

MILLVILLE
BOARD OF EDUCATION
AGENDA
APRIL 11, 2016

General – As Recommended by the Superintendent

- *1 It is recommended the Board of Education approve the list of out-of-district workshops as indicated in the backup.
- *2 It is recommended the Board of Education approve the list of field trips as indicated in the backup.
- *3 It is recommended the Board of Education approve the application for the New Jersey Schools Insurance Group Safety Grant Program in the amount of \$8,551. The program period is July 1, 2016 through June 30, 2017.
- *4 It is recommended the Board of Education approve the application for a CTE Makeover Challenge grant from the US Department of Education to design makerspaces that strengthen next generation career and technical skills for Memorial High School in the amount of \$20,000.
- *5 It is recommended the Board of Education approve the Senior Class trip to Walt Disney World in Orlando, Florida on March 4, 5, 6 and 7, 2017.
- *6 It is recommended the Board of Education approve the additional pay for 8.5 hours on March 5-6, 2016 for Security Aide Lamont Robinson to protect luggage for the senior trip.
- *7 It is recommended the Board of Education approve the overnight travel for Gena Pacitto to attend the Association for Behavior Analysis International (ABAI) Convention in Chicago, IL on May 27 – 31, 2016. Total cost not to exceed \$1,220. – District funding
- *8 It is recommended the Board of Education approve the overnight travel for Nora Zielinski to attend the Restorative Justice in Education Academy from June 27 – 28, 2016 at Eastern Mennonite University in Harrisonburg, VA. Total cost not to exceed \$800. – District funding
- *9 It is recommended the Board of Education approve the following policy revision for first reading:

5132.5

Students Who Must Be Returned Home During the School Day

SUPERINTENDENT'S REPORT

April 11, 2016

General – Cont'd

- *10 It is recommended the Board of Education approve the following policies for second reading:

4112/4212	Contract
4112.8/4212.8	Nepotism
3542.32	Offer vs. Serve – Lunches/Breakfasts
5141.25	Administration of Medical Marijuana

- *11 It is recommended the Board of Education approve creating the following temporary summer positions with an estimated start date of June 20, 2016:

1	Supervisor for Painting Projects @ \$27/hour
1	Supervisor for Student Landscaping Projects @\$27/hour
26	Paint and Landscape Crew @ \$8.50 or \$9/hour depending on duties
30	Custodians @ \$10/hour

Positions will be for 12 weeks, 4 or 5 days per week, 8 to 10 hours per day. – District funding.

1-11 ALL

- 12 It is recommended the Board of Education approve the budgetary transfer for Preschool Education Aid submitted for State approval on April 4, 2016.
- 13 It is recommended the Board of Education approve creating a position for Computer Technician for Technology Showcase at Silver Run School effective on June 8, 2016. The position will be paid at the MEA hourly rate of \$30 for three hours total. – District funding

Leave of Absence

- 14 It is recommended the Board of Education approve the paid, medical leave of absence for employee #1940 effective March 25 to April 11, 2016 utilizing the Family Medical Leave Act.

SUPERINTENDENT'S REPORT

April 11, 2016

Leave of Absence – Cont'd

- 15 It is recommended the Board of Education approve the unpaid, intermittent medical leave of absence for employee #3731 effective April 4, 2016 for up to 60 days utilizing the New Jersey Family Leave Act.
- 16 It is recommended the Board of Education approve the extension of the partially paid medical leave of absence for employee #1112 to May 4, 2016 utilizing the Family Medical Leave Act.
- 17 It is recommended the Board of Education approve the unpaid medical leave of absence for employee #6326 from April 4 to May 31, 2016.
- 18 It is recommended the Board of Education approve the unpaid, intermittent medical leave of absence for employee #2864 effective April 6, 2016 for up to 60 days utilizing the New Jersey Family Leave Act.

12-18 MILLVILLE

- *19 It is recommended the Board of Education approve the extension of the paid medical leave of absence for employee #5832 to April 18, 2016.

Termination

- *20 It is recommended the Board of Education approve the Final Notice of Disciplinary Action for employee #188.

Retirement

- *21 It is recommended the Board of Education approve the retirement of Herbert Williams from the position of Truancy/Residence Officer (pc #923) for the District effective July 1, 2016.
- *22 It is recommended the Board of Education approve the retirement of Joan Cooper from the position of Teacher of Physical Education (pc#600) at MSHS effective July 1, 2016.

19-22 ALL

SUPERINTENDENT’S REPORT

April 11, 2016

Retirement – cont’d

- 23 It is recommended the Board of Education approve the retirement of Joyce Bingham from the position of Secretary 12 Month/A (pc # 816) at Rieck Avenue effective July 1, 2016.
- 24 It is recommended the Board of Education approve the retirement of Donna Fien from the position of Paraprofessional (pc# 447) at Holly Heights effective July 1, 2016.

