

**MILLVILLE BOARD OF EDUCATION  
AGENDA**

**JUNE 16, 2014**

MILLVILLE BOARD OF EDUCATION  
MILLVILLE, NEW JERSEY  
JUNE 16, 2014

AGENDA

1. Call to Order
2. Roll Call and Establishment of Quorum
3. Flag Salute
4. Report of the President
5. Report of Committees:
  - a. Finance Bob Donato
  - b. Community Relations Committee Mike Whilden
  - c. Facilities Committee Mike Beatty
  - d. Professional Review Committee Bob Donato
  - e. Policy Committee Mike Whilden
  - f. Curriculum Committee Joe Pepitone
  - g. Shared Services Committee Charles Flickinger
  - h. Legal Committee Arnold Robinson, Esq.
6. Public Review of the Agenda
7. Report of the Superintendent  
An asterisk denotes all board members vote on items.
8. Communications (Letters and other communications have been distributed to all Board Members. Where appropriate, they are available for review by the public in the Board Secretary's office.)
9. Unfinished Business
10. New Business
11. Payment of Bills and Cafeteria Bills (list of bills available for inspection in the Board Secretary's office).
12. Hearing of the Delegation
13. Adjournment

**General – As Recommended by the Superintendent**

- \* 1. It is recommended the Board of Education approve the list of field trips as indicated in the back up.
- \* 2. It is recommended the Board of Education approve the submission of the Carl D. Perkins Grant totaling \$77,424 for FY 2015 and acceptance upon approval. The time frame for the grant is July 1, 2014 until June 30, 2014.
- \* 3. It is recommended the Board of Education accept the funds for year five of the 21<sup>st</sup> Century Elementary Grant beginning September 1, 2014 until August 31, 2015 for \$535,000. The program will target 4<sup>th</sup> and 5<sup>th</sup> graders at Rieck Avenue, Mt. Pleasant, R. D. Wood, Silver Run, Holly Heights, R. M. Bacon and Haleyville Schools.
- \* 4. It is recommended the Board of Education approve the submission of the IDEA 2015 grant application and accept This grant upon approval from NJDOE. This grant covers the period from July 1, 2014 to June 30, 2015 and includes the following funds:
  - IDEA Basic – Total funds \$1,466,879
  - IDEA Preschool – Total funds \$27,997
- \* 5. It is recommended the Board of Education approve creating a position for a grant manager for the HIV, STD and Teen Pregnancy Prevention grant. There will be a stipend of \$2,500- Grant Funding
- \* 6. It is recommended the Board of Education approve creating a position for a Skills USA advisor for culinary arts at Millville Senior High School. The position is for 36 weeks, One day a week, one hour a day at the MEA hourly rate of \$30. – FY15 Perkins Grant funding
- \* 7. It is recommended the Board of Education approve creating four positions (one at Memorial and three at Millville Senior High) for Technical Skills Assessment advisors. The position is for 36 weeks, one day per week, one hour per day at the MEA hourly rate of \$30, not to exceed \$1,500 per person. - FY15 Perkins Grant funding

**General (cont.)**

- \* 8. It is recommended the Board of Education approve creating three positions for school nurses to process sports physicals:  
  
Lakeside Middle School – one position for 16 hours  
Memorial High School – one position for 8 hours  
Millville Senior High School – one position for 32 hours  
  
The nurses will be paid at the MEA hourly rate of \$30. – District funding
- \* 9. It is recommended the Board of Education approve eliminating attached list of position control numbers effective September 1, 2014.
- \* 10. It is recommended the Board of Education approve the cooperative pricing agreement with Cumberland County Vo-Tech as attached.
- \* 11. It is recommended the Board of Education approve the property/casualty insurance contract with Reeves and Melvin for the 2014-2015 school year. The total cost of insurance is estimated to be \$240,336.
- \* 12. It is recommended the Board of Education approve resolution no. 1122 to cancel and void outstanding checks written prior to June 30, 2014 as indicated in the backup.
- \* 13. It is recommended the Board of Education approve the list of out of district workshops as indicated in the back up.
- \* 14. It is recommended the Board of Education approve the Bilingual/ESL Three Year Program Plan for 2014-2017.
- \* 15. It is recommended the Board of Education approve creating a part-time position for attending alternative school planning days. The position is for 15 hours at the MEA hourly rate of \$30. – District funding

**SUPERINTENDENT’S REPORT**

**JUNE 16, 2014**

**General (cont.)**

16. It is recommended the Board of Education approve the state approved budgetary transfer for Preschool Education Aid dated May 29, 2014.
17. It is recommended the Board of Education approve the additional \$1,000 fruit and vegetable grant money from the Department of Education awarded to Wood School for the remainder of the 2013-2014 school year.
18. It is recommended the Board of Education approve participation in the Fresh Fruit and Vegetable program for the 2014-2015 school year. The participants will be:

Wood School	\$14,080
Silver Run School	\$30,415
19. It is recommended the Board of Education approve the acceptance of additional funds from the Cumberland Empowerment Zone for the 21<sup>st</sup> Century Community Learning Centers at Lakeside Middle School for the period Beginning June 1, 2014 until August 31, 2014 for \$6,674.
20. It is recommended the Board of Education accept the 21<sup>st</sup> Century Community Learning Centers (21<sup>st</sup> CCLC) program grant from the Individuals with Disabilities Education Act of 2004 (IDEA '04), Part B, in the amount of \$30,000 to implement activities to increase the inclusion of special education students within summer programs through August 30, 2014.
21. It is recommended the Board of Education approve a payment to Aisling Smith-Renshaw for 14 hours at the MEA hourly rate of \$30 for her position as school nurse on the safety patrol trip to Washington, D.C.
22. It is recommended the Board of Education approve the continuing education summer tennis camp from July 7 to July 30, 2014. The camp fee is \$180 for the four weeks or \$50 per week. All proceeds will be used to support the Millville High School tennis program.

## **SUPERINTENDENT'S REPORT**

**JUNE 16, 2014**

### **General (cont.)**

23. It is recommended the Board of Education approve creating a temporary position for a part-time speech/language pathologist at the Child Family Center for the 2014-2015 school year. The position is for two days per week, five hours per day at the MEA hourly rate of \$30. – District funding
24. It is recommended the Board of Education approve the grant application for the New Jersey Assault Prevention Program and acceptance of funds when approved in the amount of \$23,628.

### **16-24 Millville**

#### **Special Education – As Recommended by the Superintendent**

- \* 25. It is recommended the Board of Education approve the addendum list of special education students for out-of-district placements for the 2013-2014 school year.

### **25 All**

#### **Personnel**

##### **Retirement – As Recommended by the Superintendent**

26. It is recommended the Board of Education approve the retirement of James Beals from his position as a building maintenance/custodial worker at the Child Family Center (pc#1155) to be effective July 1, 2014.

##### **Resignation – As Recommended by the Superintendent**

27. It is recommended the Board of Education approve the resignation of Sean Thom from his teaching position at Lakeside Middle School (pc#10076) to be effective July 1, 2014.

## **SUPERINTENDENT'S REPORT**

**JUNE 16, 2014**

### **Resignation (cont.)**

28. It is recommended the Board of Education approve the resignation of Richard Hinckley from his position as part-time security aide at Mt. Pleasant School (pc#10146) to be effective June 13, 2014.
29. It is recommended the Board of Education approve the resignation of Lewis Cassady from his position as a part-time security aide at Holly Heights School (pc#10145) to be effective June 30, 2014.
30. It is recommended the Board of Education approve the resignation of Henry Acevedo from his position as building maintenance worker at Holly Heights School (pc#329) as of June 2, 2014.

### **Leave of Absence**

31. It is recommended the Board of Education approve a partially paid extension to a medical leave of absence for employee no. 1798 until June 25, 2014 utilizing the Family Medical Leave Act.

### **26-31 Millville**

- \* 32. It is recommended the Board of Education approve the paid extension to the medical leave of absence for employee no. 390 until July 1, 2014 utilizing the Family Medical Leave Act.
- \* 33. It is recommended the Board of Education approve the unpaid medical leave of absence for employee no. 3466 from May 15 to July 1, 2014 utilizing the Family Medical Leave Act.
- \* 34. It is recommended the Board of Education approve the paid medical leave of absence for employee no. 4431 from June 23 to August 1, 2014 utilizing the Family Medical Leave Act.

**SUPERINTENDENT’S REPORT**

**JUNE 16, 2014**

**Appointments – As Recommended by the Superintendent**

The following candidate(s) are recommended for emergent hiring pending completion of a criminal history check.

- \* 35. It is recommended the Board of Education approve an additional 15 hours for AP Math tutoring at Millville Senior High School for Robert Barber, Sr. He will be paid at the MEA hourly rate of \$30. – Title II funding

- \* 36. It is recommended the Board of Education approve the appointment of the following list of substitutes indicated in the back up:

Teachers	Aides
Secretaries	Custodians
Cafeteria Workers	

- \* 37. It is recommended the Board of Education approve the appointment of the following staff to the position of summer technology workshop trainer:

<u>Shared position</u>	
Kristina Messina	Alicia Mackall
Justin Dodge	Carmelita Graham

The teachers will be paid at the MEA hourly rate of \$30, not to exceed 60 hours total. – District funding

- \* 38. It is recommended the Board of Education approve the appointment of the following teachers for Career Technology Education curriculum revisions:

Jamie Burrows      Gerald Bruman      Shawn Jenkins

Auto 2 – 1 position, 9 hours total  
Computer Science 1, 2, 3 – 2 positions per course, 9 hours total per level  
Robotics – 1 position

Teachers will be paid at the MEA hourly rate of \$30. – Perkins Grant funding

**SUPERINTENDENT’S REPORT**

**JUNE 16, 2014**

**Appointments (cont.)**

\* 39. It is recommended the Board of Education approve the appointment of Kristin Tallant to the position of social worker for the district (pc#10178) effective September 1, 2014. She will be paid at the 4<sup>th</sup> step, MA+15 level of the MEA salary guide, \$50,717. – District funding

\* 40. It is recommended the Board of Education approve the appointment of the following teachers for social studies curriculum revisions:

David Biaselli	William Branin	Krystle Gnatz
Jarrold Headley	Jessica Kauffman	Christina Levari
Sheila Montecino	Heather O’Donnell	Michael Schenck
Michael Jones		

The teachers will be paid at the MEA hourly rate of \$30 for seven hours each – District funding

\* 41. It is recommended the Board of Education approve the appointment of the following teachers as home instructors for the 2013-2014 school year:

David Biaselli	Kim Fassett	Amanda Gaunt
Kathy Morris		

They will be paid at the MEA hourly rate of \$30. – District Funding

\* 42. It is recommended the Board of Education approve the appointment of the list of special education and general education teachers for IEP meetings during the summer as indicated in the back up. Teachers will be paid at the MEA hourly rate of \$30, not to exceed a total of \$70,000. – District/IDEA funding

\* 43. It is recommended the Board of Education approve the appointment of Kelly Gandy to the position of project instructor for the veteran interview project and substitute instructor. The position is for three weeks, one day per week, two hours per day at the MEA hourly rate of \$30. – Veteran Interview Donation funding

**Appointments (cont.)**

- \* 44. It is recommended the Board of Education approve the appointment of the following staff members to the position of temporary summer employees for the custodial pool:

Melissa Sorantino	Wendy Smith	Vicky Parliman
Pam Cassidy	Rosie Murphy	Antonio Robles
Chuck Loder	Stephanie Parent	Dawn Mays
Luis Flores	James Rettig	Shirley Hill
Georgia Adams	Sandy Paulhus	Tina Ross
Donna Felmey	Dot Guy	Gladys Errickson
Dennise Harris	Ivelisse Crusado	Beverly Loiacono
Estephanie Rodriquesz	Catherine Jeffries	

The position is for nine weeks, four days per week, ten hours per day at the rate of \$9 per hour. – District funding

- \* 45. It is recommended the Board of Education approve the appointment of the following teachers for Summer Trek:

Memorial High School

Valerie Archetto	Patti Atkinson	Ann Bien
Bill Branin	Megan Finney	Dara Nathan
Jennifer Rauch	Emily Rowbotham	

Millville Senior High School

Robert Barber, Jr.	Margaret Keefer	Tara Cotton
Aaron Lane	Elsann Machotka	Dana Siniavsky
Scott Stay	Michael Jones	

Millville Alternative School

Tracie Seitz	Brenda Hoffman	Tiffany Lind
Cindy Simione	Cindy Commander	Tiera Harden
Richard Dawkins	Cathy Morris	

The position is for two days, six hours per day at the MEA hourly rate of \$30. – District funding

- \* 46. It is recommended the Board of Education approve the appointment of Richard Dawkins to the position of attending alternative school planning days. He will be paid for 15 hours at the MEA hourly rate of \$30. – District funding

**Appointments (cont.)**

- \* 47. It is recommended the Board of Education approve the appointment of Zachary Wurcel to the position of 12-month vice principal at Millville Senior High School (pc#297) effective July 1, 2014. He will be paid at the 3<sup>rd</sup> step of the MAA salary guide, \$90,000 (salary may be adjusted when contract is settled.) – District funding
  
- \* 48. It is recommended the Board of Education approve the temporary part-time appointment of Sharon Miller to the position of one-to-one paraprofessional for student no. 25762. She will be paid at the MEA hourly rate of \$12 for three hours. – IDEA Basic carryover funding backup
  
- \* 49. It is recommended the Board of Education approve the summer hours for our Crisis Management Coordinator, Robert Cirocco to work on HIB procedures and security measures for the district. He will work for 30 hours at the MEA hourly rate of \$30.

