

MILLVILLE
BOARD OF EDUCATION
AGENDA
JUNE 8, 2015

MILLVILLE BOARD OF EDUCATION
MILLVILLE, NEW JERSEY
JUNE 8, 2015
AGENDA

1. Call to Order
2. Roll Call and Establishment of Quorum
3. Flag Salute
4. Approval of Minutes of Previous Meeting
5. Report of the President
6. Report of Committees:
 - a. Finance Committee Bob Donato
 - b. Community Relations Committee Mike Whilden
 - c. Facilities Committee Mike Beatty
 - d. Professional Review Committee Bob Donato
 - e. Policy Committee Mike Whilden
 - f. Curriculum Committee Lisa Santiago
 - g. Shared Services Committee Charles Flickinger
 - h. Legal Committee Arnold Robinson, Esq.
7. Public Review of the Agenda
8. Report of the Superintendent
An asterisk denotes all board members vote on items.
9. Report of the Secretary and Budget Control
10. Communications (Letters and other communications have been distributed to all Board Members. Where appropriate, they are available for review by the public in the Board Secretary's office.)
11. Unfinished Business
12. New Business
13. Hearing of the Delegation
14. Adjournment

General – As Recommended by the Superintendent

- *1 It is recommended the Board of Education approve the list of out-of-district workshops as indicated in the backup.
- *2 It is recommended the Board of Education approve the list of field trips as indicated in the backup.
- *3 It is recommended the Board of Education approve the AVID Implementation Agreement which runs from July 1, 2015 through June 30, 2016 at a cost of \$3,585 per school (Lakeside, Middle, Memorial High, and Millville Senior High) for a total cost for Millville Schools of \$10,755. – District funding
- *4 It is recommended the Board of Education modify the short term loan amount from a maximum of \$7,000,000 to \$3,760,000. The original agenda item was approved May 4th and is due to the delay in the June State Aid payment.
- *5 It is recommended the Board of Education establish and transfer funds to a maintenance reserve for the year ending June 30, 2015 in accordance with 6A:23A-14.2. Approval is requested for up to \$400,000 if funds are available.
- *6 It is recommended the Board of Education approve Resolution No. 1142 to cancel and void outstanding checks written prior to June 30, 2015 as indicated in the backup.
- *7 It is recommended the Board of Education approve the submission of the IDEA 2016 grant application and accept the following funds upon approval:

IDEA Basic	\$1,511,824
IDEA Preschool	\$ 29,544

- *8 It is recommended the Board of Education approve the submission of the application for the NCLB Grant for FY16 and acceptance upon approval. The timeframe for the grant is July 1, 2015 to June 30, 2016 as follows:

Title I	\$1,702,252
Title IIA	\$ 226,529
Title III	\$ 18,361
Total	\$1,947,142

SUPERINTENDENT'S REPORT

June 8, 2015

General – cont'd

- *9 It is recommended the Board of Education approve the submission of the Carl D. Perkins Grant totaling \$56,671 for FY2016 and acceptance upon approval. The time frame for the grant is July 1, 2015 to June 30, 2016.

- *10 It is recommended the Board of Education approve participation in a grant from the Pascale Sykes Foundation. The grant is in the amount of \$145,000 for a collaborative effort Connecting Families to Communities, with the Holly City Development Corporation as lead agency. The period of the grant is from July 1, 2015 to June 30, 2016.

- *11 It is recommended the Board of Education approve the following policies for first reading:
 - 6146.5 Advanced Placement Test Fee Program
 - 6171.45 Independent Educational Evaluations
 - 9322.1 Electronic Communications Among Board Members
 - 6142.1 Family Life Education

- *12 It is recommended the Board of Education approve the Junior Wrestling Summer Continuing Education program. The program is geared to raise the skill levels of students already involved in the Junior Wrestling Program. The wrestling clinics will be supervised by Bob Barber, Jr. The program will be held on Tuesday and Thursday during the summer months.

