

**MILLVILLE BOARD OF EDUCATION
AGENDA**

SEPTEMBER 22, 2014

MILLVILLE BOARD OF EDUCATION
MILLVILLE, NEW JERSEY
SEPTEMBER 22, 2014

AGENDA

1. Call to Order
2. Roll Call and Establishment of Quorum
3. Flag Salute
4. Report of the President
5. Report of Committees:
 - a. Finance Bob Donato
 - b. Community Relations Committee Mike Whilden
 - c. Facilities Committee Mike Beatty
 - d. Professional Review Committee Bob Donato
 - e. Policy Committee Mike Whilden
 - f. Curriculum Committee Joe Pepitone
 - g. Shared Services Committee Charles Flickinger
 - h. Legal Committee Arnold Robinson, Esq.
6. Public Review of the Agenda
7. Report of the Superintendent
An asterisk denotes all board members vote on items.
8. Communications (Letters and other communications have been distributed to all Board Members. Where appropriate, they are available for review by the public in the Board Secretary's office.)
9. Unfinished Business
10. New Business
11. Payment of Bills and Cafeteria Bills (list of bills available for inspection in the Board Secretary's office).
12. Hearing of the Delegation
13. Adjournment

General – As Recommended by the Superintendent

- *1 It is recommended the Board of Education approve the list of out-of-district workshops as indicated in the back up.
- *2 It is recommended the Board of Education approve the termination of employee #1272 effective September 18, 2014 as per the recommendation attached.
- *3 It is recommended the Board of Education approve the shared services agreement for technology services with the City of Millville for July 2014-December 2014 as attached.
- *4 It is recommended the Board of Education approve the shared services agreement for technology services with Commercial Township School District as attached.
- *5 It is recommended the Board of Education approve the budget calendar for the 2015-16 school year as attached.
- *6 It is recommended the Board of Education approve the Clinical Education Agreement with Cumberland County College as attached.
- *7 It is recommended the Board of Education approve a clinical placement for Suzanne Dagleish from Stockton College, enrolled in the Master of Science in Communication Disorders program. She will be under the supervision of the Special Services Department beginning in January, 2015 for the spring semester.
- *8 It is recommended the Board of Education approve the out-of-state travel for Stacy Descalzi to attend the Learning and the Brain Conference in Boston, Massachusetts on November 20-22, 2014. The only cost to the district will be the registration fee of \$499. – Title IIA funding
- *9 It is recommended the Board of Education approve the out-of-state travel for Robert Barber, Jr. to attend the Miami Device workshop in Coconut Grove, Florida on November 6-7, 2014. The only cost to the district will be the registration fee of \$575. – Title IIA funding
- *10 It is recommended the Board of Education approve creating a Co-Curricular Position for the Go Green 10 hour Club at Memorial. – District funding

SUPERINTENDENT'S REPORT
General (cont'd)

September 22, 2014

- *11 It is recommended the Board of Education approve creating 3 paraprofessional positions for Staff for Parent Training for 5 evening parent events in the district, not to exceed 45 total hours. Staff will be paid at the MEA hourly rate of \$9.50 – IDEA Basic funding
- *12 It is recommended the Board of Education approve the following Fall/Winter Continuing Education programs:

Fall Takedown Wrestling Tournament (Saturday, October 25, 2014)
Junior Wrestling (December 2014 – March 2015)

The wrestling clinics will be supervised by Bob Barber, Jr.
Proceeds from the clinics will be used to support the district's programs.

