

MILLVILLE
BOARD OF EDUCATION
AGENDA
MAY 5, 2014

MILLVILLE BOARD OF EDUCATION
MILLVILLE, NEW JERSEY
MAY 5, 2014
AGENDA

1. Call to Order
2. Roll Call and Establishment of Quorum
3. Flag Salute
4. Approval of Minutes of Previous Meeting
5. Report of the President
6. Report of Committees:
 - a. Finance Committee Bob Donato
 - b. Community Relations Committee Mike Whilden
 - c. Facilities Committee Mike Beatty
 - d. Professional Review Committee Bob Donato
 - e. Policy Committee Mike Whilden
 - f. Curriculum Committee Joe Pepitone
 - g. Shared Services Committee Charles Flickinger
 - h. Legal Committee Arnold Robinson, Esq.
7. Public Review of the Agenda
8. Report of the Superintendent
An asterisk denotes all board members vote on items.
9. Report of the Treasurer, Report of the Secretary and Budget Control
10. Communications (Letters and other communications have been distributed to all Board Members. Where appropriate, they are available for review by the public in the Board Secretary's office.)
11. Unfinished Business
12. New Business
13. Hearing of the Delegation
14. Adjournment

SUPERINTENDENT'S REPORT

MAY 5, 2014

General – As Recommended by the Superintendent

- * 1. It is recommended the Board of Education approve the list of out-of-district workshops as indicated in the back up.
- * 2. It is recommended the Board of Education approve the list of field trips as indicated in the back up.
- * 3. It is recommended the Board of Education approve for second reading the following policies:
 - No. 2125 Evaluation of Principals
 - No. 2131 Evaluation of Superintendent of Schools
 - No. 3523.3 Workers' Compensation
 - No. 4115/4116 Supervision and Evaluation
 - No. 4119.24 Political Activities – Instructional Personnel
 - No. 4219.24 Political Activities – Support Personnel
 - No. 5118 Nonresident Students
 - No. 5132.2 Exclusion of Pupils from School for Reasons of Illness
 - No. 5132.7 Pediculosis/Head Lice
 - No. 6142.16 Anti-Big Brother Act – Student Use of District Owned Electronic Devices
 - No. 6145.4 Sports Related Concussions and Head Injuries
 - No. 6146.4 Grade Acceleration/Grade Skipping
 - No. 7112 School Safety and Hygienic Management
 - No. 9111 Qualifications of Board of Education Members
- * 4. It is recommended the Board of Education approve the establishment of a new club, Memorial Mentors, at Millville Memorial High School beginning the 2014-2015 school year. Stacey Trimble will be the volunteer supervisor.
- * 5. It is recommended the Board of Education approve the the mandated emergency bus evacuation drill reports for the 2013-2014 school year.

SUPERINTENDENT'S REPORT

MAY 5, 2014

General (cont.)

- * 6. It is recommended the Board of Education approve creating temporary summer positions for the custodial pool for the district. The positions will be for approximately 10 weeks, 4 to 5 days per week, 8 to 10 hours per day at the rate of \$9.00 per hour. – District funding
- * 7. It is recommended the Board of Education approve the summer four day work week program from July 7 through August 22, 2014.
- * 8. It is recommended the Board of Education approve creating a temporary position for an additional counselor to be available for the NJ ASK testing at the Millville Alternative School on May 5-8, 2014. The position will be for three hours per day for four days at the MEA hourly rate of \$30. – district funding
- * 9. It is recommended the Board of Education approve the acceptance of Dustin Dapp, a School Psychology Shadow Practicum Candidate from Rowan University, for a 25 hour field experience to the end of the 2013-2014 school year.
- * 10. It is recommended the Board of Education approve the Scholarship for Tom DeCou to attend the AP US History Summer Institute. The program will run from Jul 28-31 at Kingsway High School.
- * 11. It is recommended the Board of Education approve raising The Child Study Team summer per case payment from \$175 per case to \$190 per case.
- * 12. It is recommended the Board of Education approve the submission of Amendment 1 to the IDEA 2014 grant application. This grant covers the period from July 1, 2013 to June 30, 2014 and includes the following funds:

IDEA Basic – Total funds \$1,524,423, including
\$23,736 in non-public monies

IDEA Preschool – Total funds \$30,699, including \$383
in non-public monies

General (cont.)

- * 13. It is recommended the Board of Education approve acceptance of three school psychologist interns to be overseen by the Special Services Department staff. Interns will be paid a stipend of \$10,000 each for 16 hours per week and will volunteer 24 hours per week in order to fulfill their Year 2 graduate internship hours requirement. – IDEA funding

1-13 All

- 14. It is recommended the Board of Education approve creating positions for two computer technicians for the Technology Showcase at Lakeside Middle School. The positions will be for five hours at the MEA hourly rate of \$30. – District funding
- 15. It is recommended the Board of Education approve a continuing education sponsored basketball summer camp.

The camp will be from June 25 to June 27, 2014 for grades 2 through 9. All proceeds will go to the Millville High School basketball program.

Resignation – As Recommended by the Superintendent

- 16. It is recommended the Board of Education approve the resignation of Jaime Sutton from her positions at Bacon School in the before school successmaker program and as student council advisor effective April 16, 2014.
- 17. It is recommended the Board of Education approve the resignation of Melanie Oliver from her position as a wrap around instructional aide at the Child Family Center effective April 24, 2014.