- *13 It is recommended the Board of Education approve up to 14 additional hours total for the Credit Completion Program at Memorial for Janet Todd and Amy Whilden at the MEA hourly rate of \$30. – District funding

- *14 It is recommended the Board of Education approve creating up to five positions for Summer Nurses for processing sports physicals as follows:
 - Lakeside: 4 hours total
 - Memorial: 12 hours total
 - Senior High: 36 hours total

Each nurse will be paid at the MEA hourly rate of \$30. – District funding

SUPERINTENDENT'S REPORT

June 8, 2015

General – cont'd

- *15 It is recommended the Board of Education approve creating two positions for Advanced Biology 1 Curriculum Update at Millville Senior High School effective June 2015. Each position will be paid at the MEA hourly rate of \$30, not exceed 20 hours per position. – Title IIA funding
- *16 It is recommended the Board of Education approve creating a position for Anatomy and Physiology Curriculum Update at Millville Senior High School effective June 2015. The position will be paid at the MEA hourly rate of \$30, not to exceed 20 hours. – Title IIA funding
- *17 It is recommended the Board of Education approve creating two positions for Computer Technician for Technology Showcase at Lakeside effective June 9, 2015. Each position will be paid for three hours at the MEA hourly rate of \$30. – District funding
- *18 It is recommended the Board of Education approve two summer externs from Rowan University, Christina Bamford and Alyssa Ciarrocchi, enrolled in the Graduate Program of Learning Disabilities as future Learning Consultants under the mentorship of Denni Foster, Special Services.

1-18 All

- 19 It is recommended the Board of Education approve a social work fieldwork internship for the Fall 2015 for Raquel Montalvo enrolled in the School of Social and Behavior Sciences at Stockton University. She will be under the supervision of Kristin Tallant at Rieck Avenue.
- 20 It is recommended the Board of Education approve the grant application to the Dollar General Literacy Foundation's *Youth Literacy Grant Program* in the amount of \$4,000. The project will provide books and other reading comprehension materials for Bacon and Rieck Avenue School students. It will also create after-school enrichment activities related to literacy. The grant term will be from September 15, 2015 through June 15, 2016.

SUPERINTENDENT'S REPORT
General – cont'd

June 8, 2015

- 21 It is recommended the Board of Education approve a research study to be conducted by Charlotte Richardson in her classroom at Lakeside Middle School as part of her graduate work in applied behavior analysis at Rowan University. Any publication of results will not identify students or school by name.

Leave of Absence-As Recommended by the Superintendent

- 22 It is recommended the Board of Education approve the unpaid, intermittent medical leave of absence for employee #4638 from May 1, 2015 through May 1, 2016 utilizing the Family Medical Leave Act.
- 23 It is recommended the Board of Education approve the paid medical leave of absence for employee #2240 from May 29, 2015 to August 31, 2015.

Retirements-As Recommended by the Superintendent

- 24 It is recommended the Board of Education approve the retirement of Patricia Getka from her position as Security Aide (pc#517) at Lakeside effective June 1, 2015.

Resignations-As Recommended by the Superintendent

- 25 It is recommended the Board of Education approve the resignation of Marjorie Todd from her position as Part-time Paraprofessional (pc#10026) at Silver Run effective June 1, 2015.

19-25 MILLVILLE

- *26 It is recommended the Board of Education approve the resignation of Louis Romano from his position as Groundsman/Maintenance (pc#335) for the district effective May 31, 2015.

Appointments-As Recommended by the Superintendent

The following candidate(s) are recommended for emergent hiring pending completion of a criminal history check.

- *27 It is recommended the Board of Education approve the list of substitutes as indicated in the backup.

SUPERINTENDENT'S REPORT
Appointments – cont'd

June 8, 2015

- *28 It is recommended the Board of Education approve the appointment of the following staff as home instructors for 2014-15:

Brittany Bracaliello Graham Gant

They will be paid at the MEA hourly rate of \$30. – District funding

- *29 It is recommended the Board of Education approve the appointment of Dennis Thomas to the position of Special Education Teacher – Behavioral Disorders (pc#10128) at MSHS effective September 1, 2015. He will be paid at the 10th step MA+15, \$57,333 (to be adjusted when MEA contract is settled). – District funding

