

**MILLVILLE BOARD OF EDUCATION
AGENDA**

SEPTEMBER 26, 2016

MILLVILLE BOARD OF EDUCATION
MILLVILLE, NEW JERSEY
SEPTEMBER 26, 2016

AGENDA

1. Call to Order
2. Roll Call and Establishment of Quorum
3. Flag Salute
4. Report of the President
5. Report of Committees:
 - a. Finance Bob Donato
 - b. Community Relations Committee Robert McQuade
 - c. Facilities Committee Mike Beatty
 - d. Professional Review Committee Joe Pepitone
 - e. Policy Committee Brianna Wilson
 - f. Curriculum Committee Lisa Santiago
 - g. Shared Services Committee Connie Johnson
 - h. Legal Committee Arnold Robinson, Esq.
6. Public Review of the Agenda
7. Report of the Superintendent
An asterisk denotes all board members vote on items.
8. Report of the Secretary and Budget Control.
9. Communications (Letters and other communications have been distributed to all Board Members. Where appropriate, they are available for review by the public in the Board Secretary's office.)
10. Unfinished Business
11. New Business
12. Payment of Bills and Cafeteria Bills (list of bills available for inspection in the Board Secretary's office).
13. Hearing of the Delegation
14. Adjournment

General – As Recommended by the Superintendent

- *1 It is recommended the Board of Education approve the list of out-of-district workshops as indicated in the backup.
- *2 It is recommended the Board of Education approve the budget calendar for the 2017-2018 school year as attached.
- *3 It is recommended the Board of Education approve the following policies for first reading:
 - 3335 Travel Expenses - *Revise*
 - 3541 Transportation - *Revise*
 - 4143.6 Disability Income Protection - *Revise*
 - 5114 Suspension & Expulsion/Pupil Due Process – *Revise*
 - 5131.6 Substance Abuse - *Revise*
 - 5131.6 Substance Abuse Regulation/Procedure - *Revise*
 - 5131.75 Physical Restraint of Students by Staff Members - *Revise*
 - 5141.26 Administration of Medical Marijuana – *Revise*

 - 9322.5 Audio-Video Participation by Board Members at Public Meetings – *Draft New Policy*
 - 5145.46 Student Gender – *Draft New Policy*
 - 5141.27 Opioid Overdose Prevention – *Draft New Policy*
- *4 It is recommended the Board of Education approve the Dual Credit Agreement with Cumberland County College for the 2016-2017 school year.
- *5 It is recommended the Board of Education approve the Memorandum of Understanding with the Holly City Development Corporation for a partnership in the Connecting Families to Communities Initiative (CF2C) effective July 1, 2016 through June 30, 2017.
- *6 It is recommended the Board of Education approve the summer hours for Etta (Tina) Benishek, Student Assistance Counselor, to continue work on substance abuse and awareness procedures and program compliance. She will be paid for up to 30 hours at the MEA hourly rate of \$31. – District funding

SUPERINTENDENT'S REPORT
General – Cont'd

September 26, 2016

- *7 It is recommended the Board of Education approve district participation in the Shoes That Fit Program – Free Shoes for Students at no cost to the district.
- *8 It is recommended the Board of Education accept IDEA 2017 grant funds as approved by NJDOE, Office of Special Education Programs on September 15, 2016:
- IDEA Basic \$1,444,677 and IDEA Preschool \$30,072
- *9 It is recommended the Board of Education approve creating a position for Special Education Teacher for Behavior Disorders Class at the secondary level. – District funding
- *10 It is recommended the Board of Education approve creating a position for Academic Team Advisor at MSHS/Memorial for the 2016-17 school year. Position will be paid a stipend of \$2,000. – District funding
- *11 It is recommended the Board of Education approve an Occupational Therapy shadowing experience of 40 hours for Anita Fagotti enrolled at Stockton University with Yansi Alvarado-Cardona beginning December 15, 2016.
- *12 It is recommended the Board of Education approve the following Position Control Number changes for the District effective September 25, 2016:
- | | |
|---------|---|
| Abolish | Transportation Coordinator – PC#594 |
| Abolish | Assistant Transportation Coordinator – PC#10114 |
| Freeze | K-12 Supervisor Administrative Services – PC#42 |

