the Board approve the minutes as reviewed. The motion was seconded by Mrs. Johnson, and carried by a unanimous voice vote by all board members.

Committee Meetings

Finance Committee

Mike Beatty reported on the meeting held tonight. Topics discussed were the Title 1 audit for 2011-2012, and a fee for Wood School to use St. Mary's gym. It was also mentioned that we received over \$200,000 in incentives from the ESIP program from SJ Gas Company and the NJ Clean Energy Program.

Facilities Committee

Mike Beatty summed up the meeting held tonight. The status of the high school project was discussed, and the project should be on the SDA agenda for their approval on September 4. The oldest work orders were reviewed for their status and the list of completed summer projects was reviewed.

Professional Review Committee

Connie Johnson asked for support on several positions including several summer stipends for work that needed to be done.

Superintendent's Report

Dr. Gentile reported that summer trek was completed and he was pleased with the work that was completed. He commended Dr. Moore for her efforts and is excited about the direction of the district.

Mr. Whilden made a motion that the Board approve the following:

General – As recommended by the Superintendent

- * 1. Approve the list of out-of-district workshops as indicated in the back up.
- * 2. Approve the contract between Richard Stockton College of New Jersey and the Millville Public School District to establish a Master of Arts in Instructional Technology (MAIT) program for employees to be completed during a three year period beginning in the Fall semester, 2013 at no cost to the district.
- * 3. Approve an additional \$10,000 in IDEA funds for child study team summer casework.
- * 4. Approve creating six positions for library curriculum writing. The positions will be for a maximum of 15 hours each at the MEA hourly rate of \$30. – Title I funding
- * 5. Approve creating five positions for curriculum writing for BSI Strategies Courses 1 & 2. The positions will be for 30 hours each at MEA hourly rate of \$30. – Title I funding

- * 6. Approve creating 12 positions for the AP Summer Bridge Program at Millville Senior High School. The teachers will be paid at the MEA hourly rate of \$30 for 6 hours each.– Title IIA funding
- * 7. Approve creating positions for athletic events workers/securing for fall, winter and spring sports seasons. Staff will be paid \$20-\$55 per events depending on the position. – District funding
- * 8. Approve creating positions for Wilson Reading training. Teachers will be paid for 30 hours at the MEA hourly rate of \$30. – IDEA Basic funding
- 9. Approve creating four positions for preparation for a due process case. Staff will be paid for three hours each at the MEA hourly rate of \$30. – IDEA Basic funding
- 10. Approve creating four positions for staff to supervise students during parent activities at the Child Family Center during the 2013-2014 school year. There will be eight events, three hours each at the rate of \$12 per hour, not to exceed 76 total hours. – District funding
- 11. Approve creating an additional summer trek staff position at Bacon School for the literacy coach. Celese Nolan will be transferred from the literacy coach position for Holly Heights summer trek staff. – Title I funding
- 12. Approve the **revision** for creating positions for autism support staff training. There will be positions for **three teachers** and **six aides** for 20 hours per staff member. Teachers will be paid at the MEA hourly rate of \$30. Aides will be paid at the MEA hourly rate of \$14. – IDEA Basic funding

Special Education – As Recommended by the Superintendent

- * 13. Approve the addendum list of special education students for out-of-district placements for the 2013-2014 school year.

Personnel

Leave of Absence – As Recommended by the Superintendent

- 14. Approve the partially paid extension to a medical leave of absence for employee no. 5474 until September 5, 2013.

Resignation – As Recommended by the Superintendent

15. Approve the resignation of Denise Sferra from her position as a teacher of the handicapped at Silver Run School (pc#1214) effective August 5, 2013.
16. Approve the resignation of Brittney Smith from her position as a paraprofessional at Lakeside Middle School (pc#10110) effective September 1, 2013.
17. Approve the resignation of Jen Caez from her position of part-time classroom aide at Silver Run School (pc#1062) effective August 6, 2013.
- * 18. Approve the resignation of Eleanor Cifaloglio from her teaching position at Millville Senior High School (pc#532) effective August 5, 2013.
- * 19. Approve the resignation of Alexandra Gretch from her position as a speech-language pathologist for the district (pc#10144) effective September 2, 2013.
- * 20. Approve the resignation of Sandy Langan from her position as a cafeteria worker at Millville senior High School (pc#1095) effective August 1, 2013.
- * 21. Approve the resignation of Brenda J. Hoffman from her position for grade 9 summer curriculum writing effective August 8, 2013.

