

**MILLVILLE BOARD OF EDUCATION
AGENDA**

AUGUST 19, 2013

MILLVILLE BOARD OF EDUCATION
MILLVILLE, NEW JERSEY
AUGUST 19, 2013
AGENDA

1. Call to Order
2. Roll Call and Establishment of Quorum
3. Flag Salute
4. Report of the President
5. Report of Committees:
 - a. Finance Ali Edwards
 - b. Community Relations Committee Ali Edwards
 - c. Educational Facilities Committee Mike Beatty
 - d. Professional Review Committee Connie Johnson
 - e. Policy Committee Mike Whilden
 - f. Curriculum Committee Joe Pepitone
 - g. Shared Services Committee Michael Santiago
 - h. Legal Committee Arnold Robinson, Esq.
6. Public Review of the Agenda
7. Report of the Superintendent
An asterisk denotes all board members vote on items.
8. Report of the Treasurer, July 31, 2013 and report of the Secretary And Budget Control, June 30, 2013 and July 31, 2013.
9. Communications (Letters and other communications have been distributed to all Board Members. Where appropriate, they are available for review by the public in the Board Secretary's office.)
10. Unfinished Business
11. New Business
12. Payment of Bills and Cafeteria Bills (list of bills available for inspection in the Board Secretary's office) August 19, 2013.
13. Hearing of the Delegation
14. Adjournment

SUPERINTENDENT'S REPORT

August 19, 2013

General – As recommended by the Superintendent

- * 1. It is recommended the Board of Education approve the list of out-of-district workshops as indicated in the back up.
- * 2. It is recommended the Board of Education approve the contract between Richard Stockton College of New Jersey and the Millville Public School District to establish a Master of Arts in Instructional Technology (MAIT) program for employees to be completed during a three year period beginning in the Fall semester, 2013 at no cost to the district.
- * 3. It is recommended the Board of Education approve an additional \$10,000 in IDEA funds for child study team summer casework.
- * 4. It is recommended the Board of Education approve creating six positions for library curriculum writing. The positions will be for a maximum of 15 hours each at the MEA hourly rate of \$30. – Title I funding
- * 5. It is recommended the Board of Education approve creating five positions for curriculum writing for BSI Strategies Courses 1 & 2. The positions will be for 30 hours each at MEA hourly rate of \$30. – Title I funding
- * 6. It is recommended the Board of Education approve creating 12 positions for the AP Summer Bridge Program at Millville Senior High School. The teachers will be paid at the MEA hourly rate of \$30 for 6 hours each.– Title IIA funding
- * 7. It is recommended the Board of Education approve creating positions for athletic events workers/securing for fall, winter and spring sports seasons. Staff will be paid \$20-\$55 per events depending on the position. – District funding

General (cont.)

- * 8. It is recommended the Board of Education approve creating positions for Wilson Reading training. Teachers will be paid for 30 hours at the MEA hourly rate of \$30. – IDEA Basic funding

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- 9. It is recommended the Board of Education approve creating four positions for preparation for a due process case. Staff will be paid for three hours each at the MEA hourly rate of \$30. – IDEA Basic funding
- 10. It is recommended the Board of Education approve creating four positions for staff to supervise students during parent activities at the Child Family Center during the 2013-2014 school year. There will be eight events, three hours each at the rate of \$12 per hour, not to exceed 76 total hours. – District funding
- 11. It is recommended the Board of Education approve creating an additional summer trek staff position at Bacon School for the literacy coach. Celese Nolan will be transferred from the literacy coach position for Holly Heights summer trek staff. – Title I funding
- 12. It is recommended the Board of Education approve the **revision** for creating positions for autism support staff training. There will be positions for **three teachers** and **six aides** for 20 hours per staff member. Teachers will be paid at the MEA hourly rate of \$30. Aides will be paid at the MEA hourly rate of \$14. – IDEA Basic funding

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Special Education – As Recommended by the Superintendent

- * 13. It is recommended the Board of Education approve the addendum list of special education students for out-of-district placements for the 2013-2014 school year.

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SUPERINTENDENT'S REPORT

August 19, 2013

Personnel

Leave of Absence – As Recommended by the Superintendent

14. It is recommended the Board of Education approve the partially paid extension to a medical leave of absence for employee no. 5474 until September 5, 2013.

Resignation – As Recommended by the Superintendent

15. It is recommended the Board of Education approve the resignation of Denise Sferra from her position as a teacher of the handicapped at Silver Run School (pc#1214) effective August 5, 2013.
16. It is recommended the Board of Education approve the resignation of Brittney Smith from her position as a paraprofessional at Lakeside Middle School (pc#10110) effective September 1, 2013.
17. It is recommended the Board of Education approve the resignation of Jen Caez from her position of part-time classroom aide at Silver Run School (pc#1062) effective August 6, 2013.