Retirements – As Recommended by the Superintendent

- 18. It is recommended the Board of Education approve the retirement of Diane DeAlcantara from her teaching position at Lakeside Middle School (pc#39) to be effective July 1, 2014.

Retirements (Cont.)

19. It is recommended the Board of Education approve the retirement of Nick Camerieri from his teaching position at Lakeside Middle School (pc#678) to be effective July 1, 2014.
20. It is recommended the Board of Education approve the retirement of Leon Warner from his teaching position at Silver Run School (pc#85) to be effective July 1, 2014.

Leave of Absence – As Recommended by the Superintendent

21. It is recommended the Board of Education approve a paid medical leave of absence from April 4 to May 5, 2014 for employee no. 1730 utilizing the Family Medical Leave Act.
22. It is recommended the Board of Education approve an unpaid extension to a medical leave of absence until May 30, 2014 for employee no. 1798 utilizing the Family Medical Leave Act.

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- * 23. It is recommended the Board of Education approve an unpaid intermittent leave of absence for employee no. 3235 starting April 28, 2014 utilizing the NJ Family Medical Leave Act.
- * 24. It is recommended the Board of Education approve an unpaid medical leave of absence from April 28 to May 22, 2014 for employee no. 1146 utilizing the Family Medical Leave Act.
- * 25. It is recommended the Board of Education approve a paid medical leave of absence from April 14 to May 15, 2014 for employee no. 303 utilizing the Family Medical Leave Act.

Appointments – As Recommended by the Superintendent

The following candidate(s) are recommended for emergent hiring pending completion of a criminal history check.

- * 26. It is recommended the Board of Education approve the appointment of the following list of substitutes as indicated in the back up:

Teachers	Aides
Secretaries	Custodians
Cafeteria Workers	

- * 27. It is recommended the Board of Education approve 12 additional hours for the Jamie Burrows in the TSA program at Millville Senior High School at the MEA hourly rate of \$30. – Perkins Grant funding

- * 28. It is recommended the Board of Education approve the appointment of the following staff to the position of home Instructors:

Stacy Hanby	Amanda Gaunt
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They will be paid at the MEA hourly rate of \$30. – District Funding

- * 29. It is recommended the Board of Education approve the appointment of the following paraprofessionals to provide child care during parent training sessions:

Christine Armington	Charlotte Phillips
Claudia Erwin	

They will be paid \$12 per hour for six hours each. – IDEA basic funding

- * 30. It is recommended the Board of Education approve the appointment of Danielle Malone to the position of teacher of Special Education/English at Millville Senior High School (pc#1037) effective January 2, 2014. She will be paid at the 1st step, BA+30 level, of the MEA salary guide \$48,347 prorated. – District funding

Appointments (cont.)

- * 31. It is recommended the Board of Education approve the appointment of the staff listed in the back up to the position of staff equity and diversity trainer. Staff will attend up to two days of train-the-trainer sessions and up to two days of presentation planning during the summer, not to exceed 25 hours per person. Staff must also attend two days of training in Spring, 2014, and provide six to eight hours of training to building staff and participate in up to four ½ day trainer articulation meetings during the 2014-2015 school year. Staff will be paid at the MEA hourly rate of \$30. – IDEA Basic funding

23-31 All

32. It is recommended the Board of Education approve the appointment of Melissa Sbrana to provide child care during evening parent events at the Child Family Center. She will be paid \$12.00 per hour. – District funding
33. It is recommended the Board of Education approve the appointment of Antonio Robles to the position of security aide at Lakeside Middle School (pc#123) to be effective January 23, 2014. He will be paid at the 1st step of the MEA salary guide, \$20,137 prorated. – District funding
34. It is recommended the Board of Education approve the Appointment of Glenn Hunter to the position of building Maintenance worker at Bacon School (pc#1118) effective September 24, 2013. He will be paid at the 1st step of the Building Maintenance Workers salary guide, \$27,080 prorated. - District funding

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SUPERINTENDENT'S REPORT

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Bids – As Recommended by the Superintendent

- * 35. It is recommended the Board of Education approve the following bid awards:

Bid No. 14-18 Sprinkler Head Replacement Phase 2 at
Lakeside Middle School

S.A. Comunale Company, Inc. 60 Ryan Avenue Westville, NJ 08093	\$15,600.00
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Budgetary Transfers

- * 36. It is recommended the Board of Education approve the budgetary transfers for the month ending March 31, 2014.

**Board of Education's Monthly Certification – As Recommended by
The Superintendent**

- * 37. It is recommended the Board of Education officially certify pursuant to NJAC 6:20-2:13(e) that as of March 31, 2014 and after a review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-extended in violation of NJAC 6:20-2:13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**Secretary's Monthly Certification – As Recommended by the
Superintendent**

- * 38. It is recommended the Board of Education approve the Board Secretary's monthly certification of budgetary line item status for March 31, 2014.

Balance Sheet Reports – As Recommended by the Superintendent

- * 39. It is recommended the Board of Education officially accept the four balance sheets from the board secretary for the General Fund, Special Reserve Fund, Capital Projects Fund and the Debt Service Fund as required under the GAAP procedure for the month ending March 31, 2014.

Walk on Item

- * 40. It is recommended the Board of Education approve the retirement of Harry Tillotson from his position as Principal of Alternative School (pc#1090) to be effective July 1, 2014.
Back up

35-40 All