

**MILLVILLE BOARD OF EDUCATION  
AGENDA**

**JUNE 29, 2015**

MILLVILLE BOARD OF EDUCATION  
MILLVILLE, NEW JERSEY  
JUNE 29, 2015

AGENDA

1. Call to Order
2. Roll Call and Establishment of Quorum
3. Flag Salute
4. Report of the President
5. Report of Committees:
  - a. Finance Bob Donato
  - b. Community Relations Committee Mike Whilden
  - c. Facilities Committee Mike Beatty
  - d. Professional Review Committee Bob Donato
  - e. Policy Committee Mike Whilden
  - f. Curriculum Committee Lisa Santiago
  - g. Shared Services Committee Charles Flickinger
  - h. Legal Committee Arnold Robinson, Esq.
6. Public Review of the Agenda
7. Report of the Superintendent  
An asterisk denotes all board members vote on items.
8. Communications (Letters and other communications have been distributed to all Board Members. Where appropriate, they are available for review by the public in the Board Secretary's office.)
9. Unfinished Business
10. New Business
11. Payment of Bills and Cafeteria Bills (list of bills available for inspection in the Board Secretary's office).
12. Hearing of the Delegation
13. Adjournment

**General – As Recommended by the Superintendent**

- \*1 It is recommended the Board of Education approve the list of out-of-district workshops as indicated in the backup.
- \*2 It is recommended the Board of Education approve the Shared Services Agreement with the City of Millville regarding the use of athletic fields located behind Lakeside Middle School.
- \*3 It is recommended the Board of Education accept and approve the certification of Implementation of Corrective Action Plan for the fiscal year ending June 30, 2014 (see attached).
- \*4 It is recommended the Board of Education approve the District Integrated Pest Management Plan (IPM) for the 2015-2016 school year.
- \*5 It is recommended the Board of Education approve the district's Indoor Air Quality Program (IAQ) for the 2015-2016 school year.
- \*6 It is recommended the Board of Education approve payment of salaries from IDEA 2016 Basic funds as indicated in the backup.
- \*7 It is recommended the Board of Education approve payment of the following salaries from 2016 NCLB funds:

Title IA

Heather Dian – Wood School Literacy Coach - \$69,068 (100%)  
Cristy Lopergolo – Wood School Math Coach - \$78,322 (100%)  
Mindy Fralick – Silver Run BSI - \$49,467 (100%)

Title IIA

Kimberly Taylor – Bacon Teacher - \$51,367 (100%)  
Erin Barse – Silver Run Teacher - \$50,317 (100%)  
Jennifer Scaringello – Wood Teacher - \$50,367 (100%)

- \*8 It is recommended the Board of Education approve the following policies for first reading:

4112 Contract – Nontenured Personnel  
4143.6 Disability Income Protection

**General – As Recommended by the Superintendent**

- \*9 It is recommended the Board of Education approve the following policies for second reading:

6146.5	Advanced Placement Test Fee Program
6171.45	Independent Educational Evaluations
9322.1	Electronic Communications Among Board Members
6142.1	Family Life Education

- \*10 It is recommended the Board of Education approve the following Summer Continuing Education program:

Summer Tennis Camp

This program is designed for the players interested in learning the basics of tennis and for those at the Junior Varsity/Varsity levels. The beginner/intermediate program will be held on Monday, Tuesday, and Wednesday 9:00 – 10:30 am. The Advanced program will be held Monday, Tuesday, and Wednesday 10:30 am – 12:30 pm. The camp will run from July 6 – 29. Tom DeCou will oversee the program.

- \*11 It is recommended the Board of Education approve the following students, who are pursuing Congressional awards, to perform volunteer service hours at Culver Center from June 24 through August 28, not to exceed 200 hours per student:

Robert Wilson	Kevin Hallenbeck	Theodore Sherman
Owen Miller	Elizabeth Emberger	Olivia Weldon
Timothy Wright		

- \*12 It is recommended the Board of Education approve the Public Donor Agreement with Inspira Health Network for School Based Youth Services Program grant year 2015-2016. The in-kind contributions are the same amount as the previous grant year.