1-12 all

- 13 It is recommended the Board of Education approve a 30 hour field experience for Carli Donaghy, a student at Fairleigh Dickinson University with Elizabeth Oliver at Rieck Avenue School.
- 14 It is recommended the Board of Education approve a year-long practicum in School Consultation for Bianca Pizzo from Temple University at R.M. Bacon School which will consist of 3-4 hours per week under the supervision of Temple University faculty and onsite oversight by the principal, Dr. Spike Cook.
- 15 It is recommended the Board of Education accept funds in the amount of \$5,000 from the General Mills Foundation's *Community Action Council Grants*. Our project entitled, Targeted Methods to Inspire and Place Additional Students on the Path to College, will cover AVID program activities at Lakeside, including mentoring, instruction, materials, and a field trip to prepare more students to attend college. The grant term will be from November 1, 2014 to June 30, 2015.
- 16 It is recommended the Board of Education approve creating three Co-Curricular positions for Dare To Be Fit at Holly Heights. One position will be for Fall, one position will be for Winter and one position will be for Spring. – District funding

SUPERINTENDENT'S REPORT
General (cont'd)

September 22, 2014

- 17 It is recommended the Board of Education approve creating a position for Security Aide-Extra Hours at Rieck Avenue for three (3) hours at Back to School Night on September 10, 2014. – District funding
- 18 It is recommended the Board of Education approve creating 15 positions for Instructors for Before School Enrichment Club at Silver Run effective October 29, 2014. Each position will be for 25 weeks, 3 days per week, 1 hour per day. Staff will be paid at the MEA hourly rate of \$30. – Title I funding
- 19 It is recommended the Board of Education approve creating 3 positions for Before School Instructors at Bacon School to facilitate PARCC test taking strategies effective October 20, 2014. Each position will be for 27 weeks, 4 days per week, 1 hour per day. Staff will be paid at the MEA hourly rate of \$30. – Title 1 funding
- 20 It is recommended the Board of Education approve creating 4 positions for Before School Instructors at Bacon School to facilitate enrichment in ELA, Math & Technology. Each position will be for 27 weeks, 1-4 days per week, 1 hour per day. Staff will be paid at the MEA hourly rate of \$30. – Title 1 funding
- 21 It is recommended the Board of Education approve creating the following Family Friendly Lakeside Clubs at Lakeside:

20 hour clubs

3 Homework Clubs	TechTacular Club	Culture Club
Library Club	Science Club	Fitness Club
Math Club	Creative Writing Club	Art Club
8 th Grade Leader's Club	Gentlemen's Association Club	

40 hour clubs

2 Lakeside TV News Clubs Shades of Blue Choir Club

10 hour clubs

Art Club Ladies Association Club

Staff will be paid at the MEA hourly rate of \$30. – Family Friendly Grant funding

SUPERINTENDENT'S REPORT
General (cont'd)

September 22, 2014

- 22 It is recommended the Board of Education approve creating 3 positions for Facilitators for Bilingual Family Learning Series at Lakeside effective March 18, 2014 for 8 weeks, 1 day per week, 2.5 hours per day. Staff will be paid at the MEA hourly rate of \$30 for 20 hours each, not to exceed \$600 per position. – Title III funding

Leave of Absence

- 23 It is recommended the Board of Education approve the partially paid medical leave of absence for employee #1900 from September 2, 2014 to October 8, 2014 utilizing the Family Medical Leave Act.
- 24 It is recommended the Board of Education approve the intermittent paid medical leave of absence for employee #4046 effective September 2, 2014 utilizing the Family Medical Leave Act.
- 25 It is recommended the Board of Education approve the partially paid maternity leave of absence for employee #5018 from October 20, 2014 to February 1, 2015 utilizing the Family Medical Leave Act.
- 26 It is recommended the Board of Education approve the partially paid maternity leave of absence for employee #225 from November 14, 2014 to April 14, 2014 utilizing the Family Medical Leave Act.
- 27 It is recommended the Board of Education approve the intermittent paid medical leave of absence for employee #2711 effective September 2, 2014 utilizing the Family Medical Leave Act.

Resignations

- 28 It is recommended the Board of Education approve the resignation of Jenna Passaro from her position as Preschool Teacher at Child Family Center (pc#1000) effective September 1, 2014.
- 29 It is recommended the Board of Education approve the resignation of Stephanie Parent from her position as Cafeteria Worker at Lakeside Middle School (pc#934) effective September 26, 2014.