- *30 It is recommended the Board of Education approve the appointment Richard Dawkins to the full-time, permanent position of Principal (pc#1090) at Alternative School effective July 1, 2015. He will be paid \$102,807 + \$975 (credits) = \$103,782. – District funding

- *31 It is recommended the Board of Education approve the appointment of Nicole Wettstein to the position of Senior Computer Technician (pc#10221) for the district effective July 1, 2015. She will be paid at the 8th step of the MEA salary guide, \$53,769 + \$200 (credits) = \$53,969 (to be adjusted when MEA contract is settled). – District funding

- *32 It is recommended the Board of Education approve the appointment of the following staff to the position of School Psychologist for Gifted and Talented eligibility testing:

Terry Tracey Peter Arsenault Karen Cossaboon
Kacey Burke

They will be paid \$105 per case, not to exceed \$8,190 total expenditures. – District funding

SUPERINTENDENT'S REPORT
Appointments – cont'd

June 8, 2015

- *33 It is recommended the Board of Education approve the appointment of staff to the following **21st Century Elementary Summer Camp** positions – 21st Century Grant funding:

Site Coordinator – shared position

Lisa Baskow Crystal Bermudez Krista Robinson

They will be paid for up to four weeks + one day, five days per week, six hours per day at the MEA hourly rate of \$30.

Enrichment Teachers

Lisa Baskow	Crystal Bermudez	Sandra Gappa
Julie Stewart	Stephanie Upham	Alicia Mackall
Ivelise Cumba	Justin Dodge	Matthew Slater
Kelsi McCafferty	Michael Thomas	Nicole Durham
Krista Robinson	Kelly Gandy	Etta Benishek *

They will be paid for up to four weeks + one day, five days per week, 3.5 hours per day at the MEA hourly rate of \$30.

Social Worker/Counselor – shared position

John Riley Ashley Sorantino Etta Benishek*

They will be paid for up to four weeks, five days per week, up to three hours per day at the MEA hourly rate of \$30.

Aides

Krista Robinson	John Fordyce	Karen Kozak
Ozmear Evans	Teri McCafferty	Tracy Oniszczyk
Phoebe Opanowicz	Carol Veale	Melody Allen
Nancy Stone	Vonda Allen	

They will be paid for up to four weeks + one day, five days per week, six hours per day at the MEA hourly rate of \$14.

*City of Millville Grant funding

SUPERINTENDENT'S REPORT
Appointments – cont'd

June 8, 2015

- *34 It is recommended the Board of Education approve the appointment of staff to the following summer curriculum update positions:

Anatomy & Physiology – MSHS

Michelle Horin (Title IIA funding)

Advanced Biology 1 - MSHS

Donald Clarke Lisa Bowen (Title IIA funding)

Health & Physical Education – District

John Wittman Timothy Kelley Rachelle Fialho
Jason Bilinski Brooke Dixon Rochelle Westcott
Jason Durham (District funding)

Gifted & Talented Program – District

Colleen Blithe Kelly Davis Lisa Gaudio
Donna Cedermark (District funding)

Science, Secondary – District

Jeffrey Melillo Stacy Descalzi Elsann Machotka
Patricia Schneider (Title IIA funding)

Math, Secondary – District

Amy Whilden Val Archetto Janet Ponzetti
Bob Barber Mary Talio Gerald Bruman
Amy Benfer (Title IIA funding)

Each position will be paid at the MEA hourly rate of \$30, not to exceed 20 hours per person.

- *35 It is recommended the Board of Education approve the appointment of the following staff to the position of PARCC Summer Institute – Rowan University for the district:

Middle School – Lisa Oquendo, Sandra Harrington
High School - Aaron Lane, Olivia Orlandini

They will be paid for three days, five hours per day at the MEA hourly rate of \$30, not to exceed 15 hours per person. – Title IIA funding

SUPERINTENDENT'S REPORT
Appointments – cont'd

June 8, 2015

- *36 It is recommended the Board of Education approve the appointment of the following staff to the position of CST and SLP Summer Case Work for the district:

Marilyn Hardwick	Kathleen King	Jovonna Jackson
Denni Foster	Janine Chong	Peter Arsenault
Kacey Burke	Terry Tracey	Gena Pacitto
Christa Kruger	Gina Locotos	Kristin Tallant
Diane Carpenter	Martin Kavanagh	Karen Bagnell
Jane Danis	Kelley McAvoy	

They will be paid \$190 per case, not to exceed \$60,000 total expenditures. – District and IDEA Basic funding

- *37 It is recommended the Board of Education approve the appointment of the following staff to the position of Staff Equity and Diversity Trainer for the district:

Casey Wilson	Dina Joy	Donna Makos
Kelly Bingham	Carrie Sinone	Amy Fabianowicz
Maris Lynn	Laura Salimbene	Stacey Gant
Donna Terry	Beth Oliver	Jacqueline Cruz
Lisa Rempfer	John Newsome	Denni Foster
Suzanne Brummitt	Brenda Hoffman	Amy Whilden
Margaret Keefer	Tom Decou	Christina Levari

They will be paid at the MEA hourly rate of \$30, not to exceed 20 hours per person. – IDEA Basic funding

- *38 It is recommended the Board of Education approve the appointment of the following staff to the position of Nurse for the K-8 ESY and 21st Century Summer programs:

Paula Frie

Substitutes: Theresa Riegel Stacey Lera

They will be paid at the MEA hourly rate of \$30. – IDEA Basic and District funding

SUPERINTENDENT'S REPORT
Appointments – cont'd

June 8, 2015

- *39 It is recommended the Board of Education approve the appointment of the following staff to the position of Summer Technology Workshop Trainer for the district:

Lauren Daigle Alicia Mackall Kristina Messina

They will be paid at the MEA hourly rate of \$30, not to exceed 70 total hours – District funding

- *40 It is recommended the Board of Education approve the appointment of the following staff to the position of Computer Technician for Technology Showcase at Lakeside on June 9, 2015:

Lisa Gerard Robert Smith

They will be paid for three hours at their MEA hourly rate – District funding

- *41 It is recommended the Board of Education approve the appointment of staff for the position of Special Education and General Education Teachers for IEP meetings in the summer:

General Education Teachers:

Tiffany Lind	Jodi DelVecchio	Jennifer Finch
Michelle Kavanagh	Stacey Oliver	Barbara Lore
Kristie Renzi	Robin Elliott	Justin Dodge
Cheryl Ismail	Danette Gaughan	Donna Hoffman
Jennifer Scaringello	Greg Fry	Kelly Gandy
Jacqueline Cruz	Daphne Bruno	Denise Wright
Stephanie Upham	Susan Zatzariny	Amy Whilden

Special Education Teachers:

Katherine Anderson	Cindy Hignett	Diane Nugent
Julia Araujo	Amanda Wichnick	Lida Stroup
Martin Kavanagh, Jr.	Laura Craig	Valerie Archetto
Courtney Fry	Tracy Seitz	Stacy Hulse
David Heck	Paula Ford	Jennifer Rauch
Jamie Abdill	Brenda Hoffman	

They will be paid at the MEA hourly rate of \$30. – District funding

SUPERINTENDENT'S REPORT
Appointments – cont'd

June 8, 2015

- *42 It is recommended the Board of Education approve the appointment of the following staff to the position of Temporary Summer Employees Custodial Pool for the district:

Melissa Sorantino	Jeanne Sutton	Vicky Parliman
Pam Cassidy	Rosie Murphy	Dawn Mays
Chad Losaw	Luis Flores	Kelly Lewis
Beverly Lolacomo	Annie Parr	Sandy Paulus
Mae Haas	Donna Felmey	Gladys Errickson
Bill Branin	Julie Marquez	Dennis Harris
Ivelissa Cruzado	Ashley Pettit	James Rettig
Mellissa Kuhlen		

They will be paid for ten weeks, four days per week, ten hours per day at the MEA hourly rate of \$9. – District funding

- *43 It is recommended the Board of Education approve the appointment of staff to the position of Summer Credit Completion Program at MSHS:

