

**MILLVILLE BOARD OF EDUCATION
AGENDA**

MAY 19, 2014

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MILLVILLE, NEW JERSEY
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AGENDA

1. Call to Order
2. Roll Call and Establishment of Quorum
3. Flag Salute
4. Report of the President
5. Report of Committees:
 - a. Finance Bob Donato
 - b. Community Relations Committee Mike Whilden
 - c. Facilities Committee Mike Beatty
 - d. Professional Review Committee Bob Donato
 - e. Policy Committee Mike Whilden
 - f. Curriculum Committee Joe Pepitone
 - g. Shared Services Committee Charles Flickinger
 - h. Legal Committee Arnold Robinson, Esq.
6. Public Review of the Agenda
7. Report of the Superintendent
An asterisk denotes all board members vote on items.
8. Communications (Letters and other communications have been distributed to all Board Members. Where appropriate, they are available for review by the public in the Board Secretary's office.)
9. Unfinished Business
10. New Business
11. Payment of Bills and Cafeteria Bills (list of bills available for inspection in the Board Secretary's office).
12. Hearing of the Delegation
13. Adjournment

General – As Recommended by the Superintendent

- * 1. It is recommended the Board of Education approve the list of out of district workshops as indicated in the back up. backup
 - * 2. It is recommended the Board of Education approve the list of field trips as indicated in the back up. backup
 - * 3. It is recommended the Board of Education approve Resolution No. 1120 indicating the monthly allocation of monies for the 2014-2015 school budget from the City of Millville. backup
 - * 4. It is recommended the Board of Education approve the graduation date of Tuesday, June 24, 2014 and the end of the year schedule indicated in the back up. backup
 - * 5. It is recommended the Board of Education approve the two year contract with Horizon Blue Cross Dental. The increase is 4% for year one and 0% for year two. backup
 - * 6. It is recommended the Board of Education approve the calendar for the 2014-2015 school year. backup
 - * 7. It is recommended the Board of Education approve out-of-state travel to the Civil War Trust Teacher Institute in Atlanta, Georgia for Donna Cedermark and Colleen Blithe July 16-20, 2014. Total cost will be \$1,209.36. backup
 - * 8. It is recommended the Board of Education approve the changes to the Long Range Facilities Plan to include renovations to Wheaton Field. backup
- 1-8 All**
- 9. It is recommended the Board of Education approve creating positions for site coordinator/teachers for the 21st Century elementary program. The program will begin on July 1 through June, 2015. Teachers will work five days per week, up to 2 hours per day and the coordinator will work five days per week up to three hours per day at the MEA hourly rate of \$30. In the event of a field trip, training or meeting, work may be extended to seven hours per day. Summer professional development not to exceed 20 hours per person. – 21st Century grant funding backup

General (cont.)

10. It is recommended the Board of Education approve creating positions for classroom aides for the 21st Century elementary program. The program will begin on July 1, 2014 through June, 2015. Aides will work five days per week, three hours per day at the MEA hourly rate of \$14/summer and \$9.50/school year. In the event of a field trip, training or meeting, work may be extended to seven hours per day. Summer professional development not to exceed 20 hours per person. – 21st Century Grant funding backup
11. It is recommended the Board of Education approve creating a position for project director for the 21st Century elementary program. The program is for six weeks, five days per week, seven hours per day at the per diem rate. – 21st Century Grant funding backup
12. It is recommended the Board of Education approve creating the following positions for the 21st Century middle school program:

Teachers/special services staff/CST – the program begins July 1, 2014 until June, 2015. Staff will work five days per week, one to seven hours per day at the MEA hourly rate of \$30. Summer professional development not to exceed 25 hours per person. – CEZ – 21st Century Supplemental Grant funding backup
13. It is recommended the Board of Education approve creating the following positions for the 21st Century middle school program:

Student Aides, classroom aides and substitutes – the program begins July 1, 2014 until June, 2015. Staff will work up to five days per week, up to seven hours per day. student aides will be paid \$8.25 per hour, classroom aides and substitutes will be paid \$14 per hour during the summer and \$9.50 per hour during the school year. Summer professional development not to exceed 25 hours per person. – CEZ – 21st Century Supplemental Grant funding backup

General (cont.)