SUPERINTENDENT'S REPORT

September 22, 2014

Appointments

- The following candidate(s) are recommended for emergent hiring pending completion of a criminal history check.
- 30 It is recommended the Board of Education approve the appointment of Michael Coyle to the position of 10 Month Vice Principal at Lakeside Middle School (pc#895) effective October 1, 2014. He will be paid at the 1st step of the MAA salary guide, \$72,000 (pro-rated). Salary to be adjusted when contract is settled. – District funding
 - 31 It is recommended the Board of Education approve the appointment of Wendy Smith to the position of Building Maintenance Worker at Child Family Center (pc#1165) effective September 16, 2014. She will be paid at the 1st step of the Council 18/BMW salary guide, \$27,080. Salary to be adjusted when contract is settled. –District funding
 - 32 It is recommended the Board of Education approve the appointment of Janitxa Breslin to the position of Preschool Paraprofessional at Child Family Center (pc#1088) effective September 1, 2014. She will be paid at the 2nd step of the MEA salary guide, \$19,237. – District funding
 - 33 It is recommended the Board of Education approve the appointment of Steffany Vanneman to the position of Preschool Paraprofessional at Child Family Center (pc#207) effective September 1, 2014. She will be paid at the 2nd step of the MEA salary guide (+\$200), \$19,437. – District funding
 - 34 It is recommended the Board of Education approve the appointment of Jason Rounsaville to the position of Special Education Teacher-SCLD at Rieck Avenue (pc#338) effective September 22, 2014. He will be paid at the 6th step of the MEA salary guide (BA+30), \$50,467 (pro-rated). – District funding
 - 35 It is recommended the Board of Education approve the appointment of Lisa Klawitter to the position of Cook at Silver Run effective September 23, 2014. She will be paid at the MEA hourly rate of \$15.73. – District funding

SUPERINTENDENT'S REPORT
Appointments (cont'd)

September 22, 2014

- 36 It is recommended the Board of Education approve the appointment of the following staff to the position of Wrap Around Supervisor and Substitutes for Child Family Center:

Supervisor (shared position): Ednelly Gardiner Cheryl Ashbridge

Substitutes:

Sam Johnson	Olga Caez	Eileen Roche
Kim Sergiacomi	Kierstin Adams	

They will be paid at the hourly rate of \$10.73.

- 37 It is recommended the Board of Education approve the appointment of the following staff to the position of Wrap Around Instructional Aides and Substitutes for Child Family Center:

Aides

Marlene Burkhart	Olga Caez	Sheila Milita
Melissa Sbrana	Sam Johnson	Greta Anderson
Sarah Clements	Penny Ayars	Eileen Roche
Sam Taylor	Thomas Harris	Andery Peterson
Michael Leek	Jackie Miller	Kelsea Tepper (student)

Substitutes

Dylan Smith	Rachel Fullerton	Katelyn Robinson
Mary Stryzmenski	Pat Burns	Kim Sergiacomi
Linda Ehrlich	Kierstin Adams	Jasmine Lopez
Lauren Taney	Tiffany Deckert	Caitlin Kneble

They will be paid \$9.50 per hour for adults and \$8.25 per hour for students.

- 38 It is recommended the Board of Education approve the appointment of Joseph Baruffi to the position of Club Advisor/Guidance Counselor at Lakeside. He will be paid at the MEA hourly rate of \$30, not to exceed 150 hours. – Family Friendly Grant funding
- 39 It is recommended the Board of Education approve the appointment of Douglas Saul to the position of SACC Staff Trainer at the elementary schools and Lakeside. He will be paid at the MEA hourly rate of \$30. – Family Friendly Grant funding

SUPERINTENDENT'S REPORT
Appointments (cont'd)

September 22, 2014

40 It is recommended the Board of Education approve the appointment of Douglas Saul to the position of SACC Activity Trainer at the elementary schools and Lakeside. He will be paid at the MEA hourly rate of \$30. – Family Friendly Grant funding