Transfers – As Recommended by the Superintendent

- * 22. Approve the transfer of Beverly Eldridge from her position as sign language interpreter for student no. 13877 at Memorial High School to the position of one-to-one paraprofessional for student no. 35619 at Memorial High School effective September 1, 2013.
- * 23. Approve the transfer of Teri McCafferty from her position as a one-to-one paraprofessional for student no. 35619 at Memorial High School to one-to-one paraprofessional for student No. 23295 at Lakeside Middle School effective September 1, 2013.
- * 24. Approve the transfer of Darlene Briggs from her position as a paraprofessional at Millville Senior High School to the position of a autism inclusion paraprofessional at Silver Run School effective September 1, 2013.

- * 25. Approve the transfer of Wendi Carlon-Wolfe from her position as school nurse at Millville Senior High School (pc#359) to the position of lead school nurse for the district (pc#10174) effective September 1, 2013.
- * 26. Approve the transfer of Jean Bobroski from her position as school nurse at Memorial High School (pc#341) to the position of school nurse at Millville Senior High School (pc#359) effective September 1, 2013.
- 27. Approve the transfer of Vanessa Bratton from autism paraprofessional for grade 4 at Silver Run School to classroom paraprofessional for a self-contained learning disabilities class at Holly Heights School effective September 1, 2013.

Appointments – As Recommended by the Superintendent

The following candidate(s) are recommended for emergent hiring pending completion of a criminal history check.

- 28. Approve the appointment of the following teachers for elementary math curriculum revisions:

<u>Kindergarten</u>	Robin Elliott, Jennifer Anton, Jessica Grabowy, Celese Nolan
<u>Grade 1</u>	Staci Clark, Julie Stewart, Nina Crain, Michelle Mazur
<u>Grade 2</u>	Katy Bledsoe, Stephanie Upham, Jackie Olivio, Veronica Lilliston
<u>Grade 3</u>	Lisa Baskow, Cheryl Ismail, Cindy Hignutt, Kim Taylor
<u>Grade 4</u>	Michelle Drewnowski, Robert Drewnowski, Kristi Renzi, Michelle Kavanaugh
<u>Grade 5</u>	Maris Lynn, Justin Dodge, Jillian Heacox, Ryan Hudson

Teachers will be paid for 20 hours each at the MEA hourly rate of \$30. – District funding

- 29. Approve the appointment of the following teachers for middle school math curriculum revisions:

Sandy Harrington	Lisa Oquendo	Kathy James
Becky Korschak	Joan Sinivasky	Amy Whilden
Margaret Borchert	Barbara Kern	Claudia Travis
Kim Fassett	Heather Basse	Robin Roche
Janet Ponzetti	Gloria Cimino	Richard Zucal

They will be paid for 20 hours each at the MEA hourly rate of \$30. – District funding

30. Approve the appointment of Theresa Raudenbush to the staff for Summer Trek for Holly Heights School. She will be paid at the MEA hourly rate of \$30 for 12 hours. - Title I funding

31. Approve the appointment of the following teachers for Summer Trek for Wood School:

Diana SansoneMaria Jones

They will be paid at the MEA hourly rate of \$30 for 12 hours each. – Title I funding

32. Approve the appointment of the following staff for autism support staff training for Lakeside Middle School:

Teachers

Suzanne Brummitt Courtney Fry
Stacy Hulse

Paraprofessionals

Laketta Habersham Luis Flores
Joanne Day Ilia DeJesus
Jennifer Carbone Rochelle Fordyce

The training will be for 20 hours. Teachers will be paid at the MEA hourly rate of \$30. Paraprofessionals will be paid at the MEA hourly rate of \$14. – IDEA Basic funding

33. Approve the appointment of the following teachers for student selection for basic skills instruction:

Jill Fisler Crystal Bermudez

The teachers will be paid at the MEA hourly rate of \$30 for 12 hours each. – Title I funding

34. Approve the appointment of Colleen Strom to attend an autism training workshop. She will be paid at the MEA hourly rate of \$30 for 10 hours. – IDEA Basic funding

35. Approve the appointment of Stacy D. Hulse to the position of special education teacher at Lakeside Middle School (pc#10177) effective September 1, 2013. She will be paid at the 6th step, BA+20 level of the MEA salary guide, \$49,631. District funding

36. Approve the appointment of the following staff for autism inclusion training:

Teachers

Kristi Cranmer	Jennifer Morrow
Leon Warner	Cassandra Russo
Jennifer DeFeo	Julie Stewart
Erin Barse	Beth Oliver
Teal Millard	Linda Wittman