1-12 ALL

- 13 It is recommended the Board of Education approve the following Position Control Number changes at Lakeside effective October 1, 2016:
- | | |
|---------------------|--------------------------------------|
| Abolish | Part-time Cafeteria Worker – PC#1204 |
| Increase 1.75 hours | to PC#573 totaling 5.5 hours |
| Increase 1.75 hours | to PC#71 totaling 5.5 hours |

SUPERINTENDENT'S REPORT
General – Cont'd

September 26, 2016

- 14 It is recommended the Board of Education approve payment of the following salaries from 2017 NCLB funds:

Title IA

Heather Dian	Wood School Literacy Coach	\$75,022 (100%)
Cristy Lopergolo	Wood School Math Coach	\$80,922 (100%)
Mindy Fralick	Silver Run BSI	\$50,862 (100%)

Title IIA

Kimberly Taylor	Bacon Teacher	\$53,373 (100%)
Erin Barse	Silver Run Teacher	\$52,073 (100%)
Jennifer Scaringello	Wood Teacher	\$52,373 (100%)

- 15 It is recommended the Board of Education approve a 600 hour Internship in School Counseling for Angelita Diaz enrolled at Rowan University during the 2016-2017 school year under the guidance of Dr. Spike Cook at Lakeside Middle School.
- 16 It is recommended the Board of Education approve a 90 hour Social Service internship for Kari Silvers enrolled at Cumberland County College under the direction of Amandalynn Salzman and JoAnn Burns at the Child Family Center.
- 17 It is recommended the Board of Education approve a 10 week Taekwondo training program at Silver Run School to be provided by the U.S. Taekwondo Education Foundation at no cost to the district.

13-17 MILLVILLE

Leave of Absence

- *18 It is recommended the Board of Education approve a paid medical leave of absence for employee #917 from September 1 - 23, 2016 and a paid intermittent medical leave of absence effective September 26, 2016.
- *19 It is recommended the Board of Education approve a paid medical leave of absence for employee #76 from November 8 – 21, 2016.

Resignation

- *20 It is recommended the Board of Education approve the resignation of Yajaira Montero from the position of 12 Month B Secretary - Special Services (pc#10171) effective September 30, 2016.

Appointments

- The following appointments will become official upon approval from the Board of Education and receipt of all necessary certifications together with successful clearances from the employee physical exam, drug screening and criminal history check.
- *21 It is recommended the Board of Education approve the Lisa Glynn as a home instructor for 2016-17. She will be paid at the MEA hourly rate of \$31. – District funding
- *22 It is recommended the Board of Education approve the appointment of Laura Shepherd to the position of Registration and Transportation Coordinator (pc#10240) at Culver Center with a proposed start date of September 27, 2016. She will be paid per the MSSA salary guide, \$69,741 (pro-rated). – District funding
- *23 It is recommended the Board of Education approve the appointment of the following staff to the position of Skills USA Advisor Culinary Arts for the 2016-17 school year:
- James McCarthy John Russo
- Staff will be paid at the MEA hourly rate of \$31, not to exceed 40 hours per position. – Perkins 2017 funding
- *24 It is recommended the Board of Education approve the appointment of Matthew Pierce to the position of District AVID Tutor for the 2016-17 school year. He will be paid at the hourly rate of \$10, not to exceed 18 hours per week. – District funding
- *25 It is recommended the Board of Education approve the appointment of Mark Trio to the position of Building Maintenance Worker/Night Shift (pc#919) at Memorial/Mount Pleasant with a proposed start date of September 27, 2016. He will be paid at the 2nd step of the BMW/Council 18 salary guide, \$27,860 (pro-rated). – District funding

