

**MILLVILLE**  
**BOARD OF EDUCATION**  
**AGENDA**  
**SEPTEMBER 21, 2015**

MILLVILLE BOARD OF EDUCATION  
MILLVILLE, NEW JERSEY  
SEPTEMBER 21, 2015  
AGENDA

1. Call to Order
2. Roll Call and Establishment of Quorum
3. Flag Salute
4. Approval of Minutes of Previous Meeting
5. Report of the President
6. Report of Committees:
  - a. Finance Committee Bob Donato
  - b. Community Relations Committee Mike Whilden
  - c. Facilities Committee Mike Beatty
  - d. Professional Review Committee Bob Donato
  - e. Policy Committee Mike Whilden
  - f. Curriculum Committee Lisa Santiago
  - g. Shared Services Committee Charles Flickinger
  - h. Legal Committee Arnold Robinson, Esq.
7. Public Review of the Agenda
8. Report of the Superintendent  
An asterisk denotes all board members vote on items.
9. Report of the Treasurer, Report of the Secretary and Budget Control
10. Communications (Letters and other communications have been distributed to all Board Members. Where appropriate, they are available for review by the public in the Board Secretary's office.)
11. Unfinished Business
12. New Business
13. Payment of Bills and Cafeteria Bills (List of bills available for inspection in the Board Secretary's office)
14. Hearing of the Delegation
15. Adjournment

**General – As Recommended by the Superintendent**

- \*1 It is recommended the Board of Education approve the list of out-of-district workshops as indicated in the backup.
- \*2 It is recommended the Board of Education approve the list of field trips as indicated in the backup.
- \*3 It is recommended the Board of Education approve the shared services agreement for technology services with Commercial Township School as attached.
- \*4 It is recommended the Board of Education approve the budget calendar for the 2016-17 school year as attached.
- \*5 It is recommended the Board of Education approve the resolution allowing the district to be a member of the New Jersey Schools Insurance Group's ERIC South for a three year term for workers' compensation insurance.
- \*6 It is recommended the Board of Education approve the New Jersey Department of Education District Mentoring Plan and Statement of Assurance to be effective September 1, 2015 as attached.
- \*7 It is recommended the Board of Education approve the attached list of Board Committees for the remainder of 2015.
- \*8 It is recommended the Board of Education approve the updated District Crisis Management Manual.
- \*9 It is recommended the Board of Education accept the following IDEA funds for fiscal year 2016 to be utilized in accordance with the previously approved grant application:
  - Basic: \$1,511,824
  - Preschool: \$ 29,544
- \*10 It is recommended the Board of Education approve out-of-state travel for Alicia Mackall, Lauren Daigle, and JoAnne Colacurcio to the Microsoft Innovative Educator (MIE) Trainer Academy in Lancaster, PA from September 24 through September 25, 2015. The only cost is mileage. – District funding

**SUPERINTENDENT'S REPORT**

**September 21, 2015**

**General – As Recommended by the Superintendent**

- \*11 It is recommended the Board of Education approve 72 observation hours in various art classes for Cassandra Baez, a student from the University of the Arts, Philadelphia, PA under the supervision of Henry Hartman, Supervisor of Fine Arts.
- \*12 It is recommended the Board of Education approve participation in The Academy for Education Leaders – Leading for Accountability through the Performance Excellence Group for Scott Godfrey (Lakeside Vice Principal), Steve Platt (Memorial Vice Principal), Patricia Tyska (Holly Heights Vice Principal) and Donna Meyers (Assistant Superintendent H.R.). The cost to the district will be mileage expense for the Vice Principals (FEA covers the registration cost) and the \$2,525 registration fee plus mileage for Donna Meyers. – District funding
- \*13 It is recommended the Board of Education approve the placement of the following fellows from the Woodrow Wilson Foundation beginning September 1, 2015 through June 23, 2016:

<u>Name</u>	<u>Major</u>	<u>School</u>	<u>Collaborating Teacher</u>
Erin Kreeger	Physics	High School	Frank Ferzetti
Lindsey Mading	Math MA	High School	Robert Barber
Joseph Chirayil	Biology	High School	Elsann Machotka
- \*14 It is recommended the Board of Education approve a new club for Memorial High School, the Art Club, under the supervision of faculty sponsor Ann Bien. This will be a paid ten hour club. – District funding
- \*15 It is recommended the Board of Education approve a new club for Memorial High School, the Game Design Club, under the supervision of faculty sponsor Aaron Righter. This will be a paid ten hour club. – District funding
- \*16 It is recommended the Board of Education approve the Memorandum of Understanding with the Tri-County Community Action Agency, Inc. (TCCAA) – (T/A Gateway Community Action Partnership) for the purpose of providing College Readiness Now services to our students and families.
- \*17 It is recommended the Board of Education approve creating a temporary position for Special Education Teacher at Memorial. – District funding