- \*13 It is recommended the Board of Education approve creating a position for Perkins Project Director – Summer Work at Millville Senior High School. The position will be for two days at the per diem rate (not to exceed 5% of FY 15 Perkins Grant). – Perkins 2016 funding

**General – As Recommended by the Superintendent**

- \*14 It is recommended the Board of Education approve an **additional four** sessions for the following staff for Facilitators for Bilingual Family Learning Series:

Melissa Colon  
Yajaira Montero

Daphne Bruno  
Rosa Correa

They will be paid for up to ten additional hours each at the MEA hourly rate of \$30.00. – Title III funding

- \*15 It is recommended the Board of Education approve creating a position for Part-time Teacher of Mathematics at Alternative School effective September 1, 2015. The position will be paid at the MEA hourly rate of \$31, not to exceed 3.5 hours per day. – District funding
- \*16 It is recommended the Board of Education approve creating a position for Part-time Performing Arts Elective Teacher at Alternative School effective September 1, 2015. The position will be paid at the MEA hourly rate of \$31, not to exceed 1.5 hours per day. – District funding
- \*17 It is recommended the Board of Education approve creating a position for One-to-One Paraprofessional for Student #35619 for the Extended School Year program effective July 6, 2015. The position will be paid at the MEA hourly rate of \$14, not to exceed 25 total hours. – District funding
- \*18 It is recommended the Board of Education approve the summer hours for Etta (Tina) Benishek, Student Assistance Coordinator to continue work on substance abuse and awareness procedures and program compliance. She will be paid for up to 30 hours at the hourly rate of \$30. – District funding

**1-18 ALL**

- 19 It is recommended the Board of Education approve the out of state travel for Cassandra Russo and Jennifer Morrow to attend Responsive Classroom training in Hartford, CT from July 20 -23, 2015 at a cost not to exceed \$2,350.00.

**SUPERINTENDENT’S REPORT**

**June 29, 2015**

**General – As Recommended by the Superintendent**

- 20 It is recommended the Board of Education approve creating a position for One-to-One Paraprofessional Interpreter for Student #37216 at Lakeside effective September 1, 2015. – District funding
- 21 It is recommended the Board of Education approve participation in the Fresh Fruit and Vegetable program for the 2015-2016 school year. The participants will be:

Wood School	\$13,310
Silver Run School	\$28,270
- 22 It is recommended the Board of Education approve creating a position for Middle School Spanish/Alternative Class Instruction teacher at Lakeside. – District funding
- 23 It is recommended the Board of Education approve the 2015-2015 grant applications for the New Jersey Assault Prevention Program and acceptance of funds when approved in the amount of \$23,888.

**Leave of Absence**

- 24 It is recommended the Board of Education approve the partially paid medical leave of absence for employee #6121 from September 1 to December 18, 2015 utilizing the Family Medical Leave Act.
- 25 It is recommended the Board of Education approve the unpaid medical leave of absence for employee #4817 from September 1 to October 13, 2015 utilizing the Family Medical Leave Act.
- 26 It is recommended the Board of Education approve the partially paid medical leave of absence for employee #1530 from September 1, 2015 to February 1, 2016 utilizing the Family Medical Leave Act.

**Retirements**

- 27 It is recommended the Board of Education approve the retirement of Delcena Fish from her position as Teacher (pc#863) at Lakeside effective July 1, 2015.

## **SUPERINTENDENT'S REPORT**

**June 29, 2015**

### **Resignations**

- 28 It is recommended the Board of Education approve the resignation of Georgia Adams from her position as Cafeteria Worker (pc#977) at Silver Run effective June 17, 2015.

### **19-28 MILLVILLE**

- \*29 It is recommended the Board of Education approve the resignation of Steven Anderson from his position as Teacher of Social Studies (pc#191) at Memorial effective July 1, 2015.
- \*30 It is recommended the Board of Education approve the resignation of Deron Sharp from his position as Teacher of Social Studies (pc#298) at Memorial effective July 1, 2015.

### **Transfer**

- \*31 It is recommended the Board of Education approve the transfer of Odalis Segarra from her position as One-to-One Special Education Paraprofessional for Student #37745 (pc#10110) to the position of One-to-One Paraprofessional Interpreter for Student #37216 at Lakeside effective September 1, 2015.