SUPERINTENDENT'S REPORT
Appointments – Cont'd

September 26, 2016

- *26 It is recommended the Board of Education approve the appointment of Daniel Lalli to the position of Model Congress Advisor at MSHS for the 2016-17 school year. He will be paid a stipend of \$1,800. – District funding
- *27 It is recommended the Board of Education approve the appointment of Daniel Lalli to the position of Mock Trial Advisor at MSHS for the 2016-17 school year. He will be paid a stipend of \$1,800. – District funding
- *28 It is recommended the Board of Education approve the appointment of the following staff to the position of Advisors for Ten Hour Clubs at MSHS for the 2016-17 school year:

American Sign Language Club – Bonnie Chester
Chess Club – Olivia Orlandini
GSA Club – Etta Benishek
Go Green Club – Robert DeSantis
Guitar Club – John Clementi
Gaming Club – John Clementi
Health Professions Club – Michele Horin
Books & Pens Club – Tara Cotton
International Club – Katharine Thompson
String Club – Ryan Macken

Staff will be paid at the MEA hourly rate of \$31, not to exceed 10 hours each. – District funding

- *29 It is recommended the Board of Education approve the appointment of the following staff to the position of Advisors for Ten Hour Clubs at Memorial for the 2016-17 school year:

Anime Club – Megan Finney
Game Club – David Biaselli
History Club – David Biaselli
Memorial Mentors Club – Kristie Chisholm
Trash to Treasure Club – Laura Materio
GSA Club – Katherine Rossbach

Staff will be paid at the MEA hourly rate of \$31, not to exceed 10 hours each. – District funding

SUPERINTENDENT'S REPORT
Appointments – Cont'd

September 26, 2016

- *30 It is recommended the Board of Education approve the appointment of Leo Coralluzzo to the position of Building Maintenance Worker/Night Shift (pc#10241) at Thunderbolt Academy/Lakeside with a proposed start date of September 27, 2016. He will be paid at the 2nd step of the BMW/Council 18 salary guide, \$27,860 (pro-rated). – District funding

18-30 ALL

- 31 It is recommended the Board of Education approve the appointment of Lori Kinsey to the position of Special Education Teacher – Resource (pc#10239) at Silver Run with a proposed start date of September 27, 2016. She will be paid at the 1st step of the MEA salary guide, \$49,873 (pro-rated). – District funding
- 32 It is recommended the Board of Education approve the appointment of Heather Adkins-Garofalo to the position of Part-time Classroom Aide (pc#10028) at Silver Run with a proposed start date of September 27, 2016. She will be paid at the hourly rate of \$10 for 3.5 hours per day = \$35 per day. – District funding
- 33 It is recommended the Board of Education approve the appointment of Samantha Russick to the position of Part-time Classroom Aide (pc#748) at Silver Run with a proposed start date of September 27, 2016. She will be paid at the hourly rate of \$10 for 3.5 hours per day = \$35 per day. – District funding
- 34 It is recommended the Board of Education approve the appointment of Patricia Nedohon to the position of Part-time Classroom Aide (pc#10026) at Silver Run with a proposed start date of September 27, 2016. She will be paid at the hourly rate of \$10 for 3.5 hours per day = \$35 per day. – District funding
- 35 It is recommended the Board of Education approve the appointment of Kathy Pierce to the position of Part-time Cafeteria Worker (pc#289) at Lakeside with a proposed start date of September 27, 2016. She will be paid at the MEA hourly rate of \$13.32 for 3 ³/₄ hours per day. – District funding