**SUPERINTENDENT'S REPORT**

**September 21, 2015**

**General – As Recommended by the Superintendent**

\*18 It is recommended the Board of Education approve creating a position for High School Math Tutor at Memorial for the 2015-16 school year. The position will be for 30 weeks, two days per week, one hour per day plus four additional hours in April and May at the MEA hourly rate of \$30, not to exceed 64 hours total. – Title IIA funding

\*19 It is recommended the Board of Education approve creating two positions for High School Math Tutors at Millville Senior High School for the 2015-16 school year as follows:

Algebra/Geometry – not to exceed 64 total hours  
(30 weeks, two days per week, one hour per day plus four additional hours in April and May)

AP Calculus – not to exceed 80 total hours  
(30 weeks, two days per week, one hour per day plus 20 additional hours in April and May)

The positions will be paid at the MEA hourly rate of \$30. – Title IIA funding

\*20 It is recommended the Board of Education approve creating two positions for Credit Completion/Saturday Detention Teachers at Millville Senior High School effective October 1, 2015. Each position will be for two hours weekly and four hours on scheduled Saturdays at the MEA hourly rate of \$30. – District funding

\*21 It is recommended the Board of Education approve creating a position for Skills USA Advisor Culinary Arts at Millville Senior High School for the 2015-16 school year. The position will be for one day per week, one hour per day at the MEA hourly rate of \$30, not to exceed \$1,500 total. – Perkins 2016 funding

\*22 It is recommended the Board of Education approve creating three positions for TSA Advisors (1@Memorial, 2@MSHS) for the 2015-16 school year. Each position will be for one day per week, one hour per day at the MEA hourly rate of \$30, not to exceed \$1,500 per position. – Perkins 2016 funding

**SUPERINTENDENT'S REPORT****September 21, 2015****General – As Recommended by the Superintendent**

- \*23 It is recommended the Board of Education approve the Overnight Field Trip request for the Gifted & Talented Program to attend Model Congress in Lawrenceville, NJ on March 17 & 18, 2016 at no cost to the district.
- \*24 It is recommended the Board of Education approve a 1,200 hour Internship in School Psychology for Dinesha DeMesa during the 2015-2016 and 2016-2017 school years under the guidance of Terrence Tracey.
- \*25 It is recommended the Board of Education approve the Dual Credit Articulation Agreement between Millville School District and Cumberland County College for the 2015-2016 school year.
- \*26 It is recommended the Board of Education appoint Donald C. Huston, Jr., D.O. of 1206 W. Sherman Avenue, Vineland, NJ to the position of Board Physician – Secondary at an annual retainer of \$12,000 and \$180 per exam, with additional fees for the contract term no to exceed \$55,000, for the 2015-2016 school year, subject to compliance with the Pay-to-Play regulations.
- \*27 It is recommended the Board of Education appoint Ketan R. Patel, M.D., 604 N. High Street, Millville, NJ, to the position of Board Physician – Elementary at an annual retainer of \$12,900, with additional fees for the contract term not to exceed \$8,000, for the 2015-2016 school year, subject to compliance with the Pay-to-Pay regulations.
- \*28 It is recommended the Board of Education appoint Lynne Porreca, O.D., of 211 Buck Street, Millville, NJ, to the position of School Optometrist, for all four year old children, and students in grades 1, 3 and 5, at an annual retainer fee of \$8,500 with additional fees for the contract term not to exceed \$3,000, for the 2015-2016 school year, subject to compliance with the Pay-to-Pay regulations.
- \*29 It is recommended the Board of Education approve out-of-state travel to the National School Administration Manager (SAM) Innovation Project Annual Conference in Tucson, Arizona, January 21-24, 2016 for Pamm Moore, Brian Robinson, Harry Drew, Christi Finney, Joyce Bingham, and Sonya Ivanovs. Total cost should not exceed \$2,550. – District funding