Teachers

Jason Kessler	Shawn Jenkins	Gerald Bruman
Brenda Hoffman	Daniel Lalli	Steve Bowen

Substitute Teachers: Timothy Kelley Tracey Seitz

Nurse: Debra Miletta

Security: Bonnie Mackall
Substitute Security: Valdre Forbes

Paraprofessionals: Yvonne Stokes

Substitute Paraprofessionals

Melissa Mazzola	Veronica Johnson-Pierce	Toni Smith
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The Summer Credit Completion Program will run for six weeks, four days per week, 5.5 hours per day. Staff will be paid as follows – District funding:

Teachers and Nurse: \$31 per hour
Paraprofessionals: \$14 per hour
Security: respective hourly rate

SUPERINTENDENT'S REPORT

June 8, 2015

Appointments – cont'd

- *44 It is recommended the Board of Education approve the appointment of staff to the following **School Age Child Care Summer Camp** positions – Family Friendly/ Latch Key funding:

Director – Doug Saul

He will be paid for eight weeks, five days per week, eight hours per day at the MEA hourly rate of \$30.

Supervisors

Patricia Valeri – grades 4 – 7

Ashley DelVecchio – grades K-3

They will be paid for seven weeks, five days per week, six hours per day at the hourly rate of \$18.50.

Cafeteria Aides

Doris Hall

Linda Polhamus

Judith Adams

Tammy Thompson

They will be paid for eight weeks, five days per week, up to six hours per day at the hourly rate of \$14.

26-44 All

- 45 It is recommended the Board of Education approve the appointment of Mebane Sherman to the position of 10 Month/B Secretary (pc#653) at Wood School effective August 19, 2015. She will be paid at the 4th step of the MEA Secretarial guide, \$27,018 + \$400 (longevity) = \$27,418 (salary to be adjusted when MEA contract is settled). – District funding
- 46 It is recommended the Board of Education approve the appointment of Kenneth Garrett to the position of Head Custodian/Building Maintenance Worker (pc#725) at Rieck Avenue effective June 9, 2015. He will be paid at the 6th step of the Council 18 salary guide, \$31,333 + \$1,400 (Black Seal license) + \$3,600 (Head Custodian stipend) = \$36,333 (pro-rated). – District funding

SUPERINTENDENT'S REPORT
Appointments – cont'd

June 8, 2015

- 47 It is recommended the Board of Education approve the appointment of staff to the following **Special Education Extended School Year** program – IDEA Basic funding:

Teachers

Colleen Strom	Heidi Fisler	Paula Ford
Stacy Hulse	Amanda Wichnik	Brittany Martinez
Rebecca Wadsworth	Lida Stroup	Courtney Fry

Teacher substitutes

Cindy Hignett	Sally Blizzard	Danette Gaughan
Susan Groover	Vanessa Bratton	

They will be paid for 20 days, four hours per day, plus four hours planning time at the MEA hourly rate of \$30.

Paraprofessionals

Alberto Jimenez	Christine Armington	Carmen Moreno
Shannon Anderson	Ilia DeJesus	Nicole Interlante
Veronica Pierce	Shirley Hill	Barbara Todd
Charlotte Phillips	Patricia Wynn	Toni Smith
Emily Barlas	Nancy Woller *	Shirley Ney
Melissa Kuhlen	Judy Finch	Alyssa Robbins

They will be paid for 20 days, four hours per day at the MEA hourly rate of \$14. *Lead parapro will receive a stipend of \$1125

One-to-One Paraprofessional for student #27903

Tammy Elliott

Substitutes: Ilia DeJesus, Emily Barlas, Shannon Anderson

They will be paid at the MEA hourly rate of \$14.

Physical Therapist

Kimberly Reis

She will be paid at the MEA hourly rate of \$30, not to exceed 35 total hours. – District funding

SUPERINTENDENT'S REPORT

June 8, 2015

Appointments – cont'd

- 48 It is recommended the Board of Education approve the appointment of Raymond Rossi to the position of 10 Month Security Aide (pc#1107) at Lakeside effective June 9, 2015. He will be paid at the 2nd step of the MEA salary guide, \$20,437 (pro-rated). – District funding
- 49 It is recommended the Board of Education approve the appointment of Christine Burns to the position of Wilson Reading Club at Rieck Avenue. She will be paid at the MEA hourly rate of \$30, not to exceed 24 hours. – District funding

45-49 MILLVILLE

Reappointments-As Recommended by the Superintendent

- *50 It is recommended the Board of Education approve the reappointment of staff for the 2015-2016 school year as indicated in the backup.