**32-49 All**

- 50. It is recommended the Board of Education approve the appointment of Tracey Shea to the position of computer technician for the Technology Showcase at Lakeside Middle School. She will be paid at the MEA hourly rate of \$17.35 for five hours. – District funding
  
- 51. It is recommended the Board of Education approve the appointment of the following special education teachers for the pre-school extended year program:

Casey Wilson	Dina Muzzarelli
<u>Substitutes</u>	
Denise Wright	Lauren DeSantis
Jamie White	Danette Gaughan

The position is for 2.5 hours per day for 20 days at the MEA hourly rate of \$30. – District funding

**Appointments (cont.)**

52. It is recommended the Board of Education approve the appointment of the following paraprofessionals for the pre-school extended school year program:

Cheryl Macon	Sandi DelVicario	Lori Buckley
Jamie White	Lauren Taney	Kathy Wright
Danette Gaughan		
<u>Substitutes</u>		
Alyssa Bennett	Emily Barlas	Laura Janecki
Sam Johnson	Kristy Phrampus	

The program is for 3.5 hours per day for 20 days at the MEA hourly rate of \$14. – District funding

53. It is recommended the Board of Education approve the appointment of the following teachers for Summer Trek:

Silver Run School

Justin Dodge	Danette Gaughan	Lisa Rempfer
Barbara Hemphill	Cheryl Ismail	Kristie Renzi
Tina Stiles	Stephanie Upham	

Holly Heights School

Julia Araujo	Andrew Bingham	Melissa Cerami
Lisa Stahlberger	Melissa Green	Jackie Olivio
Stephanie Slimmer	Theresa Raudenbush	

Mount Pleasant School

Betsy Dutton	Robin Elliott	Jennifer Finch
Jillian Heacox	Maris Lynn	Kristina Messina
Krista Robinson	Christina Sheppard	

Wood School

Kelly Musarra	Shannon Nevico	Michelle Mazur
Christy Lopergolo	Diane Nugent	Stacey Oliver
Diane Sansone	Heather Harris Dian	

**Appointments (cont.)**

Child Family Center

Jenna Passaro	Lindsay Hudson	Kathleen Parent
Denise Wright	Cindy Ciocco	Patricia Owens
Sharon Dondero	Caitlin Kneble (alt.)	Lori O'Toole

The position is for two days, six hours per day at the MEA hourly rate of \$30. – District funding

54. It is recommended the Board of Education approve the following appointments for the School Age Child Care Summer Camp:

Supervisors

Ashley DelVecchio – K – Grade 3  
Patricia Valeri – Grade 4 – 7

School Nurse

Dianna Dennis

The supervisors will work for seven weeks, five days per week, six hours per day at the MEA hourly rate of \$30.

The school nurse will work for seven weeks, one day per week, six hours per day at the MEA hourly rate of \$30. – Latch Key funding

55. It is recommended the Board of Education approve the appointment of the following staff for the 21<sup>st</sup> Century elementary summer program:

Site Coordinator – Shared Position

Lisa Baskow	Crystal Bermudez
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They will be paid at the MEA hourly rate of \$30 for five weeks plus one day, five days per week, five hours per day. – 21<sup>st</sup> Century grant funding

**Appointments (cont.)**

56. It is recommended the Board of Education approve the appointment of the following staff for the 21<sup>st</sup> Century elementary summer program:

Social Worker/Counselor- Shared Position

John Riley                      Meghan MacNeill

They will be paid at the MEA hourly rate of \$30 for five weeks, five days per week, five hours per day. – 21<sup>st</sup> Century grant funding

57. It is recommended the Board of Education approve the appointment of the Alicia Mackall to the position of online learning teacher for the 21<sup>st</sup> Century elementary program. She will be paid at the MEA hourly rate of \$30 for ten weeks, two days per week, three hours per day. – 21<sup>st</sup> Century grant funding

58. It is recommended the Board of Education approve the appointment of the following teachers for the 21<sup>st</sup> Century elementary summer program:

Nicole Boesz	Melissa Cerami	Ivelise Cumba
Justin Dodge	Alicia Mackall	Kristina Messina
Lisa Rempfer	Robin Elliott	Julie Stewart
Stephanie Upham	Sandra Gappa	Michael Thomas
Samantha Catlett	Krista Robinson	Kelly Gandy
Ashley Bartholomew	Kelsi McCafferty	Robert Trivellini

Staff will work one to five weeks plus one day, five days per week, four to five hours per day at the MEA hourly rate of \$30. – 21<sup>st</sup> Century grant funding

**Appointments (cont.)**

59. It is recommended the Board of Education approve the appointment of the following aides for the 21<sup>st</sup> Century elementary summer program:

Sandra Gappa	Michael Thomas	Ozmear Evans
Samantha Catlett	Krista Robinson	Karen Kozak
Krista Robinson	Ashley Bartholomew	Carol Veale
Terri McCafferty	Tracey Oniszczuk	Vonda Allen
Kelsi McCafferty	Christina Sheppard	Lisa Baskow
Crystal Bermudez		

Aides will work five weeks plus one day, five days per week, six hours per day at the MEA hourly rate of \$14. – 21<sup>st</sup> Century Grant funding