### **Appointments**

- The following candidate(s) are recommended for emergent hiring pending completion of a criminal history check.
- \*32 It is recommended the Board of Education approve the appointment of John Russo to the position of Teacher of Family and Consumer Science (pc#145) at Millville Senior High School effective September 1, 2015. He will be paid at the 8<sup>th</sup> step (MA) of the MEA salary guide, \$52,567.00 (to be adjusted when the MEA contract is settled.) – District funding
- \*33 It is recommended the Board of Education approve the appointment of Alice Williams to the position of Executive Assistant-Accounting (pc#959) at Culver Center effective July 1, 2015. She will be paid at the 9<sup>th</sup> step of the MEA 12A Secretary guide, \$33,488 + \$4,500 (Executive Assistant increment) + \$200 (credits) = \$38,188. – District funding

**SUPERINTENDENT'S REPORT**

**June 29, 2015**

**Appointments**

- \*34 It is recommended the Board of Education approve the appointment of the following staff to the position of Summer Employees Maintenance Grounds and Custodial:

Stephanie Labas	Leanne Cox	Erin Price
Austin Gould	Steven Bruman	Kirsten Hoffman
Megan Kula	Steven Sanderlin	Sean Emberger
Justin Woolbert	Brooke Nessen	Brandi Nessen
Jessica Parliman	Devyn Adams	Taylor Groves
Robert McCafferty	Robert Polof	Jose Santiago
Amanda Smith	Anthony Sutton	Dylan Smith
Alskee Downing	Jonathon Saunders	

They will be paid for ten weeks, up to ten hours per day, at the hourly rate of \$8.50 or \$9.00 depending on duties. – District funding

- \*35 It is recommended the Board of Education approve the appointment of the following staff to the position of Temporary Summer Employees-Custodial Pool:

Wendy Smith	Stephanie Parent	
Robert Poloff	Christine Caraballo	Kelly Kirkland

The positions are for ten weeks, four days per week, up to ten hours per day at the hourly rate of \$9.00. – District funding

- \*36 It is recommended the Board of Education approve the appointment of John Parker to the position of Supervisor for Student Landscaping Project during the summer. He will be paid for 10 weeks, 8 to 10 hours per day at the hourly rate of \$27.00. – District funding

- \*37 It is recommended the Board of Education approve the appointment of Bob Barber to the position of Supervisor for Student Painting Projects during the summer. He will be paid for 10 weeks, 8 to 10 hours per day at the hourly rate of \$27.00. – District funding

**SUPERINTENDENT'S REPORT**

**June 29, 2015**

**Appointments**

- \*38 It is recommended the Board of Education approve the appointment of the following staff to the position of School Age Child Care Summer Camp Counselors:

Adult/College Counselors

Angela Losaw	Courtney Fralick	Darrell Ford
Kelsey Sherman	Samantha Capoferri	Desiree Preston
Robert Jones	Jessica Rathgeb	Kaitlyn Hoffman

High School Counselors

Morgan Starcher	McKenna McFarland	Grace Whitelam
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They will work for eight weeks, five days per week, for five to ten hours per day. Adult/College Counselors will be paid at the hourly rate of \$14 and High School Counselors will be paid at the hourly rate of \$8.38 – Latch Key funding

- \*39 It is recommended the Board of Education approve the appointment of Dianna Dennis to the position of School Age Child Care Summer Camp Nurse. She will be paid for eight weeks, one day per week, six hours per day at the MEA hourly rate of \$30. – Latch Key funding
- \*40 It is recommended the Board of Education approve the appointment of Barbara Blahut to the position of Perkins Project Director – Summer Work at Millville Senior High School. She will be paid for two days at her per diem rate, not to exceed 5% of FY15 Perkins Grant. – Perkins 2016 funding
- \*41 It is recommended the Board of Education approve the appointment of the following as home instructor for 2014-15:

Joseph Sino	Rachel Fialho
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They will be paid at the MEA hourly rate of \$30. – District funding

## **SUPERINTENDENT'S REPORT**

**June 29, 2015**

### **Appointments**

- \*42 It is recommended the Board of Education approve the **revisions** to the appointments for Summer Curriculum Updates for 4 Secondary Math Courses:

Resigned: Val Archetto

Appointed: Olivia Orlandini and Kim Meyrick

Staff will be paid for up to 20 hours at the MEA hourly rate of \$30.  
– Title IIA funding

