

The Open Public Meeting of the Millville Board of Education was held in the Culver Center, located at 110 North Third Street, Millville, NJ, on Monday, April 14, 2014, at 7:00 pm.

The following were present:

|                |         |
|----------------|---------|
| Mr. Beatty     | Present |
| Mr. Donato     | Present |
| Mr. Flickinger | Present |
| Mr. Golden     | Present |
| Mr. Herman     | Absent  |
| Mrs. Johnson   | Present |
| Mr. McQuade    | Present |
| Mr. Pepitone   | Absent  |
| Mrs. Perrelli  | Present |
| Mr. Whilden    | Present |

The following were also present:

Mr. Bryce Kell, Board Secretary  
Mr. Steve Burke, Asst. Superintendent of Personnel & Assessment  
Dr. Pamela Moore, Asst. Superintendent Curriculum  
Mr. Arnold Robinson, Solicitor

### **President's Statement**

The Open Public Meeting was called to order at 7:00 pm by Vice President Flickerger, and he read a statement as to the time and place of the meeting, as set forth in the "Open Public Meeting Act", (copy attached).

### **Minutes**

The minutes of the Open Public Meeting of March 10, 2014; and the Open Public Meeting of March 24, 2014, were reviewed. Mr. Whilden made a motion that the Board approve the minutes as reviewed. The motion was seconded by Mr. Johnson, and carried by a unanimous voice vote by all board members.

### **Committee Reports**

#### **Finance Committee**

Mike Beatty reported on the meeting held on April 8, 2014. The budget was the only topic discussed. Mr. Beatty summarized the steps we took to balance the budget with very little additional state aid. The District will be eliminating several positions in addition to cutting back on expenses. Some positions may come back through attrition.

### Facilities Committee

Mike Beatty reported that we continue to look at old maintenance work orders in order to facilitate their completion. He asked for support on the roof and paving bids. Both roofs need replacing. The school swap project has been approved, and the architectural firm of RSC is awarded the design consultant contract.

### Professional Review Committee

Mike Beatty reported on the meeting held recently. He asked for support on the reappointments, as well as several other positions, including summer programs.

### Community Relations Committee

Mike Whilden reported that there will be a Coaches vs. Cancer baseball tournament on April 26<sup>th</sup> & 27<sup>th</sup>.

Dr. Gentile also reported on the committee meeting and the results of the survey.

### Curriculum Committee

Mike Beatty reported on the meeting held tonight. Topics of discussion included PARCC testing, core curriculum standards, and teacher evaluations. Technology seems to be the major stumbling block for the testing. There is a lot of talk around the country about adding science to the core curriculum.

## **Superintendent's Report**

Dr. Moore introduced Joshua Cardona as student board member of the month.

Mr. Beatty asked Josh what he thought about a flipped classroom. Josh responded that it might work for him.

Mr. Beatty then asked Josh what he liked best about the high school. Josh said he likes his teachers and the music programs.

Bob Trivellini gave a presentation on Multicultural Week. He outlined the programs that will be held that week. Multicultural Week will be April 29<sup>th</sup> through May 2<sup>nd</sup>.

Mr. Whilden made a motion that the Board approve the following:

**General – As Recommended by the Superintendent**

- \* 1. Approve the list out-of-district workshops as indicated in the back up.
- \* 2. Approve the list of field trips as indicated in the back up.
- \* 3. Approve creating a 20 hour jazz band club at Memorial High School at the MEA hourly rate of \$30. – District funding
- \* 4. Approve the Senior Class trip to Walt Disney World in Orlando, Florida for March 7, 8, 9 and 10, 2015.
- \* 5. Approve the out-of-state overnight trip to Georgia for the National DECA Conference. Student state champion, Nick Makos and teacher, Devon Sharp will attend the conference on May 3-6, 2014. – Perkins Grant and district funding
- \* 6. Approve a partnership with the Cumberland Empowerment Zone Corporation for the 21<sup>st</sup> Century Community Learning Centers grant application at Lakeside Middle School beginning October 1, 2014 and continuing for a period of five years. The district would receive \$60,000 per year toward an afterschool program and a four week summer program at Lakeside Middle School.
- \* 7. Approve the following policies for first reading:
  - No. 2125 Evaluation of Principals
  - No. 2131 Evaluation of Superintendent of Schools
  - No. 3523.3 Workers' Compensation
  - No. 4115/4116 Supervision and Evaluation
  - No. 4119.24 Political Activities – Instructional Personnel
  - No. 4219.24 Political Activities – Support Personnel
  - No. 5118 Nonresident Students
  - No. 5132.2 Exclusion of Pupils from School for Reasons of Illness
  - No. 5132.7 Pediculosis/Head Lice
  - No. 6142.16 Anti-Big Brother Act – Student Use of District Owned Electronic Devices
  - No. 6145.4 Sports Related Concussions and Head Injuries
  - No. 6146.4 Grade Acceleration/Grade Skipping
  - No. 7112 School Safety and Hygienic Management
  - No. 9111 Qualifications of Board of Education Members