60. It is recommended the Board of Education approve the appointment of the following cafeteria aides for the 21<sup>st</sup> Century elementary summer program:

Doris Hall	Judith Adams
Tammy Thompson	Linda Polhamus - Substitute

The cafeteria aides will work up to eight weeks plus one day, up to five days per week, up to five to six hours per day at the MEA hourly rate of \$14. – 21<sup>st</sup> Century Grant Funding

61. It is recommended the Board of Education approve the appointment of the following teachers to the position of language arts professional development instructional coach:

Heather Harris Dian	Theresa Raudenbush
Justin Dodge	

Teachers will be paid at the MEA hourly rate of \$30, not to exceed 18 hours each. – Title I 2015 funding

**Appointments (cont.)**

62. It is recommended the Board of Education approve the appointment of the following teachers for language arts curriculum revisions:

Amy Fabianovicz	Jennifer Finch	Danette Gaughan
Jackie Olivio	Kelly Bingham	Stacey Oliver
Kimberly Taylor	Kristina Messina	Robin Elliott

The teachers will be paid at the MEA hourly rate of \$30 for a maximum of 20 hours each. – Title I 2015 funding

63. It is recommended the Board of Education approve the appointment of the following teachers for the special education extended school year:

Cindy Hignett	Stacy Hulse	Kristin Phelan
Marteena Caple	Heidi Fisler	Colleen Strom
Rebecca Wadsworth	Charlotte Richardson	

Substitutes

Valerie Archetto	Ashley Gaughan	Rhonda Bennett
Danette Gaughan	Kathleen Stretch	LeAnn Burns
Shannon Anderson	Vanessa Bratton	

The program is for eight weeks, four days per week, four hours per day at the MEA hourly rate of \$30. – IDEA Basic funding

**Appointments (cont.)**

64. It is recommended the Board of Education approve the appointment of the following paraprofessionals for the special education extended school year:

Barbara Todd	Nancy Woller	Karen Mosley
Nicole Interlante	Rhonda Bennett	Vanessa Bratton
Christine Armington	Alberto Jimenez	Carmen Moreno
Shirley Ney (LEAD)	Lori Carapelli	Angie Diaz
Danielle Cosgrove	Alyssa Robbins	Shirley Hill
Charlotte Phillips		

Substitutes

Ashley Gaughan	Danette Gaughan	LeAnn Burns
Kathleen Stretch	Shannon Anderson	Desiree Feltes

The staff will be paid at the MEA hourly rate of \$14 for six weeks, four days per week, four hours per day. – IDEA Basic funding

65. It is recommended the Board of Education approve the appointment of the list of teachers and site coordinators indicated in the back up For the 21<sup>st</sup> Century program for the 2014-2015 school year. Staff will be paid at the MEA hourly rate of \$30. Site coordinators will work five days per week, up to three hours per day. Teachers will work five days per week, up to two hours per day. In the event of a field trip, training or meeting work may be extended to seven hours per day. – 21<sup>st</sup> Century Grant funding backup

**Appointments (cont.)**

66. It is recommended the Board of Education approve the appointment of the following list of aides for the 21<sup>st</sup> Century program for the 2014-2015 school year:

Sandra Gappa	Kaydee Anderson	Michael Thomas
Nancy Stone	Terri McCafferty	Belkis Cerda
Ozmear Evans	Renita Rodriguez	Carol Veale
Samantha Catlett	John Fordyce	Karen Kozak
Ashley Gaughan	Amanda DeVita	Yajaira Montero
Toni Smith	Tracey Oniszczyk	

Staff will be paid \$9.50 per hour for five days per week, up to three hours per day. In the event of a field trip, training or meeting work may be extended to seven hours per day. – 21<sup>st</sup> Century Grant funding

67. It is recommended the Board of Education approve the summer hours for Valerie Raines to oversee the SACC program and summer camp. She will be paid at the MEA hourly rate of \$30, not to exceed 37 days. – Latch Key and Family Friendly Grant funding
68. It is recommended the Board of Education approve the list of School Age Child Care summer camp counselors as indicated in the back up. The program is for seven weeks, five days per week, from five to ten hours per day. Adult and college counselors will be paid \$14 per hour and students will be paid \$8.25 per hour. – Latch Key funding

**Appointments (cont.)**

69. It is recommended the Board of Education approve the appointment of the following staff to the position of 21<sup>st</sup> Century middle school summer program coordinator:

Katherine Anderson  
Kelly Gandy, substitute  
Elviro Ocasio, substitute

The program is one to eight weeks, one to five days per week, one to six hours per day at the MEA hourly rate of \$30. In the event of a field trip or special event hours may be extended to a maximum of seven hours per day. – CEZ 21<sup>st</sup> Century and supplemental grant funding

