

MILLVILLE
BOARD OF EDUCATION
AGENDA
JUNE 2, 2014

MILLVILLE BOARD OF EDUCATION
MILLVILLE, NEW JERSEY
MARCH 2, 2014
AGENDA

1. Call to Order
2. Roll Call and Establishment of Quorum
3. Flag Salute
4. Approval of Minutes of Previous Meeting
5. Report of the President
6. Report of Committees:
 - a. Finance Committee Bob Donato
 - b. Community Relations Committee Mike Whilden
 - c. Facilities Committee Mike Beatty
 - d. Professional Review Committee Bob Donato
 - e. Policy Committee Mike Whilden
 - f. Curriculum Committee Joe Pepitone
 - g. Shared Services Committee Charles Flickinger
 - h. Legal Committee Arnold Robinson, Esq.
7. Public Review of the Agenda
8. Report of the Superintendent
An asterisk denotes all board members vote on items.
9. Report of the Treasurer, Report of the Secretary and Budget Control
10. Communications (Letters and other communications have been distributed to all Board Members. Where appropriate, they are available for review by the public in the Board Secretary's office.)
11. Unfinished Business
12. New Business
13. Hearing of the Delegation
14. Adjournment

General – As Recommended by the Superintendent

- * 1. It is recommended the Board of Education approve the list of out-of-district workshops as indicated in the back up.
- * 2. It is recommended the Board of Education approve the list of field trips as indicated in the back up.
- * 3. It is recommended the Board of Education approve the membership with the NJSIAA for the 2014-2015 school year. The fee is \$2,150 and is paid for with district funds.
- * 4. It is recommended the Board of Education establish a capital reserve account in accordance with NJAC 6A:23A-14.1.
- * 5. It is recommended the Board of Education apply for a short-term loan due to the delay in the June State Aid payments. The loan will not exceed \$3,670,000 and will be paid directly by the state to our bank including interest.
- * 6. It is recommended the Board of Education accept and approve the certification of Implementation of Corrective Action Plan for the fiscal year ending June 30, 2013 (see attached).
- * 7. It is recommended the Board of Education approve the submission of the application for the NCLB grant for FY15 and acceptance upon approval. The timeframe for the grant is July 1, 2014 to June 30, 2015 as follows:

Title I	\$1,709,524
Title IIA	232,090
Title III	<u>21,470</u>
Total	\$1,963,084

General (cont.)

- * 8. It is recommended the Board of Education approve the submission of Amendment 2 to the IDEA 2014 grant application and accept this grant as amended upon approval from NJDOE. Amendment 2 reduces paraprofessional salary and classroom supply allocations and adds these funds to an out of district tuition account. The grant covers the period from July 1, 2013 to June 30, 2014 and includes the following funds:
 - IDEA Basic – Total funds \$1,524,423 including \$23,736 in non-public monies.
 - IDEA Preschool – Total funds \$30,699 including \$383 in non-public monies.

- * 9. It is recommended the Board of Education authorize the transfer of funds to a maintenance reserve or capital reserve for the year ending June 30, 2014 in accordance with 6A:23A-14.1-14.5. Approval is requested for up to \$1,000,000 if funds are available.

- * 10. It is recommended the Board of Education approve sending a maximum of 13 participants representing Lakeside, Memorial and Millville Senior High School to the National AVID Summer Institute, July 16 to July 18, 2014 in Philadelphia, PA to meet the needs of our expanding AVID program. The cost is not to exceed \$8,504.11, which will be paid from building and district professional development funds.

- * 11. It is recommended the Board of Education approve the out-of-state travel for Jeremias Bernudez to attend Exchange 2013 training in New York on June 2-5, 2014, with a cost to the district of \$1,960.

General (cont.)

12. It is recommended the Board of Education approve the out-of-state travel for Dr. Pamela Moore, Dr. Spike Cook, Ms. Celese Nolan and Mr. Ryan Hudson to attend the National Association of Elementary School Principals (NAESP) Convention in Nashville, TN. The convention will take place July 9-12, 2014 with a cost not to exceed \$5,000.

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Retirement – As Recommended by the Superintendent

- * 13. It is recommended the Board of Education approve the retirement of Luella Dapp from her position as a classroom paraprofessional at Memorial High School (pc#103) to be effective July 1, 2014.

