

**MILLVILLE BOARD OF EDUCATION  
AGENDA**

**OCTOBER 19, 2015**

MILLVILLE BOARD OF EDUCATION  
MILLVILLE, NEW JERSEY  
OCTOBER 19, 2015

AGENDA

1. Call to Order
2. Roll Call and Establishment of Quorum
3. Flag Salute
4. Report of the President
5. Report of Committees:
  - a. Finance Bob Donato
  - b. Community Relations Committee Mike Whilden
  - c. Facilities Committee Mike Beatty
  - d. Professional Review Committee Bob Donato
  - e. Policy Committee Mike Whilden
  - f. Curriculum Committee Lisa Santiago
  - g. Shared Services Committee Charles Flickinger
  - h. Legal Committee Arnold Robinson, Esq.
6. Public Review of the Agenda
7. Report of the Superintendent  
An asterisk denotes all board members vote on items.
8. Communications (Letters and other communications have been distributed to all Board Members. Where appropriate, they are available for review by the public in the Board Secretary's office.)
9. Unfinished Business
10. New Business
11. Payment of Bills and Cafeteria Bills (list of bills available for inspection in the Board Secretary's office).
12. Hearing of the Delegation
13. Adjournment

**SUPERINTENDENT'S REPORT****October 19, 2015****General – As Recommended by the Superintendent**

- \*1 It is recommended the Board of Education approve the list of out-of-district workshops as indicated in the backup.
- \*2 It is recommended the Board of Education approve the list of field trips as indicated in the backup.
- \*3 It is recommended the Board of Education approve the Nursing Services Plan for the 2015-16 school year.
- \*4 It is recommended the Board of Education accept the 2014-15 Violence and Vandalism Report as submitted to the Department of Education. This fulfills our obligation to conduct a public presentation of the data in accordance with 6A:16-5.2 and 18A:17-46 (reports attached).
- \*5 It is recommended the Board of Education approve acceptance of \$500 honorarium for the District AVID program presented by Bob Jarvis from the University of Pennsylvania.
- \*6 It is recommended the Board of Education accept the New Jersey School Boards' Association Insurance Group Safety Grant in the amount of \$6,985. These funds will be used for step stools and AED pads.
- \*7 It is recommended the Board of Education approve the out-of-state travel for Richard Dawkins to attend the 22<sup>nd</sup> Annual Conference on Alternative Education in Ponte Vedra Beach, Florida from March 16 – March 19, 2016. The cost of the trip will not exceed \$1,760. – District funding
- \*8 It is recommended the Board of Education approve the out-of-state travel to the National Science Teachers Association (NSTA) in Philadelphia, PA on either Thursday, November 12 or Friday, November 13, 2015 for Stacy Descalzi, Elsan Machotka, Katherine Pokorny, Kristi Chisholm, Donald Clarke, Matthew Amman, and Lois Samaniotto. Total cost will include registration (\$1,155) and mileage. – Title IIA funding

## **SUPERINTENDENT'S REPORT**

**October 19, 2015**

### **General – cont'd**

- \*9 It is recommended the Board of Education approve the out-of-state travel for Debra Hayes to attend the American Speech Language Hearing Association Convention in Denver, Colorado November 12 – 14, 2015. The only cost to the district is the registration fee of \$385. – District funding
- \*10 It is recommended the Board of Education approve the grant application to HealthCorps for their “Living Lab” Program. The project will provide a full-time HealthCorps Leader to deliver the Program curriculum, which promotes a healthy lifestyle for students. This Leader will be housed onsite at Memorial for two years. The grant term will be five years beginning October 2105.
- \*11 It is recommended the Board of Education approve a year-long Psychology practicum for Dustin Dapp, a student from Rutgers University, under the supervision of Karen Cossaboon, a Child Study Team psychologist. The practicum will be one day per week for the 2016 school year.
- \*12 It is recommended the Board of Education approve creating a temporary, part-time position for Special Education Teacher at Memorial to provide modified Health/PE instruction for students with intellectual disabilities. The position will be paid at the MEA hourly rate of \$30 for 85 minutes every other day to the end of the school year. – IDEA Basic funding
- \*13 It is recommended the Board of Education approve creating a position for a 10 Hour Club, Trash to Treasure, at Memorial. The position will be paid at the MEA hourly rate of \$30. – District funding
- \*14 It is recommended the Board of Education approve creating three part-time, temporary positions for Special Education Paraprofessionals to provide child care during parent training events at Culver Center. Each position will be paid at the MEA hourly rate of \$12 for five meetings during the 2015-16 school year, not to exceed 15 hours total per position. – IDEA Basic funding