70. It is recommended the Board of Education approve the appointment of the following staff to the position of 21<sup>st</sup> Century middle school summer program enrichment teachers/special services staff:

Bernadine Cirocco            Heather Birnstiel  
Kelly Gandy  
Courtney McLaughlin, Substitute

The program is one to seven weeks, one to five days per week, one to six hours per day at the MEA hourly rate of \$30. In the event of a field trip or special event hours may be extended to a maximum of seven hours per day. – CEZ 21<sup>st</sup> Century and supplemental grant funding

**Appointments (cont.)**

71. It is recommended the Board of Education approve the appointment of the following staff to the position of 21<sup>st</sup> Century middle school summer program enrichment aide:

Elviro Ocasio	Alexandra Gould
Kara Polhamus	Andrew Stone
Courtney McLaughlin, Substitute	

Student Aides

Rebecca Thompson	Kanei Green-Scott
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The program is one to seven weeks, one to five days per week, one to six hours per day at the MEA hourly rate of \$14. Student aides will be paid \$8.25 per hour. In the event of a field trip or special event hours may be extended to a maximum of seven hours per day. – CEZ 21<sup>st</sup> Century and supplemental grant funding

72. It is recommended the Board of Education approve the appointment of Elviro Ocasio to the position of parent involvement coordinator for the 21<sup>st</sup> Century middle school program for the 2014-2015 school year. The program is for 25 weeks, two days per week, four hours per day at the MEA hourly rate of \$9.50. Summer professional development not exceed 25 hours. – CEZ 21<sup>st</sup> Century grant

**50-72 Millville**

**Bids – As Recommended by the Superintendent**

- \* 73. It is recommended the Board of Education approve the following bid awards:

Bid No. 14-28 Electrical Repair & Maintenance

Ronald Janey Electrical Contractor, Inc. \$98.38/hour

Bid No. 13-47 HVA Small Projects Under \$50,000

Renew current contract at a 5% increase to cover prevailing wage and overhead costs \$90/hour Journeyman  
helper cost at 0% increase \$30/hour Helper Rate

**SUPERINTENDENT'S REPORT**

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**Bids (cont.)**

Bid No. 13-48 HVAC Service & Repairs Under \$5,000

Renew current contract at a 5% increase to cover prevailing wage and overhead costs      \$90/hour Journeyman  
Helper cost at 0% increase      \$30/hour Helper Rate

Bernal Mechanical Contractors  
2569 N. Delsea Drive  
Vineland, NJ 08360

Bid No. 11-54 Grounds and Turf Maintenance

Renew current contract for third year (2014-2015) for ground and turf maintenance at a 0% increase to:

Team Reed Landscaping      \$72,900/year  
435-436 Landis Avenue  
Bridgeton, NJ 08302

Bid No. 12-26 Trash and Recyclables Removal

Renew current contract for the third year (2014-2015) for trash and recyclables removal at a 1.0% increase to:

Waste Management      \$73,295.36/year  
Silvia Street  
Ewing, NJ 08628

Bid No. 14-30 To & From Homeless Transportation (2013-2014) Summer Transportation Services (2014-2015)

Sheppard Bus Service: To & From Homeless Transportation  
\$54,000/year. (2013/2014) Prorated  
from June 18, 2014 to June 24,  
2014

Summer Transportation  
(2014-2015) \$52,364/year

**SUPERINTENDENT'S REPORT**

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**Bids (cont.)**

Bid No. 14-31 To and From Non-Public/Choice Transportation, 2014-2015 School Year

Sheppard Bus Service: To & From Non-Public/Choice Transportation

\$598/diem x 180 days  
\$107,640 for the 2014-2015 School year

Bid No. 14-27 Door Replacements

James Doorcheck, Inc. \$27,005.00

Holly Heights Kitchen Door	\$5,768
Senior High Cafeteria Hallway to Outside	6,573
Rieck Avenue Kitchen Door	8,642
Mt. Pleasant Boys' Rest Room New Section	1,498
Mt. Pleasant Girls' Rest Room New Section	1,498
Mt. Pleasant Boys' Rest Room Old Section	1,513
Mt. Pleasant Girls' Rest Room Old Section	1,513

**Annual Approvals and Appointments – As Recommended by the Superintendent**

\* 74. Board Secretary

It is recommended the Board of Education appoint Bryce Kell to the position of board secretary for the 2014-2015 school year with purchasing authority as set forth in 18A:18A-2, 18A:18A-3, 18A:18A-37 and 18A:18A-10 for the 2014-2015 school year. (Bid limit is currently set at \$36,000 and the quote threshold is \$5,400.)

\* 75. Chief School Administrator to Approve Transfers:

It is recommended the Board of Education officially designate the chief school administrator to approve transfer amounts among line items and program categories as are necessary between meetings of the Board for the 2014-2015 school year, in accordance with 18A:22A-8.1

**Annual Approvals and Appointments (cont.)**

- \* 76. Board Architect

It is recommended the Board of Education appoint Garrison Architects to the position of Architect for the 2014-2015 school year at the fee schedule attached.