- \*43 It is recommended the Board of Education approve the appointment of the following staff to the position of School Psychologist for Gifted and Talented eligibility testing with a **revised** allocation of funds:

Terry Tracey

Peter Arsenault

Kacey Burke

Karen Cossaboon

They will be paid \$105 per case, **not to exceed \$6,825** total expenditures. – District funding

- \*44 It is recommended the Board of Education approve the appointment of Lawrence Hickman to the position of One-to-One Paraprofessional for Student #35619 for the Extended School year program effective July 6, 2015. He will be paid at the MEA hourly rate of \$14, not to exceed 25 total hours. – District funding

- \*45 It is recommended the Board of Education approve the appointment of the following staff to the position of Staff Equity and Diversity Trainers to attend training and preparation sessions:

Kristie Chisholm (Memorial)

Ashanti Rankin (Lakeside)

They will be paid at the MEA hourly rate of \$30.00, not to exceed 20 hours per person. – IDEA Basic 2016

**SUPERINTENDENT'S REPORT**

**June 29, 2015**

**Appointments**

- \*46 It is recommended the Board of Education approve the appointment the following staff to the position of August Child Study Team:

Denni Foster      Martin Kavanagh Sr.      Terry Tracey

Staff will be paid at the MEA hourly rate of \$30, not to exceed 180 total hours collectively.– District funding

- \*47 It is recommended the Board of Education approve the appointment of the following staff to the position of De-escalation/Safety Hold Training:

Colleen Strom	Rebecca Wadsworth	Julia Araujo
Dawn Dolan	Lida Stroup	Kristin Phelan
Dennis Thomas	Charlotte Richardson	Thomas Moore
Stephanie Trull	Marcia DeFelice	Carmen Moreno
Summer Hitchner	Ashanti Rankin	Elviro Ocasio
Tammy Elliott	Claudia Erwin	Belford Cox
Christine Armington	Charlotte Phillips	Beverly Eldridge
Nicole Interlante	Rhonda Bennett	Alberto Jimenez
Stacy Hulse	Courtney Fry	Luis Flores
Ilya DeJesus	Holly Franklin	Rochelle Fordyce
JoAnn Day		

Teachers will be paid at the MEA hourly rate of \$30 and paraprofessionals will be paid at the MEA hourly rate of \$14, not to exceed five hours per staff member. - IDEA Basic funding

- \*48 It is recommended the Board of Education approve the appointment of the following staff to the position of Training-Behavior Management:

Teachers:

Kristin Phelan    Dennis Thomas    Lida Stroup    Amanda Wichnick

Paraprofessionals:

Elviro Ocasio    Ashanti Rankin    Tammy Elliott

Teachers will be paid at the MEA hourly rate of \$30 and paraprofessionals will be paid at the MEA hourly rate of \$14, not to exceed 10 hours per staff member. - IDEA Basic funding

**SUPERINTENDENT'S REPORT**

**June 29, 2015**

**Appointments**

- 49 It is recommended the Board of Education approve the appointment of the following staff to the position of Self-contained Autism Staff Training:

Teachers:                    Colleen Strom                    Rebecca Wadsworth

Paraprofessionals:

Claudia Erwin      Charlotte Phillips      Christine Armington

Nicole Interlante   Beverly Eldridge      Belford Cox

Teachers will be paid at the MEA hourly rate of \$30 and paraprofessionals will be paid at the MEA hourly rate of \$14, not to exceed 10 hours per staff member. - IDEA Basic funding

- 50 It is recommended the Board of Education approve the appointment of the following staff to the position of Autism Inclusion Staff Training:

Kristi Cranmer	Danette Gaughan	Jennifer Morrow
Kelli Blough	Cassandra Russo	Erin Barse
Jennifer DeFeo	Julie Stewart	Connie Thon
Jessica Pacana	Rebecca Morris	Carol Veale
Jackie Page	Shirley Hill	Danielle Cosgrove
Samantha Catlett		

Teachers will be paid at the MEA hourly rate of \$30 and paraprofessionals will be paid at the MEA hourly rate of \$14, not to exceed five hours per staff member. - IDEA Basic funding