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- * 18. It is recommended the Board of Education approve the resignation of Eleanor Cifaloglio from her teaching position at Millville Senior High School (pc#532) effective August 5, 2013.
- * 19. It is recommended the Board of Education approve the resignation of Alexandra Gretch from her position as a speech-language pathologist for the district (pc#10144) effective September 2, 2013.
- * 20. It is recommended the Board of Education approve the resignation of Sandy Langan from her position as a cafeteria worker at Millville senior High School (pc#1095) effective August 1, 2013.

Resignations (cont.)

- * 21. It is recommended the Board of Education approve the resignation of Brenda J. Hoffman from her position for grade 9 summer curriculum writing effective August 8, 2013.

Transfers – As Recommended by the Superintendent

- * 22. It is recommended the Board of Education approve the transfer of Beverly Eldridge from her position as sign language interpreter for student no. 13877 at Memorial High School to the position of one-to-one paraprofessional for student no. 35619 at Memorial High School effective September 1, 2013.
- * 23. It is recommended the Board of Education approve the transfer of Teri McCafferty from her position as a one-to-one paraprofessional for student no. 35619 at Memorial High School to one-to-one paraprofessional for student No. 23295 at Lakeside Middle School effective September 1, 2013.
- * 24. It is recommended the Board of Education approve the transfer of Darlene Briggs from her position as a paraprofessional at Millville Senior High School to the position of a autism inclusion paraprofessional at Silver Run School effective September 1, 2013.
- * 25. It is recommended the Board of Education approve the transfer of Wendi Carlon-Wolfe from her position as school nurse at Millville Senior High School (pc#359) to the position of lead school nurse for the district (pc#10174) effective September 1, 2013.
- * 26. It is recommended the Board of Education approve the transfer of Jean Bobroski from her position as school nurse at Memorial High School (pc#341) to the position of school nurse at Millville Senior High School (pc#359) effective September 1, 2013.

SUPERINTENDENT'S REPORT

August 19, 2013

Transfers (cont.)

27. It is recommended the Board of Education approve the transfer of Vanessa Bratton from autism paraprofessional for grade 4 at Silver Run School to classroom paraprofessional for a self-contained learning disabilities class at Holly Heights School effective September 1, 2013.

Appointments – As Recommended by the Superintendent

The following candidate(s) are recommended for emergent hiring pending completion of a criminal history check.

28. It is recommended the Board of Education approve the appointment of the following teachers for elementary math curriculum revisions:

<u>Kindergarten</u>	Robin Elliott, Jennifer Anton, Jessica Grabowy, Celese Nolan
<u>Grade 1</u>	Staci Clark, Julie Stewart, Nina Crain, Michelle Mazur
<u>Grade 2</u>	Katy Bledsoe, Stephanie Upham, Jackie Olivio, Veronica Lilliston
<u>Grade 3</u>	Lisa Baskow, Cheryl Ismail, Cindy Hignutt, Kim Taylor
<u>Grade 4</u>	Michelle Drewnowski, Robert Drewnowski, Kristi Renzi, Michelle Kavanaugh
<u>Grade 5</u>	Maris Lynn, Justin Dodge, Jillian Heacox, Ryan Hudson

Teachers will be paid for 20 hours each at the MEA hourly rate of \$30. – District funding

Appointments (cont.)

29. It is recommended the Board of Education approve the appointment of the following teachers for middle school math curriculum revisions:

Sandy Harrington	Lisa Oquendo	Kathy James
Becky Konschak	Joan Sinivasky	Amy Whilden
Margaret Borchert	Barbara Kern	Claudia Travis
Kim Fassett	Heather Basse	Robin Roche
Janet Ponzetti	Gloria Cimino	Richard Zucal

They will be paid for 20 hours each at the MEA hourly rate of \$30. – District funding

30. It is recommended the Board of Education approve the appointment of Theresa Raudenbush to the staff for Summer Trek for Holly Heights School. She will be paid at the MEA hourly rate of \$30 for 12 hours. - Title I funding

31. It is recommended the Board of Education approve the appointment of the following teachers for Summer Trek for Wood School:

Diana Sansone Maria Jones

They will be paid at the MEA hourly rate of \$30 for 12 hours each. – Title I funding

Appointments (cont.)