Bids-As Recommended by the Superintendent

- *51 It is recommended the Board of Education approve the following bid award recommendations to Bernal Mechanical Contractors, Inc.:

Bid #13-47 HVAC Small Projects Under \$50,000

Renew current contract at a 4.8% increase to cover prevailing wage and overhead costs. Helper cost at 0% increase.

\$94.50/hour Journeyman \$30.00/hour Helper Rate

Bid #13-48 HVAC Service & Repairs Under \$5,000

Renew current contract at a 4.8% increase to cover prevailing wage and overhead costs. Helper cost at 0% increase.

\$94.50/hour Journeyman \$30.00/hour Helper Rate

SUPERINTENDENT'S REPORT**June 8, 2015****Bids – cont'd**

*52 It is recommended the Board of Education approve the following bid award recommendations:

<u>Bid #15-03 Boy's Soccer</u>		\$3,209.28
BSN/Passon Sports	\$ 243.38	
Kellys Sports, LTD	\$ 2,711.90	
Triple Crown Sports	\$ 254.00	
<u>Bid #15-04 Girl's Soccer</u>		\$2,515.19
BSN/Passon Sports	\$ 745.38	
Custom Graphics	\$ 431.25	
Kelly Sports	\$ 1,338.56	
<u>Bid #15-05 Football</u>		\$6,217.34
BSN/Passon Sports	\$ 619.40	
Kellys Sports	\$ 1,583.74	
Riddell/All American	\$ 240.70	
Triple Crown Sports	\$ 3,773.50	
<u>Bid #15-06 Boy's Cross Country</u>		\$ 683.90
Triple Crown Sports	\$ 683.90	
<u>Bid #15-07 Girl's Cross Country</u>		No bid
<u>Bid #15-08 Girl's Tennis</u>		\$1,814.40
Kellys Sports	\$ 1,008.00	
Pyramid School Products	\$ 806.40	
<u>Bid #15-09 Field Hockey</u>		\$3,399.60
BSN/Passon Sports	\$ 924.54	
Kellys Sports, LTD	\$ 521.41	
Longstreth Sporting Goods	\$ 954.65	
Triple Crown	\$ 999.00	
<u>Bid #15-10 Cheerleading</u>		\$3,949.45
Custom Graphics	\$ 1,263.25	
Varsity Spirit Fashion	\$ 2,686.20	

SUPERINTENDENT'S REPORT

June 8, 2015

Budgetary Transfers – As Recommended by the Superintendent

- *53 It is recommended the Board of Education approve the budgetary transfers for the month ending April 30, 2015.

Board of Education's Monthly Certification - As Recommended by the Superintendent

- *54 It is recommended the Board of Education officially certify pursuant to NJAC 6:20-2:13(e) that as of April 30, 2015 and after a review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-extended in violation of NJAC 6:20-2:13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Secretary's Monthly Certification – As Recommended by the Superintendent

- *55 It is recommended the Board of Education approve the Board Secretary's monthly certification of budgetary line item status for April 30, 2015.

Balance Sheet Reports – As Recommended by the Superintendent

- *56 It is recommended the Board of Education officially accept the four balance sheets from the board secretary for the General Fund, Special Reserve Fund, Capital Projects Fund and the Debt Service Fund as required under the GAAP procedure for the month ending April 30, 2015.

50-56 ALL

Reorganization of Annual Approvals and Appointments – As Recommended by the Superintendent

- *1. Board Secretary

It is recommended the Board of Education appoint Bryce Kell to the position of board secretary for the 2015-2016 school year, with purchasing authority as set forth in 18A:18A-2, 18A:18A-3, 18A:18A-37 and 18A:18A-10 for the 2015-2016 school year. (Bid limit is currently set at \$36,000 and the quote threshold is \$5,400.)

