

MILLVILLE
BOARD OF EDUCATION
AGENDA
JANUARY 13, 2014

MILLVILLE BOARD OF EDUCATION
MILLVILLE, NEW JERSEY
JANUARY 13, 2014
AGENDA

1. Call to Order
2. Roll Call and Establishment of Quorum
3. Flag Salute
4. Approval of Minutes of Previous Meeting
5. Report of the President
6. Report of Committees:
 - a. Finance TBA
 - b. Community Relations Committee TBA
 - c. Educational Facilities Committee TBA
 - d. Professional Review Committee TBA
 - e. Policy Committee TBA
 - f. Curriculum Committee TBA
 - g. Shared Services Committee TBA
 - h. Legal Committee Arnold Robinson, Esq.
7. Public Review of the Agenda
8. Report of the Superintendent
An asterisk denotes all board members vote on items.
9. Report of the Treasurer, Report of the Secretary and Budget Control
10. Communications (Letters and other communications have been distributed to all Board Members. Where appropriate, they are available for review by the public in the Board Secretary's office.)
11. Unfinished Business
12. New Business
13. Hearing of the Delegation
14. Adjournment

General – As Recommended by the Superintendent

- * 1. It is recommended the Board of Education approve the list of out-of-district workshops as indicated in the back up.
- * 2. It is recommended the Board of Education approve the list of field trips as indicated in the back up.
- * 3. It is recommended the Board of Education approve the Millville Senior High School contract with Herff Jones for the 2015 yearbook at no cost to the district.
- * 4. It is recommended the Board of Education approve three courses, SAT Strategies/Preparation, Robotics I and Environmental Science 2 to begin during the 2014-2015 school year.
- * 5. It is recommended the Board of Education acknowledge Carol Perrelli as sending district representative from Commercial Township.
- * 6. It is recommended the Board of Education approve the acceptance of a 2014 Target Field Trip grant in the amount of \$700 for Tara Cotton at the Millville Senior High School. The proposed field trip is to see Hamlet at the Philadelphia Shakespeare Theater in Philadelphia, PA in April, 2014.
- * 7. It is recommended the Board of Education approve the submission of an amendment for the NCLB Grant for FY14 in order to budget FY13 NCLB carryover funds.

Title IA	\$180,965
Title ISIA A	1,483
Title IIA	13,441
Title III	<u>1,458</u>
	\$197,347

1-7 All

- 8. It is recommended the Board of Education approve the applications for Dual Use and Change of Use as indicated in the back up.

Personnel

Leave of Absence – As Recommended by the Superintendent

9. It is recommended the Board of Education approve the unpaid intermittent leave of absence for employee no. 4958 from December 2, 2013 until December 2, 2014 utilizing the Family Medical Leave Act.
10. It is recommended the Board of Education approve the unpaid extension to a medical leave of absence until April 30, 2014 for employee no. 4765 utilizing the Family Medical Leave Act.
11. It is recommended the Board of Education approve a paid maternity leave of absence for 30 days prior to and 30 days after delivery for employee no. 1825 utilizing the Family Medical Leave Act.
12. It is recommended the Board of Education approve an unpaid extension to a medical leave of absence until January 21, 2014 for employee no. 3014 utilizing the Family Medical Leave Act.
13. It is recommended the Board of Education approve a paid extension to a medical leave of absence until January 27, 2014 for employee no. 603 utilizing the Family Medical Leave Act.
14. It is recommended the Board of Education approve a paid extension to a medical leave of absence until February 3, 2014 for employee no. 1009 utilizing the Family Medical Leave Act.

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- * 15. It is recommended the Board of Education approve a paid maternity leave of absence for 30 days prior to and 30 days after delivery for employee no. 1769 to be followed by an unpaid child-rearing leave until September 1, 2014 utilizing the Family Medical Leave Act.

Leave of Absence (cont.)

- * 16. It is recommended the Board of Education approve a paid maternity leave of absence for 30 days prior to and 30 days after delivery for employee no. 5182 to be followed by an unpaid child-rearing leave until September 1, 2014 utilizing the Family Medical Leave Act.
- * 17. It is recommended the Board of Education approve a paid extension to a medical leave of absence until January 21, 2014 for employee no. 1636 utilizing the Family Medical Leave Act.
- * 18. It is recommended the Board of Education approve a paid Extension to a medical leave of absence until February 24, 2014 for employee no. 4459 utilizing the Family Medical Leave Act.

