

MILLVILLE
BOARD OF EDUCATION
AGENDA
MAY 4, 2015

MILLVILLE BOARD OF EDUCATION
MILLVILLE, NEW JERSEY
MAY 4, 2015
AGENDA

1. Call to Order
2. Roll Call and Establishment of Quorum
3. Flag Salute
4. Approval of Minutes of Previous Meeting
5. Report of the President
6. Report of Committees:
 - a. Finance Committee Bob Donato
 - b. Community Relations Committee Mike Whilden
 - c. Facilities Committee Mike Beatty
 - d. Professional Review Committee Bob Donato
 - e. Policy Committee Mike Whilden
 - f. Curriculum Committee Lisa Santiago
 - g. Shared Services Committee Charles Flickinger
 - h. Legal Committee Arnold Robinson, Esq.
7. Public Review of the Agenda
8. Report of the Superintendent
An asterisk denotes all board members vote on items.
9. Report of the Secretary and Budget Control
10. Communications (Letters and other communications have been distributed to all Board Members. Where appropriate, they are available for review by the public in the Board Secretary's office.)
11. Unfinished Business
12. New Business
13. Hearing of the Delegation
14. Adjournment

General – As Recommended by the Superintendent

- *1 It is recommended the Board of Education approve the list of out-of-district workshops as indicated in the backup.
- *2 It is recommended the Board of Education approve the list of field trips as indicated in the backup.
- *3 It is recommended the Board of Education apply for a short-term loan due to the delay in the June State Aid payments. The loan will not exceed \$7,000,000 and will be paid by the state to our bank including interest.
- *4 It is recommended the Board of Education approve the reports for bus evacuation drills conducted in April 2015.
- *5 It is recommended the Board of Education approve creating a position for Systems Analyst for the District. – District funding
- *6 It is recommended the Board of Education approve creating a position for a Full-time, Permanent School Psychologist for the District effective September 1, 2015. The position will be paid per the MAA contract. – District funding
- *7 It is recommended the Board of Education approve sending a maximum of 7 participants representing Lakeside, Memorial and Millville Senior High School to the National AVID Summer Institute, July 27 – July 29, 2015 in Philadelphia, PA to meet the needs of our expanding AVID program. The cost is not to exceed \$5,000 which will be paid from building and district professional development funds.
- *8 It is recommended the Board of Education approve resolution #1140 to form the Southern Coastal Regional Employee Benefits Fund. This will separate us from the Southern Fund and allow us to move in the District's best interest.
- *9 It is recommended the Board of Education approve creating volunteer positions for Mentors for the district Community Outreach Program for the 2015-2016 school year.

General – (cont'd)

*10 It is recommended the Board of Education approve the following policies for second reading:

- 6147.1 Evaluation of Individual Student Progress
- 5141.21 Administering Medication
- 3335 Travel Expenses
- 4115/4116 Supervision and Evaluation
- 3542.1 Wellness and Nutrition
- 5145.4 Equal Education Opportunity
- 5120 Needs Assessment of Individual Pupils
- 6142.4 Physical Education & Health
- 6146 Graduation Requirements
- 2224 Nondiscrimination/Affirmative Action
- 3515 Smoking
- 4111 Recruitment, Selection & Hiring
- 4111.1 Nondiscrimination/Affirmative Action/Sexual Harrassment
- 4211 Recruitment, Selection & Hiring
- 4211.1 Nondiscrimination/Affirmative Action/Sexual Harrassment
- 5111 Admission
- 6121 Nondiscrimination/Affirmative Action
- 4119.26 Acceptable Use of Computer Network(s)/Computers, Email, Social Networks & Other Forms of Electronic Communications by Teaching Staff Members
- 4219.26 Acceptable Use of Computer Network(s)/Computers, Email, Social Networks & Other Forms of Electronic Communications by All Users
- 9326.2 Taping of Meetings

1-10 ALL

- 11 It is recommended the Board of Education approve a Practicum/Internship in School Leadership for Kathleen McCarron enrolled in the graduate level program of School Leadership at Grand Canyon University. Christine Barlas will serve as the mentor at Child Family Center.
- 12 It is recommended the Board of Education approve creating a Co-Curricular/Schedule B position for Dare to Be Fit Spring at Wood School. – District funding

SUPERINTENDENT'S REPORT

May 4, 2015

General – (cont'd)

- 13 It is recommended the Board of Education approve four additional hours for Robert Bonham, Security Aide at Rieck Avenue School, to attend the CPR/AED certification class on May 28. – District funding

Resignations - As Recommended by the Superintendent

- 14 It is recommended the Board of Education accept the resignation of Tracy Overcast from her position as Paraprofessional (pc#10204) at Lakeside effective July 1, 2015.
- 15 It is recommended the Board of Education approve the resignation of Kelsee Tepper from her position as Wrap Around Aide effective April 15, 2015.