Reorganization of Annual Approvals and Appointments – Cont'd

***2. Chief School Administrator to Approve Transfers**

It is recommended the Board of Education officially designate the chief school administrator to approve transfer amounts among line items and program categories as are necessary between meetings of the Board for the 2015-2016 school year, in accordance with 18A:22A-8.1

***3. Board Architect**

It is recommended the Board of Education appoint Garrison Architects to the position of Architect for the 2015-2016 school year.

***4. Board Accountant/Auditor**

It is recommended the Board of Education appoint Ford, Scott and Associates, L.L.C. to the position of Board Accountant/Auditor for the 2015-2016 school year, at an annual retainer of \$61,800, and acknowledge the peer review report submitted by Ford, Scott and Associates, L.L.C. in accordance with N.J.A.C. 6A:23-2.2(i), subject to compliance with the Pay-to-Play regulations.

***5 Board Solicitor**

It is recommended the Board of Education appoint Arnold Robinson, Esquire, of Robinson and Robinson to the position of Board Solicitor for the 2015-2016 school year, at an annual retainer of \$17,400 with an hourly rate of \$135 with addition fees for the contract term not to exceed \$45,000, subject to compliance with the Pay-to-Play regulations.

***6 Board Labor Counsel**

It is recommended the Board of Education appoint Capehart & Scatchard, P.A. to the position of Board Negotiator for the 2015-2016 school year, at the hourly rate of \$170 per hour with a maximum fee for the contract term not to exceed \$35,000, subject to compliance with the Pay-to-Play regulations.

Reorganization of Annual Approvals and Appointments – Cont'd

*7 Health Insurance Broker

It is recommended the Board of Education appoint Allen Associates as the health insurance broker of record for the 2015-2016 school year.

*8 Property & Casualty/Workman's Compensation Insurance Broker

It is recommended the Board of Education appoint Reeves & Melvin as the property & casualty and workman's compensation insurance broker of record for the 2015-2016 school year.

*9 Third Party 403B Administrator

It is recommended the Board of Education appoint The Omni Group as the Third Party 403B Administrator.

*10 403B Tax Shelter Annuity Companies

It is recommended the Board of Education approve the attached list of 403B Tax Shelter Annuity Companies.

*11 Third Party 125 Plan Administrator

It is recommended the Board of Education appoint Aflac as the Third Party 125 Plan Administrator.

*12 Assistant Board Secretaries

It is recommended the Board of Education appoint Jacquelyn Bagby as the Assistant Board Secretary/Accounting for the 2015-2016 school year; and Toni Basich as the Assistant Board Secretary/Purchasing Agent for the 2015-2016 school year, with purchasing authority as set forth in 18A:18A-2, 18A:18A-3, 18A:18A-37 and 18A:18A-10. (Bid limit is currently set at \$36,000 and the quote threshold is \$5,400.)

*13 Affirmation Action Officer, American Disabilities Act Coordinator, and Desegregation Officer

It is recommended the Board of Education appoint Donna Meyers as the Affirmative Action Officer, American Disabilities Act Coordinator (A.D.A.) and Desegregation Officer for the 2015-2016 school year.

Reorganization of Annual Approvals and Appointments – Cont'd

*14 504 Coordinator

It is recommended the Board of Education appoint Nora Zielinski and Ryan Cruzan as the 504 Coordinators for the 2015-2016 school year.

*15 Attendance Officer

It is recommended the Board of Education appoint Herbert Williams, as the Attendance officer for the 2015-2016 school year.

*16 Public Agency Compliance Officer

It is recommended the Board of Education appoint Toni Basich as the Public Agency Compliance Officer for the 2015-2016 school year.

*17 Integrated Pest Management (IPM) Coordinator

It is recommended the Board of Education appoint Ryan Cruzan as the District IPM Coordinator for the 2015-2016 school year.

*18 Asbestos Hazard Emergency Response Act (AHERA) Coordinator

It is recommended the Board of Education appoint Ryan Cruzan as the AHERA Coordinator for the 2015-2016 school year.