**SUPERINTENDENT'S REPORT****September 21, 2015****General – As Recommended by the Superintendent**

- 30 It is recommended the Board of Education approve the termination of employee #2093 effective September 1, 2015.
- 31 It is recommended the Board of Education approve creating three positions for Language Arts Tutors and three positions for Math Tutors at Lakeside. The positions will be paid at the MEA hourly rate of \$30 for up to 20 weeks, two days per week, one hour per day. – Title 1 funding
- 32 It is recommended the Board of Education approve three additional hours for Robert Bonham, Security Aide at Rieck Avenue, to provide security at Back to School Night. – District funding
- 33 It is recommended the Board of Education approve creating four temporary Part-time Aide positions at Bacon School. Each position will be for 3.5 hours per day to be paid at the hourly rate of \$31.50 per day. – District funding
- 34 It is recommended the Board of Education approve creating two temporary positions for Preschool Teachers at Child Family Center. ECP funding
- 35 It is recommended the Board of Education approve creating two temporary positions for Preschool Paraprofessionals at Child Family Center. – ECP funding
- 36 It is recommended the Board of Education approve creating a position for School Age Child Care Activity Trainer. The position will be paid at the MEA hourly rate of \$30 for five days per week, one hour per day. – Family Friendly Grant funding
- 37 It is recommended the Board of Education approve creating a position for School Age Child Care Staff Trainer. The position will be paid at the MEA hourly rate of \$30 for five days per week, up to two hours per day. – Family Friendly Grant funding
- 38 It is recommended the Board of Education approve creating a position for Club Advisor/Guidance Counselor at Lakeside Middle School. The position will be paid at the MEA hourly rate of \$30 not to exceed 150 total hours. – Family Friendly Grant funding

**SUPERINTENDENT'S REPORT**

**September 21, 2015**

**General – As Recommended by the Superintendent**

- 39 It is recommended the Board of Education approve creating a position for Coordinator and Substitutes for 21<sup>st</sup> Century Middle School Program at Lakeside. The position will be paid at the MEA hourly rate of \$30 for five days per week, up to seven hours per day. – CEZ 21<sup>st</sup> Century and Supplemental Grant funding
- 40 It is recommended the Board of Education approve creating positions for Teachers/Special Services Staff/CST for 21<sup>st</sup> Century Middle School Program at Lakeside. The positions will be paid at the MEA hourly rate of \$30, for five days per week, up to seven hours per day. – CEZ 21<sup>st</sup> Century and Supplemental Grant funding
- 41 It is recommended the Board of Education approve creating a position for Parent Involvement Coordinator for 21<sup>st</sup> Century Middle School Program at Lakeside. The position will be paid at the hourly rate of \$9.50 for up to two days per week, up to four hours per day. – CEZ 21<sup>st</sup> Century Grant funding
- 42 It is recommended the Board of Education approve creating positions for Aides and Substitutes for 21<sup>st</sup> Century Middle School Program at Lakeside. The positions will be paid at the hourly rate of \$9.50 for up to five days per week, up to seven hours per day. – CEZ 21<sup>st</sup> Century Grant funding
- 43 It is recommended the Board of Education approve creating positions for Student Aides for 21<sup>st</sup> Century Middle School Program at Lakeside. Positions will be paid at the hourly rate of \$8.38 for up to five days per week, up to seven hours per day. – CEZ 21<sup>st</sup> Century and Supplemental Grant funding.
- 44 It is recommended the Board of Education approve creating a position for One-to-One Paraprofessional for Student #25212 at Lakeside. – District funding
- 45 It is recommended the Board of Education approve creating eight Co-Curricular positions for Team Leaders at Lakeside. – District funding
- 46 It is recommended the Board of Education approve creating 15 positions for Family Friendly Club Advisors at Lakeside. Staff will be paid at the MEA hourly rate of \$30. – Family Friendly grant funding

## **SUPERINTENDENT'S REPORT**

**September 21, 2015**

### **General – As Recommended by the Superintendent**

- 47 It is recommended the Board of Education approve 10 hours of observation in ELL classrooms for Rebekah Batten enrolled in an English Language Teaching Course through Grand Canyon University. She will observe in the classrooms of Eric Paulson and Michele Emery.
- 48 It is recommended the Board of Education accept funds in the amount of \$4,000 from the Dollar General Literacy Foundation's *Youth Literacy Grant Program*. Our project, Increasing Literacy Skills for Below Level Readers, will provide books and other reading comprehension materials for below level readers at Bacon and Rieck Avenue schools. It will also create after-school enrichment activities related to literacy. The grant term will be from October 1, 2015 through May 15, 2016.
- 49 It is recommended the Board of Education approve the Partnership Agreement between Cumberland Empowerment Zone Corporation and Millville School District for facilitation of a 21<sup>st</sup> Century Community Learning Center program at Lakeside effective September 1, 2015 to August 31, 2016.