41 It is recommended the Board of Education approve the appointment of the following staff to the position of School Age Child Care Aide Substitutes at the elementary schools and Lakeside:

Jessica Parliman Amanda Guay Vicki Parliman

They will be paid at the hourly rate of \$9.50 for HS diploma or equivalent/ \$8.25 for students. – Latch Key funding

42 It is recommended the Board of Education approve the appointment of Robert Bonham to the position of Security Aide – Extra Hours at Rieck Avenue for Back to School Night on September 10, 2014. He will be paid at his hourly rate for three(3) hours. – District funding

43 It is recommended the Board of Education approve the appointment of the following staff to the position of 21st Century Elementary Site Coordinator/Teacher(s) to be effective September 1, 2014:

Site Coordinator/Teacher

Bacon	Ryan Hudson	Justin Dodge
Silver Run	Erin Reeves	Gloria McCoy
Wood	Meghan MacNeill	
Mt Pleasant	Robin Elliott	Kristina Messina
Mt Pleasant substitutes:	Matthew Slater	Krista Robinson
	Christina Sheppard	

Teachers Mt Pleasant

Matthew Slater	Betsy Dutton	Krista Robinson
Christina Sheppard	Kristina Messina	Robin Elliott
John Riley	Renee Santoro	Renita Rodriguez

Site coordinators/teachers will be paid at the MEA hourly rate of \$30 for 5 days per week, 1-7 hours per day. – 21st Century grant funding

SUPERINTENDENT'S REPORT
Appointments (cont'd)

September 22, 2014

- 44 It is recommended the Board of Education approve the appointment of the following staff to the position of 21st Century Elementary Aides to be effective September 1, 2014:

Bacon:	Frank Lowers	Ann Smith	Justin Dodge
Silver Run:	Gloria McCoy		
Mt Pleasant:	Nancy Stone	Renita Rodriguez	

They will be paid at the hourly rate of \$9.50 for 5 days per week, 3-7 hours per day. – 21st Century grant funding

- 45 It is recommended the Board of Education approve the appointment of Rebecca Thompson to the position of 21st Century Student Aide at Lakeside. She will be paid at the hourly rate of \$8.25. – 21st Century grant funding

- 46 It is recommended the Board of Education approve the appointment of the following staff to the position of 21st Century Aides at Lakeside for 2014-15:

Elviro Ocasio	Kara Polhamus
Kanei Green-Scott	Marissa Neiswender

Substitutes:
Alexandra Gould Elizabeth Morgan

Aides will be paid at the hourly rate of \$9.50. – 21st Century grant funding

- 47 It is recommended the Board of Education approve the appointment of the following staff to the position of 21st Century Teachers at Lakeside for 2014-15:

Katherine Anderson	James Rettig	Heather Birnstiel
Bernadine Cirocco	Claudia Travis	Elizabeth Morgan

Substitutes:
Beth Benfer Elviro Ocasio

Teachers will be paid at the MEA hourly rate of \$30. – 21st Century grant funding

SUPERINTENDENT'S REPORT
Appointments (cont'd)

September 22, 2014

48 It is recommended the Board of Education approve the appointment of Linda Paes to the position of Part-Time Cafeteria Worker at Lakeside effective September 29, 2014. She will be paid at the MEA hourly rate of \$12.88. – District funding

49 It is recommended the Board of Education approve the appointment of the following staff to the position of Math Teacher for After School Tutoring at Lakeside:

Margaret Borchert Stacy DiMattia

Each position will be for up to 20 weeks, two days per week, one hour per day at the MEA hourly rate of \$30. – Title I funding

50 It is recommended the Board of Education approve the appointment of the following staff to the position of Language Arts Teacher for After School Tutoring at Lakeside:

Rita Pettit Valerie Grennon Jennifer Cuesta

Each position will be for up to 20 weeks, two days per week, one hour per day at the MEA hourly rate of \$30. – Title I funding