32. It is recommended the Board of Education approve the appointment of the following staff for autism support staff training for Lakeside Middle School:

Teachers

Suzanne Brummitt
Stacy Hulse

Courtney Fry

Paraprofessionals

Laketta Habersham
Joanne Day
Jennifer Carbone

Luis Flores
Ilia DeJesus
Rochelle Fordyce

The training will be for 20 hours. Teachers will be paid at the MEA hourly rate of \$30. Paraprofessionals will be paid at the MEA hourly rate of \$14. – IDEA Basic funding

33. It is recommended the Board of Education approve the appointment of the following teachers for student selection for basic skills instruction:

Jill Fisler

Crystal Bermudez

The teachers will be paid at the MEA hourly rate of \$30 for 12 hours each. – Title I funding

34. It is recommended the Board of Education approve the appointment of Colleen Strom to attend an autism training workshop. She will be paid at the MEA hourly rate of \$30 for 10 hours. – IDEA Basic funding

35. It is recommended the Board of Education approve the appointment of Stacy D. Hulse to the position of special education teacher at Lakeside Middle School (pc#10177) effective September 1, 2013. She will be paid at the 6th step, BA+20 level of the MEA salary guide, \$49,631. District funding

SUPERINTENDENT’S REPORT

August 19, 2013

Appointments (cont.)

36. It is recommended the Board of Education approve the appointment of the following staff for autism inclusion training:

Teachers

Kristi Cranmer	Jennifer Morrow
Leon Warner	Cassandra Russo
Jennifer DeFeo	Julie Stewart
Erin Barse	Beth Oliver
Teal Millard	Linda Wittman

Paraprofessionals

Connie Thon	Carol Veale
Jackie Page	Shirley Hill
Rebecca Morris	Danielle Matthews
Samantha Catlett	Darlene Briggs
Susan Derella	

Teachers will be paid at the MEA hourly rate of \$30 for five hours. Paraprofessionals will be paid at the MEA hourly rate of \$14 for 10 hours. – IDEA Basic funding

37. It is recommended the Board of Education approve the appointment of Lauren M. Kessler to the position of special education teacher at Holly Heights School (pc#10175) effective September 1, 2013. She will be paid at the 2nd step, MA level of the MEA salary guide, \$49,181. – District funding
38. It is recommended the Board of Education approve the temporary appointment of Victoria Aponte to the position of kindergarten teacher at Wood School. She will be paid at the 5th step, BA+30 level of the MEA salary guide, \$49,431 (prorated). – District funding

Appointments (cont.)

39. It is recommended the Board of Education approve the appointment of the following staff for preparation for a due process case:

Colleen Strom	Casey Wilson
Denise Wright	Janine Chong

They will be paid for three hours each at the MEA hourly rate of \$30. – IDEA Basic funding

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- * 40. It is recommended the Board of Education approve the appointment of the following teachers for Wilson Reading training:

Courtney Fry	Richard Gardenhire	Faye Avner
Maureen Smith	Christine Burns	Cindy Hignett
Darlene McClung	Ann Marie Economy	Jovonna Jackson
Brittany Martinez		

The teachers will be paid at the MEA hourly rate of \$30 for 30 hours. – IDEA Basic funding

- * 41. It is recommended the Board of Education approve the appointment of Casey LaFerriere to the position of 12-month guidance counselor at Memorial High School (pc#435 to pc#844) effective July 1, 2013. She will be paid at the 1st step of the MAA salary guide, \$65,000 (salary will be adjusted when contract is settled). – District funding
- * 42. It is recommended the Board of Education approve the appointment of Christina Henson to the position of social studies teacher at Millville Senior High School (pc#147) effective September 1, 2013. She will be paid at the 4th step of the MEA salary guide, \$48,481.– District funding

Appointments (cont.)

- * 43. It is recommended the Board of Education approve the appointment of Jessica Kauffman to the position of department chair – special education/social studies (pc#147 to pc#1016) effective September 1, 2013. She will be paid at the 1st step of the MAA salary guide, \$72,000 (salary will be adjusted when contract is settled). –District Funding

- * 44. It is recommended the Board of Education approve the appointment of Debra R. Hayes to the position of speech/language pathologist for the district (pc#1042) effective September 1, 2013. She will be paid at the 14th step, MA level of the MEA salary guide, \$76,186. – District funding

- * 45. It is recommended the Board of Education approve the appointment of the following staff for the advanced placement summer bridge:

Shawn Jenkins – Computer Science AP
Tara Cotton – English 4 AP
Robert DeSantis – Music Theory AP
Matthew Daniels – Studio Art AP
Robert Barber, Jr. – Calculus 1 & 2 AP
Michael LaTorre – Biology AP
Lois Dutra – Chemistry AP
Frank Ferzetti – Physics AP
Heather O'Donnell - Macro Economics
Tom Bryan – Psychology AP
Tom DeCou – US History AP
Krystle Gnatz – World History AP

Each staff member will be paid for six hours at the MEA hourly rate of \$30. – Title I funding

- * 46. It is recommended the Board of Education approve the appointment of the list of home instructors as indicated in the back up. They will be paid at the MEA hourly rate of \$30. – District funding

SUPERINTENDENT'S REPORT

August 19, 2013

Appointments (cont.)