Retirements - As Recommended by the Superintendent

- 16 It is recommended the Board of Education approve the retirement of Leslie Hurley from her position as Kindergarten teacher (pc#401) at Wood School effective July 1, 2015.
- 17 It is recommended the Board of Education approve the retirement of Cynthia Brooks from her position as 5th Grade Teacher (pc#99) at Holly Heights effective July 1, 2015.
- 18 It is recommended the Board of Education approve the retirement of Minerva Sauro from her position as Secretary/12 Month (pc#16) at Lakeside effective May 1, 2015.

11-18 MILLVILLE

- *19 It is recommended the Board of Education approve the retirement of Vincent Stranges from his position as School Psychologist (pc#195) for the District effective July 1, 2015.

SUPERINTENDENT'S REPORT

May 4, 2015

Leave of Absence - As Recommended by the Superintendent

- *20 It is recommended the Board of Education approve the partially paid medical leave of absence for employee #4882 from May 1 to September 1, 2015 utilizing the Family Medical Leave Act.
- *21 It is recommended the Board of Education approve the extension of a partially paid medical leave of absence for employee #1173 to June 1, 2015 utilizing the Family Medical Leave Act.

19-21 ALL

- 22 It is recommended the Board of Education approve the partially paid medical leave of absence for employee #2956 from April 1 to April 30, 2015 utilizing the Family Medical Leave Act.
- 23 It is recommended the Board of Education approve the paid medical leave of absence for employee #4817 from May 8 to September 1, 2015.

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Appointments - As Recommended by the Superintendent

The following candidate(s) are recommended for emergent hiring pending completion of a criminal history check.

- *24 It is recommended the Board of Education approve the list of substitutes as indicated in the backup.
- *25 It is recommended the Board of Education approve the **extension** of the temporary appointment of Joanne Smith to the position of English Teacher (pc#10180) at Millville Senior High School to May 31, 2015.
- *26 It is recommended the Board of Education approve the appointment of the following as home instructors for 2014-15:

William Branin

Dale Moore

Kim Meyrick

They will be paid at the MEA hourly rate of \$30. – District funding

SUPERINTENDENT'S REPORT

May 4, 2015

Reappointments - As Recommended by the Superintendent

- *27 It is recommended the Board of Education approve the reappointment of administrative staff not under tenure for the 2015-2016 school year.
- *28 It is recommended the Board of Education approve the reappointment of administrative staff acquiring tenure for the 2015-2016 school year.
- *29 It is recommended the Board of Education approve the reappointment of administrative staff for the 2015-2016 school year.

Transfers - As Recommended by the Superintendent

- *30 It is recommended the Board of Education approve the transfer of John Law from the position of Network Communication Engineer (pc#240) for the district to the position of Network Administrator 1 (pc#10217) for the district effective April 22, 2015.

24-30 ALL

Co-Curricular - As Recommended by the Superintendent

- 31 It is recommended the Board of Education approve the appointment of the following staff to Co-Curricular/Schedule B Spring positions - District funding:

Position	Staff	Step	salary
Asst Coach, Track-Lakeside	Robert Williams	1	\$1,291
Intramurals/Dare to Be Fit-Lakeside	Wesley Camerieri	4	\$1,745
Intramurals/Dare to Be Fit-Lakeside	John Wittman	3	\$1,542
Intramurals/Dare to Be Fit-Wood	Laura Salimbene	2	\$1,339

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SUPERINTENDENT'S REPORT

May 4, 2015

Bids - As Recommended by the Superintendent

- *32 It is recommended the Board of Education approve the following bid award recommendation:

Bid #15-19 Memorial High School Partial Roof Replacement
Oleni Contracting Corp \$239,000.00
1104 62nd Street
Brooklyn, NY 11219

Budgetary Transfers – As Recommended by the Superintendent

- *33 It is recommended the Board of Education approve the budgetary transfers for the month ending March 31, 2015.

Board of Education's Monthly Certification - As Recommended by the Superintendent

- *34 It is recommended the Board of Education officially certify pursuant to NJAC 6:20-2:13(e) that as of March 31, 2015 and after a review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-extended in violation of NJAC 6:20-2:13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Secretary's Monthly Certification – As Recommended by the Superintendent

- *35 It is recommended the Board of Education approve the Board Secretary's monthly certification of budgetary line item status for March 31, 2015.

Balance Sheet Reports – As Recommended by the Superintendent

- *36 It is recommended the Board of Education officially accept the four balance sheets from the board secretary for the General Fund, Special Reserve Fund, Capital Projects Fund and the Debt Service Fund as required under the GAAP procedure for the month ending March 31, 2015.

32-36 ALL