Retirements – As Recommended by the Superintendent

- * 19. It is recommended the Board of Education approve the retirement of Robert Lewis from his position as warehouse manager for the district (pc#528) to be effective July 1, 2014.
- * 20. It is recommended the Board of Education approve the retirement of Albert Carrozzino from his position as food service manager for the district (pc#1034) to be effective March 1, 2014.

15-20 All

- 21. It is recommended the Board of Education approve the retirement of Nancy Wilkinson-Greco from her teaching position at Lakeside Middle School (pc#681) to be effective March 1, 2014.

Resignations – As Recommended by the Superintendent

- 22. It is recommended the Board of Education approve the resignation of Olga Caez from her afternoon wrap around position at the Child Family Center effective December 20, 2013.

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SUPERINTENDENT'S REPORT

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Resignations (cont.)

- * 23. It is recommended the Board of Education approve the resignation of Lauren Daigle from her after-school position as a technical student association advisor at Memorial High School effective January 31, 2014.

Transfer – As Recommended by the Superintendent

- * 24. It is recommended the Board of Education approve the transfer of Kristin Zintner from her position as floating nurse for the district (pc#1012) to the position of school nurse at the Child Family Center (pc#746) effective January 2, 2014.

23-24 All

- 25. It is recommended the Board of Education approve the transfer of Henry Acevedo from his position as a building maintenance worker at the Child Family Center (pc#1165) to the same position at Holly Height School (pc#329) effective December 5, 2013.

Appointments – As Recommended by the Superintendent

The following candidate(s) are recommended for emergent hiring pending completion of a criminal history check.

- 26. It is recommended the Board of Education approve the appointment of Valerie Grennon to the position of language arts teacher at Lakeside Middle School (pc#349) effective January 1, 2014. She will be paid at the 1st step of the MEA salary guide, \$47,747 prorated. – District funding
- 27. It is recommended the Board of Education approve the appointment of Tyrone Scott to the position of custodial building maintenance worker at the Child Family Center effective (pc#1165) December 5, 2013. He will be paid at the 2nd step of the building maintenance worker's contract, \$27,840 prorated. – District funding

Appointments (cont.)

28. It is recommended the Board of Education approve the appointment of Renee Santoro to the position of School Age Child Care aide. She will be paid \$9.50 per hour for five days per week, up to five hours per day. – Latch Key funding
29. It is recommended the Board of Education approve the appointment of Luis Garcia to the position of full-time paraprofessional at Lakeside Middle School (pc#10141) effective December 16, 2013. He will be paid at the 4th step, plus credits of the MEA salary guide, \$19,730 prorated. – District funding
30. It is recommended the Board of Education approve the appointment of the following staff to the position of NJ ASK Prep Tutors at Bacon School:

Jaime Sutton – morning
Stephanie Muhlbaier – morning
Robert Drewnowski – afternoon

The program is for 23 weeks, four days per week, one hour per day at the MEA hourly rate of \$30. – Title I funding

31. It is recommended the Board of Education approve the appointment of Steven Price to the position of principal at Lakeside Middle School (pc#42 to pc#67) effective January 14, 2014. He will be paid at the 7th step of the MAA salary guide, \$124,574 prorated (salary will be adjusted when the MAA contract is settled). – District funding
32. It is recommended the Board of Education approve the temporary appointment of Terri Straubmuller to the position of 12-month/B secretary at the Child Family Center effective September 6, 2013 to cover a leave of absence. She will be paid at the 5th step of the MEA salary guide, \$29,412 prorated. – District Funding

Appointments (cont.)

- * 33. It is recommended the Board of Education approve the appointment of Sandra Padro to conduct bilingual psycho-educational evaluations of students referred for child study team evaluation at the rate of \$175 per evaluation not to exceed \$5,000 total for the 2013-2014 school year.

- * 34. It is recommended the Board of Education approve the appointment of Yong Xian Wu to the position of AVID tutor. She will be paid \$10 per hour for up to 18 hours per week. – District funding

- * 35. It is recommended the Board of Education approve the appointment of Debra Miletta to the position of full-time shared time nurse at Memorial High School and Millville Alternative School (pc#749) effective December 2, 2013. She will be paid at the 2nd step of the MEA salary guide, \$48,617 prorated.

