

**MILLVILLE BOARD OF EDUCATION
AGENDA**

FEBRUARY 24, 2014

MILLVILLE BOARD OF EDUCATION
MILLVILLE, NEW JERSEY
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AGENDA

1. Call to Order
2. Roll Call and Establishment of Quorum
3. Flag Salute
4. Report of the President
5. Report of Committees:
 - a. Finance Bob Donato
 - b. Community Relations Committee Mike Whilden
 - c. Facilities Committee Mike Beatty
 - d. Professional Review Committee Bob Donato
 - e. Policy Committee Mike Whilden
 - f. Curriculum Committee Joe Pepitone
 - g. Shared Services Committee Charles Flickinger
 - h. Legal Committee Arnold Robinson, Esq.
6. Public Review of the Agenda
7. Report of the Superintendent
An asterisk denotes all board members vote on items.
8. Communications (Letters and other communications have been distributed to all Board Members. Where appropriate, they are available for review by the public in the Board Secretary's office.)
9. Unfinished Business
10. New Business
11. Payment of Bills and Cafeteria Bills (list of bills available for inspection in the Board Secretary's office).
12. Hearing of the Delegation
13. Adjournment

General – As Recommended by the Superintendent

- * 1. It is recommended the Board of Education approve the list of out-of-districts workshops as indicated in the back up.
- * 2. It is recommended the Board of Education approve the list of field trips as indicated in the back up.
- * 3. It is recommended the Board of Education approve the establishment of a new club at Memorial High School, Challenge Day Club. The club will meet the second Wednesday each month with volunteer faculty sponsors, Dara Nathan, Kristin Phelan, Jennifer Rauch and Keiko Warner.
- * 4. It is recommended the Board of Education approve the 2014-2015 prescription program with Benecard beginning July 1, 2014. The increase is 6.5% with estimated premiums of \$3,614,863.
- * 5. It is recommended the Board of Education authorize Garrison Architects to prepare and submit a NJDOE Other Capital Project Application for roofing projects at Memorial High School and Mount Pleasant Elementary School. The district acknowledges that it will receive no state aid for these projects.
- * 6. It is recommended that the Board of Education authorize Garrison Architects amend the districts' approved Long Range Facilities Plan to include the roof replacement at Memorial High School.
- * 7. It is recommended the Board of Education approve creating two positions for SAT prep instructors for Memorial High School and Millville Senior High School. The program will be for five weeks, two days per week, one hour per day at the MEA hourly rate of \$30. – Title IIA funding
- * 8. It is recommended the Board of Education approve the tuition schedule for the 2014-2015 school year as indicated in the back up.

General (cont.)

- * 9. It is recommended the Board of Education approve creating positions for three paraprofessionals to provide child care during parent training sessions. They will be paid at the MEA hourly rate of \$12 for six hours each. – IDEA Basic Funding
- * 10. It is recommended the Board of Education approve creating a temporary position for an assistant golf coach for Millville Senior High School.

1-10 All

- 11. It is recommended the Board of Education approve creating four positions for Parents' Night at Lakeside Middle School. The teachers will be paid for one to four hours at the MEA hourly rate of \$30. – Title I funding
- 12. It is recommended the Board of Education approve creating an additional position for spring intramurals at Wood School.
- 13. It is recommended the Board of Education approve creating a temporary position for an assistant 8th grade co-ed track coach for Lakeside Middle School.

Personnel

Retirement – As Recommended by the Superintendent

- 14. It is recommended the Board of Education approve the retirement of Theresa Lore from her position as assistant cafeteria manager at Lakeside Middle School (pc#972) to be effective July 1, 2014.
- 15. It is recommended the Board of Education approve the retirement of Susan Jacobsen from her teaching position at Lakeside Middle School (pc#1098) to be effective July 1, 2014.

Resignation – As Recommended by the Superintendent

16. It is recommended the Board of Education approve the resignation of Alesia Rsheed from her position as a cafeteria worker at Lakeside Middle School (pc#1133) to be effective March 14, 2014.

Leave of Absence – As Recommended by the Superintendent

17. It is recommended the Board of Education approve the medical leave of absence for employee no. 487 from February 10 to March 4, 2014 utilizing the Family Medical Leave Act.
18. It is recommended the Board of Education approve the medical leave of absence for employee no. 1787 from January 21 to February 21, 2014 utilizing the Family Medical Leave Act.