51 It is recommended the Board of Education approve the appointment of Joanne Aviles to the position of Special Education Teacher-Autism Inclusion at Silver Run (pc#1214) effective September 29, 2014. She will be paid at the 11th step of the MEA salary guide (MA+15), \$61,732 (pro-rated). – District funding

52 It is recommended the Board of Education approve the appointment of Stefanie Branch to the position of Teacher of Preschool at Child Family Center (pc#1000) effective September 16, 2014. She will be paid at the 1st step of the MEA salary guide, \$48,383.- District funding

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SUPERINTENDENT'S REPORT
Appointments (cont'd)

September 22, 2014

- *53 It is recommended the Board of Education approve the stipend appointments of the following staff for the 2014-15 school year:

Richard Andres	Asst. Athletic Dir.	\$ 8,000
Kim Hallenbeck	AVID Dist. Coordinator	\$10,000
Kenneth Wolfe	Court Liaison	\$ 2,731
Donna Cedermark	Coord. G&T Education	\$10,000
Jesse Jones	High School Stage Mgr	\$12,390
Tom Costa	Lakeside Stage Mgr	\$12,390
Sherry Gromes	Home Instruction Coord	\$ 2,380
Wendi Carlon-Wolfe	Lead Nurse	\$ 8,000
Anita Schwartz	Mentoring Coord	\$ 4,000
Robert Trivellini	Multi-Cultural Week Adv	\$ 1,850
Y. Alvarado-Cardona	Occup. Therapist Asst	\$12,000
Patti Parker	Substitute Coord	\$12,000

- *54 It is recommended the Board of Education approve the list of substitutes as indicated in the backup.

- *55 It is recommended the Board of Education approve the appointment of the following staff to share two(2) positions for Credit Completion/Saturday Detention at Millville Senior High School effective October 1, 2014:

Anita Schwartz	Tina Hulitt	Victor Nappen
Jamie Delp	Brenda Hoffman	

Each position will be for two hours weekly and four hours on scheduled Saturdays at the MEA hourly rate of \$30. – District funding

- *56 It is recommended the Board of Education approve the appointment of the following staff to the position of After School Tutoring/Credit Completion Teachers at Memorial:

Janet Todd	Amy Whilden
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Each position will be for 20 weeks, two days per week, one hour per day at the MEA hourly rate of \$30. – District funding

SUPERINTENDENT'S REPORT
Appointments (cont'd)

September 22, 2014

- *57 It is recommended the Board of Education approve the appointment of Paul Kears to the position of Cafeteria Aide at Millville Senior High School (pc#187) effective September 2, 2014. He will be paid at the hourly rate of \$10.95. – District funding
- *58 It is recommended the Board of Education approve the appointment of the following staff to the position of home instructor for 2014-15:
- Jane Danis Louis Spinelli
- They will be paid at the MEA hourly rate of \$30.- District funding
- *59 It is recommended the Board of Education approve the appointment of Katherine Rossbach to the position of English Teacher at Memorial High School (pc#3) effective September 22, 2014. She will be paid at the 1st step of the MEA salary guide, \$48,383 (pro-rated). – District funding
- *60 It is recommended the Board of Education approve the appointment of Katherine Fouhy to the position of English Teacher at Millville Senior High School (pc#10068) effective September 16, 2014. She will be paid at the 2nd step of the MEA salary guide, \$48,617 (pro-rated). – District funding
- *61 It is recommended the Board of Education approve the appointment of Stephanie Labas to the position of Health/Physical Education Teacher at Memorial High School (pc#362) effective September 22, 2014. She will be paid at the 1st step of the MEA salary guide, \$48,383 (pro-rated). – District funding
- *62 It is recommended the Board of Education approve the appointment of Anthony DiPietro to the position of Business/Technology Teacher at Memorial High School (pc#62) effective September 22, 2014. He will be paid at the 5th step (MA) of the MEA salary guide, \$50,667 (pro-rated).- District funding
- *63 It is recommended the Board of Education approve the appointment of James McCarthy to the part-time, hourly position of Teacher of Culinary Arts at Alternative School effective September 1, 2014. He will be paid at the hourly rate of \$31. – District funding