### **Resignations**

- 50 It is recommended the Board of Education approve the resignation of Patti Fennimore from her position as cafeteria aide (pc# 881) at Mount Pleasant effective August 12, 2015.
- 51 It is recommended the Board of Education approve the resignation of Renee Santoro from her position as Paraprofessional (pc# 10133) at Lakeside effective September 1, 2015.
- 52 It is recommended the Board of Education approve the resignation of Ivelisse Trinidad from her position as Paraprofessional (pc #583) at Rieck Avenue effective August 31, 2015.
- 53 It is recommended the Board of Education approve the resignation of Timothy Garrison from the Co-Curricular position as Head Coach Girls Soccer at Lakeside effective September 16, 2015.
- 54 It is recommended the Board of Education approve the resignation of Celese Nolan from her position as Literacy Coach (pc#758) at Bacon School effective November 18, 2015.

**30-54 MILLVILLE**

**SUPERINTENDENT'S REPORT**

**September 21, 2015**

**Resignations – As Recommended by the Superintendent**

- \*55 It is recommended the Board of Education approve the resignation of Michael Shehan from his position as Night Lead Custodian at Millville Senior High School effective September 2, 2015.
- \*56 It is recommended the Board of Education approve the resignation of Gerald Bruman from his position as Hourly Math Teacher (pc#10222) at Alternative School effective September 21, 2015.

**Leave of Absence**

- \*57 It is recommended the Board of Education approve the paid medical leave of absence for employee #1949 from October 13, 2015 to January 4, 2016.
- \*58 It is recommended the Board of Education approve the extension of an unpaid medical leave of absence for employee #5774 to November 23, 2015 utilizing the Family Medical Leave Act.
- \*59 It is recommended the Board of Education approve the paid medical leave of absence for employee #1584 from September 1 to October 1, 2015.

**55-59 ALL**

- 60 It is recommended the Board of Education approve the unpaid, intermittent medical leave of absence for employee #926 effective October 14, 2015 utilizing the Family Medical Leave Act.
- 61 It is recommended the Board of Education approve the unpaid, intermittent medical leave of absence for employee #3629 effective September 8, 2015 utilizing the Family Medical Leave Act.
- 62 It is recommended the Board of Education approve the unpaid medical leave of absence for employee #5251 from September 1 to November 30, 2015 utilizing the Family Medical Leave Act.
- 63 It is recommended the Board of Education approve the paid medical leave of absence for employee #6096 from October 26 to December 4, 2015 utilizing the Family Medical Leave Act.
- 64 It is recommended the Board of Education approve the paid, intermittent medical leave of absence for employee #5012 effective September 16, 2015.

**SUPERINTENDENT'S REPORT****September 21, 2015****Appointments As Recommended by the Superintendent**

The following candidate(s) are recommended for emergent hiring pending completion of a criminal history check.

- 65 It is recommended the Board of Education approve the appointment of Jamie McCarthy to the temporary position of Preschool Teacher (pc#169) at Child Family Center with a proposed starting date of November 9, 2015. She will be paid at the 2<sup>nd</sup> step of the MEA salary guide (MA+15), \$50,217 (prorated). Salary may be adjusted when MEA contract is settled. – ECP funding
- 66 It is recommended the Board of Education approve the appointment of April Bird to the temporary position of Pre-K Paraprofessional (pc#411) at Child Family Center effective September 1 to November 30, 2015. She will be paid at the 1<sup>st</sup> step of the MEA salary guide, \$18,937 +\$200 (credits) = \$19,137. Salary may be adjusted when MEA contract is settled. – ECP funding
- 67 It is recommended the Board of Education approve the appointment of Greta Anderson to the temporary position of Pre-K Paraprofessional (pc#1088) at Child Family Center effective September 1 – December 15, 2015. She will be paid at the 1<sup>st</sup> step of the MEA salary guide, \$18,937 +\$200 (credits) = \$19,137. Salary may be adjusted when MEA contract is settled. – ECP funding
- 68 It is recommended the Board of Education approve the appointment of Danielle Tombleson to the temporary position of Special Education Teacher (pc#10175) at Rieck Avenue effective September 24 to December 23, 2015. She will be paid at the 1<sup>st</sup> step of the MEA salary guide (BA), \$48,383 (prorated). Salary may be adjusted when MEA contract is settled. – District funding
- 69 It is recommended the Board of Education approve the appointment of Melody Raudenbush to the position of Special Education Paraprofessional (pc#10052) at Holly Heights effective September 1, 2015. She will be paid at the 1<sup>st</sup> step of the MEA salary guide, \$18,937 +\$200 (credits) = \$19,137. Salary may be adjusted when MEA contract is settled. – District funding