- \* 8. Approve a continuation application to the NJ Department of Education 21<sup>st</sup> Century Community Learning Center Grant for the fifth year of the grant, September 1, 2014 through August 3, 2015. The amount of the grant is \$535,000. This grant is a collaboration with Commercial Township.
- \* 9. Approve the Dual Credit Agreement and the Tech Prep Articulation Agreement with Cumberland County College.
- \* 10. Approve the AVID Implementation Agreement which runs from July 1, 2014 through June 30, 2015 at a cost of \$3,485 per school (Lakeside Middle School, Memorial High School and Millville Senior High School) for a total cost of \$10,455. – District funding.
- \* 11. Approve a proposal for continued policy consultation services with Business & Communications Strategies, LLC. The retainer for the 2014-2015 school year is \$500.
- \* 12. Approve the application for the New Jersey School Boards Association Insurance Group Safety Grant program for \$23,493. The Program period is July 1, 2014 through June 30, 2015.
- \* 13. Approve the 2014 summer programs and staff stipends. The total cost for these programs is \$659,000 which includes \$445,036 in grant money and \$213,964 in local funds.
- \* 14. Approve creating up to 18 positions for training for the Using Formative Assessments to Improve Teaching and Learning Grant from NJDOE for math teachers at Lakeside and Memorial High School. The training will be for two days at \$200 per day and the stipend will be paid directly from Rowan University.
- \* 15. Approve creating 26 positions for temporary summer employees for maintenance, grounds and custodial. The program will be for 10 weeks, 4 to 5 days per week, 8 to 10 hours per day at the rate of \$8.50 or \$9 per hour depending on duties. – District funding
- \* 16. Approve creating three temporary supervisory positions for summer projects:
  - Landscaping
  - Painting
  - Masonry

The position is for 10 weeks, 4 to 5 days per week, 8 to 10 hours per day at the hourly rate of \$27. – District Funding

- \* 17. Approve forming the joint purchasing for the 2014-2015 school year to include all Cumberland County Schools and the City of Millville for medical, custodial, copier paper supplies and fuel for vehicles. The Millville Board of Education will be lead for all of these cooperatives except for vehicle fuel to be handled by the City of Millville. Shared IT projects with the City of Millville include phone service, licenses, Smartnet and other projects.
- \* 18. Approve the establishment of a new club at Millville Senior High School, The Big Bang Club, which will offer students a place for genre games (role playing, etc.) and a graphic novel and comic book discussion forum beginning in the 2014 school year. Volunteer advisors will be Kathy Galarza and John Clementi.
- \* 19. Approve creating a position for a registered occupation therapist for the district for the 2014-2015 school year.

The motion was seconded by Mrs. Johnson and carried by a unanimous roll call vote by all board members.

Mr. Whilden made a motion that the Board approve the following:

- 20. Approve the acceptance of the State House Express Award to the Lakeside Middle School Gifted and Talented program to help pay for buses to Trenton for a special State House tour. The tour must occur between September 2013 and June 2014. The total award is \$350.

The motion was seconded by Mrs. Johnson and carried b a unanimous roll call vote by all board members.

Mr. Whilden made a motion that the Board approve the following:

**Special Education**

- \* 21. Approve the addendum list of special education students for out-of-district placements for the 2013-2014 school year.

The motion was seconded by Mrs. Johnson and carried by a unanimous roll call vote by all board members.

Mr. Whilden made a motion that the Board approve the following:

**Personnel**

**Transfer – As Recommended by the Superintendent**

22. Approve the transfer of Pamela Bergman from her position as a teacher of language arts at Lakeside Middle School (pc#772) to the position of world history teacher at Lakeside Middle School (pc#681) effective September 1, 2014.

**Resignation – As Recommended by the Superintendent**

23. Approve the resignation of Tommi-lynn Sawyer from her position as food manager at Bacon School (pc#100) effective April 30, 2014.
24. Approve the resignation of the following teachers from the position of co-advisors for the Dare to be Fit Program at Wood School:  

Laura Salimbene                      Jennifer Scaringello

**Leave of Absence – As Recommended by the Superintendent**

25. Approve the paid maternity leave of absence for 30 days prior to and 30 days after delivery for employee no. 5457 utilizing the Family Medical Leave Act.
26. Approve the partially paid maternity leave of absence for 30 days prior to and 30 days after delivery for employee no. 2941 utilizing the Family Medical Leave Act.
27. Approve the partially paid maternity leave of absence for 30 days prior to and 30 days after delivery for employee no. 5644 utilizing the Family Medical Leave Act.
28. Approve the unpaid medical leave of absence from April 1 to September 1, 2014 for employee no. 2308 utilizing the Family Medical Leave Act.
29. Approve the paid maternity leave of absence for 30 days prior to and 30 days after delivery for employee no. 1799 utilizing the Family Medical Leave Act.
30. Approve the partially paid medical leave of absence from March 10, 2014 to April 28, 2014 for employee no. 1798 utilizing the Family Medical Leave Act.