- \* 77. Board Accountant/Auditor

It is recommended the Board of Education appoint Ford, Scott and Associates, L.L.C. to the position of Board Accountant/Auditor at an annual retainer of \$61,200 for the 2014-2015 school year, and acknowledge the peer review report submitted by Ford, Scott and Associates, L.L.C. in accordance with N.J.A.C. 6A:23-2.2(i), subject to compliance with the Pay-to-Play regulations. Back up

- \* 78. Board Solicitor

It is recommended the Board of Education appoint Arnold Robinson, Esquire, of Robinson, Andujar and Robinson to the position of Board Solicitor at an annual retainer of \$17,400 with an hourly rate of \$135, with addition fees for the contract term not to exceed \$45,000, for the 2014-2015 school year, subject to compliance with the Pay-to-Play regulations.

- \* 79. Board Labor Counsel

It is recommended the Board of Education appoint Capehart & Scatchard, P.A. to the position of Board Negotiator at the hourly rate of \$170 per hour with a maximum fee for the contract term not to exceed \$35,000, for the 2014-2015 school year, subject to compliance with the Pay-to-Play regulations.

- \* 80. Elementary Board Physician

It is recommended the Board of Education appoint Ketan R. Patel, M.D. to the position of Elementary Board Physician at an annual retainer of \$12,900, with additional fees for the contract term not to exceed \$8,000, for the 2014-2015 school year, subject to compliance with the Pay-to-Play regulations.

**Annual Approvals and Appointments (cont.)**

\* 81. Secondary Board Physician

It is recommended the Board of Education appoint Donald C. Huston, Jr., D.O. to the position of Secondary Board Physician at an annual retainer of \$12,700 and \$160 per exam, with additional fees for the contract term not to exceed \$55,000, for the 2014-2015 school year, subject to compliance with the Pay-to-Play regulations.

\* 82. Secondary Board Sports Physician

It is recommended the Board of Education appoint Seth Silver, M.D. to the position of Secondary Board Sports Physician at an annual retainer of \$7,500 and \$180 per exam, with additional fees for the contract term not to exceed \$12,500, for the 2014-2015 school year, subject to compliance with the Pay-to-Play regulations.

\* 83. Board Optometrist

It is recommended the Board of Education appoint Lynne Porreca, O.D. to the position of School Optometrist, for all four year old children, and students in grades 1, 3 and 5, at an annual retainer fee of \$8,500 with additional fees for the contract term not to exceed \$3,000, for the 2014-2015 school year, subject to compliance with the Pay-to-Play regulations.

\* 84. Health Insurance Broker

It is recommended the Board of Education appoint Allen Associates as the health insurance broker of record for the 2014-2015 school year.

\* 85. Property & Casualty/Workman's Compensation Insurance Broker

It is recommended the Board of Education appoint Reeves & Melvin as the property & casualty and workman's compensation insurance broker of record for the 2014-2015 school year.

\* 86. Third Party 403B Administrator

It is recommended the Board of Education appoint The Omni Group as the Third Party 403B Administrator.

**Annual Approvals and Appointments (cont.)**

- \* 87. 403B Tax Shelter Annuity Companies  

It is recommended the Board of Education approve the attached list of 403B Tax Shelter Annuity Companies.
- \* 88. Third Party 125 Plan Administrator  

It is recommended the Board of Education appoint Aflac as the Third Party 125 Plan Administrator.
- \* 89. Assistant Board Secretaries  

It is recommended the Board of Education appoint Lisa Beatty as the Assistant Board Secretary/Accounting for the 2014-2015 school year; and Toni Basich as the Assistant Board Secretary/Purchasing Agent for the Millville Public School System for the 2014-2015 school year, with purchasing authority as set forth in 18A:18A-2, 18A:18A-3, 18A:18A-37 and 18A:18A-10. (Bid limit is currently set at \$36,000 and the quote threshold is \$5,400.)
- \* 90. Affirmation Action Officer, American Disabilities Act Coordinator, and Desegregation Officer  

It is recommended the Board of Education appoint Steve Burke as Affirmative Action Officer, American Disabilities Act Coordinator (A.D.A.) and Desegregation Officer for the Millville Public School System, for the 2014-2015 school year.
- \* 91. 504 Coordinator  

It is recommended the Board of Education appoint Nora Zielinski and Ryan Cruzan as the 504 Coordinators for the Millville Public School System for the 2014-2015 school year.
- \* 92. Attendance Officer  

It is recommended the Board of Education appoint Herbert Williams, as the Attendance officer for the Millville Public School System for the 2014-2015 school year.