- * 36. It is recommended the Board of Education approve the acceptance of Corinne Arenz, guidance counselor candidate from Rowan University, for a 50 hour practicum from January 21, 2014 until May 9, 2014. The placement will be at Memorial High School under the guidance of Steve Platt.

- * 37. It is recommended the Board of Education approve the appointment of the following list of substitutes as indicated in the back up:
 - Teachers
 - Secretaries
 - Cafeteria Workers
 - Aides
 - Custodians

- * 38. It is recommended the Board of Education approve the acceptance of Kevin J. Pettit for a 24 hours practicum placement for Foundations of Education from the Virginia Military Institute beginning in January, 2014. The placement will be at Millville Senior High School under the guidance of Marisol McCarthy.

SUPERINTENDENT'S REPORT

JANUARY 13, 2014

Appointments (cont.)

- * 39. It is recommended the Board of Education approve the appointment of Melanie Errickson to the position of home instructor. She will be paid at the MEA hourly rate of \$30. – District funding

- * 40. It is recommended the Board of Education approve the acceptance of Julius Colina, a student at Rowan University, for a supervised internship in business management for the spring, 2014 semester.

Bids – As Recommended by the Superintendent

- * 41. It is recommended the Board of Education approve the following bid awards:

Bid #13-49 Boys' Baseball **\$3,564.52**

BSN/Passon Sports	\$ 76.80
Dusharm	394.20
Triple Crown Sports	3,093.52

Bid #13-50 Boys' Tennis **\$1,522.28**

Ampro Sportswear	\$ 26.00
BSN/Passon Sports	284.24
Fromuth Tennis	138.72
Pyramid School Products	688.32
Triple Crown Sports	385.00

Bid #13-51 Boys' Track **\$1,697.41**

Aluminum Athletic Equip.	\$ 498.00
BSN/Passon Sports	140.62
Ampro Sportswear	423.00
M-F Athletics	259.00
Pyramid School Products	14.99
Triple Crown Sports	784.80

SUPERINTENDENT'S REPORT**JANUARY 13, 2014****Bids (cont.)**

<u>Bid #13-52 Girls' Track</u>		\$3,128.77
Ampro Sportswear	\$ 315.00	
BSN/Passon Sports	611.59	
Boathouse Sports	582.00	
Cannon Sports	52.08	
M-F Athletics	640.20	
On Track & Field	76.50	
All American/Riddell	418.80	
Team Express Distributing	46.18	
Triple Crown Sports	385.80	
<u>Bid #13-53 Girls' Softball</u>		\$2,865.96
Ampro Sportswear	\$ 960.50	
BSN/Passon Sports	9.00	
Dusharm	648.00	
Longstreth Sporting Goods	559.20	
Pyramid School Products	60.99	
Team Express Distributing	603.57	
Triple Crown Sports	24.70	
<u>Bid #13-54 Golf</u>		\$ 495.00
Ampro Sportswear	\$ 495.00	
<u>Bid #13-55 Lacrosse</u>		\$2,667.47
Ampro Sportswear	\$ 983.87	
BSN/Passon Sports	545.84	
Longstreth Sporting Goods	504.90	
Triple Crown Sports	1,815.40	

Budgetary Transfers – As Recommended by the Superintendent

- * 42. It is recommended the Board of Education approve the budgetary transfers for the month ending November 30, 2013.

**Board of Education's Monthly Certification – As Recommended by
The Superintendent**

- * 43. It is recommended the Board of Education officially certify pursuant to NJAC 6:20-2:13(e) that as of November 30, 2013 and after a review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-extended in violation of NJAC 6:20-2:13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**Secretary's Monthly Certification – As Recommended by the
Superintendent**

- * 44. It is recommended the Board of Education approve the Board Secretary's monthly certification of budgetary line item status for November 30, 2013.

Balance Sheet Reports – As Recommended by the Superintendent

- * 45. It is recommended the Board of Education officially accept the four balance sheets from the board secretary for the General Fund, Special Reserve Fund, Capital Projects Fund and the Debt Service Fund as required under the GAAP procedure for the month ending November 30, 2013.