**1-14 ALL**

## **SUPERINTENDENT'S REPORT**

**October 19, 2015**

### **General – cont'd**

- 15 It is recommended the Board of Education approve creating six positions for Envision Math Updates. Each position will be paid at the MEA hourly rate of \$30 for up to 10 hours. – Title IIA funding
- 16 It is recommended the Board of Education approve a change for the return date of travel for Kim Hallenbeck and Beth Benfer to present at the AVID National Conference in San Diego, CA in December due to return flight availability. The original travel was approved at the October 5, 2015 BOE meeting, item #14. Additional expenses will be \$265. – District funding
- 17 It is recommended the Board of Education approve the out-of-state travel for Elizabeth Oliver, Linda Wittmann, and Jessica Grabowy to the Leadership Development Conference on School, Family, and Community Partnerships on November 5 – 6, 2015 in Baltimore, MD. The conference is sponsored by the National Network of Partnership Schools of Johns Hopkins University. The only costs would be registration fees totaling \$1,425 and mileage. – Race to the Top funding
- 18 It is recommended the Board of Education approve creating a temporary, part-time position for Speech/Language Specialist at Child Family Center. The position will be paid at the MEA hourly rate of \$30 for four days per week, five hours per day. – IDEA Basic funding
- 19 It is recommended the Board of Education approve creating a position for Elementary Club 21 Parent Liaison. The position will be paid for 30 weeks, five days per week, four hours per day at the hourly rate of \$9.50. – 21<sup>st</sup> Century grant funding
- 20 It is recommended the Board of Education approve creating a position for Elementary Club 21 Tutor. The position will be paid for 35 weeks, five days per week, two hours per day at the MEA hourly rate of \$30. – 21<sup>st</sup> Century Supplemental grant funding
- 21 It is recommended the Board of Education approve creating a temporary, part-time position for Substitute Latchkey Aide for Student #34431 at Rieck Avenue through October 19, 2015. The position will be paid at the hourly rate of \$9.50. – IDEA Basic funding

## **SUPERINTENDENT'S REPORT**

**October 19, 2015**

### **General – cont'd**

- 22 It is recommended the Board of Education approve creating Co-Curricular positions for Dare to be Fit Fall, Dare to be Fit Winter and Dare to be Fit Spring at Bacon School. – District funding

### **Leave of Absence**

- 23 It is recommended the Board of Education approve the paid medical leave of absence for employee #1168 from September 15 to October 28, 2015.
- 24 It is recommended the Board of Education approve the partially paid medical leave of absence for employee #1112 from November 9, 2015 to March 24, 2016 utilizing the Family Medical Leave Act.
- 25 It is recommended the Board of Education approve the unpaid medical leave of absence for employee #200 from October 6 to October 15, 2015 utilizing the Family Medical Leave Act.
- 26 It is recommended the Board of Education approve the paid medical leave of absence for employee #5012 from October 13 to November 30, 2015.

### **15-26 MILLVILLE**

- \*27 It is recommended the Board of Education approve the extension of a paid medical leave of absence for employee #5766 to November 26, 2015.

### **27 ALL**

### **Retirement**

- 28 It is recommended the Board of Education approve the retirement of Marrolyn Peter from her position as Paraprofessional (pc #800) at Child Family Center effective January 1, 2016.

### **Resignations**

- 29 It is recommended the Board of Education approve the **revised** resignation of Celese Nolan from her position as Literacy Coach (pc#758) at Bacon School to be effective **October 30, 2015**.

## **SUPERINTENDENT'S REPORT**

**October 19, 2015**

### **Resignations – cont'd**

- 30 It is recommended the Board of Education approve the resignation of Tracey Shea from her position as Secretary-10 Month (pc# 683) at Holly Heights effective November 11, 2015.
- 31 It is recommended the Board of Education approve the resignation of Samantha Capoferri from her position as Latchkey Supervisor at Silver Run effective October 13, 2015.
- 32 It is recommended the Board of Education approve the resignation of Darrell Ford from his position as Latchkey Supervisor at Rieck Avenue effective October 6, 2015.

### **Transfers**

- 33 It is recommended the Board of Education approve the transfer of Ryan Hudson from his position as Teacher of Grades 1 – 5 (pc#422) at Bacon School to the position as Literacy Curriculum & Instructional Coach (pc#758) at Bacon School with a proposed starting date of December 8, 2015.
- 34 It is recommended the Board of Education approve the **revised backup** for the transfer of April Bird from her position as Temporary Paraprofessional until November 30, 2015 (pc#411) at Child Family Center to the position of Temporary Paraprofessional for the 2015-16 school year (pc#153) at Child Family Center effective October 6, 2015.
- 35 It is recommended the Board of Education approve the transfer of Carl Gant from his position as Building Maintenance Worker (pc#911) at Bacon School to the same position (pc#966) at Silver Run School with a proposed starting date of September 28, 2015.
- 36 It is recommended the Board of Education approve the transfer of Benjamin Pierce from his position as Building Maintenance Worker (pc#966) at Silver Run School to the same position (pc#911) at Bacon School with a proposed starting date of September 28, 2015.



