

**MILLVILLE**  
**BOARD OF EDUCATION**  
**AGENDA**  
**MARCH 9, 2015**

MILLVILLE BOARD OF EDUCATION  
MILLVILLE, NEW JERSEY  
MARCH 9, 2015  
AGENDA

1. Call to Order
2. Roll Call and Establishment of Quorum
3. Flag Salute
4. Approval of Minutes of Previous Meeting
5. Report of the President
6. Report of Committees:
  - a. Finance Committee Bob Donato
  - b. Community Relations Committee Mike Whilden
  - c. Facilities Committee Mike Beatty
  - d. Professional Review Committee Bob Donato
  - e. Policy Committee Mike Whilden
  - f. Curriculum Committee Lisa Santiago
  - g. Shared Services Committee Charles Flickinger
  - h. Legal Committee Arnold Robinson, Esq.
7. Public Review of the Agenda
8. Report of the Superintendent  
An asterisk denotes all board members vote on items.
9. Report of the Secretary and Budget Control
10. Communications (Letters and other communications have been distributed to all Board Members. Where appropriate, they are available for review by the public in the Board Secretary's office.)
11. Unfinished Business
12. New Business
13. Hearing of the Delegation
14. Adjournment

**SUPERINTENDENT'S REPORT**

**March 9, 2015**

**General – As Recommended by the Superintendent**

- \*1 It is recommended the Board of Education approve the list of out-of-district workshops as indicated in the backup.
- \*2 It is recommended the Board of Education approve the list of field trips as indicated in the backup.
- \*3 It is recommended the Board of Education approve the travel for Janette Herbert, JoAnne Colacurcio, and William Emberger to the Infinite Campus conference, InterChange NYC 2015, from March 18 - 20, 2015 in New York City, NY. The total cost should not exceed \$3,510. – District funds
- \*4 It is recommended the Board of Education approve the labor agreement with Council 18 – Building Maintenance Workers for the following years:

2014-2015	2.5%
2015-2016	2.25%
2016-2017	2.0%
- \*5 It is recommended the Board of Education approve Resolution #1136 to modify and update the LRFP (Long Range Facilities Plan) in accordance with 6A:26-2.1
- \*6 It is recommended the Board of Education approve participation in a grant from the Joseph L. Carley Foundation. This project, entitled the Millville Student Achievement Award, was received in partnership with the Levoy Theatre. The grant will provide 450 vouchers, each for two free tickets, to select shows at the Theatre. The tickets are to be used as incentives and rewards for students in all of the District schools. The tickets may be used through December 2015.
- \*7 It is recommended the Board of Education approve the submission of the application for the NJEA Frederick L. Hipp Foundation for Excellence in Education Grant in the amount of \$7,500 for the purpose of “Sharing Shakespeare.” The project period for the grant will be Spring 2016.

**SUPERINTENDENT'S REPORT**  
**General (cont'd)**

**March 9, 2015**

- \*8 It is recommended the Board of Education approve the date for a public hearing on the budget at a special board meeting scheduled for Monday, May 4, 2015 at 6:30 pm and authorize the secretary of the board to publish a notice of the public hearing and advertise the budget as required by law.
- \*9 It is recommended the Board of Education approve the submission of the 2015-2016 budget to the Department of Education. The budget total is \$102,947,763 with the local tax levy of \$11,319,609.
- \*10 It is recommended the Board of Education approve creating up to 26 positions for Student Summer Employees Maintenance & Grounds. Each position will be for up to 10 weeks, 4 or 5 days per week, 8 to 10 hours per day at the hourly rate of \$8.50 or \$9.00 depending on duties. – District funding
- \*11 It is recommended the Board of Education approve creating up to 47 positions for Summer Temporary Custodial Positions. Each position will be for up to 10 weeks, 4 days per week, 7 hours per day at the hourly rate of \$9.00. – District funding
- \*12 It is recommended the Board of Education approve creating a position for Supervisor Masonry Summer Projects. The position will be paid for up to 10 weeks, 4 or 5 days per week, 8 to 10 hours per day at the hourly rate of \$27. – District funding
- \*13 It is recommended the Board of Education approve creating a position for Supervisor for Student Landscaping Projects. The position will be for up to 10 weeks, 4 or 5 days per week, 8 to 10 hours per day at the hourly rate of \$27. – District funding
- \*14 It is recommended the Board of Education approve creating a position for Supervisor for Student Painting Projects. The position will be for up to 10 weeks, 4 or 5 days per week, 8 to 10 hours per day at the hourly rate of \$27. – District funding

**1-14 ALL**

- 15 It is recommended the Board of Education approve acceptance of \$3,000 from the Millville Municipal Alliance to support the Club 21 2015 Summer Camp

## **SUPERINTENDENT'S REPORT**

**March 9, 2015**

### **General (cont'd)**

- 16 It is recommended the Board of Education approve up to 10 hours per week for Celese Nolan for planning and implementing PARCC procedures at Bacon School to be effective from January 26 to the end of testing. She will be paid at the MEA hourly rate of \$30. – District funding
- 17 It is recommended the Board of Education approve the abolishment of the position for 12 Month/B Secretary (pc#992) at Wood School effective March 1, 2015 and create a position for 10 Month/B Secretary at Wood School. – District funding
- 18 It is recommended the Board of Education approve creating a temporary position for a One-to-One Special Education Paraprofessional for Student #37745 at Lakeside to provide support to student with disabilities with Spanish translation.