SUPERINTENDENT'S REPORT
Appointments (cont'd)

September 22, 2014

- *64 It is recommended the Board of Education approve the appointment of Kacey Burke to the temporary position of School Psychologist for the district (pc#1019) effective September 22, 2014. She will be paid at the 1st step of the MAA salary guide \$63,000(pro-rated) + \$650 MA+30 credits = \$63,650. – District funding
- *65 It is recommended the Board of Education approve the appointment of Chanelle Brown to the position of Inclusion Strategies for Co-Teaching Pairs training. She will be paid at the MEA hourly rate of \$30, not to exceed three (3) hours. – IDEA Basic funding
- *66 It is recommended the Board of Education approve the appointment of the following staff to the position of De-escalation / Safety Hold training:

Rochelle Fordyce Jennifer Carbone Ilya DeJesus JoAnn Day

They will be paid at the MEA hourly rate of \$14, not to exceed 5 hours. – IDEA Basic and District funding

- *67 It is recommended the Board of Education approve the appointment of Megan Devich to the position of District AVID Tutors effective September 2, 2014. She will be paid at the hourly rate of \$10, for up to 34 weeks, 1-5 days per week, not to exceed 18 hours per week. – District funding

- *68 It is recommended the Board of Education approve the appointment of the following staff to 10 hour clubs at Memorial:

Drawing Club – Kathy Pokorny
History Club – Steven Anderson
Millville Ultimate – David Biaselli
Chess/Game Club – David Biaselli
Memorial Voice – Melanie Errickson
Memorial Mentors – Kristy Chisholm
Book Club – Deron Sharp
Anime Club – Meg Finney
Glee Club – Louis Spinelli
Flag Football – Rachelle Fialho

Staff will be paid \$30/hr. –District funding

SUPERINTENDENT'S REPORT
Re-Appointments

September 22, 2014

- *69 It is recommended the Board of Education approve the reappointment of Patricia Conlow to the position of AVID tutor for the district. She will be paid at the hourly rate of \$10. – District funding

53-69 ALL

- 70 It is recommended the Board of Education approve the reappointment of staff to the position of Classroom Aide/Part time as indicated in the back up.

Co-Curricular

- 71 It is recommended the Board of Education approve the **revised** appointment of Co-Curricular/Schedule B positions at Rieck Avenue as indicated in the backup.
- 72 It is recommended the Board of Education approve the **revised** appointment of Co-Curricular/Schedule B positions at Holly Heights as indicated in the backup.
- 73 It is recommended the Board of Education approve the appointment of Co-Curricular/Schedule B positions at Lakeside as indicated in the backup.
- 74 It is recommended the Board of Education approve the appointment of Dina Muzzarelli to the Co-Curricular position as AVA Coordinator at Child Family Center. She will be paid at the 4th step of the Co-Curricular guide, \$2,009. – District funding

70-74 MILLVILLE

- *75 It is recommended the Board of Education approve the appointment of Co-Curricular/Schedule B positions at Memorial High School as indicated in the backup.
- *76 It is recommended the Board of Education approve the **revised** appointment of Kim Meyrick to the Co-Curricular position as Key Club advisor at Millville Senior High School. She will be paid at the **4th step** of the Co-Curricular guide, **\$2,569**. – District funding

SUPERINTENDENT'S REPORT
Salary Adjustments

September 22, 2014

- *77 It is recommended the Board of Education approve the salary adjustments due to increase of credits as indicated in the backup.

Special Education

- *78 It is recommended the Board of Education approve the addendum list of special education students for out-of-district placements for the 2014-15 school year as indicated in the backup.