14. It is recommended the Board of Education approve creating the following position for the 21st Century middle school program:

Parent Involvement Coordinator – the program begins September 1, 2014 until June, 2015. The coordinator will work two days per week, up to four hours per day, at \$9.50 per hour. Summer professional development not to exceed 25 hours. – CEZ – 21st Century Supplemental Grant funding backup
15. It is recommended the Board of Education approve creating six positions for summer professional development and analysis for the Child Family Center. The position will be for four days at the per diem rate. – ECPA funding backup
16. It is recommended the Board of Education approve creating a position for summer elementary instrumental lessons. The position will be for four weeks, two days per week, three hours per day at the MEA hourly rate of \$30. – District funding backup
17. It is recommended the Board of Education approve the out-of state travel for Dr. Pamela Moore, Dr. Spike Cook, Ms. Celese Nolan and Mr. Ryan Hudson to attend the National Association of Elementary School Principals (NAESP) Convention in Nashville, TN. The convention will take place July 9-12, 2014 with a cost not to exceed \$5,000. backup

Personnel

Retirement – As Recommended by the Superintendent

18. It is recommended the Board of Education approve the retirement of Marion Oille from her position as a part-time cafeteria worker at Wood School effective June 24, 2014. backup

Resignation – As Recommended by the Superintendent

19. It is recommended by the Board of Education approve the resignation of Kristin Zintner from her position as school nurse at the Child Family Center (pc#746) effective August 22, 2014. backup
20. It is recommended the Board of Education approve the resignation of Kathleen Terry from her position as a part-time classroom aide at Holly Heights (pc#10023) effective April 14, 2014. backup
21. It is recommended the Board of Education approve the resignation of Crystal Sheldon from her position as a 12-month principal's secretary at Lakeside Middle School (pc#1015) effective May 19, 2014 pursuant to the terms of the agreement contained in the board package.

Termination – As Recommended by the Superintendent

22. It is recommended the Board of Education approve the termination of employee no. 5994 effective March 3, 2014.

Leave of Absence – As Recommended by the Superintendent

23. It is recommended the Board of Education approve an unpaid extension to a medical leave of absence for employee no. 3014 until May 20, 2014 utilizing the Family Medical Leave Act. backup
24. It is recommended the Board of Education approve a maternity leave of absence for 30 days prior to and 30 days after delivery for employee no. 1190 to be followed by an unpaid child-rearing leave, to be followed by paid vacation until October 1, 2014 utilizing the Family Medical Leave Act. backup
25. It is recommended the Board of Education approve a partially paid medical leave of absence from May 9 to June 30, 2014 for employee no. 1641 utilizing the Family Medical Leave Act. backup

Leave of Absence (cont.)

26. It is recommended the Board of Education approve a partially paid medical leave of absence from May 20 to August 22, 2014 for employee no. 2898 utilizing the Family Medical Leave Act. backup
27. It is recommended the Board of Education approve a paid medical leave of absence from May 14 to June 30, 2014 for employee no. 3975 utilizing the Family Medical Leave Act. backup
28. It is recommended the Board of Education approve an unpaid intermittent leave of absence beginning April 28, 2014 for employee no. 2550 utilizing the Family Medical Leave Act. backup

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- * 29. It is recommended the Board of Education approve a paid extension to a medical leave of absence until June 30, 2014 for employee no. 303 utilizing the Family Medical Leave Act. backup
- * 30. It is recommended the Board of Education approve a partially paid maternity leave of absence for 30 days prior to and 30 days after delivery to be followed by an unpaid child-rearing leave through December 11, 2014 for employee no. 4604 utilizing the Family Medical Leave Act. backup
- * 31. It is recommended the Board of Education approve a paid extension to a medical leave of absence until May 26, 2014 for employee no. 311 utilizing the Family Medical Leave Act. backup

Transfer – As Recommended by the Superintendent

- * 32. It is recommended the Board of Education approve the transfer of Etta Benishek from her position as a 10-month substance awareness counselor at Lakeside Middle School/Millville Alternative School (pc#1226) to the same position at Millville Senior High School/Memorial High School (pc#1213) effective September 1, 2014. backup

Appointments – As Recommended by the Superintendent

The following candidate(s) are recommended for emergent hiring pending completion of a criminal history check.