The motion was seconded by Mrs. Johnson and carried by a unanimous roll call vote by all board members.

Mr. Whilden made a motion that the Board approve the following:

- \* 31. Approve the paid medical leave of absence from March 27 to April 24, 2014 for employee no. 909 utilizing the Family Medical Leave Act.
- \* 32. Approve the paid medical leave of absence from April 15 to June 2, 2014 for employee no. 390 utilizing the Family Medical Leave Act.

**Retirement – As Recommended by the Superintendent**

- \* 33. Approve the retirement of Joseph DeMarco from his teaching position at Memorial High School (pc#649) to be effective July 1, 2014.
- \* 34. Approve the retirement of Keiko Warner from her position as student assistance coordinator for the district (pc#464) to be effective July 1, 2014.
- \* 35. Approve the retirement of Patti Krause from her position as secretary for the district (pc#151) to be effective September 1, 2014.
- \* 36. Approve the retirement of Barbara Westog from her position as executive assistant for the district (pc#728) to be effective July 1, 2014.

The motion was seconded by Mrs. Johnson and carried by a unanimous roll call vote by all board members.

Mr. Whilden made a motion that the Board approve the following:

- 37. Approve the retirement of Tracey Hunter from her position as a paraprofessional at Holly Heights School (pc#163) to be effective July 1, 2014.

**Appointments - As Recommended by the Superintendent**

The following candidate(s) are recommended for emergent hiring pending completion of a criminal history check.

- 38. Approve the temporary appointment of Anna Mae McClure to the position of part-time classroom aide at Silver Run School effective March 11, 2014. She will be paid \$31.50 per day. – District funding
- 39. Approve the appointment of staff indicated in the back up for the 21<sup>st</sup> Century after-school program. – 21<sup>st</sup> Century grant

40. Approve the temporary appointment of Melissa Mazzola to the position of paraprofessional at Rieck Avenue School effective March 25, 2014. She will be paid at the 7<sup>th</sup> step, plus AA degree, of the MEA salary guide, \$22,187 prorated. – District funding
41. Approve the temporary appointment of Derek Clarke to the position of social studies/history teacher at Lakeside Middle School effective February 28, 2014. He will be paid at the 1<sup>st</sup> step, MA level, of the MEA salary guide, \$49,583 prorated. – District funding
42. Approve the appointment of the following staff to the position of facilitator for the bilingual family learning series:
- Daphne Bruno      Yajaira Montero      Rose Correa
- The position is for six weeks, one day per week, 2.5 hours per day at the MEA hourly rate of \$30. – Title III funding

The motion was seconded by Mr. Whilden and carried by a unanimous roll call vote by all board members.

Mr. Whilden made a motion that the Board approve the following:

- \* 43. Approve the appointment of the following list of substitutes as indicated in the back up:
- |             |            |                   |
|-------------|------------|-------------------|
| Teachers    | Aides      | Cafeteria Workers |
| Secretaries | Custodians |                   |
- \* 44. Approve the temporary appointment of Martin Kavanagh, Jr. to the position of special education teacher at Millville Alternative School effective October 23, 2013. He will be paid at the 4<sup>th</sup> step of the MEA salary guide, \$48,481 prorated. – District Funding
- \* 45. Approve the temporary appointment of Danielle Dellaquilla to the part-time position of speech/language pathologist for the district. She will be paid at the MEA hourly rate of \$30 for 3 ½ hours per day, five days per week. – District funding
- \* 46. Approve the appointment of Erika Zeiters to the position of advisor for the 20 hour Jazz club at Memorial High School. She will be paid at the MEA hourly rate of \$30. – District funding

- \* 47. Approve the appointment of the following staff to the position of home Instructors:

Lisa Rempfer                      Emily Rowbotham

They will be paid at the MEA hourly rate of \$30. – District Funding

- \* 48. Approve the appointment of Jaime Sutton to the position of K-12 Supervisor of Administrative Services for the district (pc#42). She will be paid at the 1<sup>st</sup> step of the MAA contract, \$83,000 prorated. (Salary will be adjusted when contract is settled).

