

**MILLVILLE BOARD OF EDUCATION
AGENDA**

OCTOBER 21, 2013

MILLVILLE BOARD OF EDUCATION
MILLVILLE, NEW JERSEY
OCTOBER 21, 2013
AGENDA

1. Call to Order
2. Roll Call and Establishment of Quorum
3. Flag Salute
4. Report of the President
5. Report of Committees:
 - a. Finance Ali Edwards
 - b. Community Relations Committee Ali Edwards
 - c. Educational Facilities Committee Mike Beatty
 - d. Professional Review Committee Connie Johnson
 - e. Policy Committee Mike Whilden
 - f. Curriculum Committee Joe Pepitone
 - g. Shared Services Committee Michael Santiago
 - h. Legal Committee Arnold Robinson, Esq.
6. Public Review of the Agenda
7. Report of the Superintendent
An asterisk denotes all board members vote on items.
8. Communications (Letters and other communications have been distributed to all Board Members. Where appropriate, they are available for review by the public in the Board Secretary's office.)
9. Report of the Treasurer, Report of the Secretary and Budget Control
9. Unfinished Business
10. New Business
11. Payment of Bills and Cafeteria Bills (list of bills available for inspection in the Board Secretary's office).
12. Hearing of the Delegation
13. Adjournment

SUPERINTENDENT'S REPORT

OCTOBER 21, 2013

General – As Recommended by the Superintendent

- * 1. It is recommended the Board of Education approve the list of out-of-district workshops as indicated in the back up.
- * 2. It is recommended the Board of Education approve the list of field trips as indicated in the back up.
- * 3. It is recommended the Board of Education approve the out-of-state travel for Kathy Galarza and Megan Finney to attend the American Association of School Librarians National Conference in Hartford, CT on November 14-17, 2013, with a total cost not to exceed \$1,850.
- * 4. It is recommended the Board of Education approve the out-of-state travel for Janette Herbert and William Emberger to attend the Laserfiche Empower Conference in Anaheim, CA January 13-18, 2014, with a total not to exceed \$3,000.
- * 5. It is recommended the Board of Education approve the out-of-state travel for Ashley Anderson to attend the American Speech Language Hearing Association Convention in Chicago, IL November 14 & 15, 2013. The district's cost is only \$345 for the registration fee.
- * 6. It is recommended the Board of Education approve the establishment of six new clubs at Memorial High School as follows:
 - Drawing Club- Katherine Pokorny, volunteer advisor
 - History Club – Steven Anderson & David Biaselli, volunteer advisors
 - Millville Ultimate – David Biaselli, volunteer advisor
 - Chemistry Club – Jason Smith, volunteer advisor
 - Anime Club – Megan Finney, volunteer advisor
 - Comic Book Club – Megan Finney, volunteer advisor

General (cont.)

- * 7. It is recommended the Board of Education approve the establishment of a new club at Millville Senior High School as follows:

Renaissance Club – Patricia Kennedy, volunteer advisor

- * 8. It is recommended the Board of Education approve creating seven 10-hour clubs at Millville Senior High School for the 2013-14 school year. Advisors will be paid at the MEA hourly rate of \$30. – District funding

- * 9. It is recommended the Board of Education approve the following policies for second reading:

Policy No. 1410	Local Units
Policy No. 2256	Action Planning for State Monitoring – NJQSAC
Policy No. 3327	Relations with Vendors
Policy No. 3515	Smoking
Policy No. 4112.2	Certification
Policy No. 4131/ 4131.1	Staff Development; In-Service Education/Visitations, Conferences
Policy No. 6142.10	Acceptable Use of Internet
Policy No. 6172	Alternative Education Programs
Policy No. 9100	Organization of the Board of Education

- * 10. It is recommended the Board of Education accept the 2012-2013 Violence and Vandalism Report as submitted to the Department of Education. This fulfills our obligation to conduct a public presentation of the data in accordance with 6A:16-5.2 and 18A:17-46 (reports attached).

- * 11. It is recommended the Board of Education approve the budget preparation calendar for the 2014-2015 school year.

General (cont.)