### **Resignations**

- 19 It is recommended the Board of Education approve the resignation of Andrea Johnson from her position as Cafeteria Aide (pc #172) at Wood School effective March 2, 2015.

### **Retirements**

- 20 It is recommended the Board of Education approve the retirement of Paul Sansalone from his position as Teacher of Science (pc#308) at Lakeside effective July 1, 2015.

### **Leave of Absence**

- 21 It is recommended the Board of Education approve the paid medical leave of absence for employee #1934 from March 12, 2015 to April 13, 2015.
- 22 It is recommended the Board of Education approve the unpaid intermittent medical leave of absence for employee #658 from February 20 to May 11, 2015 utilizing the Family Medical Leave Act.
- 23 It is recommended the Board of Education approve the partially paid medical leave of absence for employee #339 from March 26 to June 30, 2015 utilizing the Family Medical Leave Act.

**15-23 MILLVILLE**

**SUPERINTENDENT'S REPORT**  
**Leave of Absence (cont'd)**

**March 9, 2015**

- \*24 It is recommended the Board of Education approve the extension of an unpaid medical leave of absence for employee #5255 until April 13, 2015 utilizing the Family Medical Leave Act.
- \*25 It is recommended the Board of Education approve the paid medical leave of absence for employee #4747 from March 2, 2015 to June 30, 2015.
- \*26 It is recommended the Board of Education approve the paid medical leave of absence for employee #2455 from March 16 to April 27, 2015.

**Appointments**

The following candidate(s) are recommended for emergent hiring pending completion of a criminal history check.

- \*27 It is recommended the Board of Education approve the list of substitutes as indicated in the backup.
- \*28 It is recommended the Board of Education approve the appointment of Michael LaTorre to drive the bus to transport the golf team to and from practices and matches for the Spring 2015 season. He will be paid at the hourly rate of \$15. – District funding

**24-28 ALL**

- 29 It is recommended the Board of Education approve the appointment of Kelsy McCafferty to the position of 21<sup>st</sup> Century Elementary Site Coordinator/Teacher. She will be paid for five days per week, one to seven hours per day, at the MEA hourly rate of \$30. – 21<sup>st</sup> Century Grant funding
- 30 It is recommended the Board of Education approve the appointment of Michelle Pruett to the position of School Age Child Care Nurse at Bacon School. She will be paid at the MEA hourly rate of \$30. – Latch Key funding
- 31 It is recommended the Board of Education approve the appointment of Sonya Ivanovs to the temporary position of 10 Month/B Secretary (pc#199) at Wood School effective March 10, 2015. She will be paid at the 3<sup>rd</sup> step of the MEA salary guide, \$26,318 +\$200 (credits) = \$26,518 (pro-rated). – District funding

**SUPERINTENDENT'S REPORT**  
**Appointments (Cont'd)**

**March 9, 2015**

- 32 It is recommended the Board of Education approve the appointment of the following staff to the temporary position of One-to-One Special Education Paraprofessional for Student #35801 at Child Family Center:

Marrolyn Peter

Substitutes: Megan Scherbekow Terry Burns

They will be paid at their respective MEA hourly rate. – District funding

**Transfers**

- 33 It is recommended the Board of Education approve the transfer of Karin Mosley from her temporary position as One-to-One Paraprofessional for Student #35742 at Rieck Avenue to the same position at Wood School due to the transfer of the student.
- 34 It is recommended the Board of Education approve the transfer of Odalis Segarra from her position as One-to-One Paraprofessional for Student #33433 at Mount Pleasant to the temporary position as One-to-One Special Education Paraprofessional for Student #37745 at Lakeside effective April 13, 2015.

**29-34 MILLVILLE**

**Co-Curricular**

- \*35 It is recommended the Board of Education approve the appointment of the following staff to Spring Co-Curricular/Schedule B positions:

Assistant Coach, Track, Lakeside – Brian Hakola, step 4, \$1,745

Assistant Coach, Golf, MSHS – Michael LaTorre, step 3, \$3,476

- District funding

**SUPERINTENDENT'S REPORT**  
**Bid Award Recommendation**

**March 9, 2015**

- \*36 It is recommended the Board of Education approve the following bid awards:

**Bid #15-14 Spring Athletic Transportation**

Sheppard Bus Service	\$46,550.00
35 Rockville Road	\$60/hr. Overtime Charge
Bridgeton, NJ 08302	

**Bid #15-15 To and From Charter School Transportation**

Sheppard Bus Service	\$153.00 Route Cost
35 Rockville Road	\$27,540.00 Total Cost/Year
Bridgeton, NJ 08302	

**Budgetary Transfers – As Recommended by the Superintendent**

- \*37 It is recommended the Board of Education approve the budgetary transfers for the month ending January 31, 2015

**Board of Education's Monthly Certification - As Recommended by the Superintendent**

- \*38 It is recommended the Board of Education officially certify pursuant to NJAC 6:20-2:13(e) that as of January 31, 2015 and after a review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-extended in violation of NJAC 6:20-2:13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**Secretary's Monthly Certification – As Recommended by the Superintendent**

- \*39 It is recommended the Board of Education approve the Board Secretary's monthly certification of budgetary line item status for January 31, 2015.

**Balance Sheet Reports – As Recommended by the Superintendent**

- \*40 It is recommended the Board of Education officially accept the four balance sheets from the board secretary for the General Fund, Special Reserve Fund, Capital Projects Fund and the Debt Service Fund as required under the GAAP procedure for the month ending January 31, 2015.