- 51 It is recommended the Board of Education approve the appointment of Mihajlo Protic to the position of Teacher of Mathematics (pc#916) at Lakeside Middle School effective September 1, 2015. He will be paid at the 5<sup>th</sup> step of the MEA salary guide, \$49,467 (to be adjusted when the MEA contract is settled). District funding

- 52 It is recommended the Board of Education approve the appointment of Dione Tsoplakis (Ammann) to the position of Teacher of Science (pc#308) at Lakeside Middle School effective September 1, 2015. She will be paid at the 3<sup>rd</sup> step (BA+30) of the MEA salary guide, \$49,467.00 (to be adjusted when the MEA contract is settled). - District funding

**SUPERINTENDENT'S REPORT**

**June 29, 2015**

**Appointments**

- 53 It is recommended the Board of Education approve the appointment of Thomas Fien to the position of Teacher of Mathematics (pc#364) at Lakeside Middle School effective September 1, 2015. He will be paid at the 10<sup>th</sup> step of the MEA salary guide, \$56,369.00 (to be adjusted when MEA contract is settled). – District funding
- 54 It is recommended the Board of Education approve the appointment of the following staff to the shared position of Summer Wrap Around Nurse at Child Family Center effective June 23 to August 21, 2015:

Shared:

Leonarda Tamagni      Michele Pruett      Stacey Lera      Paula Frie

Substitutes:

Cathy McGregor      Theresa Regal      Kristin Zintner

The position is for nine weeks, five days per week, up to six hours per day at the MEA hourly rate of \$30. – District funding

- 55 It is recommended the Board of Education approve the appointment of staff to the position of Summer Wrap Around Instructional Aides and Substitutes at Child Family Center effective June 23 to August 21, 2015:

Greta Anderson	Sandy Andres	Olga Caez
Jayla Castro	Tom Harris	Laura Janecki
Kristine Martin	Melissa Mazzola	Jackie Miller
Jamie Parent	Melissa Sbrana	Mary Strzemieczny
Sam Taylor		

Substitutes:

Alyssa Bennett	Lori Buckley	Pat Burns
Sandi DelVicario	Cheryl Macon	Kaitlyn Robinson
Krista Robinson	Kathy Schischkin	Kim Sergiacomi
Lauren Taney	Sue Taney	Debbie Zavorski
Steffany Vanneman	LeAnn Burns	Emily Barlas

Staff will be paid for nine weeks, eight hours per day at the hourly rate of \$9.50. – District funding

**SUPERINTENDENT’S REPORT**

**June 29, 2015**

**Appointments**

56 It is recommended the Board of Education approve the appointment of staff to the position of Summer Wrap Around Teaching Aides and Substitutes at Child Family Center effective June 23 to August 21, 2015:

Alyssa Bennett	Samantha Boyer	Lauren DeSantis
Jamie McCarthy	Eileen Roche	Megan Scherbekow
Kim Sergiacomi	Sue Taney	Steffany Vanneman
LeAnn Burns	Emily Barlas	

Substitutes:

Melissa Mazzola	Kaitlyn Robinson	Krista Robinson
Kathy Schischkin	Lauren Taney	Denise Wright
Debbie Zavorski		

Staff will be paid for nine weeks, eight hours per day at the hourly rate of \$14.00. – District funding

57 It is recommended the Board of Education approve the following **revision** to the appointment for Special Education Paraprofessionals for the Extended School Year program:

**Lead parapro stipend of \$1,125 will be shared between Nancy Woller (3/4) and Shirley Ney (1/4)**

58 It is recommended the Board of Education approve the appointment of the following staff to the position of Special Education Teachers for Pre-School Extended School Year effective July 6 to July 31, 2015:

Casey Wilson	Dina Joy
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Substitutes:

Lauren DeSantis Denise Wright Sally Blizzard Cindy Hignett

Each position is for 20 days, 3.5 hours per day at the MEA hourly rate of \$30. – District funding

59 It is recommended the Board of Education approve the appointment of Bethany Kavanagh to the position of 10 Month/B Secretary at Lakeside effective August 23, 2015. She will be paid at the 5<sup>th</sup> step of the MEA 10/B guide, \$27,118 (to be adjusted when MEA contract is settled). – District funding

**SUPERINTENDENT'S REPORT**

**June 29, 2015**

**Appointments**

- 60 It is recommended the Board of Education approve the appointment of the following staff to the position of Paraprofessional for Pre-School Extended School Year effective July 6 to July 31, 2015:

Cheryl Macon	Lori Buckley	Sandi DelVicario
Lauren Taney	Kathy Wright	

Substitutes:

Sue Taney	Melissa Mazzola	Debbie Zavorski
Kristy Phrampus	Cindy Hignett	

Each position is for 20 days, 3.5 hours per day at the MEA hourly rate of \$14. – District funding

- 61 It is recommended the Board of Education approve the appointment of the following staff to the shared position of Nurse for Pre-School Extended School Year at Child Family Center effective July 6 to July 31, 2015:

Shared:

Leonarda Tamagni	Michelle Pruett	Stacey Lera
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Substitutes:

Kristin Zintner	Karen Chamenko	Cathy McGregor
Paula Frie	Theresa Regal	

The position will be paid for 20 days, for up to three hours per day at the MEA hourly rate of \$30. – District funding

- 62 It is recommended the Board of Education approve the appointment of staff to the position of Speech/Language Specialists to provide Extended School Year speech services effective July 6 – July 31, 2015:

Kelley McAvoy: K-8	Jane Danis: Pre-School
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They will be paid at the hourly rate of \$30, not to exceed 75 hours for pre-school and 150 hours for K-8. – District funding

**SUPERINTENDENT'S REPORT**

**June 29, 2015**

**Appointments**

- 63 It is recommended the Board of Education approve the appointment of the following staff to the position of Specialized Support Program Staff Training:

Teacher: Stacy Hulse

Paraprofessionals:

Ilya DeJesus JoAnn Day Holly Franklin Rochelle Fordyce

Teachers will be paid at the MEA hourly rate of \$30 and paraprofessionals will be paid at the MEA hourly rate of \$14, not to exceed 10 hours per staff member. - IDEA Basic funding

- 64 It is recommended the Board of Education approve the appointment of staff to the following CEZ-21<sup>st</sup> Century Middle School Summer program positions at Lakeside effective June 29, 2015:

Site Coordinator: \$30.00/hr., 6 hours per day  
Kat Anderson Substitute: Kelly Gandy

Teachers: \$30.00/hr., 3.5 hours per day  
Heather Birnstiel Bernadine Cirocco  
Elizabeth Morgan Zachary Klaudi  
Substitute: Kelly Gandy

Aides: \$14.00/hr., 6 hours per day  
Antonio Robles Alexandra Gould  
Kara Polhamus Kanei Green-Scott

Student Aide: \$8.38/hr., 3 hours per day  
Rebecca Thompson

The program will be for four weeks plus one day. - 21<sup>st</sup> Century grant funding

- 65 It is recommended the Board of Education approve the list of staff for Summer Trek K - 5 on August 5 and 6, 2015 as indicated in the back up. Staff will be paid for two days, six hours per day at the MEA hourly rate of \$30, not to exceed \$15,120 total expenditure. - District funding

**SUPERINTENDENT'S REPORT**  
**Re-Appointments**

**June 29, 2015**

- \*66 It is recommended the Board of Education approve the reappointment of maintenance/custodial staff for the 2015-2016 school year as indicated in the backup.

**Co-curricular**

- \*67 It is recommended the Board of Education approve the appointment of Marissa Xiques to the Co-Curricular position of Assistant Marching Band Instructor at Millville Senior High School effective July 1, 2015. She will be paid at the 1<sup>st</sup> step of the Co-Curricular/Schedule B guide, \$3,350. – District funding

**Bids**

- \*68 It is recommended the Board of Education approve the following bid award recommendations:

Bid #15-18 Trash & Recyclables Removal

EarthTech Contracting Inc. \$75,268.92/year  
155 Rt. 50  
Oceanview, NJ 08230

Bid 15-22 Plumbing Repairs and Small Projects

Homestead Plumbing & Heating, Inc. \$109.00/hr. Journeyman  
4570 Bernard Road \$ 95.00/hr. Helper  
Newfield, NJ 08344

Bid #15-28 Athletic Transportation–Student Transportation Services

Sheppard Bus Service Total Bid \$820.00 less 10%  
35 Rockville Road deduction based on individual trip  
Bridgeton, NJ 08302 (see attached breakdown)

66-68 ALL