- * 12. It is recommended the Board of Education approve the appointment of Susan Kohl to provide contracted services for completion of annual IEP's due to the FMLA leave of a Child study team member with a cost not to exceed \$3,500. – District funding

1-12 All

- 13. It is recommended the Board of Education approve creating six positions for after-school language arts and math enrichment/NJ PREP clubs at Wood School. The clubs will be for 15 weeks, three days per week, one hour per day at the MEA hourly rate of \$30. – Additional state aid funding

- 14. It is recommended the Board of Education approve the following winter/spring session continuing education program:

Rieck Avenue School staff wellness clubs, yoga and fitness

The instructors are:

Marta Kelly-Morris – Yoga

Tracey Giordano – Fitness

Cost will be \$5 per session and paid directly to the instructor. The sessions will run from January to the end of May.

- 15. It is recommended the Board of Education approve creating a temporary part-time position for a one-to-one paraprofessional for student no. 35801 at the Child Family Center. – IDEA Basic funding
- 16. It is recommended the Board of Education approve creating four 40-hour clubs at Lakeside Middle School. Staff will be paid at the MEA hourly rate of \$30. – Family Friendly Grant funding

General (cont.)

17. It is recommended the Board of Education approve creating six positions, one per grade level, for Parents' Night at Wood School. Each position will be for four hours at the MEA hourly rate of \$30. – Title I funding
18. It is recommended the Board of Education approve creating positions for the school age child care staff to receive CPR training. The positions will be for four hours at \$10.73 for supervisors and \$9.50 for aides. – Latch Key funding

13-18 Millville

Special Education – As Recommended by the Superintendent

- * 19. It is recommended the Board of Education approve the addendum list of special education students for out-of-district placements for the 2013-2014 school year.

19 All

Personnel

Leave of Absence – As Recommended by the Superintendent

20. It is recommended the Board of Education approve the partially paid maternity leave absence for 30 days prior to and 30 days after delivery for employee no. 5952 to be followed by an unpaid child-rearing leave until February 3, 2014 utilizing the Family Medical Leave Act.
21. It is recommended the Board of Education approve the partially paid maternity leave of absence for 30 days prior to and 30 days after delivery for employee no.1119 to be followed by an unpaid child-rearing leave until March 21, 2014 utilizing the Family Medical Leave Act.
22. It is recommended the Board of Education approve the paid medical leave of absence for employee no. 1009 from September 25 until December 2, 2013 utilizing the Family Medical Leave Act.

Leave of Absence (cont.)

23. It is recommended the Board of Education approve the partially paid medical leave of absence for employee no. 4773 from October 17 to November 15, 2013 utilizing the Family Medical Leave Act.
24. It is recommended the Board of Education approve the unpaid extension to a medical leave of absence for employee No. 3014 until October 28, 2013 utilizing the Family Medical Leave Act.

20-24 Millville

- * 25. It is recommended the Board of Education approve the unpaid medical leave of absence for employee no. 4591 from December 2, 2013 until January 6, 2014 utilizing the Family Medical Leave Act.

Retirement – As Recommended by the Superintendent

- * 26. It is recommended the Board of Education approve the retirement of James Hines from his position as a building maintenance worker for the district (pc#554) effective February 1, 2014.

25 -26 All

Resignation – As Recommended by the Superintendent

27. It is recommended the Board of Education approve the resignation of Janet Pike from her position as an after-school tutor at Lakeside Middle School effective October 9, 2013.
28. It is recommended the Board of Education approve the resignation of Destine Jones from her position in the 21st Century program at Lakeside Middle School effective October 22, 2013.
29. It is recommended the Board of Education approve the resignation of Angela Aponte from her part-time position as a classroom aide at Silver Run School in order to accept a full-time position in the district effective October 15, 2013.

Appointments – As Recommended by the Superintendent

The following candidate(s) are recommended for emergent hiring pending completion of a criminal history check.

30. It is recommended the Board of Education approve the appointment of Elizabeth Ronchetti to the position of 7th grade math teacher at Lakeside Middle School (pc#830) effective October 23, 2013. She will be paid at the 8th step of the MEA salary guide, \$50,731 prorated. – District Funding
31. It is recommended the Board of Education approve the appointment of the following teachers to the position of presenter for evening parent activities at the Child Family Center:

Debbie Permito
Cindy Ciocco

Cindy Tarpine
Kathy Parent

The teachers will share the five workshops during the year and will be paid at the MEA hourly rate of \$30 for five hours for each date. – ECPA funding

32. It is recommended the Board of Education approve the appointment of the staff for the elementary 21st Century Program as indicated in the back up. – 21st Century Grant funding
33. It is recommended the Board of Education approve the appointment of the staff for the middle school 21st Century Program as indicated in the back up. – 21st Century Grant funding

Appointments (cont.)