SUPERINTENDENT'S REPORT
Appointments – Cont'd

September 26, 2016

- 36 It is recommended the Board of Education approve the appointment of Sharonda Mackall to the position of Part-time Cafeteria Worker (pc#10190) at Lakeside with a proposed start date of September 27, 2016. She will be paid at the MEA hourly rate of \$13.32 for 3 ¾ hours per day. – District funding
- 37 It is recommended the Board of Education approve the appointment of Jackie Dougherty to the position of Part-time Cafeteria Worker (pc#94) at Rieck Avenue with a proposed start date of September 27, 2016. She will be paid at the MEA hourly rate of \$13.32 for 3 ¾ hours per day. – District funding
- 38 It is recommended the Board of Education approve the appointment of the following staff to the position of Child Care for Evening Parent Activities at Child Family Center:
- | | |
|-------------------|-------------------|
| Morgan Meiswinkle | Olivia Weldon |
| Trevor Weldon | McKenna McFarland |
- Staff will be paid at the hourly rate of \$9.50 for up to two hours during 9 evening parent events during the 2016-17 school year. – ECP funding
- 39 It is recommended the Board of Education approve the appointment of the following staff to the position of Wrap Around Instructional Aides and Substitutes at Child Family Center effective September 27, 2016:
- McKenna McFarland (student)
Krista Winchell
Mar’Kia Durham (adult) Substitute
Robert McCafferty (student) Substitute
- Staff will be paid at the hourly rate of \$9.50 for adults and \$8.50 for students. – Wrap funding
- 40 It is recommended the Board of Education approve the appointment of Sharon (Sherri) Groff to the position of Special Education Paraprofessional (pc#1074) at Lakeside with a proposed start date of September 27, 2016. She will be paid at the 1st step of the MEA salary guide, \$19,377 (pro-rated). – District funding

SUPERINTENDENT'S REPORT
Appointments – Cont'd

September 26, 2016

- 41 It is recommended the Board of Education approve the appointment of the following staff to the position of 21st Century Elementary Site Coordinators/Teachers effective September 27, 2016:

Betsy Dutton	Aaron Righter	Amanda DeVita
Elviro Ocasio	Gloria McCoy	Donna Terry
Dianna Dennis	Kelly Sturdivant	

Staff will be paid for up to five days per week, one to seven hours per day at the MEA hourly rate of \$31. – 21st Century grant funding

- 42 It is recommended the Board of Education approve the appointment of the following staff to the position of 21st Century Elementary Aides effective September 27, 2016:

Carmen Rivera	Elviro Ocasio	Pam Cassidy
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Staff will be paid for up to five days per week, three to seven hours per day at the MEA hourly rate of \$9.50 during the school year and \$14 during the summer. – 21st Century grant funding

- 43 It is recommended the Board of Education approve the appointment of the following staff to the position of School Age Child Care Aides effective September 27, 2016:

Elviro Ocasio - AM Adult Aide Silver Run
Kara Polhamus – PM Adult Aide Substitute
Jacob Parliman – PM Student Aide Silver Run

Staff will be paid for up to five days per week, up to five hours per day at the hourly rate of \$9.50 for adults and \$8.50 for students. – Latch Key funding

Transfers

- 44 It is recommended the Board of Education approve the transfer of Belkis Cerda from the position of Full-time Paraprofessional (pc#87) at Rieck Avenue to the position of One-to-One Paraprofessional for Student #39176 (pc#10110) at Holly Heights effective September 16, 2016.

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SUPERINTENDENT'S REPORT
Transfers – Cont'd

September 26, 2016

- *45 It is recommended the Board of Education approve the transfer of Sandi Bonham from the position of 12B Secretary – Curriculum (pc#811) to the position of 12B Secretary – Facilities (pc#853) with a proposed start date of September 27, 2016.

Salary Adjustments

- *46 It is recommended the Board of Education approve the salary adjustments due to credits as indicated in the backup.

Co-Curricular Appointments

- *47 It is recommended the Board of Education approve the **revised** appointment of Elisa Petrini to the Co-Curricular/Schedule B position of Assistant Coach Tennis. She will be paid at the **2nd step, \$3,426.** – District funding

45-47 ALL

- 48 It is recommended the Board of Education approve the **revised** appointment of Erika Zeiters to the Co-Curricular/Schedule B position of Jazz Band – Lakeside. She will be paid at the **4th step, \$2,691.** – District funding
- 49 It is recommended the Board of Education approve the **revised** appointment of staff to the Co-Curricular/Schedule B position of Dare to Be Fit as follows:

Fall	Mike Thomas	\$891
	Danielle Carter	\$580
Winter	Mike Thomas	\$891
	Danielle Carter	\$580
Spring	Mike Thomas	\$891
	Danielle Carter	\$580

- 50 It is recommended the Board of Education approve the appointment of staff to Co-Curricular/Schedule B positions at Holly Heights as indicated in the backup.