**SUPERINTENDENT'S REPORT**

**September 21, 2015**

**Appointments As Recommended by the Superintendent**

70 It is recommended the Board of Education approve the appointment of Mihajlo Protic to the position of Teacher of Mathematics (pc#916) at Lakeside effective September 1, 2015. He will be paid at the 4<sup>th</sup> step of the MEA salary guide, \$49,117. Salary may be adjusted when MEA contract is settled. – District funding

71 It is recommended the Board of Education approve the appointment of Bryan Wolverton to the position of Night Lead/Building Maintenance Worker (pc #870) at Lakeside with a proposed starting date of September 22, 2015. He will be paid per the Council 18 salary guide, \$27,850 +2,500 (night lead stipend) +\$1,500 (boiler's license) = \$31,850. – District funding

72 It is recommended the Board of Education approve the appointment of Denise Pettit to the position of Part-time Cafeteria Worker (pc#977) at Memorial with a proposed starting date of September 1, 2015. She will be paid at the hourly rate of \$12.88 for 3 ¾ hours per day. – District funding

73 It is recommended the Board of Education approve the appointment of the following staff to the position of Substitute for Part-time, Temporary One-to-One Paraprofessional for student #27903 to accompany student on bus to and from Lakeside:

Shirley Ney  
Rochelle Fordyce

Veronica Pierce  
Tammy Tozer

Jodi Day

They will be paid at the hourly rate of \$9.50, not to exceed one hour per day. – IDEA Basic 2016 funding

74 It is recommended the Board of Education approve the appointment of the following staff to the position of Child Care for Evening Parent Activities at Child Family Center:

Melissa Sbrana  
Dylan Smith

Kristina Martin  
Trevor Weldon

Jackie Miller

They will be paid at the hourly rate of \$12 for three evening parent events, two hours per event. – ECP funding

**SUPERINTENDENT'S REPORT**

**September 21, 2015**

**Appointments As Recommended by the Superintendent**

- 75 It is recommended the Board of Education approve the appointment of the following staff to the position of Wrap Around Instructional Aides and substitutes at Child Family Center:

**Adult Aides**

Greta Anderson	Penny Ayars	Marlene Burkhart
Olga Caez	Sarah Clements	Tom Harris
Michael Leek	Sheila Milita	Melissa Sbrana
Dylan Smith	Sam Taylor	Jayla Castro
Andery Peterson	Alexandra Nardone	Laura Janecki
Eileen Roche	Sandi DelVicario	

**Student Aides**

Trevor Weldon	Paige Mason	LeAnn Parr
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**Substitute Adult Aides**

Lori Buckley	Pat Burns	Amanda Gonzalez
Kristina Martin	Jackie Miller	Jamie Parent
Kim Sergiacomi	Amy Marino	

**Substitute Student Aides**

Dustin Smith	Olivia Weldon	Brooke Nichols
Emily Taylor		

Staff will be paid at the hourly rate of \$9.50 for adults and \$8.38 for students. – ECP funding

- 76 It is recommended the Board of Education approve the appointment of the following staff to the position of Wrap Around Teacher Supervisor and Substitutes at Child Family Center:

AM Wrap:	Kim Sergiacomi	
PM Wrap:	Nelly Martinez	
Substitutes:	Sarah Clements	Lori Buckley
	Jamie Parent	Eileen Roche

Staff will be paid at the hourly rate of \$10.73. – ECP funding

**SUPERINTENDENT'S REPORT**

**September 21, 2015**

**Appointments As Recommended by the Superintendent**

- 77 It is recommended the Board of Education approve the appointment of the following staff to the position of Site Coordinators/Teachers for 21<sup>st</sup> Century Elementary:

Patricia Valeri	Dianna Dennis	Kristen Davidson
Donna Terry	Mario Desantis	Angelita Diaz
Lianne Drastal		

Staff will be paid for five days per week, up to seven hours per day at the MEA hourly rate of \$30. – 21<sup>st</sup> Century grant funding

- 78 It is recommended the Board of Education approve the appointment of the following staff to the position of 21<sup>st</sup> Century Aides:

Kerri Geissel	Kara Polhamus	Renita Rodriguez
Kim Calkin	Lianne Drastal	

Staff will be paid for five days per week, up to seven hours per day at the MEA hourly rate of \$9.50. – 21<sup>st</sup> Century grant funding

- 79 It is recommended the Board of Education approve the appointment of staff to the positions of School Age Child Care Supervisors and School Age Child Care Aides as indicated in the backup. Supervisors will be paid at the hourly rate of \$10.73. Adult aides will be paid at the hourly rate of \$9.50. Student aides will be paid at the hourly rate of \$8.38. – Latch Key funding

- 80 It is recommended the Board of Education approve the appointment of the following staff to the position of CEZ-Coordinator and Substitutes for 21<sup>st</sup> Century Middle School Program at Lakeside:

Coordinator –	Kat Anderson	
Substitute –	Heather Ehlin	Kelly Gandy

Staff will be paid for five days per week, up to seven hours per day at the MEA hourly rate of \$30. – CEZ 21<sup>st</sup> Century and Supplemental grant funding

**SUPERINTENDENT'S REPORT**

**September 21, 2015**

**Appointments As Recommended by the Superintendent**

81 It is recommended the Board of Education approve the appointment of the following staff to the position of CEZ-Teachers/Special Services Staff/CST for 21<sup>st</sup> Century Middle School Program at Lakeside:

Beth Benfer	Kelly Gandy	James Rettig
Bernadine Cirocco	Heather Ehlin	Heather Birnstiel

Staff will be paid for five days per week, one to seven hours per day, at the MEA hourly rate of \$30. – CEZ 21<sup>st</sup> Century and Supplemental grant funding

82 It is recommended the Board of Education approve the appointment of Kaitlyn Neiswender to the position of CEZ 21<sup>st</sup> Century Middle School Program Student Aide. She will be paid for up to five days per week, up to seven hours per day at the hourly rate of \$8.38. – CEZ 21<sup>st</sup> Century and Supplemental grant funding

83 It is recommended the Board of Education approve the **revised** appointment of Melissa Mazola to the position of Kindergarten Paraprofessional (pc#653) at Rieck Avenue. She will be paid at the 8<sup>th</sup> step of the MEA salary guide, \$22,987 **+200 (Associate's Degree) = \$23,187.**

**60-83 MILLVILLE**

\*84 It is recommended the Board of Education approve the list of substitutes as indicated in the backup.

\*85 It is recommended the Board of Education approve the appointment of Stacy Descalzi to the volunteer position of District Wellness Coordinator.

\*86 It is recommended the Board of Education approve the **revised** appointment of Katie Baralus to the position of School Psychologist to be effective **September 28, 2015.**

\*87 It is recommended the Board of Education approve the appointment of Andrew Kirey to the position of Part-time Seasonal Grounds/Maintenance (pc#10191) for the District effective August 31, 2015. He will be paid at the hourly rate of \$12.00, not to exceed 27 hours per week and not to exceed \$13,000 per year.

**SUPERINTENDENT'S REPORT**

**September 21, 2015**

**Appointments As Recommended by the Superintendent**

- \*88 It is recommended the Board of Education approve the appointment of Richard Giovinazzi to the position of Building Maintenance Worker – Grounds (pc#382) for the District with a proposed starting date of September 25, 2015. He will be paid at the 8<sup>th</sup> step of the Council 18 contract, \$33,000. – District funding
- \*89 It is recommended the Board of Education approve the appointment of Robert Domico to the position of Vice Principal – 12 Months (pc#378) at Memorial with a proposed starting date of September 22, 2015. He will be paid \$88,184 per the MAA contract. – District funding
- \*90 It is recommended the Board of Education approve the appointment of the following staff to the position of Home Instructors for 2015-16:

Melissa Cerami	Carol Coffee	Jodi DelVecchio
Anjanette Finch	Paula Ford	Melinda Fralick
Lawrence Hickman	Cosmita Nieves	Lesa Robbins
Martin Kavanagh Jr.		