- * 33. It is recommended the Board of Education approve the appointment of the following teachers to the position of providing choral lessons during the summer to grade 9 to 12 students:

Shared Position

Howard Raudenbush

Louis Spinelli

The program is for four weeks, two days per week, three hours per day at the MEA hourly rate of \$30. – District funding backup

- * 34. It is recommended the Board of Education approve the appointment of Margaret Keefer to the position of providing teaching theater skills to students grades 6-9 during the summer. The program will be two weeks, two days per week, three hours per day at the MEA hourly rate of \$30. – District funding backup

- * 35. It is recommended the Board of Education approve the appointment of the following list of substitutes as indicated in the back up: backup

Teachers

Aides

Secretaries

Custodians

Cafeteria Workers

- * 36. It is recommended the Board of Education approve the appointment of Andrea Pfeiffer to the position of social worker to provide extended school year counseling services at Millville Senior High School. The program will be from June 30 to August 7, 2014. The teacher will be paid at the MEA hourly rate of \$30, not to exceed 60 hours. backup

Appointments (cont.)

- * 37. It is recommended the Board of Education approve the appointment of the following second year school psychologist interns:

John Borchert Abina Duncan Gena Pacitto

They will receive a \$10,000 stipend. – IDEA funding backup

- * 38. It is recommended the Board of Education approve the appointment of the following teachers for gifted and talented program curriculum writing for the district:

Colleen Blithe Donna Cedermark
Rosemary Lambert Lisa Gaudio

The teachers will be paid at the MEA hourly rate of \$30, not to exceed 120 total hours. – District funding backup

- * 39. It is recommended the Board of Education approve the appointment of the following math teachers for using formative assessments grant training:

Stephanie Sharpless	Margaret Borchert	Robin Roche
Heather Basse	Kat Anderson	Jennifer Todd
Lisa Oquendo	Sandy Harrington	Lisa Sanderlin
Janet DeClementi	Barbara Kern	Amy Whilden
Val Archetto	Dana Kolibaba	Chris Carney
Olivia Orlandini	Aaron Honaker	Aaron Lane

The program is for two days, June 26 and 27, 2014. The teachers will be paid \$200 per day directly from Rowan University backup

- * 40. It is recommended the Board of Education approve the appointment of Ashley Bartholomew to the position of home instructor for the district. She will be paid at the MEA hourly rate of \$30. backup

Appointments (cont.)

- * 41. It is recommended the Board of Education approve the appointment of Mario DeSantis for summer instrumental lessons. The program is for four weeks, two days per week, three hours per day at the MEA hourly rate of \$30. – District funding backup

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42. It is recommended the Board of Education approve the appointment of the following teachers for summer instrumental lessons:

Leigh Simpson

David Laird

The program is for four weeks, two days per week, three hours per day at the MEA hourly rate of \$30. – District funding

43. It is recommended the Board of Education approve the appointment of the following staff for summer professional development and data analysis at the Child Family Center:

Cindy Tarpine

Kathy Parent

Cindy Ciocco

Marie Cancilleri

Bob Nichols

The position is for four days at their per diem rate. – ECPA Funding backup

44. It is recommended the Board of Education approve the appointment of Vicki Hand to the position of part-time cafeteria worker at Lakeside Middle School effective May 20, 2014. She will be paid \$12.88 per hour for 3 ¾ hours per day. – District funding backup

45. It is recommended the Board of Education approve the appointment of Madelyn P. Caine to the position of assistant cafeteria manager at Lakeside Middle School effective September 1, 2014. She will be paid at the MEA hourly rate of \$22.59. – District funding backup

Appointments (cont.)