**Reappointments – As Recommended by the Superintendent**

- \* 49. Approve the reappointment of administrative staff not under tenure for the 2014-2015 school year.
- \* 50. Approve the reappointment of administrative staff acquiring tenure for the 2014-2015 school year.
- \* 51. Approve the reappointment of administrative staff for the 2014-2015 school year.
- \* 52. Approve the reappointment of Millville Support Supervisors staff for the 2014-2015 school year.
- \* 53. Approve the reappointment of information technology staff for the 2014-2015 school year.
- \* 54. Approve the reappointment of teaching staff under tenure for the 2014-2015 school year.
- \* 55. Approve the reappointment of teaching staff acquiring tenure for the 2014-2015 school year.
- \* 56. Approve the reappointment of teaching staff not under tenure for the 2014-2015 school year.
- \* 57. Approve the reappointment of civil service secretarial staff for the 2014-2015 school year.
- \* 58. Approve the reappointment of civil service custodial staff for the 2014-2015 school year.

- \* 59. Approve the reappointment of cafeteria staff for the 2014-2015 school year.
- \* 60. Approve the reappointment of security staff for the 2014-2015 school year.
- \* 61. Approve the reappointment of full time paraprofessional staff for the 2014-2015 school year.

The motion was seconded by Mrs. Johnson and carried by the following roll call vote:

|                |                        |
|----------------|------------------------|
| Mr. Beatty     | Yes – Abstain Item #57 |
| Mr. Donato     | Yes                    |
| Mr. Flickinger | Yes                    |
| Mr. Golden     | Yes                    |
| Mr. Herman     | Absent                 |
| Mrs. Johnson   | Yes                    |
| Mr. McQuade    | Yes                    |
| Mr. Pepitone   | Absent                 |
| Mrs. Perrelli  | Yes – Abstain Item #48 |
| Mr. Whilden    | Yes – Abstain Item #59 |

Mr. Whilden made a motion that the Board approve the following:

**Co-Curricular Appointments – As Recommended by the Superintendent**

- 62. Approve the following co-curricular appointments:

Lakeside Middle School  
Floor Hockey

|                  |            |
|------------------|------------|
| John Wittman     | \$1,523.00 |
| Wesley Camerieri | \$1,725.00 |

The motion was seconded by Mrs. Johnson and carried by a unanimous roll call vote by all board members.

Mr. Whilden made a motion that the Board approve the following:



The motion was seconded by Mrs. Johnson and carried by a unanimous roll call vote by all board members.

### **Secretary's Report**

Mr. Whilden made a motion that the Board approve the following:

\*The reports of the Secretary for February 2014, were ordered, received, and filed as submitted (see attached).

|                           |                       |
|---------------------------|-----------------------|
| <u>Secretary's Report</u> |                       |
| Receipts                  | \$108,814,208.07      |
| Disbursements             | <u>102,703,987.55</u> |
| Cash Balance              | \$ 6,110,220.52       |

The motion was seconded by Mrs. Johnson and carried by a unanimous voice vote by all board members.

### **New Business**

Mr. Beatty commented on the Cumberland County School Boards meeting where Quinn Sheppard did a great job on the 8<sup>th</sup> grade program.

Mary Messick addressed the Board and commended them for bringing back autistic children into the district, and not sending the students out.

Cody Knotts and his mother addressed the Board and appealed the decision for him to go to the prom.

### **Payment of Bills**

Mr. Whilden made a motion that the Board approve the following:

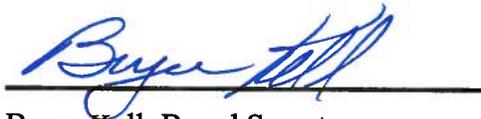
- Bill list for April 14, 2014 amounting to \$4,783,659.27 was received and filed with payment to be made when funds are made available and invoices properly attested (see attached).
- Cafeteria Bill List for April 14, 2014 amounting to \$114,240.77 were received and filed with payment to be made when funds are made available and invoices properly attested (see attached).

The motion was seconded by Mr. Flickinger and carried by the following roll call vote:

|                |                            |
|----------------|----------------------------|
| Mr. Beatty     | Yes                        |
| Mr. Donato     | Yes                        |
| Mr. Flickinger | Yes – Abstain check #84575 |
| Mr. Golden     | Yes                        |
| Mr. Herman     | Absent                     |
| Mrs. Johnson   | Yes                        |
| Mr. McQuade    | Yes                        |
| Mr. Pepitone   | Absent                     |
| Mrs. Perrelli  | Yes                        |
| Mr. Whilden    | Yes – Abstain check #84758 |

**Adjournment**

Mr. Whilden made a motion that the Board adjourn the meeting at 8:03 p.m. The motion was seconded by Mrs. Johnson and carried by a unanimous voice vote by all board members.



Bryce Kell, Board Secretary

April 14, 2014