Resignation

- 25 It is recommended the Board of Education approve the resignation of Tonya Higbee from the position of Cafeteria Worker (pc #1171) at Child Family Center effective June 15, 2016.

23-25 MILLVILLE

- *26 It is recommended the Board of Education approve the resignation of Jean Gwathney from the position of School Psychologist Intern for the District effective April 11, 2016.

Appointments

The following appointments will become official upon approval from the Board of Education and receipt of all necessary certifications together with successful clearances from the employee physical exam, drug screening and criminal history check.

- *27 It is recommended the Board of Education approve the appointment of the following staff to share the three positions of Special Education Paraprofessional to provide childcare during autism parent support group meetings for the district:

Christine Armington	Nicole Interlante	Charlotte Phillips
Lee Cox	Ilia DeJesus	Jodi Day
Rochelle Fordyce	Ashley Schwegel	Rhonda Bennett
Alberto Jimenez		

Staff will be paid at the MEA hourly rate of \$12.00, not to exceed 40 total hours. – IDEA Basic funding

SUPERINTENDENT'S REPORT
Appointments – cont'd

April 11, 2016

*28 It is recommended the Board of Education approve the appointment of Michael LaTorre to drive the bus to transport the golf team to and from practices and matches for the Spring 2016 season. He will be paid at the hourly rate of \$15. – District funding

*29 It is recommended the Board of Education approve the appointment of Luisa Lopez-Arbuelo to the part-time position of Alternative School ESL Teacher effective April 12, 2016. She will be paid at the MEA hourly rate of \$31 for one hour per day. – District funding

*30 It is recommended the Board of Education approve the appointment of the following staff to the position of home instructor for 2015-2016:

Nadya McLaughlin

Summer Brecht

Staff will be paid at the MEA hourly rate of \$30. – District funding

26-30 ALL

31 It is recommended the Board of Education approve the appointment of the following staff to the position of School Age Child Care Aide effective April 12, 2016:

Marcella Greene Holly Heights -Adult Aide PM

Karli DeVilli Substitute – Adult Aide AM and PM

Staff will be paid at the hourly rate of \$9.50 for up to five hours per day. – Latchkey funding

32 It is recommended the Board of Education approve the appointment of the following staff to the position of Wrap Around Instructional Aides at Child Family Center effective April 12, 2016:

Morgan Meiswinkle Substitute (student) \$8.38/hour

Mar’Kia Durham Substitute (adult) \$9.50/hour

- ECP funding

SUPERINTENDENT'S REPORT
Appointments – Cont'd

April 11, 2016

- 33 It is recommended the Board of Education approve the appointment of Kari Vazquez to the temporary position of Preschool Paraprofessional (pc# 1106) at Child Family Center with a proposed start date of April 18, 2016 until June 30, 2016. She will be paid at the 2nd step of the MEA salary guide, \$19,292 (pro-rated). – ECP funding
- 34 It is recommended the Board of Education approve the temporary appointment of Talisa Davies to the position of Part-time Classroom Aide (pc# 1166) at Holly Heights with a proposed start date of April 12, 2016 until June 30, 2016. She will be paid \$9.00 per hour x 3.5 hours per day = \$31.50 per day. – District funding

Co-Curricular Appointments

- 35 It is recommended the Board of Education approve the following staff to Schedule B/Co-Curricular positions at Lakeside:

Brian Hakola	Asst. Coach Track	\$1,422
Robert Williams	Asst. Coach Track	\$1,291

-District funding

31-35 MILLVILLE

Budgetary Transfers – As Recommended by the Superintendent

- *36 It is recommended the Board of Education approve the budgetary transfers for the month ending February 29, 2016.

Board of Education's Monthly Certification - As Recommended by the Superintendent

- *37 It is recommended the Board of Education officially certify pursuant to NJAC 6:20-2:13(e) that as of February 29, 2016 and after a review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-extended in violation of NJAC 6:20-2:13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

SUPERINTENDENT'S REPORT

April 11, 2016

Secretary's Monthly Certification – As Recommended by the Superintendent

- *38 It is recommended the Board of Education approve the Board Secretary's monthly certification of budgetary line item status for February 29, 2016.

Balance Sheet Reports – As Recommended by the Superintendent

- *39 It is recommended the Board of Education officially accept the four balance sheets from the board secretary for the General Fund, Special Reserve Fund, Capital Projects Fund and the Debt Service Fund as required under the GAAP procedure for the month ending February 29, 2016.

36-39 ALL