48-50 MILLVILLE

SUPERINTENDENT'S REPORT
Special Education

September 26, 2016

- *51 It is recommended the Board of Education approve the list of special education students for out-of-district placements for the 2016-17 school year.

Transportation

- *52 It is recommended the Board of Education approve the 2016-2017 Joint Transportation Agreement between Delsea Regional High School District and Millville Board of Education in the amount of \$14,281.00 for the transportation of Student #38663, Grade 12 to Archway School. The term of this agreement is effective September 1, 2016 thru June 30, 2017 @ \$79.34 per diem.

- *53 It is recommended the Board of Education approve the following transportation quote:

Quote Rt. 810, 811 & 812 – CCTECH SHUTTLES:

Student Transportation of America (STA)
431 Corkery Lane
Williamstown, NJ 08094

Rt. 810 - 1 (1) 54 passenger bus to shuttle from CCTECH, 3400 College Dr., Vineland, NJ to Millville Senior High School, 200 N. Wade Blvd., Millville, NJ @ 10:13 AM.

\$52.00/180 days = \$9,360.00
Increase/Decrease per mile is \$1.00

Rt. 811 - 1 (1) 54 passenger bus to shuttle from Millville Senior High School, 200 N. Wade Blvd., Millville, NJ to CCTECH, 3400 College Dr., Vineland, NJ to Millville Senior High School, @ 11:20 AM.

\$52.00/180 days = \$9,360.00
Increase/Decrease per mile is \$1.00

Rt. 812 - 1 (1) 54 passenger bus to shuttle from CCTECH, 3400 College Dr., Vineland, NJ to Millville Senior High School, 200 N. Wade Blvd., Millville, NJ @ 2:00 PM.

\$85.00/180 days = \$15,300.00
Increase/Decrease per mile is \$1.00

SUPERINTENDENT'S REPORT
Transportation – Cont'd

September 26, 2016

- *54 It is recommended the Board of Education approve the following transportation quote:

Quote Rt. 415 – THUNDERBOLT ACADEMY:

Sheppard Bus Company
35 Rockville Road
Bridgeton, NJ 08332

1 (1) 54 passenger bus to transport from various stops in Millville to and from Thunderbolt Academy, 7 W. Powell Street, Millville, NJ 08332.

\$130.00/72 days = \$9,360.00
Increase/Decrease per mile is \$1.20

- *55 It is recommended the Board of Education approve the following transportation quote:

Quote 802C (Quote) awarded to: _____

Sheppard Bus Company
35 Rockville Road
Bridgeton, NJ 08302

1 bus to depart @2:20 pm from Memorial to shuttle students to MSHS for after school sports.

\$29.63 per diem x 180 days = \$5,333.40
Increase/decrease per mile = \$1.50

- *56 It is recommended the Board of Education approve the following addition of a One-to-One aide to Route #930 – Lakeside

Sheppard Bus Company
35 Rockville Road
Bridgeton, NJ 08302

Quote #:930 Bid #05-37

\$80.00 per diem x 180 days = \$14,400
Increase/decrease per mile = \$1.50

SUPERINTENDENT'S REPORT

September 26, 2016

Budgetary Transfers – As Recommended by the Superintendent

- *57 It is recommended the Board of Education approve the budgetary transfers for the month ending July 31, 2016.

Board of Education's Monthly Certification - As Recommended by the Superintendent

- *58 It is recommended the Board of Education officially certify pursuant to NJAC 6:20-2:13(e) that as of July 31, 2016 and after a review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-extended in violation of NJAC 6:20-2:13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Secretary's Monthly Certification – As Recommended by the Superintendent

- *59 It is recommended the Board of Education approve the Board Secretary's monthly certification of budgetary line item status for July 31, 2016.

Balance Sheet Reports – As Recommended by the Superintendent

- *60 It is recommended the Board of Education officially accept the four balance sheets from the board secretary for the General Fund, Special Reserve Fund, Capital Projects Fund and the Debt Service Fund as required under the GAAP procedure for the month ending July 31, 2016.

51-60 ALL