Staff will be paid at the MEA hourly rate of \$30. – District funding

- \*91 It is recommended the Board of Education approve the appointment of the following staff to the position of High School Math Tutor:

Robert Barber Jr. – AP Calculus, MSHS, 80 hours total  
(30 weeks, two days per week, one hour per day plus 20 additional hours in April and May)

Gerald Bruman – Algebra & Geometry, Memorial, 64 hours total  
(30 weeks, two days per week, one hour per day plus four additional hours in April and May)

Amy Benfer – Memorial (64 hours total)  
(30 weeks, two days per week, one hour per day plus four additional hours in April and May)

Staff will be paid at the MEA hourly rate of \$30. – Title IIA funding

**SUPERINTENDENT'S REPORT**

**September 21, 2015**

**Appointments As Recommended by the Superintendent**

- \*92 It is recommended the Board of Education approve the appointment of the following staff to the position of School Psychologist Second Year Interns for the District:

Angela Gwathney                      Jean Gwathney                      Matthew McEnroe

Staff will be paid a stipend of \$10,000 each. – District funding

- \*93 It is recommended the Board of Education approve the appointment of Lee Seybold to the position of Shared Nurse (pc#749) at Alternative School and Memorial with a proposed starting date of October 1, 2015. She will be paid at the 7<sup>th</sup> step of the MEA guide, \$50,367 (prorated). Salary may be adjusted when MEA contract is settled. – District funding

- \*94 It is recommended the Board of Education approve the appointment of the following staff to the shared position of 21<sup>st</sup> Century Elementary Grant Data Input effective September 1, 2015 – August 31, 2016:

Lisa Discepola    Vicky Charlesworth

Staff will be paid for at their per diem hourly rate which is \$26.73 (LD) and \$21.09 (VC). – 21<sup>st</sup> Century grant funding

- \*95 It is recommended the Board of Education approve the appointment of the following staff to the position of District AVID tutors:

Desiree Preston    Natalie Moreno

Staff will be paid for up to 34 weeks, one to five days per week, not to exceed 18 hours per week at the hourly rate of \$10.00. – District funding

**Salary Adjustments**

- \*96 It is recommended the Board of Education approve the salary adjustments due to credit increases as indicated in the backup.

## **SUPERINTENDENT'S REPORT**

**September 21, 2015**

### **Transfers**

- \*97 It is recommended the Board of Education approve the transfer of Sally Blizzard from her position as Teacher of Special Education (pc#717) at Bacon School to the temporary position as Teacher of Special Education (pc# 10224) at Memorial. – District funding
- \*98 It is recommended the Board of Education approve the transfer of Lisa Glynn from her position as Teacher of Spanish (pc#376) at MSHS/Memorial/Lakeside to the position as Teacher of Spanish (pc#1115) at Memorial. – District funding

### **84-98 ALL**

- 99 It is recommended the Board of Education approve the transfer of Diane Cavagnaro from her position as Preschool Teacher (pc#1157) at Child Family Center to the position as Preschool Intervention Referral Team Member (pc#922) at Child Family Center effective September 22, 2015. – District funding

### **Co-Curricular Appointments**

- 100 It is recommended the Board of Education approve the Co-Curricular/Schedule B appointments for Bacon, Holly Heights, and Lakeside as indicated in the backup.

### **99-100 MILLVILLE**

- \*101 It is recommended the Board of Education approve the Co-Curricular/Schedule B appointments for Memorial and Millville Senior High School as indicated in the backup.

**Budgetary Transfers – As Recommended by the Superintendent**

- \*102 It is recommended the Board of Education approve the budgetary transfers for the month ending July 31, 2015.

**Board of Education's Monthly Certification -**

- \*103 It is recommended the Board of Education officially certify pursuant to NJAC 6:20-2:13(e) that as of July 31, 2015 and after a review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-extended in violation of NJAC 6:20-2:13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**Secretary's Monthly Certification –**

- \*104 It is recommended the Board of Education approve the Board Secretary's monthly certification of budgetary line item status for July 31, 2015.

**Balance Sheet Reports – As Recommended by the Superintendent**

- \*105 It is recommended the Board of Education officially accept the four balance sheets from the board secretary for the General Fund, Special Reserve Fund, Capital Projects Fund and the Debt Service Fund as required under the GAAP procedure for the month ending July 31, 2015.

101-105 ALL