Personnel

Leave of Absence – As Recommended by the Superintendent

- * 14. It is recommended the Board of Education approve the paid medical leave of absence for employee no. 4834 from June 4 to June 30, 2014 utilizing the Family Medical Leave Act.

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15. It is recommended the Board of Education approve the unpaid medical leave of absence for employee no. 1966 from April 24 to May 27, 2014 utilizing the Family Medical Leave Act.

Resignation – As Recommended by the Superintendent

16. It is recommended the Board of Education approve the resignation of Alice Ulbrich (pc#1151) effective May 20, 2014 per signed agreement.
17. It is recommended the Board of Education approve the **revised** resignation of Kristin Zintner from her position as school nurse at the Child Family Center to be effective **July 1, 2014.**

Appointments – As Recommended by the Superintendent

The following candidate(s) are recommended for emergent hiring pending completion of a criminal history check.

18. It is recommended the Board of Education approve a one day shadowing experience with Kelly McAvoy at Rieck Avenue School for Suzie Dalglish, a speech-language pathology student at Stockton University.
19. It is recommended the Board of Education approve the temporary appointment of Kimberly Reis to the part-time position of physical therapist for the extended school year (ESY) program. She will be paid at her hourly rate, not to exceed 35 hours. – District funding
20. It is recommended the Board of Education approve the appointment of the following speech/language specialists to provide extended school year speech services:

Ashley Anderson Kelly McAvoy Jane Danis

The program is from June 30 to August 7. They will be paid at the MEA hourly rate of \$30 not to exceed a total of 370 hours. – District funding
21. It is recommended the Board of Education approve the appointment of Constance Daniels to the part-time temporary position of certified occupational therapy assistant or registered occupational therapist for extended school year occupational therapy services. She will be paid at the MEA hourly rate of \$30, not to exceed 35 hours. – District funding
22. It is recommended the Board of Education approve the appointment of Doug Saul to the position of director of the school age child care camp. The program is for seven weeks, five days per week, eight hours per day at the MEA hourly rate of \$30. – Latch Key/Family Friendly Grant funding

Appointments (cont.)

23. It is recommended the Board of Education approve the appointment of the following staff to the position of school nurse for the K-8 extended school year and 21st Century programs:

Paula Frie
Theresa Riegel – substitute and trips

The program is from June 30 to August 7 (M-F) from 8:30 a.m. – 1:00 p.m. (except July 4). They will be paid at the MEA hourly rate of \$30.

24. It is recommended the Board of Education approve the appointment of the following schools nurses for the preschool extended school year:

Shared position

Stacey Lera Michelle Pruett Joanne Sparacio
Kristin Zintner Paula Frie

The program is from July 7 to August 1 (M-F) from 9:15 a.m. to 3:15 p.m. The nurses will be paid at the MEA hourly rate of \$30. – District funding

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- * 25. It is recommended the Board of Education approve the appointment of the following list of substitutes as indicated In the back up:

Teachers Aides
Secretaries Custodians
Cafeteria Workers

- * 26. It is recommended the Board of Education approve the appointment of Barbara Blahut to the position of summer director for the Perkins Project. The position is for five days. She will be paid at her per diem rate (not to exceed 5% of FY 15 Perkins Grant). – Perkins Grant funding

Appointments (cont.)

- * 27. It is recommended the Board of Education approve the appointment of Thomas Wickward to the position of credit completion/Saturday detention teacher at Millville Senior High School. The program is for two hours weekly and four hours on scheduled Saturdays at the MEA hourly rate of \$30. (He will share these hours with previously appointed teachers.) – District funding

- * 28. It is recommended the Board of Education approve the appointment of the following staff for summer Child Study Team and SLP casework:

Ashley Anderson	Kelley McAvoy	Karen Bagnell
Jane Danis	Peter Arsenault	Janine Chong
Daniel Bertonazzi	Diane Carpenter	Karen Cossaboon
Denni Foster	Marilyn Hardwick	Jovonna Jackson
Martin Kavanagh	Christa Kruger	Gina Locotos
Vincent Stranges	Terry Tracey	Debra Hayes