- * 47. It is recommended the Board of Education approve the appointment of the following list of substitutes as indicated in the back up:

Teachers	Aides
Secretaries	Custodians
Cafeteria Workers	

- * 48. It is recommended the Board of Education approve the appointment of Erin Maines to the position for language arts curriculum writing for grades 9-12. She will be paid at the MEA hourly rate of \$30 for a maximum of 15 hours. - Title I funding
- * 49. It is recommended the Board of Education approve the appointment of Richard Dawkins for the positive behavior support plan review for Millville Alternative School. He will be paid at the MEA hourly rate of \$30, not to exceed 10 hours. – IDEA Basic funding
- * 50. It is recommended the Board of Education approve the appointment of the following staff for inclusion strategies for new co-teaching pairs:

Sandra Peterson	Claudia Travis	Kim Fassett
Janet Pike	Dana Mauro	Kelly Gandy
Nancy Greco	Annette Mole	Greg Fry
Graham Cowell	Jason Smith	Bruce Smith
Jennifer Rauch	Amanda Gaunt	Vicky Allen
Lisa Breakell	Dana Siniavsky	Stacy Descalzi
Victor Nappen	Brittany Bracialiello	Raffael Craig
Laura Pompper	Christopher Carney	Jarrold Headly
Gloria Cimino		

They will be paid for three hours each at the MEA hourly rate of \$30. – IDEA Basic funding

Appointments (cont.)

- * 51. It is recommended the Board of Education approve the appointment of the following teachers to the position of Skills USA advisors:

James McCarthy

Gerald Bruman

The program is for 36 weeks, one day per week, one hour per day at the MEA hourly rate of \$30. – Perkins Grant funding

- * 52. It is recommended the Board of Education approve the appointment of Jennifer M. Rauch to the position of special education teacher at Memorial High School (pc#148) effective September 1, 2013. She will be paid at the 1st step, BA+20 level of the MEA salary guide, \$48,147. – District funding

- * 53. It is recommended the Board of Education approve the appointment of David S. Biaselli to the position of social studies teacher at Memorial High School (pc#435) effective September 1, 2013. He will be paid at the 1st step, BA+30 salary guide, \$48,347. –District funding

- * 54. It is recommended the Board of Education approve additional hours for staff working on research paper guideline development as follows:

Bridget Borlak – 3 hours

Beth Benfer – 3 hours

Kathleen Galarza – 3 hours

Margaret Keefer – 3 hours

Patti Atkinson – 13 hours

Emily Rowbotham – 13 hours

They will be paid at the MEA hourly rate of \$30. – Title I Funding

Salary Adjustments – As Recommended by the Superintendent

- * 55. It is recommended the Board of Education approve the salary adjustments as indicated in the back up.

SUPERINTENDENT'S REPORT

August 19, 2013

Bids – As Recommended by the Superintendent

- * 56. It is recommended the Board of Education approve the following bid awards:

Bid No. 97-40, Quote No. 208, Bus Aide

Sheppard Bus Company
35 Rockville Road
Bridgeton, NJ 08302
\$60 per diem x 180 days = \$10,800
Increase/decrease per mile = \$1.00

Bid No. 13-47 HVAC Small Projects Under \$50,000

Bernal Mechanical Contr. \$85.50/hour journeyman
2569 N. Delsea Drive \$30.00/hour helper rate
Vineland, NJ 08360

Bid No. 13-48 HVAC Service & Repairs under \$5,000

Bernal Mechanical Contr. \$85.50/hour journeyman
2569 N. Delsea Drive \$30.00/hour helper rate
Vineland, NJ 08360

Budgetary Transfers – As Recommended by the Superintendent

- * 57. It is recommended the Board of Education approve the budgetary transfers for the month ending June 30, 2013.
- * 58. It is recommended the Board of Education approve the budgetary transfers for the month ending July 31, 2013.

SUPERINTENDENT'S REPORT

August 19, 2013

**Board of Education's Monthly Certification – As Recommended by
The Superintendent**

- * 59. It is recommended the Board of Education officially certify pursuant to NJAC 6:20-2:13(e) that as of July 31, 2013 and after a review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-extended in violation of NJAC 6:20-2:13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**Secretary's Monthly Certification – As Recommended by the
Superintendent**

- * 60. It is recommended the Board of Education approve the Board Secretary's monthly certification of budgetary line item status for June 30, 2013 and July 31, 2013.

Balance Sheet Reports – As Recommended by the Superintendent

- * 61. It is recommended the Board of Education officially accept the four balance sheets from the board secretary for the General Fund, Special Reserve Fund, Capital Projects Fund and the Debt Service Fund as required under the GAAP procedure for the month ending June 30, 2013 and July 31, 2013.

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