

**MILLVILLE**  
**BOARD OF EDUCATION**  
**AGENDA**  
**NOVEMBER 4, 2013**

MILLVILLE BOARD OF EDUCATION  
MILLVILLE, NEW JERSEY  
NOVEMBER 4, 2013  
AGENDA

1. Call to Order
2. Roll Call and Establishment of Quorum
3. Flag Salute
4. Approval of Minutes of Previous Meeting
5. Report of the President
6. Report of Committees:
  - a. Finance Ali Edwards
  - b. Community Relations Committee Ali Edwards
  - c. Educational Facilities Committee Mike Beatty
  - d. Professional Review Committee Connie Johnson
  - e. Policy Committee Mike Whilden
  - f. Curriculum Committee Joe Pepitone
  - g. Shared Services Committee Michael Santiago
  - h. Legal Committee Arnold Robinson, Esq.
7. Public Review of the Agenda
8. Report of the Superintendent  
An asterisk denotes all board members vote on items.
9. Report of the Treasurer, Report of the Secretary and Budget Control
10. Communications (Letters and other communications have been distributed to all Board Members. Where appropriate, they are available for review by the public in the Board Secretary's office.)
11. Unfinished Business
12. New Business
13. Hearing of the Delegation
14. Adjournment

**General – As Recommended by the Superintendent**

- \* 1. It is recommended the Board of Education approve the out-of-district workshops as indicated in the back up.
- \* 2. It is recommended the Board of Education approve the list of field trips as indicated in the back up.
- \* 3. It is recommended the Board of Education approve the reports for bus evacuation drills conducted in October, 2013. (attached)
- \* 4. It is recommended the Board of Education approve the establishment of the following new club at Memorial High School:

Glee Club

Volunteer Advisor – Louis Spinelli

- \* 5. It is recommended the Board of Education approve the attached list of items for an on-line auction through GovDeals Inc. for property not needed for school purposes.
- \* 6. It is recommended the Board of Education approve the comprehensive maintenance plan for the 2014-2015 school year.
- \* 7. It is recommended the Board of Education approve the anticipated maintenance budget (M-1) for the 2014-2015 school year.
- \* 8. It is recommended the Board of Education approve accepting a 2005 Saturn Ion2 from Elsann Machotka for use in the automotive program at Millville Senior High School.
- \* 9. It is recommended the Board of Education approve the Corrective Action Plan for the fiscal audit of the No Child Left Behind Title I grant of the Millville Board of Education for the period September 1, 2011 through August 31, 2012.

**General (cont.)**

- \* 10. It is recommended the Board of Education approve creating a temporary position for a part-time paraprofessional for student no. 27838 until June, 2014 at Memorial High School. – District funding

**1-10**

- 11. It is recommended the Board of Education approve adding Old Union Road to our Hazardous Route list. Students attending Lakeside Middle School cannot safely walk through the traffic patterns and volume in the Delsea Drive-Blue Bird Lane corridor.
- 12. It is recommended the Board of Education approve the creation of two positions for the Dare to Be Fit program at Bacon School for the Winter session. – District funding
- 13. It is recommended the Board of Education approve creating a temporary position for a one-to-one paraprofessional for student no. 35578 until June, 2014 at Silver Run School. – District funding

**Personnel**

**Leave of Absence – As Recommended by the Superintendent**

- 14. It is recommended the Board of Education approve the paid medical leave of absence from November 1 to December 2, 2013 for employee no. 2474 utilizing the Family Medical Leave Act.
- 15. It is recommended the Board of Education approve an Unpaid leave of absence from December 1, 2013 until January 2, 2014 for employee no. 5272 utilizing the Family Medical Leave Act.

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- \* 16. It is recommended the Board of Education approve the unpaid extension to a medical leave of absence until December 9, 2013 for employee no. 3116 utilizing the Family Medical Leave Act.

**Leave of Absence (cont.)**

- \* 17. It is recommended the Board of Education approve the paid extension to a medical leave of absence until December 4, 2013 for employee no. 4557 utilizing the Family Medical Leave Act.
- \* 18. It is recommended the Board of Education approve an unpaid extension to a medical leave of absence until January 2, 2014 for employee no. 792 utilizing the Family Medical Leave Act.

**Rescinding Appointment – As Recommended by the Superintendent**

- \* 19. It is recommended the Board of Education approve rescinding the appointment of employee no. 6125 effective October 23, 2013.

**16-19 All**

**Retirement – As Recommended by the Superintendent**

- 20. It is recommended the Board of Education approve the retirement of Denise Cobb from her teaching position at Silver Run School (pc#971) to be effective February 1, 2014.
- 21. It is recommended the Board of Education approve the retirement of Dona Sooy from her position as a paraprofessional (pc#153) at the Child Family Center to be effective January 1, 2014.

**Appointments – As Recommended by the Superintendent**

The following candidate(s) are recommended for emergent hiring pending completion of a criminal history check.