The payment is \$190 per case not to exceed a total of \$60,000. – District and IDEA Basic funding

- * 29. It is recommended the Board of Education approve the appointment of the following school psychologists for gifted and talented eligibility testing:

Peter Arsenault	Daniel Bertonazzi	Karen Cossaboon
Vincent Stranges	Terry Tracey	

They will be paid \$105 per case, not to exceed a total of \$8,190. – District funding

- * 30. It is recommended the Board of Education approve the appointment of the following Child Study Team members to process summer transfer cases, assign placements and hold meetings as needed:

Denni Foster	Martin Kavanagh	Terry Tracey
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They will be paid for 60 hours each at the MEA hourly rate of \$30. – District funding

Appointments (cont.)

- * 31. It is recommended the Board of Education approve the appointment of the following staff to the position of opening day prep instructional coaches:

Patti Atkinson	Beth Benfer	Denise Cooper
Heather Harris-Dian	Justin Dodge	Jessica Grabowy
Margaret Keefer	Celese Nolan	Theresa Raudenbush

The coaches will be paid at the MEA hourly rate of \$30 for a maximum of 12 hours each. – Title I 2015 funding

- * 32. It is recommended the Board of Education approve the appointment of John Parker to the position of supervisor for the student landscaping project. The position will be for ten weeks, four to five days per week, eight to ten hours per day at \$27 per hour. – District funding

- * 33. It is recommended the Board of Education approve the appointment of Dave Hitchner to the position of supervisor for student summer masonry projects. The position will be for ten weeks, four to five days per week, eight to ten hours per day at \$27 per hour. – District funding

- * 34. It is recommended the Board of Education approve the appointment of Bob Barber, Sr. to the position of supervisor for the student painting projects. The position will be for ten weeks, four to five days per week, eight to ten hours per day at \$27 per hour. – District funding

- * 35. It is recommended the Board of Education approve the appointment of the following teachers to the position of home instructor:

Felisberto Maceia	Lawrence Perry
Patrecia Schwailik-Guinta	

They will be paid at the MEA hourly rate of \$30. – District Funding

Appointments (cont.)

- * 36. It is recommended the Board of Education approve the appointment of the following student workers for maintenance, grounds and custodial:

Steven Bruman	Julius Colina	Kaitlyn Cox
Leanne Cox	Emily Donato	Alskee Downing
Sean Emburger	Austin Gould	Kristen Hoffman
Alquann Jones	Nicholaj Kirey	Tyler Klawitter
Megan Kula	Stephanie Labas	Nicholas Marino
Harry Montero, Jr.	Brandi Nessen	Brooke Nessen
Jessica Parliman	Erin Price	Steven Sanderlin
Shae Saunders	Dylan Smith	Matthew Wolfe
Justin Woolbert	Christopher Rosado	

The students will work for ten weeks, four or five days per week, eight to ten hours per day at the hourly rate of \$8.50 or \$9.00 depending on duties. – District funding

Bids – As Recommended by the Superintendent

- * 37. It is recommended the Board of Education approve the following bid award:

<u>Bid No. 14-02 Physical Education Supplies</u>	\$13,174.42
BSN/Passon’s Sports	\$4,633.58
Gopher Sport	4,272.40
Nasco	1,296.31
S & S Worldwide	682.69
School Specialty	809.44
Toledo PE Supplies	1,478.00

Budgetary Transfers

- * 38. It is recommended the Board of Education approve the budgetary transfers for the month ending March 31, 2014.

**Board of Education's Monthly Certification – As Recommended by
The Superintendent**

- * 39. It is recommended the Board of Education officially certify pursuant to NJAC 6:20-2:13(e) that as of April 30, 2014 and after a review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-extended in violation of NJAC 6:20-2:13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**Secretary's Monthly Certification – As Recommended by the
Superintendent**

- * 40. It is recommended the Board of Education approve the Board Secretary's monthly certification of budgetary line item status for April 30, 2014.

Balance Sheet Reports – As Recommended by the Superintendent

- * 41. It is recommended the Board of Education officially accept the four balance sheets from the board secretary for the General Fund, Special Reserve Fund, Capital Projects Fund and the Debt Service Fund as required under the GAAP procedure for the month ending April 30, 2014.