46. It is recommended the Board of Education approve the appointment of the following teachers to the position for autism support staff training:

Suzanne Brummitt Courtney Fry
Stacy Hulse

The teachers will be paid at the MEA hourly rate of \$30 for eight hours each. – IDEA Basic funding backup

47. It is recommended the Board of Education approve the appointment of Nancy Quay to the position of 21s Century Elementary Project Director. The program is for six weeks, five days per week, seven hours per day at her per diem rate. 21st Century Grant funding backup
48. It is recommended the Board of Education approve the appointment of April Pang to the position of art teacher for the summer elementary art enrichment program. The program is for four weeks, two days per week, three hours per day at the MEA hourly rate of \$30. – District funding backup

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Co- Curricular Appointments – As Recommended by the Superintendent

- * 49. It is recommended the Board of Education approve the following co-curricular appointments: backup

Millville Senior High School
Summer Weight Training
Christian Varga \$3,532
Scott Stay \$3,532
Jason Durham (1/2) \$1,766

Bids – As Recommended by the Superintendent

- * 50. It is recommended the Board of Education approve the following bid awards: backup

Bid No. 14-05 Custodial Supplies \$238,916.60

All American Poly	\$ 15,554.80
AmSan/Interline Brands	116,628.36
Calico Industries, Inc.	8,693.28
Colonial Electric Supply	13,477.04
General Chemical & Sup.	23,218.59
Hillyard Delaware Valley	7,075.00
Indco, Inc.	2,278.30
Interboro Packaging	3,701.14
Penn Jersey Paper	22,839.75
South Jersey Paper	9,885.09
United Sales USA Corp.	13,806.50
United Electric Supply	234.00
Y Pers, Inc.	1,524.75

Bid No. 14-01 Medical Supplies \$ 18,771.17

Collins Sports Medicine	\$1,646.10
Everything Medical	6,803.65
MacGill & Co.	467.88
Medco Supply Co.	1,203.08
Moore Medical Corp.	5,234.84
School Health Corp.	1,800.45
School Nurse Supply	1,615.17

**Bid No. 14-10 Partial Roof Replacement
Mount Pleasant School**

Jottan Inc. Base Bid: \$496,630.00
61 Cathy Lane
Florence, NJ 08518

Bid No. 14-06 Boys' Soccer \$ 3,654.88

Ampro Sportswear	\$1,617.50
Hat World, dba Anaconda	1,335.75
BSN/Passon Sports	296.88
Riddell Sports Group	302.25
Triple Crown Sports	102.50

SUPERINTENDENT'S REPORT**MAY 19, 2014****Bids (cont.)**

<u>Bid No. 14-07 Girls' Soccer</u>		\$ 3,550.84
Ampro Sportswear	\$2,779.00	
Hat World, dba Anaconda	418.00	
BSN/Passon Sports	343.84	
Kelly's Sports, LTD	10.00	
<u>Bid No. 14-08 Football</u>		\$ 8,238.00
BSN/Passon Sports	\$1,160.50	
Hat World, dba Anaconda	1,822.00	
Kelly's Sports, LTD	24.00	
Riddell Sports Group, Inc.	874.50	
Triple Crown Sports	3,467.00	
Two Vics/Sports Stop	890.00	
<u>Bid No. 14-09 Boys' Cross Country</u>		\$ 421.00
BSN/Passon Sports	\$ 102.00	
Triple Crown Sports	319.00	
<u>Bid No. 14-11 Girls' Tennis</u>		\$ 1,996.30
BSN/Passon Sports	\$ 271.80	
Hat World, dba Anaconda	1,700.00	
Kelly's Sports, LTD	24.50	
<u>Bid No. 14-12 Field Hockey</u>		\$ 2,269.75
Kelly's Sports, LTD	\$ 203.00	
Longstreth Sporting Goods	903.15	
Triple Crown Sports	1,163.50	
<u>Bid No. 14-13 Cheerleading</u>		\$ 4,290.40
Varsity Spirit Fashion	\$4,290.40	

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