*19 Custodian of Government Records

It is recommended the Board of Education appoint Bryce Kell as the Custodian of Government Records for the 2015-2016 school year.

*20 District Homeless Liaison

It is recommended the Board of Education appoint Jaime Sutton as the District Homeless Liaison for the 2015-2016 school year.

*21 District Anti-Bullying Coordinator

It is recommended the Board of Education appoint Bob Cirocco as the District Anti-Bullying Coordinator for the 2015-2016 school year in accordance with NJSA 18A:37-15(c).

Reorganization of Annual Approvals and Appointments – Cont'd

***22 Crisis Management Plan**

It is recommended the Board of Education adopt the District's Crisis Management Plan and appoint Bob Cirocco as the Crisis Coordinator for 2015-2016 school year.

***23 Indoor Air Quality Program**

It is recommended the Board of Education adopt the Indoor Air Quality Program and designate Ryan Cruzan as the program monitor for the 2015-2016 school year.

***24 Time and Place of Regular Meetings**

It is recommended the Board of Education approve the following meeting schedule for the 2015-2016 school year (amended to avoid holidays).

- First Monday of each month in the Culver Center at 7:00 pm
- Third Monday of each month in the Culver Center at 7:00 pm

***25 Authorization to Sign Checks**

It is recommended the Board of Education authorized the President or Vice President to sign school checks along with the Board Secretary, for the 2015-2016 school year, as has been the practice.

***26 Designation of Depositories**

It is recommended the Board of Education formally designate the following agencies as depositories for funds of the Millville Board of Education for the 2015-2016 school year.

- a. TD Bank
- b. Millville Savings & Loan
- c. Bank of America
- d. Cape Bank
- e. Sun National Bank
- f. Newfield Bank
- g. Susquehanna Bank

Reorganization of Annual Approvals and Appointments – Cont'd

***27 Designation of Newspapers of Record**

It is recommended the Board of Education formally designate the following newspapers as Newspapers of record for the 2015-2016 school year:

- a. The Press
- b. The News of Cumberland County
- c. The Daily Journal

***28 Dollar limit amounts for board member expenses**

It is recommended the Board of Education approve the expense limit amounts for board members' attendance at professional meetings, workshops for the 2015-2016 school year, in compliance with NJ State travel reimbursement guidelines as established by the Department of Treasury in NJOMB circular letter 06-02, except that those guidelines that conflict with the provisions of Title 18A of the New Jersey Statutes shall not be applicable.

Meals and Lodging: normal costs for such items as determined by the federal government cost tables for the specific geographic area in which the expense was incurred

Mileage: the State rate as per NJOMB

***29 Board Policies**

It is recommended the Board of Education approve the present Board Policies for the 2015-2016 school year, subject to revision.

***30 Administrative Procedures**

It is recommended the Board of Education approve all Administrative Procedures, as they currently exist, for the 2015-2016 school year.

***31 Petty Cash and Change Funds for the Schools and Administration**

It is recommended the Board of Education approve the attached list of petty cash and change funds for the schools and administration for the 2015-2016 school year.

Reorganization of Annual Approvals and Appointments – Cont'd

***32 Free and Reduced Price Food Services**

It is recommended the Board of Education accept and adopt the regulations developed by the Bureau of Child Nutrition Program for free or reduced price lunches/milk for the 2015-2016 school year.

***33 General Education programs and Textbooks**

It is recommended the Board of Education approve the adoption of The present district curriculum and services along with appropriate textbooks, for the 2015-2016 school year, which are consistent with the district goals and objectives. It is understood that curricular development is an on-going process and that curricula is aligned with New Jersey Core Curriculum Content Standards.

***34 Recognition of the Official Bargaining Units**

It is recommended the Board of Education recognize the following bargaining units for the 2015-2016 school year:

Millville Education Association (MEA)
Millville Administrators Association (MAA)
Association of Building Maintenance Workers in Affiliation
with NJ Civil Service Association, Cumberland Council 18
Millville Support Services Association (MSSA)
Millville Food Services Association
Central Office Executive Assistants/Confidential Employees