Paraprofessionals

Connie Thon	Carol Veale
Jackie Page	Shirley Hill
Rebecca Morris	Danielle Matthews
Samantha Catlett	Darlene Briggs
Susan Derella	

Teachers will be paid at the MEA hourly rate of \$30 for five hours.
Paraprofessionals will be paid at the MEA hourly rate of \$14 for 10 hours. –
IDEA Basic funding

37. Approve the appointment of Lauren M. Kessler to the position of special education teacher at Holly Heights School (pc#10175) effective September 1, 2013. She will be paid at the 2nd step, MA level of the MEA salary guide, \$49,181. – District funding

38. Approve the temporary appointment of Victoria Aponte to the position of kindergarten teacher at Wood School. She will be paid at the 5th step, BA+30 level of the MEA salary guide, \$49,431 (prorated). – District funding

39. Approve the appointment of the following staff for preparation for a due process case:

Colleen Strom	Casey Wilson
Denise Wright	Janine Chong

They will be paid for three hours each at the MEA hourly rate of \$30. – IDEA Basic funding

The motion was seconded by Mrs. Johnson and carried by a unanimous roll call vote by all board members.

Mr. Whilden made a motion that the Board approve the following:

- * 40. Approve the appointment of the following teachers for Wilson Reading training:

Courtney Fry	Richard Gardenhire	Faye Avner
Maureen Smith	Christine Burns	Cindy Hignett
Darlene McClung	Ann Marie Economy	Jovonna Jackson
Brittany Martinez		

The teachers will be paid at the MEA hourly rate of \$30 for 30 hours. – IDEA Basic funding

- * 41. Approve the appointment of Casey LaFerriere to the position of 12-month guidance counselor at Memorial High School (pc#435 to pc#844) effective July 1, 2013. She will be paid at the 1st step of the MAA salary guide, \$65,000 (salary will be adjusted when contract is settled). – District funding
- * 42. Approve the appointment of Christina Henson to the position of social studies teacher at Millville Senior High School (pc#147) effective September 1, 2013. She will be paid at the 4th step of the MEA salary guide, \$48,481.– District funding
- * 43. Approve the appointment of Jessica Kauffman to the position of department chair – special education/social studies (pc#147 to pc#1016) effective September 1, 2013. She will be paid at the 1st step of the MAA salary guide, \$72,000 (salary will be adjusted when contract is settled). –District Funding
- * 44. Approve the appointment of Debra R. Hayes to the position of speech/language pathologist for the district (pc#1042) effective September 1, 2013. She will be paid at the 14th step, MA level of the MEA salary guide, \$76,186. – District funding
- * 45. Approve the appointment of the following staff for the advanced placement summer bridge:

Shawn Jenkins – Computer Science AP
Tara Cotton – English 4 AP
Robert DeSantis – Music Theory AP
Matthew Daniels – Studio Art AP

Robert Barber, Jr. – Calculus 1 & 2 AP
Michael LaTorre – Biology AP
Lois Dutra – Chemistry AP
Frank Ferzetti – Physics AP
Heather O'Donnell - Macro Economics
Tom Bryan – Psychology AP
Tom DeCou – US History AP
Krystle Gnatz – World History AP

Each staff member will be paid for six hours at the MEA hourly rate of \$30. – Title I funding

- * 46. Approve the appointment of the list of home instructors as indicated in the back up. They will be paid at the MEA hourly rate of \$30. – District funding
- * 47. Approve the appointment of the following list of substitutes as indicated in the back up:
 - Teachers Aides
 - Secretaries Custodians
 - Cafeteria Workers
- * 48. Approve the appointment of Erin Maines to the position for language arts curriculum writing for grades 9-12. She will be paid at the MEA hourly rate of \$30 for a maximum of 15 hours. - Title I funding
- * 49. Approve the appointment of Richard Dawkins for the positive behavior support plan review for Millville Alternative School. He will be paid at the MEA hourly rate of \$30, not to exceed 10 hours. – IDEA Basic funding
- * 50. Approve the appointment of the following staff for inclusion strategies for new co-teaching pairs:

Sandra Peterson	Claudia Travis	Kim Fassett
Janet Pike	Dana Mauro	Kelly Gandy
Nancy Greco	Annette Mole	Greg Fry
Graham Cowell	Jason Smith	Bruce Smith
Jennifer Rauch	Amanda Gaunt	Vicky Allen
Lisa Breakell	Dana Siniavsky	Stacy Descalzi
Victor Nappen	Brittany Bracialiello	Raffael Craig
Laura Pompper	Christopher Carney	Jarrold Headly
Gloria Cimino		