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- * 19. It is recommended the Board of Education approve an intermittent medical leave of absence for employee no. 3632 beginning February 3, 2014 utilizing the Family Medical Leave Act.
- * 20. It is recommended the Board of Education approve an intermittent medical leave of absence for employee no. 659 beginning January 7, 2014 utilizing the Family Medical Leave Act.

Transfer – As Recommended by the Superintendent

- * 21. It is recommended the Board of Education approve the transfer of Heike Wheatly from her position as a paraprofessional at Memorial High School to the position of paraprofessional for resource room overages at Mt. Pleasant School effective February 18, 2014.

Special Education – As Recommended by the Superintendent

- * 22. It is recommended the Board of Education approve the addendum list of special education students for out-of-district placements for the 2013-2014 school year.

Appointments – As Recommended by the Superintendent

The following candidate(s) are recommended for emergent hiring pending completion of a criminal history check.

- * 23. It is recommended the Board of Education approve the appointment of the following list of substitutes as indicated in the back up:

Teachers Aides
Secretaries Custodians
Cafeteria Workers

- * 24. It is recommended the Board of Education approve the appointment of Lois Dutra to the position for updating AP Chemistry curriculum. She will be paid at the MEA hourly rate of \$30 for 20 hours. – Title IIA funding

- * 25. It is recommended the Board of Education approve the appointment of the following teachers to algebra 2 and algebra 3 curriculum revision:

Robert Barber, Jr. Gerald Bruman

The teachers will be paid at the MEA hourly rate of \$30 for 20 hours each. – Title IIA funding

- * 26. It is recommended the Board of Education approve the appointment of the following teachers for environmental science curriculum alignment:

Staci Descalzi Kristie Chisholm
Elsann Machotka Kathy Pokorny
Patricia Schneider Mike LaTorre

The teachers will be paid at the MEA hourly rate of \$30 for 20 hours each. - Title IIA funding

- * 27. It is recommended the Board of Education approve the appointment of the following volunteer nurses for the senior class trip:

Matthew B. Malone
Jesse L. Malone

Appointments (cont.)

- * 28. It is recommended the Board of Education approve the appointment of the following teachers to the position of home instructor for the district:

Kelley McAvoy Kathleen Stretch Robert Williams

They will be paid at the MEA hourly rate of \$30. – District Funding

- * 29. It is recommended the Board of Education approve the appointment of Kurt Himstedt to the position of Food Service Supervisor (pc#1034) for the district. He will be paid on the MSSA salary guide, \$74,500 prorated. – District funding

19-29 All

30. It is recommended the Board of Education approve the appointments of the following staff for the Parent Night at Wood School:

First Grade – Michelle Mazur
Second Grade – Kelsey Carroll
Third Grade – Stacey Oliver
Fourth Grade – Laura Salimbene
Fifth Grade – Kelly Musarra

The teachers will be paid at the MEA hourly rate of \$30 for up to four hours. – Title I funding

31. It is recommended the Board of Education approve the appointment of the staff indicated in the back up for the 21st Century after-school program. – 21st Century Grant funding

32. It is recommended the Board of Education approve the temporary appointment of Stacy DiMattia to the position of math teacher at Lakeside Middle School effective November 1, 2013. She will be paid at the 3rd step of the MEA salary guide, \$48,231 prorated. – District funding

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Co-Curricular Appointments – As Recommended by the Superintendent

- * 33. It is recommended the Board of Education approve the co-curricular appointments indicated in the back up.
– District funding

Bids – As Recommended by the Superintendent

- * 34. It is recommended the Board of Education approve the following bid award:

Bid #14-04 Spring Athletic Transportation

| | |
|----------------------|--------------------------|
| Sheppard Bus Service | \$37,420.00 |
| 35 Rockville Road | \$60/hr. Overtime Charge |
| Bridgeton, NJ 08302 | |

Bid #13-38 Replace Ceiling Tiles at Rieck Avenue School

Addendum #1

Amend Bid #13-38 to reflect change order in the amount of \$6,800 for additional cost to furnish and install double the amount of specialty tee bars required and additional labor to cut all panels in half to accommodate condition of vertical and angled strut brackets between bar joists. Conditions were not visible or detailed at time of bid.

Total of Bid #13-38 with change order - \$53,740.

Budgetary Transfers – As Recommended by the Superintendent

- * 35. It is recommended the Board of Education approve the budgetary transfers for the month ending December 31, 2013 and the month ending January 31, 2014.

33-35 All