**SUPERINTENDENT'S REPORT**

**October 19, 2015**

**Appointments – cont'd**

43 It is recommended the Board of Education approve the appointment of Mary Kula to the position of 21<sup>st</sup> Century Elementary Site Coordinator/Teacher. She will be paid for up to five days per week, one to seven hours per day at the MEA hourly rate of \$30. – 21<sup>st</sup> Century grant funding

44 It is recommended the Board of Education approve the appointment of the following staff to the position of School Age Child Care Supervisors:

Dominic Carapelli – Rieck Avenue AM Supervisor  
Chad Losaw – Rieck Avenue PM Supervisor  
Alyssa Robbins – Silver Run Supervisor (4 days)

Staff will be paid at the hourly rate of \$10.73. – Latchkey funding

45 It is recommended the Board of Education approve the appointment of the following staff to the position of School Age Child Care Aides:

Kristy Kerns – Rieck Avenue AM Adult Aide  
Darrell Ford – Substitute PM Adult Aide  
Melissa Guhr – Substitute PM Adult Aide  
Brook Mounts – Rieck Avenue AM Adult Aide  
Dawson Leary – Silver Run PM Student Aide

Staff will be paid at the hourly rate of \$9.50 for adult aides and \$8.38 for student aides.– Latchkey funding

46 It is recommended the Board of Education approve the appointment of Suzanne Dagleish to the part-time, temporary position as Speech Language Specialist (pc#10226) at Child Family Center with a proposed starting date of October 20, 2015. She will be paid at the hourly rate of \$30 for four days per week, five hours per day. – District funding

**SUPERINTENDENT'S REPORT**

**October 19, 2015**

**Appointments – cont'd**

47 It is recommended the Board of Education approve the appointment of Stephanie Remley to the position of One-to-One Paraprofessional (pc #10110) at Lakeside with a proposed starting date of October 20, 2015. She will be paid at the 3<sup>rd</sup> step of the MEA salary guide, \$19,537 + \$200 (AA) = \$19,737 (pro-rated). Salary to be adjusted when MEA contract is settled. – District funding

**28-47 MILLVILLE**

\*48 It is recommended the Board of Education approve the appointment of Mara Hermelee to the position of Social Worker for the District (pc#5959) with a proposed starting date of October 20, 2015. She will be paid at the 4<sup>th</sup> step of the MEA salary guide, \$50,317 (pro-rated). Salary to be adjusted when MEA contract is settled. – District funding

\*49 It is recommended the Board of Education approve the appointment of Sarah Blizzard to the temporary, part-time position of Special Education Teacher at Memorial to provide modified Health/PE instruction for students with intellectual disabilities. She will be paid at the MEA hourly rate of \$30 for 85 minutes every other day to the end of the school year. – IDEA Basic funding

\*50 It is recommended the Board of Education approve the appointment of the following staff to the shared position of Credit Completion/Saturday Detention (Two Teachers) at Millville Senior High School:

Christopher Carney	Brian Bowles	Brenda Hoffman
Maureen Merighi	Victor Nappen	Jamie Delp
Kristina Hulitt		

Each position will be for two hours weekly and four hours on scheduled Saturdays at the MEA hourly rate of \$30. – District funding

\*51 It is recommended the Board of Education approve the appointment of Cindy Simione to the part-time position of Teacher of Mathematics at Millville Senior High School. She will be paid for 18.5 weeks, five days per week, 3.7 hours per day at the MEA hourly rate of \$31. – District funding

**SUPERINTENDENT'S REPORT**

**October 19, 2015**

**Appointments – cont'd**

- \*52 It is recommended the Board of Education approve the appointment of the following staff as home instructors for 2015-16:

Rebecca Benson                      Beth Peterson                      Danielle Tombleson

Staff will be paid at the MEA hourly rate of \$30.

**Special Education**

- \*53 It is recommended the Board of Education approve the addendum list of special education students for out-of-district placements for the 2015-2016 school year
- \*54 It is recommended the Board of Education approve Sandra Padro as a provider of bilingual psychological, learning and social history evaluations for child study team at the rate of \$190 per evaluation.  
– District funding

**Co-Curricular**

- \*55 It is recommended the Board of Education approve the appointment of staff to Co-Curricular/Schedule B Fine and Performing Arts positions as indicated in the backup.
- \*56 It is recommended the Board of Education approve the appointment of Jason Kessler to the volunteer position as Weight Room Facilitator.

**48-56 ALL**

- 57 It is recommended the Board of Education approve the appointment of Melissa Sooy to the Co-Curricular position of Team Leader English 8<sup>th</sup> Grade at Lakeside. She will be paid at the 2<sup>nd</sup> step of the Schedule B guide, \$2,301. – District funding
- 58 It is recommended the Board of Education approve the appointment of staff to Co-Curricular positions at Bacon School as indicated in the backup.

**57-58 MILLVILLE**