They will be paid for three hours each at the MEA hourly rate of \$30. – IDEA Basic funding

- * 51. Approve the appointment of the following teachers to the position of Skills USA advisors:

James McCarthy Gerald Bruman

The program is for 36 weeks, one day per week, one hour per day at the MEA hourly rate of \$30. – Perkins Grant funding

- * 52. Approve the appointment of Jennifer M. Rauch to the position of special education teacher at Memorial High School (pc#148) effective September 1, 2013. She will be paid at the 1st step, BA+20 level of the MEA salary guide, \$48,147. – District funding
- * 53. Approve the appointment of David S. Biaselli to the position of social studies teacher at Memorial High School (pc#435) effective September 1, 2013. He will be paid at the 1st step, BA+30 salary guide, \$48,347. –District funding
- * 54. Approve additional hours for staff working on research paper guideline development as follows:

Bridget Borlak – 3 hours	Beth Benfer – 3 hours
Kathleen Galarza – 3 hours	Margaret Keefer – 3 hours
Patti Atkinson – 13 hours	Emily Rowbotham – 13 hours

They will be paid at the MEA hourly rate of \$30. – Title I Funding

Salary Adjustments – As Recommended by the Superintendent

- * 55. Approve the salary adjustments as indicated in the back up.

Bids – As Recommended by the Superintendent

- * 56. Approve the following bid awards:

Bid No. 97-40, Quote No. 208, Bus Aide

Sheppard Bus Company
35 Rockville Road
Bridgeton, NJ 08302
\$60 per diem x 180 days = \$10,800
Increase/decrease per mile = \$1.00

Bid No. 13-47 HVAC Small Projects Under \$50,000

Bernal Mechanical Contr. \$85.50/hour journeyman
2569 N. Delsea Drive \$30.00/hour helper rate
Vineland, NJ 08360

Bid No. 13-48 HVAC Service & Repairs under \$5,000

Bernal Mechanical Contr. \$85.50/hour journeyman
2569 N. Delsea Drive \$30.00/hour helper rate
Vineland, NJ 08360

Budgetary Transfers – As Recommended by the Superintendent

- * 57. Approve the budgetary transfers for the month ending June 30, 2013.
- * 58. *ITEM PULLED ---Approve the budgetary transfers for the month ending July 31, 2013.*

Board of Education’s Monthly Certification – As Recommended by The Superintendent

- * 59. Officially certify pursuant to NJAC 6:20-2:13(e) that as of June 30, 2013 and after a revised review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-extended in violation of NJAC 6:20-2:13(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Secretary’s Monthly Certification – As Recommended by the Superintendent

- * 60. Approve the Board Secretary’s monthly certification of budgetary line item status for June 30, 2013.

Balance Sheet Reports – As Recommended by the Superintendent

- * 61. Officially accept the four balance sheets from the board secretary for the General Fund, Special Reserve Fund, Capital Projects Fund and the Debt Service Fund as required under the GAAP procedure for the month ending June 30, 2013 (revised).

The motion was seconded by Mr. Santiago and carried by a unanimous roll call vote by all board members.

Dr. Gentile introduced Jessica Kaufman as the new department chair for the high school.

Secretary & Treasurer's Report

Mr. Whilden made a motion that the Board approve the following:

*The final reports of the Secretary and of the Treasurer for June 2013, were ordered, received, and filed as submitted (see attached).

<u>Custodian's Report</u>		<u>Secretary's Report</u>	
Receipts	\$ 167,537,934.68	Receipts	\$ 167,537,934.68
Disbursements	<u>164,945,433.91</u>	Disbursements	<u>164,945,433.91</u>
Cash Balance	\$ 2,592,500.77	Cash Balance	\$ 2,592,500.77

The motion was seconded by Mr. Pepitone and carried by a unanimous voice vote by all board members.

Payment of Bills

Mr. Whilden made a motion that the Board approve the following:

- A/P Bill list for August 19, 2013 amounting to \$4,987,715.12 were received and filed with payment to be made when funds are made available and invoices properly attested (see attached).
- Cafeteria Bill list for August 19, 2013 amounting to \$6,842.74 were received and filed with payment to be made when funds are made available and invoices properly attested (see attached).

The motion was seconded by Mrs. Johnson and carried by a unanimous roll call vote by all board members.

Adjournment

Mr. Pepitone made a motion that the Board adjourn the meeting at 7:18 p.m. The motion was seconded by Mr. Whilden and carried by a unanimous voice vote by all board members.



Bryce Kell, Board Secretary

August 19, 2013