**Annual Approvals and Appointments (cont.)**

- \* 93. Public Agency Compliance Officer  

It is recommended the Board of Education appoint Toni Basich as the Public Agency Compliance Officer for the Millville Public School System for the 2014-2015 school year.
- \* 94. Integrated Pest Management (IPM) Coordinator  

It is recommended the Board of Education appoint Ryan Cruzan as the District IPM Coordinator for the 2014-2015 school year.
- \* 95. Asbestos Hazard Emergency Response Act (AHERA) Coordinator  

It is recommended the Board of Education appoint Ryan Cruzan as the AHERA Coordinator for the 2014-2015 school year.
- \* 96. Custodian of Government Records  

It is recommended the Board of Education appoint Bryce Kell as the Custodian of Government Records for the 2014-2015 school year.
- \* 97. District Homeless Liaison  

It is recommended the Board of Education appoint Jamie Sutton as the District Homeless Liaison for the 2014-2015 school year.
- \* 98. District Anti-Bullying Coordinator  

It is recommended the Board of Education appoint Bob Cirocco as the District Anti-Bullying Coordinator for the 2014-2015 school year in accordance with NJSA 18A:37-15(c).
- \* 99. Crisis Management Plan  

It is recommended the Board of Education adopt the District's Crisis Management Plan and appoint Bob Cirocco as the Crisis Coordinator for 2014-2015 school year.
- \* 100. Indoor Air Quality Program  

It is recommended the Board of Education adopt the Indoor Air Quality Program and designate Ryan Cruzan as the program monitor for the 2014-2015 school year.

**Annual Approvals and Appointments (cont.)**

\* 101. Time and Place of Regular Meeting

It is recommended the Board of Education approve the following meeting schedule for the 2014-2015 school year (amended to avoid holidays).

- First Monday of each month in the Culver Center at 7:00 pm
- Third Monday of each month in the Culver Center at 7:00 pm

\* 102. Authorization to Sign Checks

It is recommended the Board of Education authorized the President or Vice President to sign school checks along with the Board Secretary, for the 2014-2015 school year, as has been the practice.

\* 103. Designation of Depositories

It is recommended the Board of Education formally designate the following agencies as depositories for funds of the Millville Board of Education for the 2014-2015 school year.

- a. TD Bank
- b. Millville Savings & Loan
- c. Bank of America
- d. Colonial Bank
- e. Sun National Bank
- f. Newfield Bank
- g. Susquehanna Bank

\* 104. Designation of Newspapers of Record

It is recommended the Board of Education formally designate the following newspapers as Newspapers of record for the 2014-2015 school year:

- a. The Press
- b. The News of Cumberland County
- c. The Daily Journal

**Annual Approvals and Appointments (cont.)**

- \* 105. Dollar limit amounts for board member expenses

It is recommended the Board of Education approve the following expense limit amounts for board members' attendance at professional meetings, workshops for the 2014-2015 school year, in compliance with NJ State travel reimbursement guidelines as established by the Department of Treasury in NJOMB circular letter 06-02, except that those guidelines that conflict with the provisions of Title 18A of the New Jersey Statutes shall not be applicable.

Meals and Lodging: normal costs for such items as determined by the federal government cost tables for the specific geographic area in which the expense was incurred

Mileage: the State rate as per NJOMB

- \* 106. Board Policies

It is recommended the Board of Education approve the present Board Policies for the 2014-2015 school year, subject to revision.

- \* 107. Administrative Procedures

It is recommended the Board of Education approve all Administrative Procedures, as they currently exist, for the 2014-2015 school year.

- \* 108. Petty Cash and Change Funds for the Schools and Administration

It is recommended the Board of Education approve the attached list of petty cash and change funds for the schools and administration for the 2014-2015 school year.

- \* 109. Free and Reduced Price Food Services

It is recommended the Board of Education accept and adopt the regulations developed by the Bureau of Child Nutrition Program for free or reduced price lunches/milk for the 2014-2015 school year.

**Annual Approvals and Appointments (cont.)**

- \* 110. General Education programs and Textbooks

It is recommended the Board of Education approve the adoption of the present district curriculum and services along with appropriate textbooks, which are consistent with the district goals and objectives, for the 2014-2015 school year. It is understood that curricular development is an on-going process and that curricula is aligned with New Jersey Core Curriculum Content Standards.

- \* 111. Recognition of the Official Bargaining Units

It is recommended the Board of Education recognize the following bargaining units for the 2014-2015 school year:

- Millville Education Association (MEA)
- Millville Administrators Association (MAA)
- Association of Building Maintenance Workers in Affiliation with  
NJ Civil Service Association, Cumberland Council 18
- Millville Support Services Association (MSSA)
- Millville Food Services Association
- Central Office Executive Assistants/Confidential Employees