34. It is recommended the Board of Education approve the appointment of the following teachers for a before-school enrichment club at Silver Run School:

Teachers will share/rotate positions

Ailda Ambert	Erin Barse	Justin Dodge
Lauren DuBois	Susan Groover	Lisa Holliday
Cheryl Ismail	Kristie Renzi	Julie Stewart
Michael Thomas	Stephanie Upham	Debra Zavorski
Joshua Zellers	Brittany Martinez	

The program is for 25 weeks, three days per week, one hour per day at the MEA hourly rate of \$30. – SIP Plan funding

35. It is recommended the Board of Education approve the appointment of Samantha Capoferri to the position of School age child care aide. She will be paid \$9.50 per hour. – SACC funding

36. It is recommended the Board of Education approve the appointment of the following school age child care staff for CPR training:

Janet Vorndran	Abigail Lamanteer	Alyssa Robbins
Linda Paes	Kaitlyn Powell	Bonnie Guay
Amanda Guay	Marcella Greene	Brenda Ford
Stephanie Paladino	Darrell Ford	JT Banks
Kathryn Rink	Cheryl Camerieri	

The training will be for four hours at \$10.73 for supervisors And \$9.50 for aides. – Latch Key funding

37. It is recommended the Board of Education approve the appointment of the following staff to the position of wrap around aides at the Child Family Center:

Jacquelyn Miller Ameshia White

They will be paid \$9.50 per hour. – ECPA funding backup

Appointments (cont.)

38. It is recommended the Board of Education approve the appointment of the staff indicated in the back up for the 20 hour and 40 hour clubs at Lakeside Middle School. They will be paid at the MEA hourly rate of \$30. – Family Friendly Grant funding

27-38 Millville

- * 39. It is recommended the Board of Education approve the appointment of the following staff to the position of AVID tutors:

Kallae Robinson Danielle Whitemarsh

They will be paid \$10 per hour. – District funding

- * 40. It is recommended the Board of Education approve the appointment of the following list of substitutes as indicated in the back up:

Teachers	Aides
Secretaries	Custodians
Cafeteria Workers	

- * 41. It is recommended the Board of Education approve the Affiliation Agreement with Mansfield University for field experience hours for Megan Finney for School Library and and Information Technology.

- * 42. It is recommended the Board of Education approve the following teachers as home instructors for the 2013-2014 school year:

Melissa Green	Timothy Birnstiel	Joseph Graff
Charlotte Hunter	Marty Kavanagh, Jr.	April Keedy
Magali Lopez	Donald Nardone	Laura Pompper
Teri Tranferini		

They will be paid at the MEA hourly rate of \$30. – District Funding

Re-Appointments – As Recommended by the Superintendent

- * 43. It is recommended the Board of Education approve the reappointment of the following AVID tutors:

Hannah Varner	Christina Pompper	Kaydee Anderson
Dana Kilroy	Destine Jones	Caitlin Rivera
Danielle Thombelson	Courtney McLaughlin	

Co-Curricular Appointments – As Recommended by the Superintendent

- * 44. It is recommended the Board of Education approve the co-curricular appointments as indicated in the back up.

Budgetary Transfers – As Recommended by the Superintendent

- * 45. It is recommended the Board of Education approve the budgetary transfers for the month ending August 31, 2013.

**Board of Education's Monthly Certification – As Recommended by
The Superintendent**

- * 46. It is recommended the Board of Education officially certify pursuant to NJAC 6:20-2:13(e) that as of August 31, 2013 and after a review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-extended in violation of NJAC 6:20-2:13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**Secretary's Monthly Certification – As Recommended by the
Superintendent**

- * 47. It is recommended the Board of Education approve the Board Secretary's monthly certification of budgetary line item status for August 31, 2013.

Balance Sheet Reports – As Recommended by the Superintendent

- * 48. It is recommended the Board of Education officially accept the four balance sheets from the board secretary for the General Fund, Special Reserve Fund, Capital Projects Fund and the Debt Service Fund as required under the GAAP procedure for the month ending August 31, 2013.

39-48 All