- 22. It is recommended the Board of Education approve the temporary appointment of Erin Freeman to the position of one-to-one paraprofessional at Mount Pleasant School effective October 15, 2013. She will be paid at the 3<sup>rd</sup> step, plus credits of the MEA salary guide, \$19,480 prorated. – District funding

**Appointment (cont.)**

- 23. It is recommended the Board of Education approve the appointment of Heather Basse to the position of algebra tutor at Lakeside Middle School. The program is for 25 weeks, two days per week, one hour per day at the MEA hourly rate of \$30. – Title IIA funding
  
- 24. It is recommended the Board of Education approve the appointment of Vidalina Rodriguez to the position of morning aide for the School Age Child Care program at Rieck Avenue School. She will work for approximately 29 weeks, 2 ½ Hours per week, 5 days per week at \$9.50 per hour. – Latch Key funding
  
- 25. It is recommended the Board of Education approve the appointment of the following teachers for the NJ ASK prep tutoring at Bacon School:

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Jaime Sutton   Stephanie Muhlbaier   Robert Drewnowski

The program is for 23 weeks, four days per week, one hour per day at the MEA hourly rate of \$30.–Title I funding

- 26. It is recommended the Board of Education approve the appointment of the staff indicated in the back up for the Elementary 21<sup>st</sup> Century after-school program. – 21<sup>st</sup> Century Grant funding
  
- 27. It is recommended the Board of Education approve the appointment of Sandra Gappa to the position of part-time Second grade aide at Wood School effective November 5, 2013. She will be paid \$31.50 per day.

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- \* 28. It is recommended the Board of Education approve the appointment of the following list of substitutes as indicated in the back up:

Teachers	Aides	Cafeteria Workers
Secretaries	Custodians	

**Appointment (cont.)**

- \* 29. It is recommended the Board of Education approve the appointment of the following teachers for the 10 hour clubs at Millville Senior High School:

Tara Cotton–Books & Pens	Amanda Gaunt–SADD
Patricia Kennedy–Renaissance	John Clementi-Guitar Club
Robert DeSantis-Go Green Club	Ryan Macken-String Club

The clubs will meet for 10 hours at the MEA hourly rate of \$30. – District funding

- \* 30. It is recommended the Board of Education approve the appointment of the following teachers for after school tutoring/credit completion at Memorial High School:

Amy Whilden	Janet Todd
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The program is for 20 weeks, two days per week, one hour per day at the MEA hourly rate of \$30. – District funding

- \* 31. It is recommended the Board of Education approve the appointment of Betsy Pettit to the position of part-time cafeteria worker at Millville Senior High School (pc#100438) effective October 8, 2013. She will be paid \$12.45 per hour for 3 ¾ hours per day. – District funding

- \* 32. It is recommended the Board of Education approve the appointment of the following teachers to the position of math tutor at Millville Senior High School:

Gerald Bruman	Robert Barber
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The position is for 25 weeks, two days per week, one hour per day at the MEA hourly rate of \$30. – Title IIA funding

- \* 33. It is recommended the Board of Education approve the appointment of Amy Whilden to the position of math tutor at Memorial High School. The position is for 25 weeks, two days per week, one hour per day at the MEA hourly rate of \$30. – Title IIA funding

**Appointment (cont.)**

- \* 34. It is recommended the Board of Education approve the appointment of Marie Celestin for an additional 18 hours for CTE curriculum writing (Microsoft Office I) at the MEA hourly rate of \$30. – Perkins Grant funding
- \* 35. It is recommended the Board of Education approve the appointment of the following teachers to the position of home instructors:

Daphne Bruno	Jamie Burrow
Barbara Calabrese	Betsy Dutton
Lorraine Santandrea	Jason Smith
Teonnah Thompson	

They will be paid at the MEA hourly rate of \$30. – District funding

**Co-Curricular Appointments – As Recommended by the Superintendent**

- \* 36. It is recommended the Board of Education approve the co-curricular appointments as indicated in the back up.

**Budgetary Transfers – As Recommended by the Superintendent**

- \* 37. It is recommended the Board of Education approve the budgetary transfers for the month ending September 30, 2013.

**Board of Education's Monthly Certification – As Recommended by  
The Superintendent**

- \* 38. It is recommended the Board of Education officially certify pursuant to NJAC 6:20-2:13(e) that as of September 30, 2013 and after a review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-extended in violation of NJAC 6:20-2:13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**Secretary's Monthly Certification – As Recommended by the  
Superintendent**

- \* 39. It is recommended the Board of Education approve the Board Secretary's monthly certification of budgetary line item status for September 30, 2013.

**Balance Sheet Reports – As Recommended by the Superintendent**

- \* 40. It is recommended the Board of Education officially accept the four balance sheets from the board secretary for the General Fund, Special Reserve Fund, Capital Projects Fund and the Debt Service Fund as required under the GAAP procedure for the month ending September 30, 2013.